

APPROVED

**Board of Selectmen
9 May 2011
Minutes**

6:00 pm - Chairman Don Guarino read “This meeting of the Selectmen of the Town of Gilmanton is now open, and the matters presented and discussed here shall be for the purpose of managing the prudential affairs of the town and to perform the duties by law prescribed.”

Present were Chairman Guarino, Selectmen Rachel Hatch and Ralph Lavin and Clerk Lois Dionne. Town Administrator Tim Warren was on vacation. Also in attendance was Brett Currier.

After attendance, everyone stood for the “Pledge of Allegiance”.

Labor Law Training – Selectman Lavin will attend a Labor Law Training Seminar in Laconia tomorrow at 11:00 am.

Volunteer Project – We received a letter from Gilford High School asking if the Town had any projects the juniors and seniors could volunteer to do to help public or non-profit organizations in Gilmanton or Gilford on June 3rd. Teachers would supervise the project.

The Selectmen were not aware of any project they could offer, but Selectman Hatch will follow up on it.

Ribbon Cutting – The Selectmen received an invitation to attend a Ribbon Cutting & Dedication Ceremony for the Gilmanton Community Church Food Pantry and Thrift Shop on May 15th at 4:00 pm.

Fire Department Hours – We received a written complaint about nobody being at the Corners Fire station or being able to be contacted on Tuesday at 9:30 am and noon on Thursday. Selectman Hatch will follow up with the fire chief.

Complaint – A written complaint was received by the Selectmen, but it was determined to be a civil matter, and not under the purview of the Selectmen. Lois will notify the complainant.

Special Meeting – Tim Warren had Lois get the time frame for postings in order to hold a special Town Meeting. Selectman Hatch stated that Tim was supposed to have gotten definite figures so we would know what it would cost to hold a special meeting.

Fuel Oil Bids – Last week Selectman Guarino asked Lois to find out when we generally send out requests for bids for the heating oil. The last few years the requests went out in July or the first part of August.

Tree – Allens Mill Road – Chairman Guarino said he had not yet gotten the name of the owner of the parcel on Allens Mill Road that has the rotted tree that had been the cause of concern to some residents. The Selectmen approved the draft of a letter that is to be sent to the owner once Chairman Guarino gets that information.

Incident on Donovan Road – Chairman Guarino stated that Lois had notified him last week that she had received a call from the gentleman who had gotten stuck on Donovan Road, and had to have his car towed out. The gentleman was upset because no one had gotten back to him about his request for the town to pay the towing charges. Chairman Guarino stated that the Selectmen had decided not to pay the charges. Tim was supposed to have called him. Lois had called Rachel, who had told her to call Don to see if he wanted to contact the gentleman. Don felt that since Lois had informed the man of the Board's decision, it didn't make sense for him to call; it wouldn't change anything.

Selectman Hatch stated that the results would have been the same, but she is really big on board follow up, and was disappointed that board follow up had not been conducted in a proper manner and time frame by the Town Administrator.

There was a brief discussion on the follow up of complaints or concerns.

Susan Terzakis – Senator Ayotte's Office – Susan Terzakis of Senator Ayotte's office said she represents Belknap and Carroll counties. Senator Ayotte has asked that they meet with town leaders and Selectmen to open up a dialogue to see how they can be of service, assist or guide the townspeople or leaders. She read a statement from Senator Ayotte. "NH residents who are looking for help dealing with the federal government shouldn't hesitate to contact me. I believe strongly that the citizens of our state deserve a quality and efficient constituency, and I strive to deliver nothing less." Ms. Terzakis telephone number is 880-3314, the number for the state is 622-7979 and the number for Washington, DC is 202-224-03324.

Selectman Hatch asked if Senator Ayotte is aware of what is going on in the State Senate in regards to the proposed state budget that would take money away from towns by allowing new car registrations through auto dealerships plus what it could mean for the town if the transfers were done improperly. There was a brief discussion of the registrations, the unfunded mandates that would affect the schools and also the expense to

towns for the requirement of the change of the size of street signs that has to be implemented. The signs will be required to be 9" in height.

Ms. Terzakis said on state matters they reserve opinion until the cities and towns have a chance to weigh in, and let things progress in an orderly manner. She said she would, however, bring the issues to Senator Ayotte's attention. Ms. Terzakis was also going to speak with the town clerk before she left.

6:59 pm – Selectman Guarino opened public input. – There was no public input at this time.

Septic Fee – The need for a leach field to be staked out, and the \$50 fee for inspecting it before submitting a septic plan to the State has been discussed at several meetings. More information was wanted before the Selectmen made a decision.

Chairman Guarino said the Code Enforcement Officer had spoken with him, and had given him instances of where things had not been the same as on the design presented to him. There was considerable discussion on the pros and cons of having the leach field staked since Gilmanton has to preapprove the septic design before it is forwarded to the state. It was felt that it should be able to be done from looking at the plans. The Selectmen were in agreement that it was imperative to continue having the plans preapproved before being sent to the State.

