

APPROVED

**Board of Selectmen
23 May 2011
Minutes**

6:02 pm – Acting Chairman Rachel Hatch called the meeting to order. Present were Selectmen Hatch and Ralph Lavin, Town Administrator Tim Warren and Clerk Lois Dionne. Chairman Don Guarino was not in attendance due to illness.

Also in attendance was Susan Laverack of Lakes Region Partnership for Public Health, Brett Currier and Roger and Elena Ball.

After attendance, everyone stood for the “Pledge of Allegiance”.

Lakes Region Partnership for Public Health (LRPPH) – Susan Laverack distributed brochures that were created for meetings with elected officials, outlining services offered by LRPPH. She is the Associate Director of the Partnership for Public Health in Laconia, which offers free information and assistance to connect adults with disabilities, their families and caregivers with resources in their communities. They also provide information and support for healthy eating, public health emergency preparedness, immunizations and other initiatives. Federal and State funding for prevention programs that include drug and alcohol abuse have been cut. LRPPH provided H1N1 vaccine to first responders at the Iron Works fire station.

Emergency Preparedness – Ms. Laverack spoke mostly on Public Health Emergency Preparedness. She said they provide assistance in Alton, Barnstead, Belmont, Center Harbor, Gilford, Gilmanton, Laconia, Meredith, Moultonborough, New Hampton, Sanbornton, Sandwich and Tilton.

LRPPH coordinates with hospitals, and establish alternate care sites in the event of natural disasters or public health events. Gilmanton would go to the Laconia Middle School. They have a cache of supplies, such as cots, and equipment that could be utilized by any town. To use any of the supplies or equipment, you have to fill out a form, and are expected to replace supplies used. They have a trailer for dispensing items that can be brought to your site. LRPPH also has a mini triage center, and support emergency response personnel. They have a trained emergency response team, who are called out only in the case of a declared emergency. Only the governor can declare an emergency.

In the event of a declared emergency, information would come from the state, and be filtered down through LRPPH; towns respond first with their own resources, such as hazard mitigation plans and other emergency response teams, then if needed, our emergency management director can request assistance from LRPPH. Selectman Hatch will bring the information from LRPPH to the next Hazard Mitigation meeting that is to be held on June 1st.

Year Round Library (YRL) – Present from the YRL Association were Stan Bean and Carolyn Dickey.

Stan Bean stated that they close their fiscal books in June, and would let the Selectmen know in July where they stand. He said it looks like they are on their mark for the \$70,500 budget, although it is getting harder to stay within it because people are asking for more services. Stan noted that their association meetings are open to the public. They are held on the second Wednesday of the month at 7:00 pm at the library. The first fifteen minutes of the meeting are open for public input. The YRL has coordinated with the Iron Works Library so their story hours will be held on different days to enable parents to take their children to different places; they are still trying to coordinate with the Corners Library so they can share books and services. Stan said that at the beginning of May they had initiated fines for overdue books and materials.

Carolyn Dickey distributed a copy of the library's monthly statistical report through April 2011. They have a total of 1072 cardholders. There have been special displays in the library by various artists, the most recent a display of hooked rugs. These special events have been very well attended. In addition to books, the library has audio books, videos and magazines. The story hours and special programs for preschool and toddlers have been very successful.

FYIs & Other Business

Earth Day – 120 residents collected 135 bags of trash from the roadsides for the Earth Day Clean Up. Participation is down from past years. There was a brief discussion on holding a special town meeting.

Special Town meeting – Tim reported that the estimated cost to hold a special town meeting would be \$600; this includes salaries and advertising. There was a brief discussion on holding a special town meeting.

MOTION – Selectman Lavin moved to hold a special town meeting on June 21, 2011 to correct a procedural defect in the vote taken on Article #35 at the March 12, 2011 Town Meeting. Selectman Hatch seconded. Motion passed 2-0.

A special town meeting will be held on June 21st at 7:00 pm as required to correct a procedural defect in the vote taken on Article #35 of the March 12, 2011 Town Meeting.

This Article should have had a 2/3's Ballot Vote. We will have a required public hearing on June 6th.

Milfoil Treatment – We had a letter from the Rocky Pond Association thanking us for our support in the past in helping fund milfoil treatment, and requesting the appropriation that was voted at town meeting.

There was a discussion as to whether Rocky Pond was to get the full appropriation as it was to fund milfoil treatment for the lakes of Gilmanton; not one specific lake. The Board tabled the discussion until they have a full board present.

Water-Treatment System – Public Safety Building – We received three quotes to install a water-treatment system at the public safety building. They were as follows:

Capitol Well	\$5,400.00
Culligan Water	4,600.00
Gilford Well	4,609.83

There was a brief discussion of the quotes.

MOTION – Selectman Lavin moved to accept Culligan's bid for the water system at the public safety building. Selectman Hatch seconded. Motion passed 2-0.

