



APPROVED

## Board of Selectmen Town of Gilmanton, New Hampshire

Meeting

September 23, 2014

**6:00 pm.** – Gilmanton Academy

**Present:** Chairman Brett Currier, Selectmen Donald Guarino and Stephen McCormack, Town Administrator Arthur Capello, Administrative Assistant Stephanie Fogg. Also present Police Chief Collins, Fire Chief Hempel, George Greathead, Marcia Greathead, Judy Bakos, Tom Smithers, Roads Committee Chairman Micky Daigle, Brenda Currier, Bernadette Gallant, Heather Malynn.

**6:00 pm** Chairman Currier opened the meeting, took attendance of those present and voting and led the Pledge of Allegiance.

**(A)Non-Public Session per RSA 91-A:3, II (a):**

**MOTION:** On a Motion by Selectman Guarino, and seconded by Selectman McCormack it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (a) at 6:01 pm. (3-0 Voice Vote – Chairman Currier-yes, Selectman Guarino– yes, Selectman McCormack– yes).

The meeting room was closed to the public. Present during the Non-Public Session were Chairman Currier, Selectmen Guarino and McCormack. Town Administrator Arthur Capello, Administrative Assistant Stephanie Fogg and Chief Collins.

Chief Collins discussed personnel concerns with the Selectmen.

**MOTION:** On a Motion by Selectman Guarino and seconded by Selectman McCormack it was voted unanimously to come out of Non-Public Session at 6:12 pm. (3-0 Voice Vote – Chairman Currier -yes, Selectman Guarino – yes, Selectman McCormack – yes).

The meeting room was opened to the public. The Board noted the Non-Public Session minutes were sealed.

**(B)Non-Public Session per RSA 91-A:3, II (b):**

**MOTION:** On a Motion by Selectman Guarino, and seconded by Selectman McCormack it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (a) at 6:21 pm. (3-0 Voice Vote – Chairman Currier-yes, Selectman Guarino– yes, Selectman McCormack– yes).

The meeting room was closed to the public. Present during the Non-Public Session were Chairman Currier, Selectmen Guarino and McCormack. Town Administrator Arthur Capello, Administrative Assistant Stephanie Fogg and Fire Chief Hempel.

Chief Hempel discussed hiring of an employee with the Selectmen.

**MOTION:** On a Motion by Selectman Guarino and seconded by Selectman McCormack it was voted unanimously to seal the minutes of the Non-Public Session at 6:48 pm. (3-0 Voice Vote – Chairman Currier -yes, Selectman Guarino – yes, Selectman McCormack – yes).

**MOTION:** On a Motion by Selectman Guarino and seconded by Selectman McCormack it was voted unanimously to come out of Non-Public Session at 6:50 pm. (3-0 Voice Vote – Chairman Currier -yes, Selectman Guarino – yes, Selectman McCormack – yes).

The meeting room was opened to the public. The Board noted the Non-Public Session minutes were sealed.

**Fire Department Updates** - Chief Hempel gave the Selectmen the following updates:

1. **Smoke Detectors, Free for Seniors**, Smoke Detector installations and battery changes for seniors on Saturday, November 1, 2014. To set up your free appointment call LRGHealthcare Education Services. 934-2060 ext. 8329.
2. The State is testing web based fire permits. The person who files the permit must be the owner of the property. Chairman Currier asked if the permits would be tied into the dispatch system to know if the location called in had a permit. Chief Hempel said that currently the only way to find out would be to check our own records.
3. Engine1 is listed on a brokerage site, it should sell for \$20,000 - \$30,000, to be sold after we take receipt of the new engine.

**Auction Update:** The last five properties were not closed by the deadline, and have been offered to the second bidders. If the properties are not accepted by the second bidders, they will be auctioned off again, this year.

**Administrative Staff Meeting for the Selectmen's Office** will be held on Thursday, October 2, 2014 at 10:30 am – 11:00 am. The Selectmen's Office will close to the public during that meeting.

