



APPROVED

Board of Selectmen Town of Gilmanton, New Hampshire

Meeting

May 20, 2014

6:00 pm. – Gilmanton Academy

Present: Chairman Brett Currier, Selectmen Donald Guarino and Stephen McCormack, Town Administrator Arthur Capello, Administrative Assistant Stephanie Fogg, Town Clerk/Tax Collector Debra Cornett, Joseph S. Haas, Fire Chief Paul J. Hempel, Carolyn Baldwin, Will Dockham, Helene Roberts, Wayne R. Ogni, Steve Bedard, John Dickey.

6:00 pm Chairman Currier opened the meeting, took attendance of those present and voting and led the Pledge of Allegiance.

Deeding of Properties 2014:

Town Clerk/Tax Collector Debra Cornett brought forward the information below summarizing the deeded properties.

The following Five (5) Tax Collector's Deeds were accepted and signed by the Board of Selectmen for non-payment of taxes for the 2012 Tax Lien of the 2011 Tax Levy:

1. 964 Middle Route – Tax Map/Lot 405-26-01
2. Land on Peach Avenue – Tax Map/Lot 119-110
3. 62 Fox Drive – Tax Map/Lot 122-46
4. Land on Fox Drive – Tax Map/Lot 122-35
5. Land on Hemlock Drive – Tax Map/Lot 119-162

The Selectmen signed Thirteen (13) Deed Waivers due to Contractual Agreements and One (1) Deed Waiver due to Potential Environmental Liability.

Boston Post Cane Dedication: Debra Cornett is making arrangements for this years' new Boston Post Cane holder. There will be a dedication of the cane within the next month.

Fire Department Staffing: Chief Hempel has staffing concerns and he has come to the Board with suggestions.

Chief Hempel said it is with sadness that we accept the resignation of FF Griffin. Chief Hempel gave the letter of resignation to the Selectmen to be placed in FF Griffin's file. FF Griffin's last day will be June 6, 2014, he accepted a full-time position in Belmont.

1
2 Mr. Malbourne submitted his resignation. Chief Hempel said we are back to filling this position.

3
4 Chief Hempel asked for a temporary adjustment to the staffing schedule, to allow for EMT-B's
5 to help with coverage until the two new full-time employees are hired. Chief Hempel said we
6 are in a bad situation, we have staffed adequately for quite some time with EMT-B's. He is on
7 board with the Selectmen regarding coverage will EMT-A's, and again this is just temporary
8 until more staff is hired.

9
10 Chairman Currier would like more personnel on the list that are qualified to fill the positions for
11 future coverage.

12
13 **(A)Non-Public Session per RSA 91-A:3, II (b):**

14 **MOTION:** On a Motion by Selectman Guarino, and seconded by Selectman McCormack it was
15 voted unanimously to go into Non-Public Session per RSA 91-A:3, II (b). (3-0 Voice Vote –
16 Chairman Currier-yes, Selectman Guarino– yes, Selectman McCormack– yes).

17
18 The meeting room was closed to the public. Present during the Non-Public Session were
19 Chairman Currier, Selectmen Guarino and McCormack. Town Administrator Arthur Capello,
20 Administrative Assistant Stephanie Fogg, Fire Chief Paul J. Hempel.

21
22 The Selectmen and Chief Hempel discussed candidates for the full-time FF EMT-A positions.

23
24 **MOTION:** On a motion by Selectman Guarino it was voted unanimously to seal the minutes of
25 the Non-Public Session. (2-0 Voice Vote, Selectman Guarino – yes, Selectman McCormack -
26 yes).

27
28 **MOTION:** On a Motion by Chairman Currier and seconded by Selectman Guarino it was voted
29 unanimously to come out of Non-Public Session (3-0 Voice Vote – Chairman Currier -yes,
30 Selectman Guarino – yes, Selectman McCormack – yes).

31
32 The meeting room was opened to the public. The Board noted the Non-Public Session minutes
33 were sealed.