Zone Valves for Furnace – We received a price to replace the zone valves for the furnace system. Some are stuck open, and some are stuck shut. Where so many of the valves are defective, it is recommended that all the valves be replaced and get them done at one time because the furnace has to be shut down and drained in order to replace the valves. There is an additional control that can be put on the furnace that senses the outside temperature, and would control the temperature the water would be heated to; this would be an energy savings.

Total cost to replace the zone valves and add the control would be \$7,920.

Selectman Hatch explained to Ralph that when we started talking about retrofitting the building to be energy efficient, we had someone look at the furnace; it appeared to be fine, so we had taken it off the list (the estimate had been 10,000.). The boiler died, and we were forced to get a new one, so funds were expended for the boiler. Selectman Hatch asked if we approve the expenditure for the valve replacement, it could be paid out of the CDFA low-interest loan.

There was a brief discussion of the quote and whether the cost could be included in the CDFA loan. Selectman Lavin would like a more detailed list of the costs. The Selectmen deferred making a decision until the full board could be present.

Public Input

Water Treatment System – Elena Ball asked where the money was coming from to pay for the water treatment system at the public safety building; it was included in this year's budget.

Brett Currier asked if there is a dry well at the safety building because the salt should not go into the septic tank because it kills the leach field. No one had the answer as to whether or not there is a dry well. Tim said the brochure says the automatic backwash uses just a water rinse to periodically clean the tank. Ms. Ball said they have salt-free systems. Tim will get more information.

Recycling Center Holiday – Israel Willard asked why, when the recycling center is closed for a holiday on Sunday, they don't stay open all day on Saturday. There was a brief discussion, and the Selectmen said they would discuss it with the Recycling Manager.

Burn Permits – Israel said the fire department personnel are supposed to be at the station at the safety building Tuesdays, Thursdays and Saturdays, yet each time he had gone to the safety building to get a burn permit, no one was there. Selectman Lavin said he had stopped several times, and never had any problem finding anyone there. He said he had thought they weren't opened, but had noticed that the light inside the waiting room is a motion-sensor light, and as soon as he went inside the building, the light came on, and someone came to help him. There was a brief discussion. The Selectmen will speak with the fire chief.

Cable Franchise Fee – Brett Currier asked Tim why residents are charged a franchise fee from MetroCast. He said if everyone got MetroCast it would be fair, but residents who have MetroCast shouldn't pay a fee to offset taxes for people who don't pay the fee. Tim thought it was governed by the FCC. Brett asked if the Town has to charge that fee. Tim said it is in the original agreement that is up for renewal in 2012. He said there are six other towns up for renewal at the same time, and Gilford is spearheading getting everyone together to get one attorney review and draft a contract, so all towns can share the cost. There was a brief discussion of the contract and that there are some sections of town that can't get cable. Israel asked if Fairpoint charges a franchise fee. Tim replied that, he doesn't know why, but Fairpoint is exempt by law.

Zone Valves – Brett Currier stated that there is a difference between a zone valve and a circulator pump on a furnace. He said you don't have to drain everything to change a circulator pump. Tim said we have two circulator pumps, and they are fit so you can shut off a valve and change the pump, but there is one line that goes around the whole building, and shoots go off to each room that are run by the thermostat; there are zone valves on each of the lines, those are what is sticking. Brett asked if the valves were to

be replaced with circulator pumps. Tim replied that they are not, but the company would like to be able to put shut offs in when they are replaced.

Windows Bid – Israel Willard asked if we had received any bids on the windows. Selectman Hatch said we had received bids, but had forwarded them to the energy committee for review.

Israel said he had never seen a bid be put out by any other committee, so asked why the Selectmen had the energy committee put this bid out. Rachel didn't have the answer, and Ralph wasn't a selectman at the time.

Sign – View Obstruction – We received a call from First Student bus company regarding a sign that is on Rte 140 just before Middle Route. The bus drivers have expressed their concern that the sign is obstructing their view when trying to enter Rte 140 from Middle Route. The bus company was told to contact the Road Agent, and after a brief discussion, Tim was asked to speak with the code enforcement officer about it.

Glass from Old Town Hall – Selectman Hatch said the Historical Society would like to remove the glass from the former police department in the Old Town Hall when they retrofit the building for their museum, and John Dickey asked if the Town wanted the glass or if it should be recycled. Tim said the Town wanted it. Selectman Hatch said they were also contemplating removing the bathroom from the old police station and using the upstairs bathrooms. She asked if that could be done. Israel Willard stated that the building committee had recommended the removal of the bathroom when they had inspected the building.

Corners Fire Station – Israel Willard asked why, since the deed said that if the old fire station was no longer used as a fire station, it was to be sold back to the owner for \$75, didn't the Selectmen "step up to the plate", and do the right thing and sell it back to the owners.

