



APPROVED

Board of Selectmen Town of Gilmanton, New Hampshire

1 Meeting

2 October 5, 2020

3
4 **Open Public Meeting**

5 Meeting was open to public attendance in the auditorium of the Academy Building. Meeting was
6 also live Streamed on the Town Facebook page.

7
8 **Present:** Chairman Mark Warren, Vice-Chairman Vincent Baiocchi, Selectman Collins and
9 Town Administrator Boré (Gilmanton Academy building – Auditorium).

10
11 Call to Order – 5:00 p.m. Chairman Warren

12
13 Chairman Warren opens the meeting and leads the Pledge of Allegiance.

14
15 Chairman Warren indicates that there will be two public hearings starting at 7:00PM with public
16 input available either through the teleconferencing services or in attendance in the auditorium.

17
18 Chairman Warren introduces Chief Hempel.

19
20 Chief Hempel discusses current and future staffing needs in the Fire Department. The Fire
21 Department currently employs 3 full-time staff and a Chief, who provide coverage 7 days a week
22 from 7:00AM to 7:00 PM (2 staffs at all time). The 7:00PM to 7:00 AM window is covered by
23 call personnel.

24 There are currently about 8 to 10 active call firefighters.

25 For various reasons, call personnel are more difficult to find and their level of qualifications is
26 lower than full-time personnel.

27 Volume of calls continue to grow, with 479 calls at the end of September, 30 more calls than same
28 time last year.

29 The addition of two full-time personnel would allow the Fire Department to offer 24-hour service
30 (except for Wednesdays which would remain 12-hr FT personnel, 12-hr Call personnel) at the
31 same service level.

32 Chief Hempel talks about the opportunity of applying to FEMA for a SAFER Grant to obtain 100%
33 funding for both positions for the first 3 years of employment. The intent would be to keep the 2
34 additional personnel after the 3-year timeframe.

35 Chief Hempel indicates that on average, a firefighter costs between \$90,000 and \$100,000 per year
36 plus approx. \$4,000 to 5,000 in soft costs.

37 Chief Hempel is asking the Board to consider giving him approval to apply for the SAFER grant,
38 which would not commit the Town to act on it. Next grant is expected to be available later this
39 month or November.

40 Chairman Warren would like to have some comparative data from surrounding towns of similar
41 size with respect to number of staff and call volume before making a decision. Chief Hempel
42 comments that towns have different geographies and needs, but will look into it.

44 Next is a presentation by Sarah Thorne, Chair, and Vincenzo Sisti, member, on an Energy
45 Committee Update.

46 Sarah Thorne talks about the goals of the Committee and provides a quick overview of activities
47 conducted by the Committee since its onboarding last November.

48 Sarah Thorne then let Vincenzo Sisti talk about the Energy Committee Report handed to the Board
49 of Selectmen. The report provides a baseline of information on the current Town's energy
50 consumption and models. It is not complete because some information about volume usage is not
51 always currently available and not all is digitalized. Trends year-to-year show impact of energy
52 related initiatives, for instance with the Academy building. Data could be used to compare with
53 other towns.

54 Sarah Thorne then goes through a list of recommendations submitted by the Committee:

55 - conduct a comprehensive energy audit of all municipal buildings and facilities to identify options
56 for improving energy efficiency and potential savings. Identify opportunities for transitioning
57 heating and vehicle fuels to electric power

58 - investigate grants/rebates available for these suggested upgrades

59 - institute a system to monitor the Town's annual energy usage and costs

60 Explore options for installing solar photovoltaic panels to serve some or all municipal buildings,
61 vehicle and street lighting needs.

62 - assess options for electric vehicle transition for daily driver vehicles where possible.

63
64 With respect to the energy audit, the Committee has made initial contacts with potential vendors.
65 Two options are available: organizations solely performing an audit, which will charge for the
66 audit, and organizations conducting the audit and performing improvements as recommended by
67 the audit, which typically will not charge for the audit but will get compensated through the
68 improvements made. Cost could be in the \$15,000 range for the first option.

69 Sarah Thorne is asking the Board if they would want the Committee to come back with proposals
70 at their next meeting.

71 Chairman Warren asks T.A. Boré to confirm the process in terms of quotes/bids so that the
72 Committee is aware of steps needed.

73 T.A. Boré indicates that the energy Audit would require a Warrant Article. If the Committee can
74 obtain three separate quotes, that is all we would need for now.

75 With respect to the electric vehicle recommendation, T.A. Boré asks about the experience other
76 NH municipalities. Mr. Sisti mentions that he believes Hanover is looking into electric PD cruisers.
77 Sarah Thorne indicates there are other towns using electric vehicles for Town employees as well
78 as light duty trucks.

79 Chairman Warren states the Town does not have vehicles for Town employees.

80 T.A. Boré also mentions that there may be a need to have a more selective approach among Town
81 buildings as he sees some potential pushback with installing solar panels at the Academy Building
82 in the Historic District. He states there may be an opportunity as part of the restoration project for
83 the Old Town Hall. Also, the IW Fire Station is a leased building which may restrict ability to
84 make improvements. So maybe focus first on the PSB and Stage Road Highway building.

85 Vice-Chairman Baiocchi mentions that the CIP, which is being re-activated, may be a good
86 driver for carrying forward these initiatives.

87 T.A. Boré clarifies that he agrees that the energy audit should be conducted on a comprehensive
88 basis, including all buildings, but for immediate opportunities for some projects/initiatives be more
89 selective.

90 T.A. Boré states that he is a bit concerned about having the same company conduct the audit and
91 make the recommended improvement, which seems like a potential conflict of interest.

Vice-Chairman Baiocchetti is asking about Return-On-Investment data for electric vehicles and other initiatives mentioned during the discussion.

Sarah Thorne explains it depends on which initiative you are talking about and that the Committee has not yet collected ROI data.

T.A. Boré is suggesting to request samples of audit reports from the potential vendors as the Town did with LRPC for the Roads Assessment. It is very helpful to better understand what the deliverable would be and how it would assist the Town in identifying savings/efficiency opportunities.

T.A. Boré suggests that the Committee may want to think about “low-hanging fruits” type of initiatives that could be acted on in anticipation of the results of an audit report.

T.A. Boré checks with Sarah Thorne if the Committee has expenses that would need to get funded through the budget process since there is no budget right now. Answer is no.

General Board consensus to have the Committee come back at the next Board of Selectmen Meeting to report on Energy Audit proposals.

PUBLIC MINUTES APPROVAL

MOTION On a motion by Vice-Chairman Baiocchetti and seconded by Selectman Collins, it was unanimously voted to approve the Minutes for the Board of Selectmen Public Meetings of September 21st, 28th and 30th 2020 (3-0 Voice Vote, Selectman Collins-yes – Chairman Warren-yes, Vice-Chairman Baiocchetti-yes).

CONSENT AGENDA

• General Election 2020 Warrant

As per RSA 658:1, the selectmen shall post a warrant at all the polling places and at the office of the town or city clerk or at the town hall. It shall also state all offices and questions which are to be voted on and the location of the central polling place and of any additional polling places.

• Outside Agencies 2020 Funding Requests:

- 2020 Snowmobile Association: \$2,500 (WA#36)
- NH Central VNA & Hospice: \$7,600 (WA#39)
- 4th of July Association: \$4,500 (WA#46)

The Board signs the corresponding P.O.s for WA#36 and 39. Decision on WA#46 is moved to the discussion to be held during the Public Hearing on Adjustments to voted appropriations under Emergency Order #56

T.A. Boré informs the Board that the Town has received the second and final payment for the State Municipal Aid in the amount of \$46,361.60. It is \$3,164.60 more than anticipated. T.A. Boré confirms that he has checked with DRA and the entire amount of \$46,361.60 shall be treated as “anticipated revenues” and therefore the Board does not have to apply RSA 31:95 b to accept the funds.

