

APPROVED

**Board of Selectmen
1 June 2011
Minutes**

6:00 pm - Chairman Don Guarino called the meeting to order. Present were Chairman Guarino, Selectmen Rachel Hatch and Ralph Lavin, Town Administrator Tim Warren and Clerk Lois Dionne. Also in attendance were Police Chief O'Brien and Roger and Elena Ball.

After attendance, everyone stood for the "Pledge of Allegiance".

Miscellaneous

Safety Building Sign – Selectman Hatch stated that she and Chief O'Brien had discussed the sign at the public safety building. She said that when coming out of the safety building parking lot, the sign blocks the view of oncoming traffic, and when the sign is lit, the lights blind you. Chief O'Brien asked to have the sign moved to the other side of the stonewall. After a brief discussion, the Selectmen agreed the sign could be moved.

Snow Banks - Chief O'Brien also noted that the snow banks were an obstruction last winter when they tried to pull out of the driveway. He asked that when the Selectmen hire a contractor to plow next winter, they address the issue of the snow banks.

Janitorial Service – There was also a discussion about the janitorial service at the safety building. The current janitor doesn't always show up when he is supposed to. The need for the fire department and police department to set up a date and time for cleanings was stressed. The current janitor will be spoken to, and Tim will see about getting other prices for the janitorial work.

Lights at Fire Department – Selectman Lavin asked Chief O'Brien if he had motion detector lights in the police department. The Chief replied that they do; he felt they work fine. Selectman Lavin explained about the residents going to the fire station to get burn permits, and no one was there. He felt they hadn't seen any lights, so thought there was no one there. Selectman Lavin will speak with Chief Hempel.

Mandatory Recycling – Selectman Hatch asked Chief O'Brien if he was aware that the Recycling Committee had met with them and recommended that the Town go to

mandatory recycling; they made no decision because she felt the full board should be present for that. Selectman Hatch felt if we do implement mandatory recycling, they should meet with department heads, make a plan for policing the facility and work with Deb for dump stickers. Chief O'Brien agreed that plans would have to be in place, and policies for dealing with people who violated the rules. He said the recycling center employees would also have to be reasonable, and not make an issue if someone should happen to throw one beer can or something in their trash bag.

Tim said there is something on Deb's software that, when she starts being able to accept credit cards for taxes, she could also accept credit card payments for recycling items. A resident could go on line enter their items, charge it to their credit card, print out a receipt, and then take the receipt and their items to the facility. There was discussion on the need to establish policies and procedures before we could implement the use of credit cards for the recycling center items.

Free Audit – Selectman Hatch asked about the free audit for the Town through LGC by MRI that Tim had mentioned. She said she had brought up the need to get policies and procedures in place for specific accounting practices for the Town. Tim said we had agreed to the audit last fall, but he hadn't heard back, but we have been contacted again to see if we would be interested. After a brief discussion, the Board agreed that Tim should contact them to have an audit done.

Ad-Grant Writer – Selectman Hatch had a draft of an ad for a grant writer for approval. After review, the ad was approved and will be put in the newspaper.

Old Town Hall – Selectman Hatch informed Chairman Guarino that John Dickey of the Historical Society had asked if the Town wanted the glass that had been in the old police station; they will not be using it. It had been agreed last week that the Town wanted the glass. Mr. Dickey had also asked if they could remove the bathroom that had been in the police area; Mr. Willard had stated that the building committee had recommended removing the bathroom when they had viewed the building. Tonight the question arose as to whether, because of handicap regulations, the bathroom could be removed. It was recommended that John Dickey check to see if the bathroom could be removed.

Engineering Stamp – Last week there had been discussion of paying \$500 to Fisher Engineering to inspect the trusses at the recycling center, recommend and certify a repair, giving us a stamped engineer's plan. Selectman Hatch said the building inspector had recommended a stamped engineer's design for the trusses. The issue had been tabled until the full board could be present.

There was considerable discussion and disagreement on the need for an engineer to look at the trusses and to expend the funds for a stamped plan. Selectman Lavin felt the trusses should just be changed without the expense of an engineered stamped plan.

MOTION – Selectman Hatch moved to approve the expenditure of \$500 to Fisher Engineering to inspect the trusses and recommend and certify a stamped engineer’s plan for repair of the trusses. Selectman Guarino seconded. Motion passed 2-1. Chairman Guarino - yes, Selectman Hatch - yes, Selectman Lavin – No

Corners Station – Selectman Hatch informed Chairman Guarino that last week some residents had brought up the issue of the Old Corners Fire Station. She felt it was time to address the issue again. They discussed the information that had been received from Town Counsel. There would have to be a vote at town meeting, and approved by the Attorney General’s office, as well as the NH Charitable Trust; the Attorney General’s office had said they would advise against it. The residents had felt the fireman’s association owned the building, not the Town, so Town Counsel and the Selectmen have no jurisdiction over it.

