

APPROVED

**Board of Selectmen
22 August 2011
Minutes**

4:37 pm - Chairman Don Guarino called the meeting to order. Present were Chairman Guarino, Selectmen Rachel Hatch and Ralph Lavin, Town Administrator Tim Warren and Clerk Lois Dionne. Also in attendance were Jen Correia and Deb Cornett.

After attendance, everyone stood for the "Pledge of Allegiance".

4:39 pm – Selectman Lavin moved to enter into Non-Public Session per RSA 91-A:3, II(e) - Discussion of pending or threatened (in writing) litigation against the Town or Town Officials, Board Members or employees. Selectman Hatch seconded. Motion passed 3-0.

The Selectmen discussed a legal issue.

5:00 pm – Selectman Hatch moved to come out of Non-Public Session. Selectman Lavin seconded. Motion passed 3-0.

5:02 pm – Selectman Hatch moved to enter into Non-Public Session per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Lavin seconded. Motion passed 3-0.

The Selectmen discussed a personnel issue.

5:37 pm – Selectman Hatch moved to come out of Non-Public Session. Selectman Lavin seconded. Motion passed 3-0.

MOTION – Selectman Hatch moved to seal the minutes of the above non-public session. Selectman Lavin seconded. Motion passed 3-0.

Selectman Hatch left the meeting.

5:39 pm – Selectman Lavin moved to enter into Non-Public Session per RSA 91-A:3, II(e) – Discussion of pending or threatened (in writing) litigation against the Town or

Town Officials, Board Members or employees. Chairman Guarino seconded. Motion passed 2-0.

The Selectmen discussed a legal issue.

6:07 pm – Selectman Ralph Lavin moved to come out of Non-Public Session.

Chairman Guarino seconded. Motion passed 2-0.

6:07 pm - The Selectmen took a brief recess.

6:11 pm - Back in Session

Interview – Alternate Library Trustees

The Selectmen interviewed Barbara Angevine who had applied for the position of alternate library trustee for the Corners Library. Barbara has been working at the library for ten years. The only concern voiced was that the Angevines might be moving out of Gilmanton, if so Barbara would have to resign the position, but would be able to be kept on as a member of the staff.

MOTION – Selectman Lavin moved to appoint Barbara Angevine as an alternate trustee to the Gilmanton Corners Library. Chairman Guarino seconded. Motion passed 2-0.

The Selectmen interviewed Judith Bakos who had also expressed an interest in becoming an alternate trustee at the Gilmanton Corners Library. Ms. Bakos said this would be her contribution to the Town; she would like to help service and maintain the library.

MOTION – Selectman Lavin moved to appoint Judith Bakos as an alternate trustee at the Gilmanton Corners Library. Chairman Guarino seconded. Motion passed 2-0.

Corners Library - Corners Library Trustee Tom Scribner stated that the sill project had been done; it went better than expected, and the cost will be a little lower than anticipated. Tom said they are still working on the sidewalk project, and stated that they had come across a large rock that he felt might be too big for their equipment to deal with. He asked if that turns out to be the case if they could work out something with the road agent to remove the rock with the backhoe. Tim will speak with the road agent.

Detail Pay Discussion – Chief O'Brien was to have discussed detail pay with the Selectmen, but requested that, since Selectman Hatch had left the meeting, their meeting be postponed until he could meet with the full board. The Selectmen agreed to the postponement, but gave Chief O'Brien a letter that was to have been presented to him at the meeting.

Because Chief O'Brien was not meeting with the Selectmen, James Munsey requested permission to meet with the Selectmen in a non-public session. He said he had requested a meeting earlier in the week, but Tim had informed him the agenda was full. After determining the reason, Chairman Guarino granted the request. Mr. Munsey requested that his representative, Myra Healey be allowed at the meeting.

6:25 pm – Selectman Lavin moved to enter into Non-Public Session per RSA 91-A:3, II(c) - Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee. Chairman Guarino seconded. Motion passed 2-0/

The Selectmen discussed a code issue with Mr. Munsey.

6:37 pm – Selectman Lavin moved to come out of Non-Public Session. Chairman Hatch seconded. Motion passed 2-0.

Auction – Tim reported that all but two of the Town-owned properties had sold at auction on Saturday for a total proceeds of \$14,600.00.

CDFA Loan – Tim informed Chairman Guarino that he had not received the information that Olde Windows Restorers was to have sent today, but he added that people had been calling saying that the emails had not been getting through. Don will call them.

Tim said he had spoken with Cassandra Bradley from CDFA, and it doesn't matter to them which way we go with the proposals; they would accept either sealing or restoring the windows. Don said Paul Callahan, of Thermal Scan, had told him that the only time an historic structure had to be concerned with the funds being monitored is if the building is on the historic register; the Academy Building is.

Selectman Guarino suggested that since there is no dispute about sealing the envelope of the building, that they award that portion of the project when they have a full board present. Tim stated that as soon as we have signed contracts, CDFA would release the funds.

Review of Minutes – The Selectmen began reviewing the minutes of their last two meetings.

MOTION – Chairman Guarino moved to approve the minutes of August 8, 2011 as amended. Selectman Lavin seconded. Motion passed 2-0.

The Selectmen reviewed the minutes of August 15th until time for public input.

Public Input – Chairman Guarino read “Public input is reserved to allow residents, without prior notice, to bring forward new information on matters of interest to the Town. Existing cases or applications shall not be heard. Residents with existing cases or applications shall use the channels established for appeal or submission of new information in their cases. The Selectmen reserve the right to place time limits on public input. No vote will be taken on any matter brought in through public input unless a dire emergency requires such action.”