34
35 **7:00 pm PUBLIC INPUT-** Chairman Currier opened public-input.

36
37 **Tax Abatement** - Joe Haas thanked the Selectmen for their letter of denial regarding his tax
38 abatement request. Mr. Haas suggested that the State wide property tax is unconstitutional. The
39 Selectmen informed Mr. Haas that he could appeal his question to the Board of Tax Appeals.

40
41 Mr. Haas will be on the Board of Selectmen's Agenda for June 3, 2014, as there was not
42 adequate time to discuss this with Mr. Haas.

43
44 **Old Town Hall** - Carolyn Baldwin said that she was glad to see the Board of Selectmen
45 focusing on having community events at the Old Town Hall. She said it is on the State Register
46 of Historic Buildings. She wanted to know if the Board would be interested in having Plan New
47 Hampshire, a Charrette Program, to help the community put together a plan for the Old Town
48 Hall. It would need the Planning Board's approval. It would be a brainstorming session with

1 expertise in community planning. The fee can be \$2,000 to \$5,000, or possibly raise money to
2 cover the fee. She feels it would be well worth the input for the Town. Plannh.com has
3 information about the Charrette Program. The deadline this year for application is in June.
4 Carolyn Baldwin spoke with Chairman of the Planning Board Wayne Ogni and they will place it
5 on the Agenda for the next Planning Board Meeting.

6
7 **Town Crier** – Carolyn Baldwin also said she would like to volunteer as the “Town Crier” if the
8 Selectmen agreed. Information from GYO, Women’s Club etc. could be put into the Concord
9 Monitor that is published every Sunday. Carolyn said she would need a 10 day notice for all
10 incoming information to be published.

11
12 The Selectmen agreed to have Carolyn Baldwin volunteer as the “Town Crier”.

13
14 **Right of Way on Scenic Road -**

15 Wayne Ogni, Chairman of the Planning Board spoke about the right of way on a power line
16 (scenic road). Wayne was directed to give the Road Agent a call to answer his question.

17
18 **7:25 pm Chairman Currier Closed Public-Input**

19
20 **NEW BUSINESS:**

21
22 **Sand Proposals** - Arthur Capello gave the Selectmen the letter asking for sand proposals. He
23 will check with Road Agent Paul Perkins as to how much sand would be placed in each location.
24 The bids will be required to be returned by July 31, 2014 to the Board of Selectmen.

25
26 **Snow Plow Rates** - Arthur Capello said that the current rates are \$75/hr, with the exception of
27 the smaller truck at \$55/hr.

28
29 The Selectmen asked Arthur Capello to send out the plowing contracts. The contracts will be
30 sent out to the current contractors who plow and sand for the Town. If they do not agree with the
31 contract and current rate the work will be put out to bid for 2014-2015 snow plowing season.

32
33 **7:30 pm - PUBLIC INPUT**

34 ***LIGHTING THE ACADEMY UPSTAIRS***

35
36 Present for the discussion were Wayne Ogni, Steve Bedard, John Dickey, Helene Roberts, Will
37 Dockham, Carolyn Baldwin

38
39
40 Steve Bedard said the existing lights are appropriate and that additional lights should be of the
41 same design, with LED’s to give more light.

42
43 John Dickey agreed with Mr. Bedard. John Dickey said that the Academy is the “signature
44 building” in Town. The lights that are currently here were chosen as appropriate for the
45 building.

1 Helene Roberts said that the lighting upstairs was done as Phase II. They raised money for the
2 lighting and some people had to dig deep into their pockets. They tried to keep it period for the
3 look; she would not want new lights mixed with the older lights.

4
5 Will Dockham said to maintain historical features is always tough, not always the most cost
6 effective. Esthetics or efficiency?

7
8 John Dickey reminded the Board of Selectmen that there were two significant restoration grants
9 awarded to the Town under a stewardship agreement to maintain the building. We need to keep
10 that in mind as we move forward with the lighting.

11
12 After much discussion, Wayne Ogni will replace the current bulbs in the lamps with higher
13 wattage LED bulbs to see if that will give enough lighting.