Tim was asked to get in touch with Town Counsel and research it further.

Personnel Policy – The Selectmen will continue work on updating the personnel policy at the July 11th meeting.

Circus – Selectman Hatch informed the Board that at the Hazard Mitigation Meeting this afternoon, Chief O’Brien and Tim Warren had told them that the GYO and Year-Round Library are having Walker Brothers’ Circus coming to town Thursday, July 28th for two small shows to be held at the GYO park. Show times are to be 5:30 and 7:30 pm.

There was a brief discussion of licenses, permits, police and ambulance presence that might be needed. Tim said the Town doesn’t require any permits, but it was suggested that they get an insurance binder listing the Town as co-insured on the policy.

Propane Tank – Old Town Hall – We received an invoice from Rymes for the propane tank for the generator at the Old Town Hall; there is a yearly fee for having the tank there. Chief O’Brien stated that the generator hasn’t worked in at least ten years, and wasn’t worth fixing. The consensus was to get rid of the propane tank.

7:00 – Public Input

Flags – Half Mast – Roger Ball stated that Memorial Day is special to him, and on his way to the veterans cemetery on Memorial Day, he was dismayed to see that the flag flying at full mast in front of the public safety building and the Academy building. Tim felt the omission was because no one was around to lower the flag. Selectman Hatch said the school had lowered theirs on Friday because no one would be around. After considerable discussion, it was determined that in the future for Memorial Day and Veterans Day, if no one was around on the day, the flag would be lowered ahead of time to be sure it was at half mast to show our respect.

Dare Graduation – Selectman Hatch said she and her husband had attended the DARE Graduation at the school, and had been very impressed by the job Officer Stacie Fiske had done, and with the speaker who spoke to the students. School Superintendent John Fauci was also very impressed and sent a letter of recommendation to Officer Fiske (copy attached) for the successful graduation and excellent job she does with the students.

Recycling Income – Recycling Facility income for the month of May was \$2,441.

Fire Dept. Promotion – Fire Chief Hempel promoted firefighter Bryon McSharry to the position of Lieutenant with the Gilmanton Fire Department.

Water System – Public Safety Building – Last week the bid for a water system at the public safety building was awarded to Culligan Water. At public input a question arose as to whether we had a dry well because the salt shouldn't go into the septic system. The Code Enforcement Officer was asked to look at it. Bob gave Tim a copy of an EPA statement that a study conducted by soil scientists concluded that wastewater affluent generated from properly operated and maintained water softeners will not harm on-site systems that are designed, operated and maintained properly. Tim said it had also been recommended that, because the system would be in the mechanical room where the hot water system is, and there is a drain in that floor, that the backwash be piped so it goes down that drain into the perimeter drain that drains into the ditch.

Management Leadership Skills – Tim has been looking into management workshops for the Recycling Manager. He had a brochure on a seminar to be held on August 17th and 18th. After reviewing the brochure, Selectman Hatch asked for a week to see if there are other courses available before registering Justin.

Zone Valve Replacement – There was considerable discussion on the replacement of the zone valves for the furnace system. The possibility of including them in the CDFA loan, in place of the furnace, that had to be purchased and paid for ahead of time, the \$5,000 grant we had received toward the replacement of the furnace, the number of valves to be replaced, a special control that would automatically adjust the temperature of the water depending on the outside temperature, and the fact that we had only one bidder for the replacement due to the age of the furnace were items that were discussed.

Chairman Guarino asked Tim to confirm that the company was going to put in ball valves so that in the future the zone valves could be replaced individually without having to shut down the furnace and draining the system.

There was also discussion of the insulating of the shell of the building. There was discussion about possibly changing some of the specs without compromising the historic value of the building. Rachel will contact the bidders for the project.

MOTION – Selectman Lavin moved to accept the bid of \$7,920 from TML Mechanical to replace the zone valves and add the control for the furnace system. Selectman Hatch seconded. Motion passed 3-0.

Trays – Recycling Center – The Board was told that a resident, who wishes to remain anonymous, heard Justin and Ron discussing the materials needed, and how they were going to change the trays at the recycling center had brought the materials in last week to do the trays.