MOTION On a motion by Chairman Warren and seconded by Selectman Collins, it was unanimously voted to approve the Consent Agenda as amended (3-0 Voice Vote, Selectman

Collins-yes – Chairman Warren-yes, Vice-Chairman Baiocchi-yes). The Amendment pertains to moving the decision on the funding request for the 4th of July Association: \$4,500 (WA#46)

- **OLD BUSINESS**

- **PSNH BTLA Appeal Update**

On September 18, 2020, the BTLA issued a decision denying that Motion for Partial Reconsideration filed by certain municipalities, including the Town Gilmanton, to address BTLA mistakenly applying the Equalization Ratio for each community for each tax year to the total opinion of value prepared by GES.

Given the limited amount that Gilmanton stands to gain from the Motion (\$3.28), T.A. Boré does not see a value in the Town proceeding with an Appeal. Town Counsel has concurred.

MOTION On a motion by Vice-Chairman Baiocchi and seconded by Selectman Collins, it was unanimously voted to not proceed with appealing the BTLA decision denying the Town's Motion for Partial Reconsideration filed on July 23, 2020 (3-0 Voice Vote, Selectman Collins-yes – Chairman Warren-yes, Vice-Chairman Baiocchi-yes).

- **First Reimbursement Request under Cares Act for 2020 Elections**

On September 14, the Town's First reimbursement request for \$2,312.30 to help fund the additional expenses related to incremental absentee ballots due to COVID-19. As a reminder, the reimbursement is directly linked to the additional ballot issued and casted in the 2020 primary and general elections versus the 2016 elections.

Berry Dunn, the company charged to process these requests, has amended our reimbursement request down by 3 "issued" ballots (emailed to and from overseas forces, for which no processing work was needed). The First reimbursement will consequently be reduced to \$2, 295.18

PUBLIC HEARINGS

- **Transfer Station Fee Schedule, Regulations & Rules (See Attachment 1)**

T.A. Boré states that there are two recommendations being presented in this public hearing:

- update the existing Transfer Station Rules & Regulations, including fixing erroneous references, removing the list of recyclables from the document to allow for easier updates of the list as the market/industry dictates over time, clarifying requirements pertaining to commercial haulers, and

- revising the existing Transfer Station Fee schedule with three drivers for the revision: update fees to reduce/eliminate the current deficit in revenues collected from residents against the costs paid by the Town to recycling vendors, align with surrounding towns to limit the risk of incoming flow of out-of-town recyclables, and simplify the fee schedule for ease-of-use by both residents and Transfer Station staff.

Transfer Station Manager, Ron Nason, talks about the demo materials being a major source of the deficit in revenues mentioned by T.A. Boré, and the reason why demo fees are recommended to be increased. Mr Nason also talks about the inadequacy of his current equipment that does not allow to fully pile crush demo materials in dumpsters adding the cost inefficiency.

Mr. Nason then discusses other fee increases recommended to fill the gap.

Chairman Warren confirms with Mr. Nason that the general concept is not to make money but to get as close as possible to cover our costs of recycling so that the general population does not get to pay for the gap through general taxation.

T.A. Boré reminds the public that the survey conducted in May about the current Transfer Station working schedule which confirmed that the current working schedule was satisfactory to residents and that is why there are no recommendations to amend current working days/hours.

Chairman Warren opens to the public input.

Mr. Mike Bedford is on the phone and asks about being charged for more “lucrative” recycling materials. Mr. Nason confirms that depending on materials, market demand is different and charges are different, but even for more “lucrative” items, there are still costs incurred for disposing of the materials which the Town seeks to cover through fee revenues. Mr. Nason further indicates that there some items that carry no fees today, such as white goods.

Mr. Bedford states he appreciates the concept of paying for his own recycling and not having to pay for other’s recycling and other’s having to pay for his own recycling.

T.A. Boré mentions that in the same chain of thoughts, that is why the Town has regulations to control that the Transfer Station is used for “Gilmanton trash and recycles” and not out-of-town refuse. That is why we try to align the Town’s fees with other towns, the reason why residents are asked to have stickers on their vehicles and why rules are in place for commercial haulers.

T.A. Boré indicates that as part of the new Regulations and Rules recommended, commercial haulers will no longer be asked to provide a list of their customers but will be required to state that they adhere to the Town’s ordinance and only deal with Gilmanton trash and recyclables.

Chairman Warren asks if anybody else has comments/questions.

In the absence of any other comments, Chairman Warren asks Selectmen Baiocchetti and Collins if there are any comments/questions.

Vice-Chairman Baiocchetti asks Mr. Nason if he is tracking recycling brought by each resident. Mr. Nason confirms he does not.

Vice-Chairman Baiocchetti then talks about redrafting section 6 of the current Regulations and add a definition of commercial hauler. T.A. Boré recommends the definition per RSA 149-M:29-a. Vice-Chairman Baiocchetti agrees to use that definition.

Chairman Warren closes the Public Hearing with respect to the Transfer Station Fee Schedule, Rules and Regulations.

• Adjustments to voted appropriations under Emergency Order #56 (See Attachment 2)

Chairman Warren explains that Governor Sununu’s Emergency Order 56 grants Boards of Selectmen the temporary authority to reduce appropriations voted at the March Town Meeting to avoid spikes in tax rate in light of anticipated downfall in revenues.

Chairman Warren asks T.A. Boré to go through the presentation (see attached).

T.A. Boré clarifies that this presentation and the recommendations solely pertain to the Town portion of the local tax rate. The Town portion (\$5.58/\$1,000) is about 24% of the total local tax rate (\$22.79/\$1,000) in 2019.

230 The presentation explains how tax rates are calculated and the purpose of the Emergency Order
231 56. It provides the authority to the Board to adjust voted appropriations before COVID-19 hit and
232 minimize the impact of revenue downfall on the tax rate calculation for 2020.
233 T.A. Boré states that the Town is fortunate to have insignificant level of debt: \$1, 754.39 in 2021.
234 In the future, if there was a need to finance projects, the Town is therefore in a great position to
235 seek financing.
236 Overall impact on revenues for 2020 is estimated at \$233,399 with \$116,799 a result of the Town
237 vote in March 2020 and \$116,600 in estimated downfall expected for the rest of the year as a result
238 of COVID-19. As we get into over 9 months of pandemic, it is anticipated that the financial impact
239 on household will amplify in terms of slowing down of car registrations, building permits and
240 other local revenue sources.
241 T.A. Boré states that the if the Town does not apply the authority granted under Emergency Order
242 56, with less local revenues and the same amount of appropriations, the taxation effort will need
243 to go up and estimates show a potential significant hike in tax rate to an estimated \$6.64
244 (+\$1.06/\$1,000 or 19% increase).
245 T.A. Boré then talks about the current situation in terms of operating budget expenses and
246 appropriations raised under voted warrant articles. In both cases, because of the prudent
247 management to-date by Department heads, low expense levels offer the opportunity for the Board
248 to adjust appropriations down to minimize a tax rate hike. At end of September 2020, there is a
249 remaining balance of \$1,709,954 corresponding to 40% of the voted operating budget, and, with
250 respect to appropriations voted under other warrant articles we have a remaining balance of
251 \$718,182.
252 T.A. Boré therefore recommends that the Board exercise the authority granted under Emergency
253 Order 56 and adjust the voted Operating Budget and certain other Individual Warrant articles. He
254 further states that the reduction recommendations are not drastic adjustments and will not impact
255 the services and service levels currently offered in Gilmanton.
256 T.A. Boré then goes through the recommended adjustments (see slides 14 and 15)
257 T.A. Boré recommends a reduction of \$258,941 in Operating Budget (WA#10) from \$4,266,891
258 to 4,007,950.
259 With respect to other voted appropriations under other warrant articles, T.A. Boré presents two
260 scenarios:
261 - Scenario 1, with WA# 16 (Academy Building Driveway paving) remaining as voted
262 - Scenario 2 with WA#16 being nulled and voided
263 Under Scenario 1, appropriations would be reduced by a total amount of \$175, 602 down to
264 \$842,451 resulting in an estimated Town tax rate for 2020 of \$5.91, a \$0.33/\$1,000 increase
265 compared to 2019.
266 Under Scenario 2, appropriations would be reduced by a total amount of \$273, 952 down to
267 \$744,101 and revenues adjusted down by \$19,000 (withdraw from CRF) resulting in an estimated
268 Town tax rate for 2020 of \$5.77, a \$0.19/\$1,000 increase compared to 2019.
269 T.A. Boré recommends to proceed with Scenario 1 as the Academy Building driveway does need
270 to be paved to avoid safety risks.
271 T.A. Boré finally talks about the unassigned fund balance and recommends that the Board does
272 not use such funds to offset the tax rate in order to keep this level of available cash for future needs
273 next year.
274 Chairman Warren opens to the public input.
275 Mr. Mike Bedford is on the phone and shares his experience as a local resident and business owner.
276 He states that COVID-19 has had a significant impact on his businesses, the revaluation conducted
277 in 2019 and tax rate going up have resulted in a higher tax amount. Based on this situation, he is

not sure that the recommendations presented are going far enough. He believes the Board should not be spending more money than they collect and urges the Board to do more in tightening their belts.