**7:00 pm Public-Input-** Chairman Currier opened public-input.

**Gilmanton Women's Club** – Judy Bakos requested the use of the Academy Common for a Bake Sale for the Gilmanton Women's Club. The Gilmanton Women's Club, was the *Ladies Aid Society and started in 1971*. They are looking for more support and help from the community. Telephone numbers to contact for more information about the bake sale or the Gilmanton Women's Club are Judy Bakos 267-5056 and Bernadette Gallant 364-7709. The Gilmanton Women's Club is looking for new members, new ideas, women who are willing to help with fundraising. There are other ways to help support the club without becoming a full member, by sponsoring a Holiday Party, they always accept donations, or by buying their great donuts at the 4<sup>th</sup> of July Parade.

1  
2 Last year the Ladies gave more than \$1,500 in donations to:

3 The Gilmanton Food Pantry

4 The Gilmanton Youth Organization

5 Battered Women

6 Neighbors in Need

7  
8 Emergency fund was used last year in order to make all of the donations. They would like to  
9 continue helping those in need directly in the Town.

10  
11 *Gilmanton Women's Club, A Great Tradition in Gilmanton, Pies on the*  
12 *Common Bake Sale and Seasonal/Harvest Vendors, Saturday October*  
13 *11, 2014, 10:00 am – 2:00 pm, Gilmanton Academy front lawn. Come*  
14 *Support Our Community!*

15  
16 **MOTION:** On a Motion by Selectman Guarino and seconded by Selectman McCormack it was  
17 voted unanimously to approve the Gilmanton Women's Club, Pies on the Common Bake Sale,  
18 on the Common at the Academy Building, October 11, 2014 from 10:00 am – 2:00 pm at 7:06  
19 pm. (3-0, Voice Vote – Chairman Currier -yes, Selectman Guarino – yes, Selectman McCormack  
20 – yes).

21  
22 **Auction of Town Property:** Brenda Currier asked if the person/people who defaulted on the  
23 auction properties would be allowed to bid again on an auction by the Town. Arthur Capello  
24 said no they would not be allowed to bid again.

25  
26 **Roads Committee:** Roads Committee Chairman Micky Daigle and Member Tom Smithers  
27 were present for the Roads Committee.

28  
29 *Loon Pond Road Project* – There is still approximately 30 feet to finish of culvert once the Fair  
30 Point Pole is moved. The road is improved immensely, everything is seeded. There is still  
31 some paving left to be done by Nutter, just waiting for the pole to be moved. There is one more  
32 section of Loon Pond Road to be completed.

33  
34 *Fire Department/Police Department Safety Building Parking Lot* – After assessing the safety  
35 parking lot, it was decided that approximately \$25,000 will be needed to correct the problems,  
36 (850 square yards, 3 feet deep, 6-8" of stone with fabric and tee into drains). The good gravel  
37 will be saved and reused. Then 850 square feet of pavement to finish it. It will be \$25,000, plus  
38 the paving. Currently we have \$25,000 encumbered for paving the public safety building.

39  
40 *Crystal Lake /Mountain Road* - Right at the stop sign the crack has been sealed, Paul Perkins,  
41 Road Agent will meet with the person concerned again.

42  
43 *Stone Road* – Selectmen Guarino met with Mr. Braun regarding the water issue on his property  
44 as a follow-up to the meeting with the Selectmen. Mr. Braun felt a more defined berm would be  
45 ok.

1 The next recommendation would be to finish Loon Pond Road, 2124 feet for \$72,213.00 out of  
2 the Road Betterment Fund.

3  
4 The next Roads Committee Meeting will be held October 1, 2014, Wednesday at 5:30 pm at the  
5 Academy Conference Room.

6  
7 There was general discussion regarding ditching on the Town roads. Chairman Daigle suggested  
8 a Warrant Article to hire outside contracts for ditching. After discussion it was stated that it may  
9 be the only true way to “ear” mark the money for ditching.

10  
11 Selectmen Currier suggested setting an SB2 Bond Hearing to bond the roads for 2016. Also to  
12 talk to the Planning Board regarding the CIP for roads.

13  
14 Tom Smithers stated that the Police Department, Fire Department and the School all receive their  
15 fare share, it is time the Highway Department had more support. The roads are in rough shape.

16  
17 Chairman Daigle will pursue the information for the bond for 2016. Chairman Currier and  
18 Selectman McCormack agreed.

19  
20 **7:50 pm Chairman Currier closed Public-Input.**

21  
22 **Budget** – The Board of Selectmen will have a joint meeting with the Budget Committee October  
23 28, 2014 at 7:00 pm. Meeting with some of the Department Heads that evening.