Credit Cards for Recycling Items – There was a brief discussion of the use of credit cards on line for items brought to the recycling center. It was the consensus of the Board to move forward with the use of credit cards.

Street Signs – Tim said the Road Agent had found out that the regulation to replace the 6” high street signs with 9” high signs is not mandatory. The State would like them used on “high speed” roads. Tim said Paul would replace the signs on Rte 140 with the 9” ones, as they are needed.

Milfoil Appropriation – There was considerable discussion about whether Rocky Pond Association should get the full amount of the appropriation to treat milfoil. The warrant was to use the money to treat milfoil in Gilmanton lakes; currently, only Rocky Pond has milfoil.

The concern was that the money that was given them last year had not been spent yet. It was felt that they didn’t have enough money for the milfoil treatment last year, and would add it to this year’s appropriation.

After discussion, it was the consensus of the Board that the money should be given to Rocky Pond Association, but they want proof that the money is used.

Approval of Minutes – The Selectmen reviewed the minutes of last week’s meeting.

MOTION – Selectman Lavin moved to accept the minutes of May 23, 2011 as written. Selectman Hatch seconded. Motion passed 2-0. Chairman Guarino did not vote, as he was not at the meeting.

8:07 – Break

8:11 – Back in Session

8:12 pm – Selectman Hatch moved to enter into Non-Public Session per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a

meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Lavin seconded. Motion passed 3-0.

The Selectmen discussed a personnel issue.

8:14 pm – Selectman Hatch moved to come out of Non-Public Session. Selectman Lavin seconded. Motion passed 3-0.

8:15 pm – Selectman Hatch moved to enter into Non-Public Session per RSA 91-A:3, II(c) - Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee.

The Selectmen discussed a code enforcement issue.

8:17 pm – Selectman Hatch moved to come out of Non-Public Session. Selectman Lavin seconded. Motion passed 3-0.

8:18 pm – Selectman Hatch moved to enter into Non-Public Session per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Lavin seconded. Motion passed 3-0.

The Selectmen discussed a personnel issue.

8:25 pm – Selectman Hatch moved to come out of Non-Public Session. Selectman Lavin seconded. Motion passed 3-0.

8:26 pm – Selectman Hatch moved to enter into Non-Public Session per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Lavin seconded. Motion passed 3-0.

The Selectman discussed a personnel issue.

8:28 pm – Selectman Hatch moved to come out of Non-Public Session. Selectman Lavin seconded. Motion passed 3-0.

8:29 pm – Selectman Hatch moved to enter into Non-Public Session per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a

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meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Lavin seconded. Motion passed 3-0.

The Selectmen discussed a personnel issue.

8:35 pm – Selectman Hatch moved to come out of Non-Public Session. Selectman Lavin seconded. Motion passed 3-0.

8:37 pm – MOTION – Selectman Hatch moved to adjourn the meeting. Selectman Lavin seconded. Motion passed 3-0.

Respectfully submitted,

Lois Dionne
Recording Clerk

SCHOOL ADMINISTRATIVE UNIT #79
Gilmanton School District
P.O. Box 309
Gilmanton, NH 03237-0309

COPY

John A. Fauci
Superintendent of Schools

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May 23, 2011

Officer Stacie Fiske
c/o The Gilmanton Police Department
P.O. Box 190
Gilmanton, NH 03237

RE: D.A.R.E. Graduation

Dear Officer Fiske:

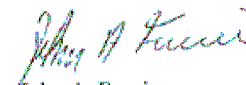
On behalf of the Gilmanton School Board, staff and students, I would like to convey my sincere thanks for a highly successful D.A.R.E. Graduation that was so well attended last Wednesday evening, May 18, 2011 at the Gilmanton School.

The guest speaker that you selected, Jeremiah Johnson, did an excellent job in telling his story that made an obvious impression upon the students and the audience in attendance. You had the whole graduation perfectly set up, right down to having the D.A.R.E. bear present in real life!

I heard much positive feedback after the graduation and I have heard and continue to hear of the excellent job that you do with our students and with our community. We are fortunate to have you with us as you have the unique ability to successfully reach out to our community and make a difference in many people's lives.

Again, my sincere thanks and appreciation for another successful year as Gilmanton's D.A.R.E. Program Coordinator.

Sincerely,


John A. Fauci,
Superintendent of Schools

cc: Gilmanton School Principal Carol Locke
Gilmanton School Board
Gilmanton Police Chief Phillip O'Brien
Gilmanton Board of Selectmen
