

APPROVED

**Board of Selectmen
25 April 2011
Minutes**

6:03 pm - Chairman Guarino read “This meeting of the Selectmen of the Town of Gilmanton is now open, and the matters presented and discussed here shall be for the purpose of managing the prudential affairs of the town and to perform the duties by law prescribed.”

Present were Chairman Guarino, Selectman Rachel Hatch, Town Administrator Tim Warren and Clerk Lois Dionne. Selectman Lavin was not in attendance. Also present was Sue Hale-deSeve.

After attendance everyone stood for the “Pledge of Allegiance”

Bid Opening – The opening of the bids for the repair of windows and insulation of the Academy Building was postponed until members of the energy committee arrived.

4th of July – Chairman Guarino, who is a member of the 4th of July Committee, informed the Board that the fireworks display would be on Saturday, July 2nd. Don said he had spoken with the State regarding a parade permit to allow the parade to be on a State Road. They are supposed to be notified of the date, time and route of the parade.

Don said he had also asked the State to conduct a safety audit on the intersection of Rte 140 and Rte 107.

6:15 pm - Bid Opening – Present for the bid opening were Energy Committee members, Amy Russell, Sue Hale-deSeve and Nate Abbott. Also present was Brett Currier.

Bids received for insulating the shell of the building were as follows:

Advance Home & Energy	\$13,549.
Energy Improvements	20,245.

Bids for the window repairs were:

Winn Mountain Restorations	\$83,039.
Olde Window Restorers	17,915.

There had been a question whether the repairs requested in the RFP would negate the LCHIP Grant. Copies of the RFPs were sent to the LCHIP for review; we received a letter from LCHIP informing us that the repairs we were requesting would not affect the grant.

There was considerable discussion of the bids, that some changes might have to be made to the RFP, and that the warrant article voted on at town meeting allowing us to get a low-interest CDFA loan should have had a two-thirds vote, so was not legal, and we would have to hold a special town meeting to approve it.

Copies of the bids will be sent to the Energy Committee for their review and recommendations, and Tim will get the cost to hold a special meeting before a decision is made on how to proceed.

6:55 pm – Public Input – Chairman Guarino read “Public input is reserved to allow residents, without prior notice, to bring forward new information on matters of interest to the Town. Existing cases or applications shall not be heard. Residents with existing cases or applications shall use the channels established for appeal or submission of new information in their cases. The Selectmen reserve the right to place time limits on public input. No vote will be taken on any matter brought in through public input unless a dire emergency requires such action.”

No one had any public input at this time.

FYI’s & Other Business

Proposal – Trash Pickup – Ralph Goodwin submitted a proposal for trash pick up at Crystal Lake Park, Boat Ramp Road, the dam on Crystal Lake Road, Nat’s Bridge and Meadow Pond Road for a cost of \$1,100 for the season running from May 1, 2011 through Labor Day.

The Selectmen reviewed and accepted Ralph’s proposal.

Recycling Prices – The recycling market is starting to “skyrocket”, so the price we receive for recyclables is rising.

Raffle – The recycling committee would like to raffle a rain barrel and a compost bin to benefit the food pantry. The cost of the items is \$105. There were questions as to the legality of holding such a raffle and whether the cost of the raffle items could come out of the town budget. More information will have to be gotten before going forward.

Joint Loss Safety Committee Meeting – The Joint Loss Safety Committee met last week; they toured the salt/sand shed on Allens Mill Road, the GYO Field and Crystal Lake Park.

Crystal Lake Park – The committee discussed the three-year project at Crystal Lake Park, and realized that there had never been a permit issued for the work being done. The Code Enforcement Officer has written a letter to the parks director asking him to come in to get a permit, and schedule an appointment for an inspection.

Salt/Sand Shed – The Committee also advised the highway department that they should keep the salt shed locked when no one is there. They also looked at the trees and silt at the side of the building. The Road Agent was asked to erect a silt fence.

GYO Park – Chairman Guarino stated that at the 4th of July committee meeting Phil Eisenman had mentioned that the GYO Committee had been working on some of the fields at the GYO Park. They had discussed whether the scope of the work they were doing would require a permit permit. Phil will speak with planning clerk Desiree Tumas.

