

APPROVED

**Board of Selectmen
24 January 2011
Minutes**

6:00 pm - Chairman Betty Ann Abbott read “This meeting of the Selectmen of the Town of Gilmanton is now open, and the matters presented and discussed here shall be for the purpose of managing the prudential affairs of the town and to perform the duties by law prescribed.”

Present were Chairman Abbott, Selectman Rachel Hatch, Town Administrator Tim Warren and Clerk Lois Dionne. Also in attendance were Ron O’Keefe and Scott Weden from Local Government Center. Selectman Guarino joined the meeting at 6:45.

After attendance everyone stood for the “Pledge of Allegiance”.

6:05 pm – Selectman Hatch moved to Enter into Non-Public Session as per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Chairman Abbott seconded. Motion passed 2-0.

Mr. O’Keefe and Mr. Weden discussed the fire department evaluation with the Selectmen.

7:30 pm – Selectman Hatch moved to come Out of Non-Public Session. Selectman Guarino seconded. Motion passed 3-0.

7:31 pm – Break

7:40 pm – Back in Session

Police Dept. Update

Ford Expedition – Chief O’Brien informed the Selectmen that they had been having trouble with the Expedition that had been in an accident a couple months ago. The coil pack has been replaced twice along with the spark plugs. The last time it went to the garage he was told it would need a new engine. The price for a new motor was less than

for a rebuilt. They are checking to see if the problem with the engine is a result of the accident.

Unused Items – Chief O’Brien asked permission of the Selectmen to sell items that they don’t use. These are items such as campaign hats, tires, wheels, etc. that have been in storage at the Old Town Hall. Selectman Hatch was concerned if they could legally sell the items. Tim will check with LGC.

Evidence Room - J.R. Stockwell has started building the evidence room at the safety building.

New Plates – Police Cruisers – The Town Clerk received a letter from the state informing them that the state is going to require all municipalities to change their police department’s license plates over the next two years. The new plates will have the town number, and a cruiser number.

FYIs & Other Business

Mail Box – Tim reported that a resident had been in and complained that one of the Town’s contract plowers had deliberately plowed down his mailbox while plowing the snow; he said the contractor had admitted that it had been deliberate because the resident had plowed his snow across the road. The resident said he had called the police. Tim said he had spoken with the road agent who told him that residents have been plowing snow across the road and leaving ridges across the road. Tim will ask Paul to speak with the contractor. A notice has been put in the papers and posted at the post offices informing residents of the RSA that makes it illegal to put snow in the road, and that fines can be levied; \$30 for the first offense and \$50 for subsequent offenses.

Shades – Academy Building – Tim had two prices for new shades for the Academy Building. They were as follows:

Home Beautiful	\$6,749
Decorative Interiors	5,195

MOTION: - Selectman Hatch moved to award the bid to purchase replacement shades including installation to Decorative Interiors at a price of \$5,195. Selectman Guarino seconded. Motion passed 3-0.

Senate Bill 354 – The Town Clerk received a copy of Senate Bill 354 that went into effect on January 1st. The Bill requires property owners of rental properties to submit an affidavit to be filed with the City or Town Clerk stating who is responsible for the property if the code enforcement officer needed to address an issue. The bill also has a provision for towns to charge a \$15 filing fee, which the Selectmen would have to adopt.

There was a brief discussion of the bill and the provision for the fee. Tim was asked to discuss the bill with Bob, and then the Selectmen will discuss it further before deciding on whether to approve a filing fee.

Document Restoration – Tim reported that there had been an error when withdrawing from the Capital Reserve Account for document restoration. There was a brief discussion of the account, and the error will be corrected.

CDFA Loan – Tim informed the Board that he had spoken with Maria Del Rio about the CDFA Loan for energy savings. He said the estimated energy savings gained would be \$582.67 per month. For a nine-year loan, payments for the first year would be \$550.23 per month at an interest rate of 1.25%, year two thru seven would be \$582.18 per month at an interest rate of 2.5% and years eight and nine would be \$588.20 per month at an interest rate of 3.5%. The loan would be dependent on a vote at town meeting. A warrant article will be presented.

Lease – Old Town Hall – Town Counsel reviewed and suggested a couple of changes to the draft lease between the Town and the Historical Society for the rental of the space vacated by the police department at the Old Town Hall. Changes will be made, and then presented to the Historical Society.

Approval of Minutes – Selectman Hatch moved to accept the minutes of January 10, 2011 as presented. Selectman Guarino seconded. Motion passed 3-0.

LCHIP Grant – We have received 50% of the LCHIP Grant money for the restoration of the cupola. The remainder of the money will be received upon completion of the project, a site visit and completed documentation. Selectman Hatch stated that it was determined that the bell needs some restoration, and Mr. Fifield will revise his estimate for the project to include the cost of the repair to the bell; the charge will not exceed the allotted money for the project. The goal is to be done by June 1st.

EMPG GRANT – We received a check \$57,045 for the EMPG Grant for the radio tower and generator at the safety building.

9:00 pm – MOTION – Selectman Hatch moved to adjourn the meeting. Selectman Guarino seconded. Motion passed 3-0.

Respectfully submitted,

Lois Dionne
Recording Clerk