24  
25 Arthur Capello said that fuel and retirement amounts will be increased this year.

26  
27 **Town Administrator’s Report –**

28  
29 **Transfer Station** - Ed Lang repaired the bailer. The original estimate to have the bailer  
30 repaired was \$2,500, Ed Lang was able to repair the bailer for \$877, plus \$570 for oil, etc.. A  
31 total of \$1,447.00.

32  
33 **Academy Building Sprinkler System** – Arthur Capello said that there is not enough water  
34 pressure into the sprinkler system for it to work properly. A diver is scheduled to clean the  
35 screen for the inlet to the system for Friday this week. When that is completed we will have the  
36 system tested again.

37  
38 **Contract for NRRA** – The contract for NRRA is for the next three years.

39  
40 **MOTION:** On a Motion by Selectman Guarino and seconded by Selectman McCormack it was  
41 voted unanimously to authorize Chairman Brett Currier to sign the three year NRRA contract  
42 with the stipulation that if Belmont facility comes “on line” they would reduce the rate at 7:59  
43 pm. (2-0-1, Voice Vote – Chairman Currier -abstained, Selectman Guarino – yes, Selectman  
44 McCormack – yes).

45  
46 **Transfer Station/ America the Beautiful** – The Transfer Station/Town of Gilmanton was  
47 awarded help to buy the new roll-off by America the Beautiful. The check for \$800.00 will be  
48 presented at the Transfer Station on October 1, 2014.

1  
2 **State Wide Property Tax Revaluation for Schools** – A possible petition Warrant Article by  
3 Bruce Johnson.  
4

5 **Corner Library Trustees** – The Selectmen received a letter from Deborah Chase, who is  
6 currently an Alternate Trustee at the Corner Library, stating that Tom Scribner had resigned from  
7 the Trustees when he moved. Deborah Chase has been asked to fill this vacancy until the next  
8 election year in March 2015 and has asked for the appointment to the position by the Selectmen.  
9

10 **MOTION:** On a Motion by Selectman Guarino and seconded by Selectman McCormack it was  
11 voted unanimously to appoint Deborah Chase as a Library Trustee until March of 2015 at 8:06  
12 pm. (3-0, Voice Vote Chairman Currier – yes, Selectman Guarino – yes, Selectman McCormack  
13 – yes).  
14

15 **Highway Department** – The Selectmen discussed the Road Agent's three year elected position.  
16 Arthur Capello will get back to the Selectmen regarding a Public Works Administrator's  
17 position.  
18

19 **Boot Drive** – The Selectmen discussed the boot drive that happened this last weekend. Again  
20 there are citizens who do not like the boot drive. Arthur Capello will e-mail LGC regarding  
21 roadways being blocked and legally if there could be a problem for the Town.  
22

23 **Approval of Minutes** –  
24

25 **MOTION:** On a Motion by Selectman Guarino and seconded by Selectmen McCormack it was  
26 voted unanimously to unseal the sealed minutes regarding proof of residency of August 19, 2014  
27 at 8:34 pm (3-0, Voice Vote – Chairman Currier – yes, Selectman Guarino – yes, Selectman  
28 McCormack – yes).  
29

30 **MOTION:** On a Motion by Selectman Guarino and seconded by Selectmen McCormack it was  
31 voted unanimously approve the minutes of September 10, 2014 as written at 8:37 pm (3-0, Voice  
32 Vote – Chairman Currier – yes, Selectman Guarino – yes, Selectman McCormack – yes).  
33

34 **(C)Non-Public Session per RSA 91-A:3, II (c):**

35 **MOTION:** On a Motion by Selectman Guarino, and seconded by Selectman McCormack it was  
36 voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c) at 8:38 pm. (2-0-1,  
37 Voice Vote – Chairman Currier-abstained, Selectman Guarino– yes, Selectman McCormack–  
38 yes).  
39

40 The meeting room was closed to the public. Present during the Non-Public Session were  
41 Selectmen Guarino and McCormack, Town Administrator Arthur Capello, Administrative  
42 Assistant Stephanie Fogg. Also present Brenda Currier and Brett Currier.  
43

44 The Selectmen discussed a Fire Department Personnel Issue.  
45  
46

1 **MOTION:** On a motion by Selectman Guarino and seconded by Selectman McCormack it was  
2 voted unanimously to seal the minutes of the Non-Public Session at 9:09pm. (2-0 Voice Vote,  
3 Selectman Guarino – yes, Selectman McCormack - yes).