14
15 Chairman Currier thanked everyone for their participation.

16
17 **Chairman Currier closed the Public Input Session** for the *Lighting at the Academy Building*
18 *Upstairs.*

19
20 **Meeting with the Building Department** - Arthur Capello said, that Bill Tobin and Annette
21 Andreozzi will be available to meet with the Selectmen regarding the Building Department at the
22 Selectmen's Meeting on June 17, 2014.

23
24 **Budget** – Arthur Capello said that we are over on the budget with snowplowing and heating at
25 the Academy and Town Hall, after an extremely cold winter.

26
27 Arthur Capello will print a comparison of what we used for money this year and what we have
28 used in the past for plowing.

29
30 **RFP's for Auction of Deeded Properties –**

31
32 There were five requests for proposals sent out for auctioning off the properties. Three were
33 returned.

34
35 McGlaufflin Group Auctioneers, Jane St. Jean, Paul Mcinnis Auctioneer Inc.

36
37 The Selectmen felt that the auction for the properties should take place on a Saturday during the
38 summer. The Selectmen discussed the particulars for the auction, and decided no reserve,
39 absolute auction.

40
41 Arthur Capello and Chairman Currier will review the bids and decide which auctioneer to go
42 with.

43
44 **RFP – *Emergency Fire Escape at the Academy Building.*** Arthur Capello sent out an RFP to a
45 list of bidders. We will wait to hear back and bring the information before the Board of
46 Selectmen for their review.

1 **Cable Franchise Agreement** - The Selectmen would like to review the Cable Franchise
2 Agreement with Metrocast. Chairman Currier and Selectman McCormack will look into more
3 detail. Selectman McCormack said there are places in Town that do not have cable access.
4

5 **Sanding/Refinishing Floors at the Academy Building** - Arthur Capello gave an update on the
6 sanding and refinishing of the floors.
7

8 **RSA 31:105 Indemnification for Damages**- Selectman McCormack discussed the importance
9 of adopting provisions under RSA 31:105, Indemnification for Damages. This will protect the
10 Town and members of Boards and Committees. After review the Selectmen decided to adopt the
11 RSA.
12

13 **MOTION:** On a Motion by Selectman Guarino and seconded by Selectman McCormack, it was
14 voted unanimously to adopt the provisions under RSA 31:105, Indemnification for Damages. (3-
15 0, voice vote Chairman Currier – yes, Selectman Guarino – yes, Selectman McCormack – yes).
16

17 **Trustees of the Trust Fund** – Administrative Assistant Stephanie Fogg told the Selectmen that
18 there is a vacancy on the Trustees of the Trust Fund. Annette Andreozzi mentioned to Stephanie
19 that there are two trainings coming up in June for Trustees and it would be good to appoint
20 someone as soon as possible.
21

22 **Lakes Region Planning Commission** - Wayne Ogni said he would like to take one of the
23 positions on the Lakes Region Planning Commission.
24

25 **MOTION:** On a Motion by Selectman Guarino and seconded by Selectman McCormack, it was
26 voted unanimously to appoint Wayne Ogni as one of the representatives for the Town of
27 Gilmanton to the Lakes Region Planning Commission. (3-0, voice vote Chairman Currier – yes,
28 Selectman Guarino – yes, Selectman McCormack – yes).
29

30 **Raffle – Gilmanton Women’s Club** – The Selectmen approved a raffle for the Gilmanton
31 Women’s Club to be raffled on July 4, 2014.
32

33 ***OLD TOWN HALL RENTAL*** - 34

35 **Gardner’s Cove Association** – The Gardner’s Cove Association requested the use of the Old
36 Town Hall in the case of inclement weather for their annual meeting. The Selectmen agreed to
37 waive the fee this time and approve the use of the Old Town Hall for June 8, 2014 (Sunday) at
38 1:00 – 3:00 pm.
39

40 **Exercise Group-** There was a request by Kristen Menard for rental of the Old Town Hall on
41 Sunday evenings from 6:15 pm – 8:00 pm on a regular basis. The class would be given by a
42 licensed and insured Zumba instructor. It would be open to the whole community and the cost
43 will be a minimal fee of approx. \$5.00 per class. The Selectmen, after discussion, decided not to
44 waive the fee, and to charge the \$125.00 for 10 weeks only.
45

46 There was discussion by the Board of Selectmen regarding fees and that there needs to be a
47 review of the Building Use at the Old Town Hall. Chairman Currier said that from this point on
48 any request for use of the Old Town Hall will be subject to new fees and policy.