T.A. Boré reiterates that this discussion solely pertains to the town portion of the local tax rate, which is only 24% of the equation, with no line-of-sight to-date on the remaining 75-76% of the tax rate components.

Vice-Chairman Baiocchetti states that there is no real "fat" on the Town side of the budget and any changes would result in loss of services. He thinks the Department heads have been very cautious in their spending. He can't see any other opportunities than mentioned to cut spending.

Mr. Bedford talks about buying a new PD cruiser, which was one of the warrant articles and made have made sense under a different world. Vice-Chairman Baiocchetti confirms the cruiser has already been purchased. Two cruisers were purchased this year, one was to replace a cruiser that was totaled last year, the other to replace the oldest in the fleet.

Chairman Warren thanks Mr. Bedford for his comments and sharing transparently his situation.

Chairman Warren asks if anybody else in the public has any comments/input. No answer.

Vice-Chairman Baiocchetti inquires about WA#31 (Old Town Hall restoration) for \$194,000 and asks if the \$194,000 appropriation goes away if the Town is not awarded an LCHIP grant for 50% of that amount. T.A. Boré mentions the warrant article was specifically worded to allow the Town to seek additional funding sources if the LCHIP does not cover 50% of the overall cost of the restoration. Only if additional funding is not successful, then the appropriation may be reconsidered by the Board.

Selectman Collins asks about the rationale for cutting by \$50,000 the deposit into the Fire Truck Replacement Fund. T.A. Boré explains that the deposit's purpose is just to fund a down-payment of a financing loan for the truck in 2022. The CRF balance is \$136,000 which with an additional \$50,000 should be enough to put as down-payment.

T.A. Boré indicates that the timing for reporting these adjustments to DRA must occur prior to submission of the MS-1, which was extended to October 16th. He asks for a Board's decision.

Chairman Warren closes the Public Hearing at 8:33 PM.

The Board then discusses WA# 46 (4th of July Association) and since festivities were canceled this year because of COVID-19, expenses have not been incurred and the risk that the Town would not vote to fund 4th of July festivities is very low, the Board reaches a general consensus to null and void WA#46 in the amount of \$4,500 to add to T.A. Boré's reduction recommendations under Scenario 1. The Board also agrees that unless CASA and the American Red Cross submit their funding request before this coming Friday, October 9, WA#41 and 45 would also be nulled and voided and added to the reductions.

AFTER MEETING NOTE: CASA submitted their request, WA#45 will be maintained and WA#41 for \$1,000 will be nulled and voided.

The Board discusses WA#16 and agrees with Scenario 1 as recommended by T.A. Boré, nulling and voiding WA#46. If no request for payment received by Friday, WA#41 and 45 will also be nulled and voided.

326 • **NEW BUSINESS SECTION**

327

328 • **Request for rental of Old Town Hall for local Girl Scouts.**

329

330 This would be a repetitive use.

331 Depending on results of LCHIP grant application with NH Preservation Alliance, this may
332 interfere with repair work on-site. There is also an issue with the Heat exchanger and one furnace
333 has been turned off. We may end up having to winterize the building. Finally, one concern would
334 be the need or not to disinfect after each rental.

335 General Board consensus to wait until next week and have more info on need to winterize and
336 potential restoration work start before making a decision.

337

338 • **Adopt-a-Spot Program**

339

340 Ron O'Connor has submitted a recommendation that the Town consider such a program. General
341 Board consensus to invite Mr. O'Connor to talk about the program.

342

343 **5. SELECTMEN'S ITEMS**

344

345 T.A. Boré talks about the Black Lives Matter Event, last Saturday and the upcoming Back the Blue
346 Rally scheduled for Saturday October 10. Both organizers were requested to submit an Event
347 permit, just for administrative purpose since in both cases it is people constitutional rights to
348 conduct such event in front of the Town Offices. Both events will be allowed.

349

350 **9:00 PM**

351 **MOTION** On a motion by Chairman Warren and seconded by Vice-Chairman Baiocchetti, it was
352 unanimously voted to get into a non-public session pursuant to RSA 91-A:3, II (a) Personnel
353 Matters (3-0 Voice Vote, Selectman Collins-yes – Chairman Warren-yes, Vice-Chairman
354 Baiocchetti-yes).

355

356 This session was to provide an update on personnel matters in the Selectmen's Office.

357

358 **MOTION** On a motion by Chairman Warren and seconded by Selectman Collins, it was
359 unanimously voted to go out of non-public session pursuant to RSA 91-A:3, II (a) Personnel
360 Matters (3-0 Voice Vote, Selectman Collins-yes – Chairman Warren-yes, Vice-Chairman
361 Baiocchetti-yes).

362

363 **9:15 PM**

364 **MOTION** On a motion by Chairman Warren and seconded by Selectman Collins, it was
365 unanimously voted to get into a non-public session pursuant to RSA 91-A:3, II (b) Hiring (3-0
366 Voice Vote, Selectman Collins-yes – Chairman Warren-yes, Vice-Chairman Baiocchetti-yes).

367

368 This session was to discuss process for recruiting replacement for T.A. Boré

369

MOTION On a motion by Chairman Warren and seconded by Selectman Collins, it was unanimously voted to go out of non-public session pursuant to RSA 91-A:3, II (b) Hiring (3-0 Voice Vote, Selectman Collins-yes – Chairman Warren-yes, Vice-Chairman Baiocchi-yes).

9:32 PM

MOTION On a motion by Chairman Warren and seconded by Selectman Collins, it was unanimously voted to get into non-public session pursuant to RSA 91-A:3, II (e) Ongoing litigation (3-0 Voice Vote, Selectman Collins-yes – Chairman Warren-yes, Vice-Chairman Baiocchi-yes).

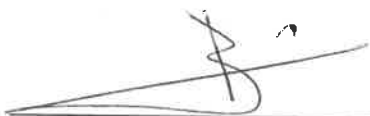
MOTION On a motion by Chairman Warren and seconded by Selectman Collins, it was unanimously voted to go out of non-public session pursuant to RSA 91-A:3, II (e) Ongoing Litigation (3-0 Voice Vote, Selectman Collins-yes – Chairman Warren-yes, Vice-Chairman Baiocchi-yes).

This session was held to discuss an ongoing litigation.

Adjourn 10:00 PM

MOTION On a motion by Chairman Warren and seconded by Selectman Collins, it was unanimously voted to adjourn the Public Meeting (3-0 Voice Vote, Selectman Collins-yes – Chairman Warren-yes, Vice-Chairman Baiocchi-yes).

