



APPROVED

## Board of Selectmen Town of Gilmanton, New Hampshire

Meeting

July 15, 2014

**6:00 pm.** – Gilmanton Academy

Present: Chairman Brett Currier, Selectmen Donald Guarino and Stephen McCormack, Town Administrator Arthur Capello, Administrative Assistant Stephanie Fogg. Also present Israel Willard.

**6:00 pm** Chairman Currier opened the meeting, took attendance of those present and voting and led the Pledge of Allegiance.

**Meeting Schedule:** The meeting schedule is as follows for the next meetings, July 22, 2014 at 6:30 pm, August 5, 2014 at 6:00 pm (Public Hearing scheduled for Metrocast Franchise Agreement), August 19, 2014, September 9 and September 23, 2014.

**Budget Season:** Arthur Capello said that the Budget Committee would like to begin meeting in August, as we get closer we will set up additional meetings for budget season.

**Update on Town Auction** - The auction went well, the Town will receive \$116,900.00 from the sale. The Selectmen agreed that the properties that are three years behind on taxes should be auctioned each year.

**Events Checklist** - Selectman McCormack and Selectman Guarino made recommendations to Arthur Capello to adapt the sample checklist for the Town of Gilmanton. Arthur Capello will draft a new events checklist for the Selectmen's approval.

**Public Hearing Scheduled** – The Public Hearing for a New Metrocast Franchise Agreement will be held on August 5, 2014. The Selectmen are concerned that the current agreement does not benefit everyone equally in town. There is also an access issue, not everyone in town has access to cable. The Selectmen will review the available Metrocast (cable) map before the Public Hearing.

The original reason for the fee from Metrocast was to pay for the public access channel. We no longer use the channel because of the cost.

**Hiring Policy** – To be discussed at a later date.

**General Business** –

1 **Highway Road Crew** – Selectman Currier said that the road crew was working 8 hour days the  
2 week of July 4, 2014, and took the fourth as a holiday. The Selectmen feel that the policy for  
3 holiday pay was circumvented by the Highway Department for their own benefit. The  
4 Selectmen said that the Road Agent could have approached the Selectmen with the request but  
5 chose not to do that.

6  
7 **MOTION:** On a motion by Selectman McCormack and seconded by Selectman Guarino it was  
8 voted unanimously as a result of recent work schedule changes, not approved by the Selectmen,  
9 in order to gain a benefit for the Highway Department Employees, we are hereby putting the  
10 Highway Department on 8 hours per day, five days a week work schedule, effective August 3,  
11 2014, until further notice. (3-0)

12  
13 Arthur Capello will draft a letter informing Road Agent Perkins.

14  
15 **Building Inspections:** Selectman Currier said that Meredith does not inspect underground  
16 power, the Power Company does the inspections. Selectman Currier said that if the power  
17 company already signs off on the power, we do not need to be redundant. Inspecting the meter  
18 set is fine. Selectman Guarino agreed that a double inspection is not needed. Arthur Capello  
19 will check into the details of Gilmanton's current inspections regarding the power.

20  
21 **School/SAU** - Selectman McCormack asked Arthur Capello if there was an update about the  
22 School and money being deposited? Arthur Capello said that he has the information from DRA  
23 but has not had a moment to read it yet.

24  
25 **Transfer Station** - Selectman Guarino spoke about the demolition roll-off and the holiday  
26 weekend at the Transfer Station. Selectman Guarino requested a 40 yard roll-off, currently there  
27 are no 40 yard roll-offs available. Over the holiday weekend the roll-off was never switched  
28 over, consequently the Transfer Station was completely messed up over the weekend.

29  
30 The NRRA broker, Marilyn had a stern conversation with Casella, we have a free pull coming  
31 because of it.

32  
33 Selectman Guarino said that Ed Lang, Transfer Station Department Head, would like to put the  
34 light iron into the 40 yd roll-off that we have. He said if you put it on the ground, it does not  
35 meet the standard for metal on the ground. Arthur Capello suggested that Mr. Lang come into  
36 the meeting next week and talk about the light iron. Arthur will also follow-up with a letter to  
37 Ed Lang regarding no loading of mulch or glass into vehicles.

38  
39 Selectman McCormack said that the signs on the fuel tanks are good, but there still needs to be a  
40 concrete barrier at the shed.

41  
42 **Highway Fuel Tanks** –The Lakes Region Environmental Representative believes there is water  
43 between the walls of the tanks at the Highway Garage. Selectman McCormack said there needs  
44 to be a serious discussion about replacing the tanks during budget season.

45  
46 6:58 pm Chairman Currier called for a recess.

47  
48 7:01 pm Chairman Currier called the meeting back to order.