4  
5 **MOTION:** On a Motion by Selectman Guarino and seconded by Selectman McCormack it was  
6 voted unanimously to come out of Non-Public Session at 9:10 pm (2-0, Voice Vote, Selectman  
7 Guarino – yes, Selectman McCormack – yes).

8  
9 The meeting room was opened to the public. The Board noted the Non-Public Session minutes  
10 were sealed .

11  
12 ***(D)Non-Public Session per RSA 91-A:3, II (b):***

13 **MOTION:** On a Motion by Selectman Guarino, and seconded by Selectman McCormack it was  
14 voted unanimously to go into Non-Public Session per RSA 91-A:3, II (b) at 9:12 pm. (3-0, Voice  
15 Vote – Chairman Currier-yes, Selectman Guarino– yes, Selectman McCormack– yes).

16  
17 The meeting room was closed to the public. Present during the Non-Public Session were  
18 Chairman Currier, Selectmen Guarino and McCormack, Town Administrator Arthur Capello,  
19 Administrative Assistant Stephanie Fogg.

20  
21 The Selectmen discussed Fire Department Hiring.

22  
23 **MOTION:** On a motion by Selectman Guarino and seconded by Selectman McCormack it was  
24 voted unanimously to seal the minutes of the Non-Public Session at 9:45 pm. (3-0 Voice Vote,  
25 Chairman Currier – yes, Selectman Guarino – yes, Selectman McCormack - yes).

26  
27 **MOTION:** On a Motion by Selectman Guarino and seconded by Selectman McCormack it was  
28 voted unanimously to come out of Non-Public Session at 9:46 pm (3-0, Voice Vote, Chairman  
29 Currier – yes, Selectman Guarino – yes, Selectman McCormack – yes).

30  
31 The meeting room was opened to the public. The Board noted the Non-Public Session minutes  
32 were sealed .

33  
34 ***(E)Non-Public Session per RSA 91-A:3, II (b):***

35 **MOTION:** On a Motion by Selectman Guarino, and seconded by Selectman McCormack it was  
36 voted unanimously to go into Non-Public Session per RSA 91-A:3, II (b) at 10:00 pm. (3-0,  
37 Voice Vote – Chairman Currier-yes, Selectman Guarino– yes, Selectman McCormack– yes).

38  
39 The meeting room was closed to the public. Present during the Non-Public Session were  
40 Chairman Currier, Selectmen Guarino and McCormack, Town Administrator Arthur Capello,  
41 Administrative Assistant Stephanie Fogg.

42  
43 The Selectmen and Arthur Capello discussed the Selectmen's Office employees.

44  
45 **MOTION:** On a motion by Selectman Guarino and seconded by Selectman McCormack it was  
46 voted unanimously to seal the minutes of the Non-Public Session at 10:12 pm. (3-0 Voice Vote,  
47 Chairman Currier – yes, Selectman Guarino – yes, Selectman McCormack - yes).



1 **MOTION:** On a Motion by Selectman Guarino and seconded by Selectman McCormack it was  
2 voted unanimously to come out of Non-Public Session at 10:13 pm (3-0, Voice Vote, Chairman  
3 Currier – yes, Selectman Guarino – yes, Selectman McCormack – yes).  
4

5 The meeting room was opened to the public. The Board noted the Non-Public Session minutes  
6 were sealed .  
7

8 **Adjournment:** On a motion by Selectmen Guarino, seconded by Selectman McCormack it was  
9 voted unanimously to adjourn at 10:15 pm. (3-0)  
10

11 Respectfully Submitted,  
12  
13  
14

15 \_\_\_\_\_  
16 Stephanie S. Fogg  
17 Administrative Assistant  
18

19 **Approved by the Board of Selectmen**  
20

21 \_\_\_\_\_  
22 Chairman Brett A. Currier  
23

24 \_\_\_\_\_  
25 Selectman Donald J. Guarino  
26

27 \_\_\_\_\_  
28 Selectman Stephen J. McCormack