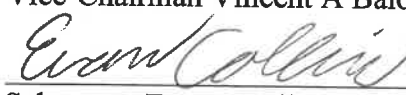
Respectfully Submitted,


Town Administrator, Patrick Boré
Recording Secretary

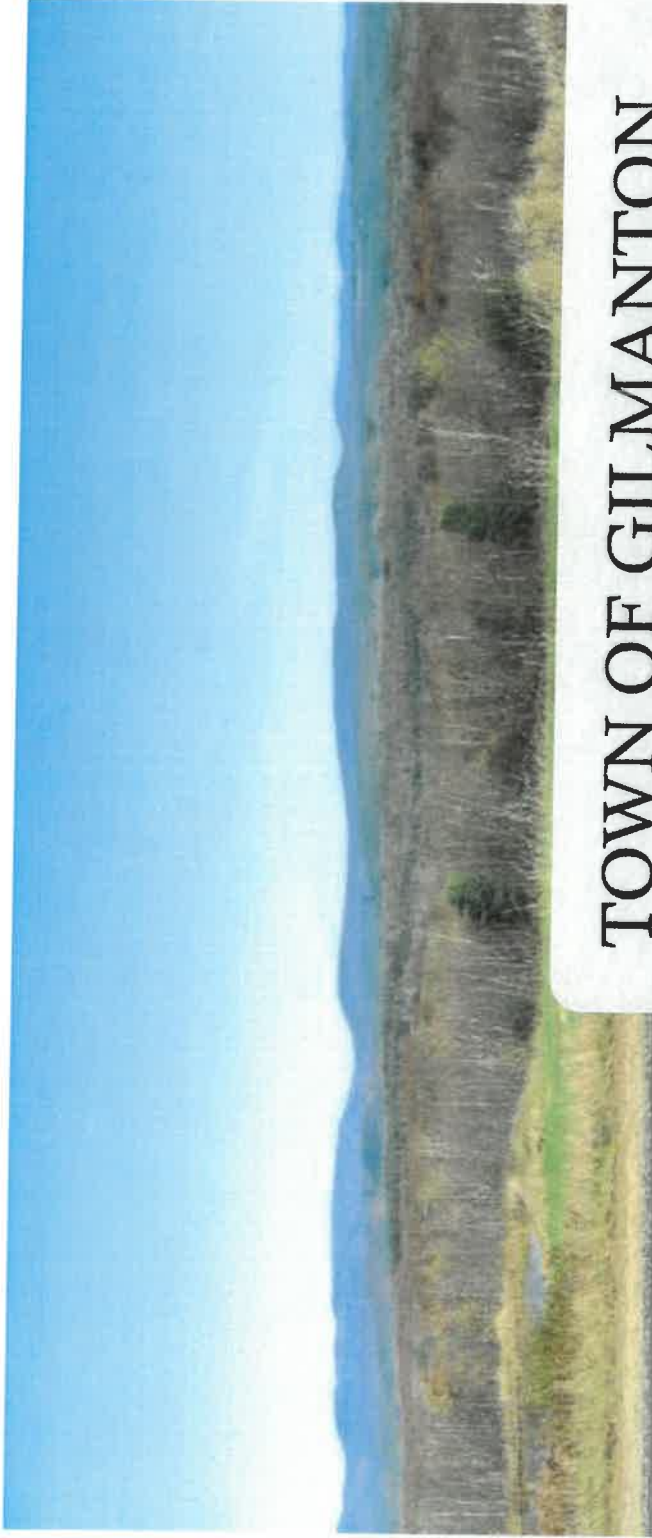
Approved by the Board of Selectmen


Chairman Mark E. Warren


Vice-Chairman Vincent A. Baiocchi


Selectman Evan J. Collins

Attachments: 1- Slide presentation for Transfer Station Public Hearing
2- Slide presentation for Recommended reductions to voted appropriations



TOWN OF GILMANTON

October 5, 2020 Public Hearing

Recommended changes to the Gilmanton Transfer Station Fee Schedule and
Rules & Regulations

Ron Nason, Transfer Station Manager; Patrick Boré - Town Administrator

10/22/2020

Town of Gilmanston – Public Hearing



SELECTMEN'S OFFICE
TOWN OF GILMANSTON
PO Box 550, Gilmanston, NH 03237
Ph: (603) 267-6700 Fax: (603) 267-6701 Website: www.gilmanstonnh.org

NOTICE OF PUBLIC HEARING

PUBLIC HEARING

The Board of Selectmen will hold a Public Hearing on

Monday, October 5, 2020 at 7:00 p.m.

to discuss:

- 1/ Recommended changes to the Gilmanston Transfer Station Fee Schedule and Rules & Regulations, followed by
- 2/ Recommended reductions in appropriations voted for at the March 2020 Town Meeting as authorized under Governor Sununu's Emergency Order 56

The Public Hearing will be held at the Town Hall, Academy Building
503 Province Road
Gilmanston, NH 03237

The public is allowed in the auditorium of the Academy Building.
Alternatively, the public may participate through teleconferencing
By calling: (844) 855-4444, access code 349221#,

Or watch live streaming at

<https://www.facebook.com/Town-of-Gilmanston-NH-109767093985142>
(no public input available on Facebook)

IMPORTANT NOTICE

Attendants are asked to follow CDC public health guidelines.

**IF YOU ARE NOT FEELING WELL, WE ASK THAT YOU REFRAIN FROM ENTERING THE BUILDING
AND INSTEAD MAKE USE OF OUR TELECONFERENCING/LIVE STREAMING SERVICES.**

10/2/2020

Town of Gilmanton – Public Hearing

At its March 4, 1975 Town Meeting, Gilmanton voted to enact the following ordinance:

37. Voted to enact the following ordinance:

The Selectmen are authorized to make such rules and regulations as are required to provide for the disposition of solid waste in the Town, in a safe, sanitary, and economical manner, in order to protect and promote public health, safety and welfare, and to comply with the applicable laws. The Selectmen are authorized to regulate the hours that town dumps shall be open, to regulate the nature of materials to be deposited and the location where materials shall be deposited, to hire and direct the personnel necessary for the operation of Town dumps, and to properly secure the Town dumps. Any person violating any rule or regulation made by the Selectmen hereunder shall be guilty of a violation.

Further, at its March 14, 2017 Town Meeting, Gilmanton adopted RSA 41:9-a under article #15 " to authorize the Board of Selectmen to establish or amend fees as provided by RSA 41:9-a. In accordance with that statute the Board of Selectmen shall hold a public hearing with notice posted at least 7 days in advance, prior to amending or establishing any such fees.

Based on the authority granted in 1975 and 2017, the Board of Selectmen is conducting this public hearing to discuss amending/updating:

- *the Rules and Regulations of the Transfer & Recycling Facility adopted in 1975,*
- *the Transfer Station Fee Schedule,*
- *the Commercial Hauling Ordinance*

10/2/2020

Town of Gilmanston – Public Hearing

- Recommended changes to Transfer Station New Fee Schedule, Rules & Regulations
1. Survey conducted in May 2020 among residents to collect their opinion on current working days/hours at the Transfer Station. Results of the survey were posted on the Town website and Facebook page today. Received 286 responses, 13 of them from seasonal residents.
General Board consensus that, in light of the survey results, there will be no change to the current schedule.