1  
2 7:02 pm Public-Input  
3

4 Israel Willard spoke about the Fireman's Association's Boot Drive, concerning "if someone  
5 participating in the boot drive were to be hit by car" where does the liability fall, onto the Town?  
6 Chairman Currier said this has been an ongoing issue for a long time. Previous Select Boards  
7 have been against the boot drive, but the Firemen came before the Board and said it is the best  
8 way to make money for the Association and that there wasn't anyone complaining about it.  
9 Chairman Currier said he doesn't know if it was reflected in the minutes, but he believes it was  
10 stated that if people come in to speak against the Boot Drive, it would be reconsidered by the  
11 Selectmen. Chairman Currier said the Fireman's Association used to make money by the  
12 Clambake, the Fireman's Auction, the Labor Day Carnival and they used to send out a letter to  
13 ask for donations. The reason that the Association needed to make a lot of money back then was  
14 that the Fireman's Association had a mortgage on the Gilmanton Iron Works Fire Station. That  
15 was why they needed the money and at that time they rented the building to the students.  
16

17 Chairman Currier said that we are not a poor Town, probably one of the richest Towns Fire  
18 Department wise of small Towns in the area. Chairman Currier said it is not always about the  
19 money, the Clambake was good for the community and public relations for the Fire Department.  
20

21 Israel Willard asked when the Fire Trucks are in the parade, they are washed and driven. Are the  
22 Fire Department Employees paid to drive in the parade? Mr. Willard also asked if when the time  
23 sheets are turned in for the Fire Department, are the hours accounted for in detail? Mr. Willard  
24 said the time sheets should be scrutinized. Because I was asked by the Fourth of July Parade  
25 Committee to put trucks in the parade I did it as a volunteer. Arthur Capello said that the full  
26 time employees did not put in any extra hours, other than their normal pay on the Fourth of July.  
27 I cannot say for the call fire fighters. Mr. Willard asked for some research into how the call fire  
28 fighters were paid for the parade, if they were paid. He would like the information at the next  
29 meeting. Selectman McCormack said that if an employee is normally paid for a function of their  
30 job, they will be paid for that function if they are asked to participate in a parade.  
31

32 Mr. Willard also asked who is responsible if there are rules for children/adults who are not part  
33 of the Fire Department riding in the Town vehicles during the parade. Chairman Currier said yes  
34 that there are waivers that have to be signed by the participants in order to ride in the vehicles  
35 that protect the Town.  
36

37 Israel Willard also noted that the containers were full at the Transfer Station multiple times. He  
38 said this has been an ongoing problem with NRRA. He also said there does not need to be a  
39 person pushing the button for trash compaction, there can be a sign that says when full--- push  
40 the button. Chairman Currier said one of the reasons for having a person push the button was to  
41 be sure no one had fallen into the trash compactor.  
42

43 Mr. Willard also had commentary on the hours that the dump is open. He said when you arrive  
44 on Saturdays, they are always backed up into the roadway. Why not open a full day on Saturday  
45 and a half day on Wednesday? Selectman Guarino said, it has to do with the containers.  
46 Wednesday's container goes out on Friday and is turned around to be there for Saturday.  
47 Selectman Guarino said the Saturday container is not pulled on Saturday to be ready for Sunday.  
48 Mr. Willard said extra furniture etc. could be put into the container on Wednesdays.

1  
2 Arthur Capello said we will have Ed Lang come in next Selectmen's Meeting to discuss this  
3 conversation and possibilities.  
4

5 **Boot Drive Issue** – Chairman Currier said he does not agree with the Boot Drive as to how it  
6 makes the Town look. It takes away the interaction with people, sense of community. He has  
7 heard more than Mr. Willard talk about the Boot Drive. If Mr. Willard solicits a petition, and has  
8 support, we could address it then. Selectman McCormack asked if the Fireman's Association  
9 still continue the other fundraisers? Selectman Currier said no.  
10

11 Selectman Guarino said that it came to his attention that the Alton Fire Department Boot Drive  
12 happens the same weekends as Gilmanton's. He said it has always bothered him, that if you are  
13 a race fan, you have to run the gauntlet in Alton and Gilmanton. Chief Hempel knows that I am  
14 not a fan of the Boot Drive, it is the Association that is in charge of that, and Chief Hempel said  
15 it is difficult to get the volunteers to support the other avenues of fundraising. The Association  
16 will say if we stop the Boot Drive, where is the money going to come from for extras for the Fire  
17 Department, defibrillator's etc.  
18

19 Chairman Currier said no one knows where the money goes. (ie. money for the Corner Fire  
20 Station \$5,000, that according to the deed for that property, should have only been \$75 to the  
21 owners of the property.) Selectman Guarino said that the Attorney's looked at it and it had  
22 nothing to do with the Town of Gilmanton, that it was owned by the Fireman's Association after  
23 the two department's merged.  
24

25 The Selectmen directed Mr. Willard, if he wished, to bring a petition to the Selectmen regarding  
26 the Boot Drive before the September race.  
27

28 Selectman McCormack said he does not like the fact that vehicles are not always stopped when  
29 people are approached for the Boot Drive. The safety of those participating is important.  
30

31 **Fire Department Grant for Fire Truck** - The Fire Department did not receive a grant for the  
32 new fire truck, our current fleet of trucks is not old enough to warrant the grant.  
33