Dump Stickers – Brett Currier was concerned that the Town is going to start charging for dump stickers. He said dump stickers were not intended to be a source of revenue; they are only to show that the person is a taxpayer in town, and they should receive the sticker when they register their vehicle. Tim stated that the fee is to cover the cost of the decal and the processing. Brett felt implementing this fee is making the Board of Selectmen look bad, and they should consider rescinding it.

James Munsey agreed with Brett that there should be no cost for the dump stickers. He felt kudos should go to the recycling center for reducing the cost for residents to dump by no longer charging for the disposal of white goods (stoves, dishwashers, etc.).

Auction – Brett asked if Tim had received the information on the deeds from the property sold at auction. Tim had not received the information.

Approval of Minutes – Mr. Munsey asked why the Selectmen read the minutes of previous meetings during their meetings causing so much dead time. Selectman Lavin stated that they usually do read them ahead of time; the draft minutes are emailed to the Selectmen ahead of time.

Thompson Town Forest – Selectman Lavin stated that he had gone out to the Thompson Town Forest to check on the exposed well. He said he had put a pallet over the hole.

Dave Jeffers – LRPC & Jackie Coburn – Rivers & Lake Coordinator – DES – Dave Jeffers from Lakes Region Planning Commission (LRPS) and Jackie Coburn, Rivers & Lakes Coordinator from DES addressed the Selectmen regarding the Suncook River nomination to the NH Rivers Management and Protection Program. They explained what acceptance to the program meant for the river. There are several rivers in the state that are currently in the program, and several communities along the Suncook are involved in trying to get the Suncook designated to be included in the program. Mr. Jeffers explained that designation of a river provides protection measures and a river classification to match general river characteristics with specific protection measures.

Selectman Lavin asked what acceptance of the river to the program would provide that is not already being provided by conservation commissions, DES and other programs that monitor water bodies now. He was concerned that this would mean more rules and

regulations on people living around the rivers, and he didn't like the idea of expanding controls that would be passed onto our children.

There was discussion of what limitations would be imposed and whether the funding of the program would increase our tax dollars. Mr. Munsey asked what the program's goal is. Ms. Coburn said they were concerned about issues such as the erosion from the floods in 2006, they address issues in the river corridor, and it allows relations between communities and the state to work together.

Chairman Guarino stated that he and Selectman Hatch had already signed a letter supporting the nomination of the Suncook River to the program; Selectman Lavin did not sign the letter.

Dave Jeffers said there would be a meeting regarding the nomination on September 15th at 6:30 at the Epsom fire station; they would like representation from the town. He said there would also be public hearings prior to moving the nomination forward. The information will be forwarded to the Conservation Commission Chair when she meets with the Selectmen tonight.

Approval of Minutes - The Selectmen resumed the review of the August 15th meeting minutes.

MOTION: - Selectman Lavin moved to accept the minutes of August 15, 2011 as written. Chairman Guarino seconded. Motion passed 2-0.

7:55 pm – Recess

8:00 pm – Resumed Meeting

Conservation Commission Chair Tracy Tarr stated that in 2010, \$2,000.00 was encumbered for the commission to purchase a computer and ArcGIS for the preparation of maps and to support the tasks of the commission. After the funds were encumbered, a new version of the ArcView was released, and based on existing funds, \$502.00 was needed from funds outside the encumbered balance. Tracy requested the Selectmen approve a transfer from other conservation accounts adding up to \$540.00 to enable them to purchase ArcView and a thumb drive for saving and backing up data.

MOTION – Chairman Guarino moved to allow the Conservation Commission to transfer funds totaling \$540.00 to fund the purchase of software for their computer. The transfer is to be \$250.00 from their miscellaneous account, \$90.00 from their training account and \$200.00 from their office supplies. Selectman Lavin seconded. Motion passed 2-0.

The Selectmen informed Tracy of the meeting pertaining to the nomination of the Suncook River to the Rivers Protection Program.

8:15 pm – Selectman Lavin moved to enter into Non-Public Session per RSA 91-A:3, II(b) – Consideration of the hiring of a public employee. Chairman Guarino seconded. Motion passed 2-0.

The Selectmen discussed the applications for the position at the recycling center.

8:22 pm – Selectman Lavin moved to come out of Non-Public Session. Chairman Guarino seconded. Motion passed 2-0.

8:23 pm – Selectman Lavin moved to enter into Non-Public Session per RSA 91-A:3, II(c) - Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee. Chairman Guarino seconded. Motion passed 2-0.

The Selectmen discussed a welfare issue.

8:27 pm – Selectman Lavin moved to come out of Non-Public Session. Chairman Guarino seconded. Motion passed 2-0.

8:28 pm – Selectman Lavin moved to enter into Non-Public Session per RSA 91-A:3, II(c) - Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee. Chairman Guarino seconded. Motion passed 2-0.

Actions affecting a town resident were discussed.

8:31 pm – Selectman Lavin moved to come out of Non-Public Session. Chairman Guarino seconded. Motion passed 2-0.

8:32 pm - Selectman Lavin moved to enter into Non-Public Session per RSA 91-A:3, II(a) – Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Chairman Guarino seconded. Motion passed 2-0.

The Selectmen discussed a personnel issue.

8:38 pm – Selectman Lavin moved to come out of Non-Public Session. Chairman Guarino seconded. Motion passed 2-0.

08-22-11 BOS

APPROVED

**8:39 pm – MOTION – Chairman Guarino moved to adjourn the meeting.
Selectman Lavin seconded. Motion passed 2-0.**

Respectfully submitted,

Lois Dionne
Recording Clerk