Chairman Guarino agreed with Tim that a silt fence was needed at the sand shed site, but didn't feel there is anything leaking from the building that would be killing pine trees on the abutting property; there is nothing flowing over the embankment.

Planning Board

Cell Tower – Selectman Hatch stated that there had been a joint hearing of the Zoning and Planning Boards where they had discussed the proposed monopole tower for wireless communication at the end of Copp Road. A balloon test is scheduled for Saturday, April 30th starting at 8:00 am, weather permitting. Some residents have concerns about the noise level of the generator that would be needed in the event of a power failure, and possible radiation rays emitting from the tower.

Workshop – The Planning Board will be having a work session on May 19th to discuss subdivision regulations. They want to clarify and bring the language in the regulations up to date.

Gravel in Roads - Chairman Guarino said that Mr. Hurst of Wolcott Paving feels we should update the standard for our roads and require more gravel in our road regulations. Rachel stated that Mr. Hurst is welcome to attend the planning board work session to discuss his recommendation.

Fire Department Update

Mission Statement - Chief Hempel distributed copies of the revised Fire Department Mission Statement.

Resignation – Firefighter Sheltry resigned to accept a position with Pease Air Force Base in Portsmouth, a position he had applied for before accepting a position with the

Town. Chief Hempel is not planning to fill the fourth full-time position until sometime in the future.

New Vehicles – The new ambulance is scheduled for delivery on September 7th, and the new fire truck is scheduled for delivery in late September.

Training – The fire department officers attended a daylong practical class for command for small town rural fire departments in Gilford. They are all working on their ICS Courses to ensure they meet department requirements.

Calls – There have been twenty-one calls this month – eight medical, 13 fire and service calls.

Student Program – The student program will be back up. They hope to house two students.

Planning Board – Cont'd.

Cell Tower – There was further discussion on the proposed cell tower, the height, the balloon test and the cost for the Town to possibly having repeaters on the tower.

Contractor Yard Violations – Selectman Hatch asked permission for the planning board to have Town Counsel go forward with enforcement against the excessive violations by a contractor yard on Rte 140. The owner of the yard didn't show up at the planning board meeting. There are serious violations, including wetlands violations that show a gross misuse of the property. After considerable discussion, it was the consensus of the board to allow the planning board to go through legal procedures.

Complaint Forms – Selectman Hatch said she had spoken with Attorney Sanderson from LGC and sent him copies of the complaint forms she had drafted, and he had asked if the Town had an ethics policy in place in our personnel policy. We will check to see if an ethics policy is part of our personnel policy.

Paving – Top Coat – Bingham Road – Chairman Guarino felt it is time to address the topcoat of pavement on Bingham Road. Tim felt the developers were confused about conditions the planning board had put on the road; the number of houses built in the development before they finish the road. The Town is holding money for the topcoat. Tim was asked to find out the cost to pave the road, and then the Town could proceed from there.

Approval of Minutes – The Selectmen reviewed the minutes of their last meeting.

MOTION – Selectman Hatch moved to approved the minutes of April 18,2011 as amended. Chairman Guarino seconded. Motion passed 2-0.

Vacation – Town Administrator Tim Warren will be on vacation from April 27th until May 16th.

Cameras at Safety Building - Chairman Guarino said he had followed up on the cameras at the public safety building, but they will discuss the issue when all three selectmen are present.

Summer Schedule – The Selectmen will meet on May 2nd and 9th, and then begin their summer schedule of meeting every other week starting May 16th through Labor Day.

8:23 pm - Selectman Hatch moved to enter into Non-Public Session per RSA 91-A:3, II(e) – Discussion of pending or threatened (in writing) litigation against the Town or Town Officials, Board Members or employees. Chairman Guarino seconded. Motion passed 2-0.

The Selectmen discussed a pending legal issue.

8:40 pm – Selectman Hatch moved to come out of Non-Public Session. Chairman Guarino seconded. Motion passed 2-0.

8:41 pm – MOTION- Selectman Hatch moved to adjourn the meeting. Chairman Guarino seconded. Motion passed 2-0.

Respectfully submitted,

Lois Dionne
Recording Clerk