MOTION – Selectman Hatch moved to eliminate the \$50 septic design approval fee from the fee schedule, and to eliminate the requirement that the designer has to stake the leach field. The Code Enforcement Officer will continue to preapprove the septic design, and he has the option to do a site visit to the property whenever he feels it might be necessary before approving the design and forwarding it to the State. Selectman Lavin seconded. Motion passed 3-0.

Grant Writer – Selectman Hatch said she had not gotten the ad written asking if anyone would be interested in pursuing and writing grants, but would work on it.

LCHIP – Selectman Hatch stated that John Dickey had spoken with Amy Dickson of LCHIP, and Amy said the proposal for the repair of the bell in the cupola was fine. She will be doing a site visit.

Old Town Hall – Selectman Hatch said John Dickey had met with Chief O'Brien regarding the transition of the space vacated by the police department in the Old Town Hall to the Historic Society.

7:29 pm – Chairman Guarino closed public input.

7:30 pm – Break

7:45 pm – Back in Session

Approval of Minutes – The Selectmen reviewed the minutes of last week's meeting.

MOTION – Selectman Hatch moved to approve the minutes of May 2, 2011 as amended. Selectman Lavin seconded. Motion passed 3-0.

Energy Committee – We received an email from Nate Abbott of the Energy Committee regarding the RFPs to insulate the shell of the Academy Building and repair the windows. The Committee recommended going with the low bidders for both projects.

There was a brief discussion about the RFPs. Selectman Hatch had some concerns and about preserving the woodwork in the building that she wanted to discuss with John Dickey before they make a decision. Rachel will try to arrange a meeting with John, and then Chairman Guarino will follow up with Nate Abbott.

Regulations Changes – Selectman Lavin had questions about changing town regulations pertaining to the Planning Board, Zoning Board or Historic District. He was told that any changes would have to be made by the Planning Board and voted on at Town Meeting.

8:05 pm – Selectman Hatch moved to enter into Non-Public Session per RSA 91-A:3, II(c) - Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee. Selectman Lavin seconded. Motion passed 3-0.

The Selectmen discussed properties that would be going to tax deed with Tax Collector Deb Cornett. Waivers and deeds were signed.

9:09 pm – Selectman Hatch moved to come out of Non-Public Session. Selectman Lavin seconded. Motion passed 3-0.

9:10 pm – Selectman Hatch moved to enter into Non-Public Session per RSA 91-A:3, II(a) -Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Lavin seconded. Motion passed 3-0.

The Selectmen discussed a personnel issue.

9:12 pm – Selectman Hatch moved to come out of Non-Public Session. Selectman Lavin seconded. Motion passed 3-0.

9:13 pm – Selectman Hatch moved to enter into Non-Public Session per RSA 91-A:3, II(c) - Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee. Selectman Lavin seconded. Motion passed 3-0.

The Selectmen discussed a code issue.

9:16 pm – Selectman Hatch moved to come out of Non-Public Session. Selectman Lavin seconded. Motion passed 3-0.

9:17 pm – Selectman Hatch moved to enter into Non-Public Session per RSA 91-A:3, II(a) – Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Lavin seconded. Motion passed 3-0.

The Selectmen discussed a personnel issue.

9:24 pm – Selectman Hatch moved to come out of Non-Public Session. Selectman Lavin seconded. Motion passed 3-0.

MOTION – Selectman Hatch moved to seal the minutes of the above non-public session. Selectman Lavin seconded. Motion passed 3-0.

9:25 pm – Selectman Hatch moved to enter into Non-Public Session per RSA 91-A:3, II(a)- Dismissal, promotion or setting compensation for public employees or the investigation of any charges against him, unless the employee affected has a right to a meeting or requests that the meeting be open, in which case the request shall be granted. Selectman Lavin seconded. Motion passed 3-0.

The Selectmen discussed a personnel issue.

9:40 pm – Selectman Hatch moved to come out of Non-Public Session. Selectman Lavin seconded. Motion passed 3-0.

Recycling Building Concerns –Selectman Hatch stated that she had received a call from recycling manager Justin Leavitt who was concerned because when sheetrock had been removed from the ceiling at the building at the recycling center, it was discovered that some of the trusses had been damaged. The code enforcement officer looked at the building today, and stated that there is a problem. Justin will continue taking down the sheetrock, and then have Bob inspect the rest of the trusses.

05-09-11 BOS

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9:52 pm – Selectman Lavin moved to enter into Non-Public Session per RSA 91-A:3, II(c) - Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee. Selectman Hatch seconded. Motion passed 3-0.

The Selectmen discussed an issue that could affect a resident's reputation.

9:59 pm – Selectman Hatch moved to come out of Non-Public Session. Selectman Lavin seconded. Motion passed 3-0.

10:00 pm – MOTION – Selectman Lavin moved to adjourn the meeting. Selectman Hatch seconded. Motion passed 3-0.

Respectfully submitted,

Lois Dionne
Recording Clerk