Approval of Meeting Minutes:

MOTION: On a Motion by Selectman Guarino and seconded by Selectmen McCormack it was voted to approve the meeting minutes of May 6, 2014 as amended. (3-0)

MOTION: On a Motion by Selectman Guarino and seconded by Selectmen McCormack it was voted to approve the meeting minutes of April 30, 2014 as written. (3-0)

(B)Non-Public Session per RSA 91-A:3, II (c):

MOTION: On a Motion by Selectman Guarino, and seconded by Selectman McCormack it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (3-0 Voice Vote – Chairman Currier-yes, Selectman Guarino– yes, Selectman McCormack– yes).

The meeting room was closed to the public. Present during the Non-Public Session were Chairman Currier, Selectmen Guarino and McCormack. Town Administrator Arthur Capello, Administrative Assistant Stephanie Fogg.

The Selectmen discussed matters pertaining to the Town in general.

MOTION: On a motion by Selectman Guarino and seconded by Selectman McCormack it was voted unanimously to seal the minutes of the Non-Public Session. (3-0 Voice Vote, Chairman Currier – yes, Selectman Guarino – yes, Selectman McCormack - yes).

MOTION: On a Motion by Chairman Currier and seconded by Selectman Guarino it was voted unanimously to come out of Non-Public Session (3-0 Voice Vote – Chairman Currier -yes, Selectman Guarino – yes, Selectman McCormack – yes).

The meeting room was opened to the public. The Board noted the Non-Public Session minutes were sealed.

(C)Non-Public Session per RSA 91-A:3, II (b):

MOTION: On a Motion by Selectman Guarino, and seconded by Selectman McCormack it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (b). (3-0 Voice Vote – Chairman Currier-yes, Selectman Guarino– yes, Selectman McCormack– yes).

The meeting room was closed to the public. Present during the Non-Public Session were Chairman Currier, Selectmen Guarino and McCormack. Town Administrator Arthur Capello, Administrative Assistant Stephanie Fogg.

The Selectmen discussed an evaluation for an employee in the Selectmen's Office.

MOTION: On a Motion by Chairman Currier and seconded by Selectman Guarino it was voted unanimously to seal the minutes of the Non-Public Session (3-0 Voice Vote – Chairman Currier -yes, Selectman Guarino – yes, Selectman McCormack – yes).

MOTION: On a Motion by Chairman Currier and seconded by Selectman Guarino it was voted unanimously to come out of Non-Public Session (3-0 Voice Vote – Chairman Currier -yes, Selectman Guarino – yes, Selectman McCormack – yes).

1 The meeting room was opened to the public. The Board noted the Non-Public Session minutes
2 were sealed.

3
4 **Employee Evaluation:** Arthur Capello had one more evaluation to be discussed. Selectman
5 Guarino suggested they revisit the evaluation at the next Selectmen's meeting to take more time.

6
7 **Adjournment:**

8 **MOTION:** On a Motion by Selectman Guarino and seconded by Selectman McCormack it was
9 voted unanimously to adjourn at 9:37 pm (3-0)

10
11
12 Respectfully Submitted,

13
14
15 _____
16 Stephanie S. Fogg
17 Administrative Assistant
18

19
20 **Approved by the Board of Selectmen**

21
22 _____
23 Chairman Brett A. Currier
24

25 _____
26 Selectman Donald J. Guarino
27

28 _____
29 Selectman Stephen J. McCormack