



APPROVED

Board of Selectmen Town of Gilmanton, New Hampshire

Meeting

October 22, 2014

4:00 pm. – Gilmanton Academy

Present: Chairman Brett Currier, Selectmen Donald Guarino and Stephen McCormack, Town Administrator Arthur Capello, Administrative Assistant Stephanie Fogg, Assessing Clerk, Cindy Bedford, Zoning, HDC, Building Clerk, Annette Andreozzi, Planning/AP Clerk Staci Ricks.

4:00 pm Chairman Currier opened the meeting.

Work Session with the Office Staff regarding reorganization of the Selectmen's Office.

The Selectmen discussed with the office staff the possible scenarios for reorganization of the office responsibilities and how to best staff the positions.

Office coverage was one of the main concerns. Keeping a full-time position in the office for the Assessing Clerk or turning that into a part-time position, and hiring another part-time person to cover the remaining hours was mentioned.

Annette Andreozzi said she is concerned that unless the Town is hiring skilled people, it would be a waste of tax payers dollars because it will take them longer to do the job and they will be studying while being paid. Stephanie Fogg also agreed, and said that it would be better for the office to keep Cindy Bedford as the Assessing Clerk part-time because of her experience and knowledge and then hire another part-time person to learn and help cover the hours. Stephanie Fogg said it would save tax payers money on full-time benefits.

Selectman McCormack stated that the Assessing Clerk position would be posted. Cindy Bedford, the current Assessing Clerk, questioned Selectman McCormack, as she had not been addressed regarding her request to stay on in a part-time capacity. Selectman Guarino stated that Selectman McCormack mis-spoke.

Chairman Currier also stated that the Selectmen would like to open the office to the public on Tuesdays.

Cindy Bedford spoke about opening the office on Tuesday's to the public as the Selectmen have suggested. People will think the Town Clerk/Tax Collector's Office is open on Tuesday's and the Selectmen's Office will be spending time answering their questions. This will also be an increase in the office staff hours to cover on Tuesdays.

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3 **(A)Non-Public Session per RSA 91-A:3, II (a & c):**

4 **MOTION:** On a Motion by Selectman Guarino, and seconded by Selectman McCormack it was
5 voted unanimously to go into Non-Public Session per RSA 91-A:3, II (a and c) at 5:15 pm. (3-0
6 Voice Vote – Chairman Currier-yes, Selectman Guarino– yes, Selectman McCormack– yes).
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8 The meeting room was closed to the public. Present during the Non-Public Session were
9 Chairman Currier, Selectmen Guarino and McCormack. Town Administrator Arthur Capello.
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11 The Selectmen continued to discuss the reorganization of the Selectmen's Office.
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13 **MOTION:** On a Motion by Selectman Guarino and seconded by Selectman McCormack it was
14 voted unanimously to come out of Non-Public Session at 6:20 pm. (3-0 Voice Vote – Chairman
15 Currier -yes, Selectman Guarino – yes, Selectman McCormack – yes).
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17 The meeting room was opened to the public. The Board noted the Non-Public Session minutes
18 were sealed.
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20 **Adjournment:** On a motion by Selectmen Guarino, seconded by Selectman McCormack it was
21 voted unanimously to adjourn at 6:21 pm. (3-0)
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23 Respectfully Submitted,
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26 _____
27 Stephanie S. Fogg
28 Administrative Assistant
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31 **Approved by the Board of Selectmen**
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34 Chairman Brett A. Currier
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37 Selectman Donald J. Guarino
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40 Selectman Stephen J. McCormack