



APPROVED

Board of Selectmen Town of Gilmanton, New Hampshire

1 Meeting

2 September 30, 2020

3
4 **Open Public Meeting**

5 Meeting was open to public attendance in the auditorium of the Academy Building. Meeting was
6 also live Streamed on the Town Facebook page.

7
8 **Present:** Chairman Mark Warren, Vice-Chairman Vincent Baiocchi, Selectman Collins and
9 Town Administrator Boré (Gilmanton Academy building – Auditorium).

10
11 Call to Order – 4:32 p.m. Chairman Warren

12
13 Chairman Warren opens the meeting and leads the Pledge of Allegiance.

14
15 The purpose of this meeting was to discuss the process for searching for a new Town Administrator
16 following T.A. Boré 's resignation effective October 28, 2020.

17
18 T.A. Boré shares documents with the Selectmen: his job description, the contract entered into with
19 MRI two years ago to find a replacement to T.A. Duval, the job ad then used and essay questions
20 that candidates had to answer during that process.

21
22 Vice-Chairman Baiocchi and Selectman Collins review the job description and state they have
23 no issue with the way the job description is written. They have an issue with the way the
24 Administrative Code was written.

25
26 T.A. Boré explains that from his standpoint the Administrative Code is the how of his job
27 description.

28
29 The discussion continues around the possibility of T.A. Boré reconsidering his decision to resign.
30 Further discussion about chains of communications between the Board, Department Heads and
31 Town Administrator.

32
33 T.A. Boré indicates that now that he has made his decision to resign, he has taken steps
34 accordingly.

35
36 Chairman Warren suggests that the Board has a discussion without T.A. Boré in the meeting.

37
38 5:45 PM T.A. Boré leaves the auditorium.

39
40 Chairman Warren starts going through the Administrative Code section by section with the Board.
41 The Board proceeds with redrafting the document.

Chairman Warren offers the Board to collect all the comments made and prepare a redraft of the Administrative Code that he will share back with the Board before sharing it with T.A. Boré

The conversation moves back to the scenario where a new Town Administrator needs to be selected.

Vice-Chairman Baiocchi goes through various options for the search process: doing it all inside, contracting a third party, requesting the help from PRIMEX, asking the input in the selection of other Town Administrators

General Board consensus emerges around the idea of finding a temporary T.A. in light of the short 30-day notice given by T.A. Boré. Such an option would allow for the Board to have more time to go through the search for a new T.A. particularly as this time of the year is crunched with the Budget process. Discussion about the A.T.A.

Board agrees that Vice-Chairman Baiocchi will contact NHMA and PRIMEX to inquire about the process for finding an interim T.A., rewrite a job ad and find out about advertising cost as well.

Board agrees to discuss the new T.A. compensation and

Board also agrees that Chairman Warren will share the redraft of the Administrative Code through T.A. Boré with the Board before end of this week.

Adjourn 7:20 PM

MOTION On a motion by Chairman Warren and seconded by Selectman Collins, it was unanimously voted to adjourn the Public Meeting (3-0 Voice Vote, Selectman Collins-yes – Chairman Warren-yes, Vice-Chairman Baiocchi-yes).

AFTER MEETING NOTE: on October 1, T.A. Boré sent the following email to the Board:

“Selectmen,

I appreciate your efforts to figure out a way to convince me to change my mind.

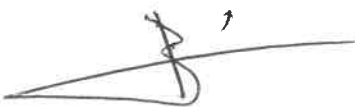
Before you spend too much more effort into coming up with a solution, I believe it is fair for me to share where I now stand.

I went back home last night and discussed with my wife. This is clearly a difficult decision and one that has effects on our personal and professional lives.

At this point, my decision to resign is final. We are ready to move on.

Thank you for your understanding.”

Respectfully Submitted,



Town Administrator, Patrick Boré

Recording Secretary

Approved by the Board of Selectmen



Chairman Mark E Warren



Vice-Chairman Vincent A Baiocchetti



Selectman Evan J Collins