Selectman Hatch said her understanding from Town Counsel is that it is not that simple. Israel said he thought they should tell Town Counsel "this is what the deed says, this is what we are doing as a board, it is the right thing to do".

Brett Currier said he felt it is not the Board's decision; they have no jurisdiction over it. The Gilmanton Firemen's Association owns the building, and the Selectmen should not have Town Counsel involved; Kristie Owens should be able to buy it back for \$75.

Selectman Lavin said it is his understanding that the problem is because of statutes that have been created over the years.

Brett agreed that there have been statute changes, but reiterated that it is not a Selectmen matter.

7:30 pm – Selectman Hatch closed public input.

Recycling Committee – Members of the recycling committee present were Barbara Swanson, Israel Willard, Frank Bosiak, Johnna McKenna, Laurie Baldwin and Justin Leavitt.

Ms. Swanson stated that the recycling committee had been working the past year educating themselves on the different types of recycling available. After speaking with professionals from the NRRA and DEA and having done surveys to find how Gilmanton residents feel about recycling, and taking all the information they had gained, the committee was recommending to the Selectmen that the Town go to mandatory recycling. The recycling committee would like to see it implemented beginning August 1st.

There was considerable discussion of the recommendation including a fine schedule for violators, and the need for police presence at the facility for an indefinite period of time when the program is implemented. The traffic pattern at the center was also discussed.

Selectman Hatch stated that she, personally, is in favor of mandatory recycling, but no decision was made on the recommendation tonight. It will be discussed when the full board is present.

Approval of Minutes – The Selectmen reviewed the minutes of their last two meetings.

MOTION – Selectman Lavin moved to accept the minutes of May 9, 2011 as written. Selectman Hatch seconded. Motion passed 2-0.

MOTION – Selectman Lavin moved to accept the minutes of May 16, 2011 as written. Selectman Hatch seconded. Motion passed 2-0.

Job Descriptions – Selectman Hatch asked if Tim had gotten the job descriptions for employees at the recycling center. He said he had been emailed some from LGC, but hadn't printed them yet.

Trusses – Recycling Center - Tim had a proposal from Fisher Engineering to look at the trusses in the building at the recycling center, not to exceed \$500. He asked if we wanted to go with that. He explained to Selectman Lavin that some of the trusses in the building were twisted and broken. Selectman Lavin asked why we needed an engineering firm to look at them. Tim replied that we wanted them to give us a solution to fix them with a stamped-engineer's plan.

There was a brief discussion of the need to get a stamped plan, but the issue was tabled until the full board could be present to discuss it.

8:38 pm – Selectman Lavin moved to enter into Non-Public Session per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Hatch seconded. Motion passed 2-0.

The Selectmen discussed a personnel issue.

9:23 pm – Selectman Lavin moved to come out of Non-Public Session. Selectman Hatch seconded. Motion passed 2-0.

9:24 pm – Selectman Lavin moved to enter into Non-Public Session per RSA 91-A:3, II(a) - Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Hatch seconded. Motion passed 2-0.

The Selectmen discussed a personnel issue.

9:28 pm – Selectman Lavin moved to come out of Non-Public Session. Selectman Hatch seconded. Motion passed 2-0.

Public Safety Building Issues

Mowing - The mowing for the public safety building has not been sent out for bid, but Tim said he had a part-time firefighter who has expressed interest in doing the mowing at his hourly rate. Rachel felt it should be put out to bid, but Tim said the mowing needs to be done now. They discussed the hourly wage compared to what we have been paying for mowing at the Old Town Hall. There was also discussion as to whether worker's compensation would cover the firefighter if he were to be injured because it is not part of his normal duties.

Selectman Lavin was in favor of hiring the firefighter to do the mowing, and Selectman Hatch, with reservations, agreed to it.

Sign – Public Safety Building - Selectman Hatch said she had spoken with the police chief about the sign in front of the public safety building; it obstructs vision exiting the driveway.

Janitorial Service – There was discussion of the dissatisfaction that the police and fire chiefs have expressed regarding the janitorial service at the public safety building. Tim will speak with the person who does the other town buildings.

New Town Vehicles – Rachel asked if the new vehicles had been ordered for the highway department. A new dump truck and sander have been ordered.

05-23-11 BOS

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Logging Rte 140 – Logger Mr. Huckins filed an intent-to-cut for a logging operation on Rte 140. The application he filled out was to come out through the property owner's driveway, but now he feels the trucks he is hiring to haul the logs will be too heavy, and will crush the residents culvert, so he wants to come out on the Class VI portion of Howard, and go down Howard Road. Selectman Lavin felt he should recuse himself from the discussion as he could potentially be doing business with the logger. Tim will call Don regarding the issue.

9:50 pm – MOTION – Selectman Lavin moved to adjourn the meeting. Selectman Hatch seconded. Motion passed 2-0.

Respectfully submitted,

Lois Dionne
Recording Clerk