2. Fee Schedule

Changes proposed aim at 3 goals:

- simplify for ease of use by both staff and residents
- update/increase fees to reduce/eliminate the current deficit between revenues collected from residents and the costs to the Town with respect to recycling (match the current reality of recycling market)
- align with surrounding towns' applicable fees to avoid incoming flow of out-of-town recyclable materials

Town of Gilmanston – Public Hearing

TRANSFER STATION / RECYCLING CENTER

PROPOSED NEW FEE SCHEDULE

(Effective XX/XX/2020)

- Tire : \$10.00 each (all vehicles), \$100 each (heavy equipment)
- White goods: \$15.00 each if including refrigerant such as freon (refrigerators, air conditioners, dehumidifiers), free-of-charge otherwise
- Propane tank: \$5.00 each (not to exceed 50lbs)
- Construction Debris/Demos
 - \$13/ ¼ cubic yard
 - \$25/ ½ cubic yard
 - \$38/ ¾ cubic yard
 - \$50.00/ cubic yard
- Mixed materials
 - 6ft bed pickup truck charged at 1.5 yard = \$ 75.00
 - 8ft bed pickup truck charged at 2 yards = \$ 100.00
- Porcelain fixture (sink, toilet etc...): \$5.00
- Shingles/cubic yard = \$100.00
- Bulky Waste
 - Furniture, mattress, box springs: \$10.00 each
 - Rug, carpet, carpeting: \$10.00 each
 - Hot tub: \$50 each for 4-person, \$100 each for more than 4-person
- Electronics
 - Computer, TV, Monitor: \$15.00 each
 - Tower, printer, scanner, copier, fax machine: \$5.00 each

Town of Gilmanston – Public Hearing

Definitions

- “White goods” means a generic term for a variety of discarded household appliances, including clothes washers, clothes dryers, stoves, refrigerators, freezers, dishwashers and air conditioners. Env-Sw 104.66
- “Construction and demolition debris” means non-putrescible waste building materials and rubble which is solid waste resulting from the construction, remodeling, repair or demolition of structures or roads. The term includes, but is not limited to, bricks, concrete and other masonry materials, wood, wall coverings, plaster, dry wall, plumbing, fixtures, non-asbestos insulation or roofing shingles, asphaltic pavement, glass, plastics that are not sealed in a manner that conceals other wastes and electrical wiring and components, incidental to any of the above and containing no hazardous liquid or metals. The term does not include asbestos waste, garbage, corrugated container board, electrical fixtures containing hazardous liquids such as fluorescent light ballasts or transformers, furniture, appliances, tires, drums and containers, and fuel tanks. Env-Sw 102.42
- “Bulky waste” means large items that cannot be handled by normal solid waste processing, collection or disposal methods, such as appliances, furniture. Env-Sw 102.23
- “Electronic waste, or e-waste”, includes computer towers and monitors, televisions, cell phones, office electronic equipment, DVD players and VCRs.
- “Refrigerants, such as R-12 (Freon) and R-134a”, found in certain appliances and automobiles are harmful to Earth’s atmosphere if released to the air. Freon belongs to a group of chemicals known as chlorofluorocarbons (CFCs). R-134a belongs to a group of chemicals known as hydrofluorocarbons (HFCs) and is also known as a “greenhouse gas” because it contributes to global climate change.
One of the largest single uses of Freon is as a refrigerant in air conditioners, refrigerators and freezers. Newer appliances use other refrigerants, such as R-134a.

Town of Gilmanston – Public Hearing

SOLID WASTE FEE SCHEDULE ANALYSIS

Items	Current Fee Schedule	Proposed New Fee Schedule	Alton	Belmont (CASELLA)	BEEF (Barnstead, Epsom, Chichester, Pittsfield)	Loudon
stickers	first 2 are free, third is \$1	no charge	0	N.A.	N.A.	4
hauling/commercial permit	under 27,000 lbs 125, 25 above 25 for intermittent (30 day)	no charge	0	N.A.	N.A.	4
Tires	car light truck commercial heavy equipment	5 5 10 50	no change 10 no change 100	10 10 no change 100	10 10 no change 100	10 10 10 100
White goods	refrigerators dehumidifier air conditioner dishwasher microwave washer dryer hot water heater stove	15 15 15 0 0 0 0 0 0	no change no change no change no change no change no change no change no change	no change no change no change no change no change no change no change	no change no change no change no change no change no change no change	no change no change no change no change no change no change no change
Propane tanks	small < 4 lbs medium > 5 lbs	1 5	5 no change	12 12	5 5	0 0
Construction Debris/Demos	1/4 yard 1/2 yard 3/4 yard Full yard Shingles/cubic yard curb/side of road Box spring Mattress Sofa Love seat stuffed chair small furniture large furniture dresser porcelain fixture (sink, toilet, tub, carpet, hot tub)	11 22 25 33 44 100 5 7 10 10 5 3 5 5 3	13 25 38 50 no change 10 10 10 no change 10 10 no change no change 5 5 10 100 75 100 100	13 25 38 50 no change 10 10 10 no change 10 10 no change no change 5 5 10 100 75 100 100	13 25 38 50 no change 10 10 10 no change 10 10 no change no change 5 5 10 100 75 100 100	13 25 38 50 no change 10 10 10 no change 10 10 no change no change 5 5 10 100 75 100 100
Electronics	Computer Monitor TV Tower Printer Scanner Fax machine Copier	15 15 10 5 2 2 2 2	no change no change no change no change no change no change no change no change	15 15 15 15 18 18 18 18	15 15 15 15 18 18 18 18	15 15 15 15 18 18 18 18
Miscellaneous	recycle bin kitchen pail rain barrel compost bin	8 10 65 48	no change no change no change no change	no change no change no change no change	no change no change no change no change	no change no change no change no change

10/2/2020

Town of Gilmanton – Public Hearing

- Recommended changes to Transfer Station New Fee Schedule, Rules & Regulations (cont.)
- 3. Commercial Haulers

The Rules and Regulations of the Transfer & Recycling Facility adopted in 1975 include the following rule

3. All Commercial Refuse Haulers must register with the Selectmen's Office and provide a list of their customers before being allowed into the Facility. All material hauled commercially must be sorted and properly disposed of, i.e. placed where signs indicate or per order of the Facility Manager. Haulers will use the Facility only on regularly scheduled days, preferably on Wednesday. All deliveries are subject to inspection.

The requirement serves 3 purposes:

- ensure haulers are complying with the Town requirement that only so-called “Gilmanton refuse” is being handled (this requirement dates from March 11, 1969)
- ensure haulers commit to adhere the Town's rules & regulations
- ensure haulers have appropriate insurance coverage

Town of Gilmanton – Public Hearing

- Recommended changes to Transfer Station New Fee Schedule, Rules & Regulations (cont.)

3. Commercial Haulers (cont.)

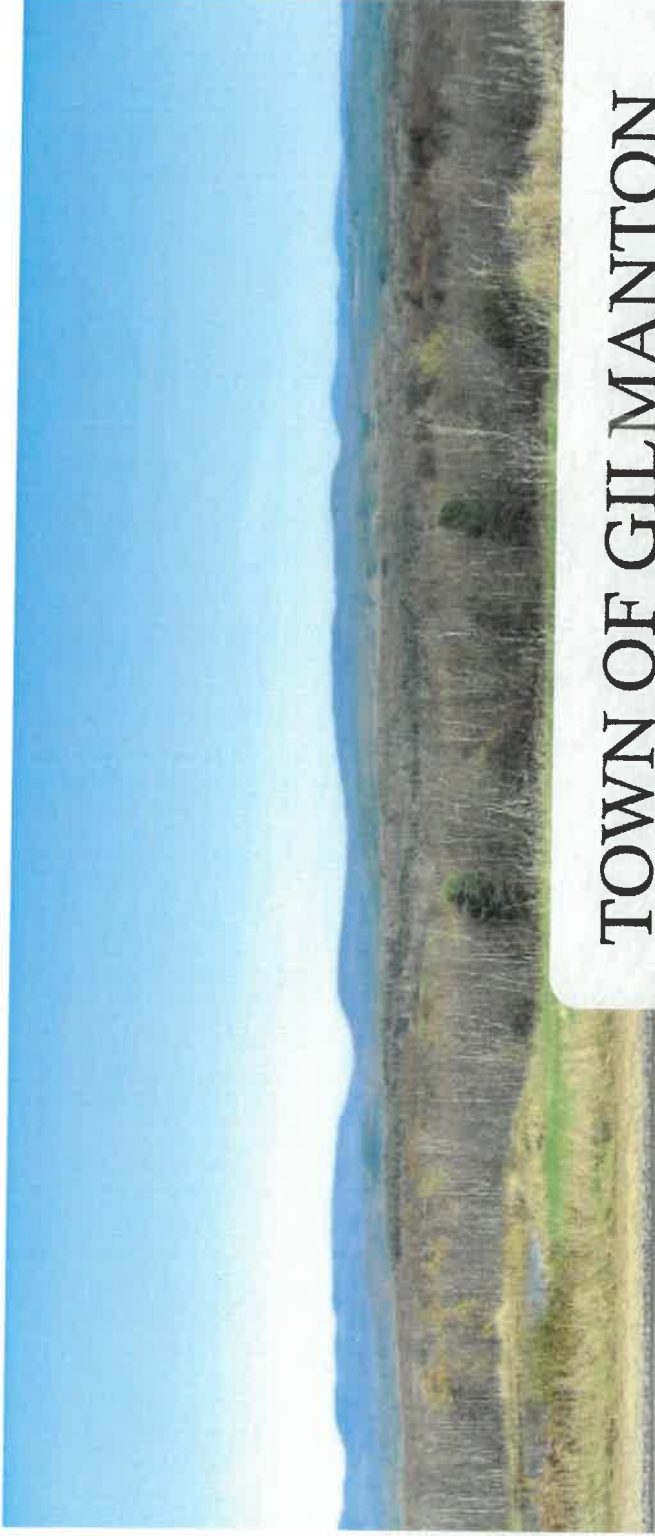
3. Before being allowed into the Facility, a~~All~~ Commercial Refuse Haulers must register with the Selectmen's Office and provide a list of their customers-statement certifying that;