34 7:35 pm Chairman Currier closed the Public-Input.  
35

### 36 **Approval of Minutes -**

37

38 **MOTION:** On a motion by Selectman Guarino, and seconded by Selectman McCormack, it was  
39 voted unanimously to approve the minutes of June 17, 2014 and July 1, 2014 as written at 7:40  
40 pm (3-0)  
41

42 **MOTION:** On a motion by Selectman Guarino, and seconded by Selectman McCormack, it was  
43 voted unanimously to approve the Non-Public minutes of July 1, 2014 as written at 7:45 pm. (3-  
44 0)  
45

46 **MOTION:** On a motion by Selectman Guarino, and seconded by Selectman McCormack, it was  
47 voted to approve the Non-Public Sealed minutes of July 1, 2014 as written at 7:48 pm. (2-0-  
48 1)Chairman Currier abstained.

1 **(A)Non-Public Session per RSA 91-A:3, II (c):**

2 **MOTION:** On a Motion by Selectman Guarino, and seconded by Selectman Currier it was voted  
3 unanimously to go into Non-Public Session per RSA 91-A:3, II (c) at 7:47 pm. (3-0 Voice Vote  
4 – Chairman Currier-yes, Selectman Guarino– yes, Selectman McCormack– yes).

5  
6 The meeting room was closed to the public. Present during the Non-Public Session were  
7 Chairman Currier, Selectmen Guarino and McCormack. Town Administrator Arthur Capello,  
8 Administrative Assistant Stephanie Fogg.

9  
10 The Selectmen discussed a concern from a Town Resident.

11  
12 **MOTION:** On a Motion by Selectman Guarino and seconded by Selectman McCormack it was  
13 voted unanimously to come out of Non-Public Session at 7:58 pm. (3-0 Voice Vote – Chairman  
14 Currier -yes, Selectman Guarino – yes, Selectman McCormack – yes).

15  
16 The meeting room was opened to the public. The Board noted the Non-Public Session minutes  
17 were not sealed.

18  
19 **(B)Non-Public Session per RSA 91-A:3, II (c):**

20 **MOTION:** On a Motion by Selectman Guarino, and seconded by Selectman Currier it was voted  
21 unanimously to go into Non-Public Session per RSA 91-A:3, II (c) at 8:00 pm. (3-0 Voice Vote  
22 – Chairman Currier-yes, Selectman Guarino– yes, Selectman McCormack– yes).

23  
24 The meeting room was closed to the public. Present during the Non-Public Session were  
25 Chairman Currier, Selectmen Guarino and McCormack. Town Administrator Arthur Capello,  
26 Administrative Assistant Stephanie Fogg.

27  
28 The Selectmen discussed an employee issue.

29  
30 **MOTION:** On a Motion by Selectman Guarino and seconded by Selectman McCormack, it was  
31 voted to seal the Non-Public Session at 8:44 pm. (2-0 -1, Voice Vote – Chairman Currier -  
32 abstain, Selectman Guarino – yes, Selectman McCormack – yes).

33  
34 **MOTION:** On a Motion by Selectman McCormack and seconded by Selectman Guarino it was  
35 voted unanimously to come out of Non-Public Session at 8:45 pm. (3-0 Voice Vote – Chairman  
36 Currier -yes, Selectman Guarino – yes, Selectman McCormack – yes).

37  
38 The meeting room was opened to the public. The Board noted the Non-Public Session minutes  
39 were sealed.

40  
41 **Crystal Lake Association** – A request for use of the Old Town Hall for July 19, 2014 and to  
42 have the fee waived was brought before the Selectmen. The approval for the use of the Old  
43 Town Hall for the Crystal Lake Association annual meeting was signed by the Selectmen and the  
44 fee was waived.

45  
46 **Parks and Recreation Appointment** – Catherine Lines sent in a letter requesting her  
47 appointment to the Parks and Recreation.

1 **MOTION:** On a motion by Selectman Guarino and seconded by Selectman McCormack it was  
2 voted unanimously to appoint Catherine Lines to the Parks and Recreation at 8:48 pm, her term  
3 will expire April 2016.(3-0)  
4

5 **Highway Department** – Chairman Currier had several comments that were brought to him  
6 regarding the Highway Department not participating in the Fourth of July Parade for the second  
7 year in a row. Some of the citizens were upset because they did not see the Town Equipment in  
8 the Fourth of July Parade.  
9

10 **Adjournment:** On a motion by Selectmen Guarino, seconded by Selectman McCormack it was  
11 voted unanimously to adjourn at 8:50 pm. (3-0)  
12

13 Respectfully Submitted,  
14  
15

16 \_\_\_\_\_  
17 Stephanie S. Fogg  
18 Administrative Assistant  
19  
20

21 **Approved by the Board of Selectmen**  
22

23 \_\_\_\_\_  
24 Chairman Brett A. Currier  
25

26 \_\_\_\_\_  
27 Selectman Donald J. Guarino  
28

29 \_\_\_\_\_  
30 Selectman Stephen J. McCormack