

**APPROVED**

**Board of Selectmen  
2 September 2011  
Minutes**

**1:09 pm** - Chairman Don Guarino called the meeting to order. Present were Chairman Guarino, Selectman Ralph Lavin, Town Administrator Tim Warren and Clerk Lois Dionne. Selectman Rachel Hatch was not in attendance.

**Fuel Oil Bids** – We received three bids to provide heating oil for the 2011-2012 season. They were as follows:

Foley Oil	\$3.4415 per gal. 3.465 per gal. – fixed price
A.D. & G. Fuel Oil	3.15 fixed price for up to 8,000 gals (This was the requested # of gals in the RFP.)
Stafford Oil	3.475 fixed 3.499 pre-buy with a 10-day cash price discount total of 3.349 per gallon.

There was a brief discussion of the bids.

**MOTION** – Selectman Lavin moved to award the bid for #2 heating fuel for the 2011 – 2012 heating season to A. D. & G. Fuel Oil Co for a price of \$3.15 per gallon up to 8,000 gallons. Chairman Guarino seconded. Motion passed 2-0.

**Recycling Attendant** – Tim Warren informed the Board that Recycling Attendant Adam Hatch had given his notice. He said Recycling Manager Justin Leavitt asked if the Selectmen would approve hiring the second choice candidate for the position they had filled at the center a week ago.

There was a brief discussion of the position.

**MOTION** – Selectman Lavin moved to hire Corey Scrocca to fill the attendant position at the recycling center being vacated by Adam Hatch effective September 2, 2011. Chairman Guarino seconded. Motion passed 2-0.

**FYIs**

**Employee Picnic** – Tim informed the Selectmen that many employees had expressed their thanks for the employee picnic that the Selectmen hosted. Chairman Guarino expressed his thanks to the members of the fire department for the great job they did cooking the hamburgers and hot dogs.

**Grant Writer** – We have had someone express an interest in the grant writer position. Tim will set up a meeting with the individual and the Selectmen.

**Ambulance Trade In** – We will receive \$3,500 trade in for the old ambulance.

**Town Valuation** – The net increase in the valuation for the Town last year was approximately \$700,000.00.

**Liaison Person** - Tim said it had been requested that we appoint a liaison person between the Selectmen and the Citizen newspaper.

After a brief discussion, Chairman Guarino volunteered to be the liaison person.

**1:27 pm – MOTION – Selectman Lavin moved to adjourn the meeting. Chairman Guarino seconded. Motion passed 2-0.**

Respectfully submitted,

Lois Dionne  
Recording Clerk