- a. they are complying with the Town's rules & regulations, including but not limited to the Town requirement that only so-called "Gilmanton refuse" is being handled,
- b. have appropriate insurance coverage, and
- c. ~~before being allowed into the Facility,~~
- d. they have complied with registration and annual reporting requirements as set under RSA 149-M:29-a. The Town may require a copy of such registration and annual report.

All material hauled commercially must be sorted and properly disposed of, i.e. placed where signs indicate or per order of the Facility Manager. Haulers will use the Facility only on regularly scheduled days, preferably on Wednesday. All deliveries are subject to inspection.

Town of Gilmanton – Public Hearing

- Recommended changes to Transfer Station New Fee Schedule, Rules & Regulations (cont.)
- 4. Transfer Station Rules & Regulations
 - Other changes include:
 - Correcting typos
 - Correcting wrong references
 - Moving list of acceptable recyclables items out of the document to facilitate changes/updates



TOWN OF GILMANTON

October 5, 2020 Public Hearing

Recommended reductions in appropriations voted for at the March 2020 Town Meeting as authorized under Governor Sununu's Emergency Order 56
Patrick Boré - Town Administrator

Town of Gilmanton – Public Hearing



SELECTMEN'S OFFICE
TOWN OF GILMANTON
PO Box 500, Gilmanton, NH 03237
Ph: (603) 267-6700 Fax: (603) 267-6701 Website: www.gilmantonnh.org

NOTICE OF PUBLIC HEARING

PUBLIC HEARING

The Board of Selectmen will hold a Public Hearing on

Monday, October 5, 2020 at 7:00 p.m.

to discuss:

- 1/ Recommended changes to the Gilmanton Transfer Station Fee Schedule and Rules & Regulations, followed by
- 2/ Recommended reductions in appropriations voted for at the March 2020 Town Meeting as authorized under Governor Sununu's Emergency Order 56

The Public Hearing will be held at the Town Hall, Academy Building
503 Province Road
Gilmanton, NH 03237

The public is allowed in the auditorium of the Academy Building.
Alternatively, the public may participate through teleconferencing.
By calling: (844) 855-4444, access code 349221#,

Or watch Live streaming at

<https://www.facebook.com/Town-of-Gilmanton-NH-109767093985142>
[no public input available on Facebook]

IMPORTANT NOTICE

Attendants are asked to follow CDC public health guidelines.

**IF YOU ARE NOT FEELING WELL, WE ASK THAT YOU REFRAIN FROM ENTERING THE BUILDING
AND INSTEAD MAKE USE OF OUR TELECONFERENCING/LIVE STREAMING SERVICES.**

Town of Gilmanton – Public Hearing

STATE OF NEW HAMPSHIRE
BY HIS EXCELLENCY
CHRISTOPHER T. SUNUNU, GOVERNOR

**Emergency Order #56 Pursuant to Executive Order 2020-04 as Extended by Executive Orders
2020-05, 2020-08, 2020-09, and 2020-10**

Temporary Modification of Procedure Relative to Appropriations and Tax Payments

2. The governing body of a town, school district, village district, or county shall have the authority to reduce appropriations for any items as may be necessary to keep total expenditures of the town, school district, village district, or county within its total anticipated revenues. Consistent with RSA 32:13.1, this order “shall not be construed to imply that a local legislative body, through its actions on appropriations, has the authority to nullify a prior contractual obligation of the municipality, when such obligation is not contingent upon such appropriations and is otherwise valid under the New Hampshire law of municipal contracts, or to nullify any other binding state or federal legal obligation which supersedes the authority of the local legislative body.” In towns that have adopted RSA Chapter 37 or RSA Chapter 49-D, the chief administrative officer shall make the recommendation to the governing body for approval. This action shall be taken at a public meeting, subject to the following requirements:

- Notice of the date of the public meeting shall be made public no less than seven days before the meeting; and
- At or before the public meeting, the governing body shall provide a report to the public that shows the relationship between the estimated and actual income and expenses to date, together with outstanding indebtedness and estimated future expenses.

This provision shall not affect or supplant any similar provision in a town charter. Any action taken pursuant hereto must be completed on or before the date on which the municipality submits its MS-1 to the Department of Revenue Administration.

Town of Gilmanton – Public Hearing

- Selectmen's Office Objectives:
 - Town to continue offering current services at same service levels
 - Town to maintain sufficient available cash-flow to fulfill existing financial obligations
 - School district is current biggest obligation (\$9,167,392 due for FY 2020-2021)
 - Federal, State, County
 - Employees, Officials
 - Suppliers
- Critical element to achieve objectives is to avoid/reduce risk of spike in Tax Rate
 - Spike in Tax Rate increases risk of taxpayers' inability to pay, which may create cash-flow issue for Town, and in turn may lead Town to adjust services offered and service levels to community

Town of Gilmanton – Public Hearing

- Purpose of this Public Hearing is to:
 - Present Town's current/estimated financial situation,
 - Review recommended adjustments to appropriations as voted at March 2020 Town Meeting
 - Provide opportunity for taxpayers' input
 - **This Public Hearing solely pertains to the Town**
 - School District, State Education, Sawyer Lake Village District, County not part of this discussion
- | ENTITY | 2019 |
|-----------------|-------|
| Town | 5.58 |
| County | 1.14 |
| School | 14.22 |
| State Education | 1.85 |
| Total | 22.79 |
- 
- This Public Hearing is to receive input from Gilmanton taxpayers on Town Administrator's recommendations before the Board of Selectmen vote on course of action

Town of Gilmanton – Public Hearing

Where is the 2019 Local Municipal Tax Rate of \$5.58 coming from?

Total Town Needs:
\$ 7,372,235

Amount of Money needed to run the Town:	\$7,129,537
Amount of War Credits & Overlay:	\$242,698

Operating Budget +
gross appropriations
under other Warrant
Articles

How We Pay For It:
\$7,372,235

Amount of Money raised from taxation:	\$3,005,961
Revenues & Use of Fund Balance:	\$4,366,274

Calculated as difference between
Total Town Needs and

Tax Rate Calculation

Simply put, the tax rate is the following formula:

$$\frac{\text{Amount to be raised through taxation}}{\text{Total Town Assessment Valuation}} \times 1,000 = \text{TAX RATE}$$

For 2019, this formula is represented with the actual amounts (with rate rounded up):

$$\frac{3,005,961}{538,595,075} \times 1,000 = \$ 5.58$$

\$5.58 is the Town portion of our total tax rate.

Town of Gilmanton – Public Hearing

Assuming everything else does not change substantially, an estimated drop in anticipated revenues without a corresponding cut in appropriations would result in more required funding from taxation, i.e. an increase in the local municipal tax rate.

Hence the purpose of Emergency Order # 56 and the subject of this Public Hearing

Town of Gilmanton – Public Hearing

What do we know about revenues today?

- 2020 estimated revenues:
 - as submitted to Town Meeting in March 2020: **\$2,129, 119**
 - As voted at Town Meeting: **\$2,012,320** (≠ -\$116,799)
 - WA#17 voided (creation of a contingency fund and deposit \$43,197 from State Aid)
 - WA# 23 zeroed (purchase of 2 plows for \$11,102)
 - WA #28 passed (establish an EMS revolving fund with deposit of 50% of ambulance services revenues estimated at \$125,000)
 - As revised/submitted 9/1/2020 (MS-434): **\$1,895,720** (≠ -\$116,600)
 - Assumptions based on current revenues collected and anticipated COVID-19 impact for rest of year
 - -\$10,000 on revenue from taxes \$150,000
 - -\$107,600 on permits, fees & licenses \$823,850
 - -\$2,500 on revenues from State & fed Gov or Trusts \$494,603
 - -\$10,000 on services and incomes from Depts \$115,450
 - +\$13,500 miscellaneous revenues (Health Trust, GA payback) \$ 53,000
 - No change in Interfund transfers \$258,817

Town of Gilmanton – Public Hearing

What do we know about revenues today (cont.)?

- 2020 estimated revenues:
 - Additional unanticipated revenues to be reported
 - \$6,465 PRIMEX Premium Holiday
 - \$5,027 Deed repurchase

Town of Gilmanton – Public Hearing

What do we know today about appropriations and expenses?

- Operating Budget

APPROVED BUDGET	SPENT AS OF 9.28.2020	REMAINING BALANCE	%
4,266,891	2,556,937	1,709,954	40

- Department Heads have been cautious about spending
- Total Spend include COVID-19 related expenses which the Town can claim reimbursement for under the Cares Act GOFERR grant
 - Maximum eligible amount is \$89,634
 - \$23,498 reimbursed to-date
 - \$39,348 pending reimbursement
- Fire & Police Dept spends include \$36,332 for First Responder Stipend program
 - \$33,186 reimbursed under Cares Act
 - \$3,146 pending reimbursement under GOFERR (included in the \$39,348 above)

Town of Gilmanton – Public Hearing

What do we know today about appropriations and expenses (cont.)?

- Other (gross) appropriations voted at March 2020 Town Meeting
 - Most approved investments have been deferred to-date to allow Board of Selectmen better “grasp” on COVID-19 impact

	APPROVED W.A.	SPENT AS OF 9.28.2020	REMAINING BALANCE
Outside Agencies	86,300	69,700	16,600
Capital Outlay	641,752	208,570	433,182
Transfers to Cap. Reserve Funds	290,000	5,000	285,000
Total	1,018,052	283,270	734,782

- Outside agencies : remaining balance expected to be expended before 12-31-2020
- **\$718,182** available for potential adjustments.

Town of Gilmanton – Public Hearing

If the Town does not adjust appropriations voted for a March 2020 Town Meeting:

Total Town Needs:
\$ 5,506,615

Amount of Money needed to run the Town:	\$5,284,943	+		
Amount of War Credits & Overlay:	\$221,672			

\$4,266,891 op. budget
+
\$1,018,052 in WA

\$113,900 War credits
+ \$107,772
Overlay*
(* assumes PSNH settled in 2020)

How We Pay For It:
\$5,506,615

Amount of Money raised from taxation:	\$3,599,383	+		
Revenues & Use of Fund Balance:	\$1,907,232			

Diff. between \$5,506,615 and \$1,907,232

+ \$1.06/\$1,000
(+19%)

For 2020, this formula is represented with the actual amounts (with rate rounded up):

$$\frac{3,599,383}{542,349,043} \times 1,000 = \$6.64$$

\$6.64 would be the Town portion of our total tax rate.

Town of Gilmanton – Public Hearing

In summary:

- Adverse impact on revenues due to COVID-19 pandemic anticipated to amplify as economic and financial impact perdures
- Emergency Order #56 offers an opportunity to alleviate adverse impact
- Prudent management of approved appropriations to-date puts the Town in a position to do so
- Current situation does not require drastic adjustment

Town Administration recommendations:

- Effect adjustments to Operating Budget and certain Special/individual Warrant Articles with no material impact to current operations and future required investments
 - Recognize actual changes from initial budget assumptions

Town of Gilmanton – Public Hearing

TOWN ADMINISTRATOR "FIRST-PASS" AT EMERGENCY ORDER # 56 POTENTIAL OPERATING BUDGET ADJUSTMENTS

BUDGET #	NAME	BUDGET LINE #	LINE DESCRIPTION	ADJUSTMENT (-)	COMMENT
4140	ELECTIONS & REG.	115	WAGES ELECTION WORKERS	2,080	eliminate budgeted special election
4151	TCTX	112	DEPUTY TCTX WAGES	20,000	no Deputy TCTX for 8 months
		115	ASSISTANT #1 WAGES	5,000	late filling of position due to COVID-19
		116	ASSISTANT #2 WAGES	7,690	Assumes this position remains vacant for rest of 2020
		390	DOCUMENT RESTORATION	18,479	Short staffing/COVID-19 not allowing for this project to proceed
		391	PROFESSIONAL SERVICES	2,000	eliminate single audit (budgeted for scenario where Deputy TCTX was not elected TCTX)
		440	COPIER LEASE	1,000	late delivery due to COVID-19
4152	ASSESSING	312	CONTRACT ASSESSOR	5,400	Sansoucy no longer used other than PSNH
4153	LEGAL	320	LEGAL EXPENSES	25,000	BTIA legal expenses in 4153-320
4196	INSURANCE	250	UNEMPLOYMENT COMP	2981	Estimate
		260	WORKERS COMP	2645	no expense anticipated
		520	P&L	2100	overbudgeted
4240	BUILDING INSPECTOR	110	BI WAGES	20,000	Remaining balance
		210, 211, 215	HEALTH INSURANCE	10,000	Late hiring and PT versus FT
		230	RETIREMENT	4335	PT position not carrying health ins. same
4311	HIGHWAY ADMIN.	112	FOREMAN WAGES	37,944	Vacant position since end Jan.
		116	EQUIPT OP. #3	18,127	vacant position
		117	LABOR/GROUNDS MAINT.	26,560	(new hybrid position) Road Agent not willing to take on new resp.
		210	HEALTH INSURANCE	36,000	116/117 related health benefits
		211	DENTAL INSURANCE	1,600	same
		230	RETIREMENT	10,000	Related to 116
NET TOTAL HIGH-LEVEL ESTIMATED ADJUSTMENTS TO OPERATING BUDGET AS VOTED IN 2020				258,941	6% of approved budget

Town of Gilmanton – Public Hearing

TOWN ADMINISTRATION RECOMMENDED WARRANT ARTICLES ADJUSTMENTS

WA #	PURPOSE	\$ GROSS APPROPRIATION VOTED	\$ PROPOSED ADJUSTED APPROPRIATION	\$ PROPOSED TAXATION IMPACT	\$ REVENUE IMPACT OF ADJ. APPROPRIATION	NOTES
12	refurbish/remount A1	129,000	129,000	0	0	already committed
13	recycling equipment	10,000	10,000	0	0	for new baler in 2021. \$80K with 20% funded by NH the Beautiful
	Court Cases	70,000	35,000	-35,000	0	cover potential lawsuit damages
	refurbish/replacement fire truck	15,000	15,000	0	0	2024 full revaluation \$160K
	highway equipment	100,000	50,000	-50,000	0	9E3 replacement in 2022. \$750K
	ETF Welfare	70,000	21,898	-48,102	0	replenish CRF from withdrawals of WA#15, 22, 23
14	new PD cruiser	20,000	20,000	0	0	Increase in general Assistance due to COVID-19
15	Highway pickup-trailer	48,022	48,022	0	0	In add. to replacement of totaled cruiser
16	Academy building paving	98,350	98,350	-37,000	-37,000	for hybrid position
18	Academy building roof replacement	33,630	33,630	0	0	State Municipal Aid can not be repurposed. Would go to General fund
19	IW Fire Station Lease Agreement	1	1	0	0	could wait a year
20	IW fire station roof replacement	30,000	30,000	0	0	already purchased
21	Extraction tool set	19,000	19,000	0	0	
22	Highway sander	14,500	14,500	0	0	
23	Purchase 2 Highway plows	0	0	0	0	
24	zero-turn mower	5,500	0	-5,500	-5,500	for hybrid position
25	LRPC Roads Assessment	10,000	10,000	0	0	already committed
26	LRPC Culverts & Streams Assessment	15,000	15,000	0	0	already committed
28	EMS Revolving Fund establishment	5,000	5,000	0	0	
30	non-cap PD vehicle repair Fund	5,000	5,000	0	0	
31	Old Town Hall restoration	194,000	194,000	0	0	NHPA Grant application submitted
33	Loon Pond Dam repair	7,750	7,750	0	0	repairs needed
35	GYRL funding	46,700	46,700	0	0	already paid
36	Snowmobile Club funding	2,500	2,500	0	0	
37	GYO	5,500	5,500	0	0	
38	IW library funding	1,000	1,000	0	0	already paid
39	NHVA funding	7,600	7,600	0	0	already paid
40	Milfoil treatment funding	3,000	3,000	0	0	already paid
41	American Red Cross funding	1,000	1,000	0	0	
42	New beginnings funding	1,000	1,000	0	0	
43	Community Action Plan funding	5,000	5,000	0	0	
44	LtrHMC funding	7,500	7,500	0	0	
45	CASA funding	1,000	1,000	0	0	
46	Gilmanton 4th of July funding	4,500	4,500	0	0	
	Total	1,018,053	842,451	-175,602	-42,500	

* WA # 11, 17, 29, 32, 34, 47, 48, 49, 50 Non-monetary WA

Town of Gilmanton – Public Hearing

- Scenario 1 (No adj. to WA#16 – Driveway paving encumbered for 2021)

\$4,007,950 op. budget
+
\$842,451 in WA

unchanged

Total Town Needs:
\$ 5,072,073

Amount of Money needed to run the Town:	\$4,850,401	+	
Amount of War Credits & Overlay:	\$221,672		

How We Pay For It:
\$5,072,073

Amount of Money raised from taxation:	\$3,207,341	+	
Revenues & Use of Fund Balance:	\$1,864,732		

Diff. between \$5,072,073 and \$1,864,732

\$1,907,232 - \$37,000
WA#15 - \$5,500 WA#24

For 2020, this formula is represented with the actual amounts (with rate rounded up):

$$\frac{3,207,341}{542,349,043} \times 1,000 = \$ 5.91$$

+ \$0.33/\$1,000
(+6%)

\$5.91 would be the Town portion of our total tax rate.

Town of Gilmanton – Public Hearing

TOWN ADMINISTRATION RECOMMENDED WARRANT ARTICLES ADJUSTMENTS

WA #	PURPOSE	\$ GROSS APPROPRIATION VOTED	\$ PROPOSED ADJUSTED APPROPRIATION	\$ PROPOSED TAXATION IMPACT	\$ REVENUE IMPACT OF ADJ. APPROPRIATION	NOTES
12	refurbish/remount A1	129,000	129,000	0	0	
13	recycling equipment Court Cases refurbish/replacement highway equipment	10,000 70,000 15,000 100,000 70,000	10,000 35,000 15,000 50,000 21,898	0 -95,000 -50,000 -48,102 0	0 0 0 0 0	for new baler in 2021. \$80K with 20% funded by NH the Beautiful cover potential lawsuit damages 2024 full revaluation \$160K 9E3 replacement in 2022. \$750K replenish CRF from withdrawals of WA#15, 22, 23 Increase in general Assistance due to COVID-19 In add. to replacement of totaled cruiser for hybrid position State Municipal Aid can not be repurposed. Would go to General fund could wait a year already purchased for hybrid position already committed already committed NHPA Grant application submitted repairs needed already paid already paid already paid already paid already paid already paid
14	new PD cruiser	48,022	48,022	0	-37,000	
15	Highway pickup-trailer	37,000	0	-37,000	-37,000	
16	Academy building paving	98,350	0	-98,350	-19,000	
18	Academy building roof replacement	33,630	33,630	0	0	
19	IW Fire Station Lease Agreement	1	1	0	0	
20	IW fire station roof replacement	30,000	30,000	0	0	
21	Extrication tool set	19,000	19,000	0	0	
22	Highway sander	14,500	14,500	0	0	
23	Purchase 2 Highway plows	0	0	0	0	
24	zero-turn mower	5,500	0	-5,500	-5,500	
25	LRPC Roads Assessment	10,000	10,000	0	0	
26	LRPC Culverts & Streams Assessment	15,000	15,000	0	0	
28	EMS Revolving Fund establishment	5,000	5,000	0	0	
30	non-cap PD vehicle repair Fund establishment	194,000	194,000	0	0	
31	Old Town Hall restoration	7,750	7,750	0	0	
33	Loon Pond Dam repair	46,700	46,700	0	0	
35	GYRL funding	2,500	2,500	0	0	
36	Snowmobile Club funding	5,500	5,500	0	0	
37	GYO	1,000	1,000	0	0	
38	IW library funding	7,600	7,600	0	0	
39	NHANA funding	3,000	3,000	0	0	
40	Milfoil treatment funding	1,000	1,000	0	0	
41	American Red Cross funding	1,000	1,000	0	0	
42	New beginnings funding	5,000	5,000	0	0	
43	Community Action Plan funding	7,500	7,500	0	0	
44	LRHMC funding	1,000	1,000	0	0	
45	CASA funding	4,500	4,500	0	0	
46	Gilmanton 4th of July funding					
	Total	1,018,053	744,101	-273,952	-61,500	

* WA # 11, 17, 29, 32, 34, 47, 48, 49, 50 Non-monetary WA

Town of Gilmanton – Public Hearing

- Scenario 2 (WA#16 – Driveway paving voided)

\$4,007,950 op. budget
+
\$744,101 in WA

unchanged

Total Town Needs:
\$ 4,973,723

Amount of Money needed to run the Town:	\$4,752,051	+	
Amount of War Credits & Overlay:	\$221,672		

How We Pay For It:
\$4,973,723

Amount of Money raised from taxation:	\$3,127,991	+	
Revenues & Use of Fund Balance:	\$1,845,732		

Diff. between \$4,973,723 and \$1,845,732

For 2020, this formula is represented with the actual amounts (with rate rounded up):

$$\frac{3,127,991}{542,349,043}$$



1,000



\$ 5.77

+ \$0.2/\$1,000
(+3%)

\$5.77 would be the Town portion of our total tax rate.

DRAFT - CONFIDENTIAL

Town of Gilmanton – Public Hearing

- Unassigned Fund Balance:
 - Board of Selectmen has the authority to use the unassigned portion of the Fund balance to offset an expected increase in local tax rate
 - Board of Selectmen used \$251,000 in 2019 to partially fund the Stage Road Bridge Replacement project
 - 12-31-2019 unassigned fund balance (pending auditors confirmation) is \$646,568.
 - \$100,000 use of unassigned fund balance reduces the tax rate by \$0.18/\$1,000

Town of Gilmanton – Public Hearing

- Town administration recommendations:
- 1. Use emergency Order #56 to alleviate anticipated revenue impact on 2020 tax rate
- 2. Adjust Operating Budget down by \$ 258,941 (6% reduction) to a new Operating Budget of \$4,007,950
- 3. Adjust other voted appropriations as presented under scenario 1 down by \$175,602 to a net gross appropriation of \$842,451
- 4. No use of unassigned fund balance
 - Keep for future cash-flow needs
 - Help with uncertainty

Resulting in a 2020 tax rate for the Town portion of \$5.91*

Median value of a house in Gilmanton = \$ 221,500 (2019)

A \$5.91 tax rate for 2020 would mean \$ 1,309 property tax bill in December 2020 (\$73 more than June 2020 1st property tax bill)

* MS-1 still in draft form. Total net valuation of \$542,349,043 (without utilities) may change, although not significantly at this stage according to Assessor.