



Board of Selectmen
Town of Gilmanton, New Hampshire

Amended on 01-06-2020 & 04-27-2020

Meeting
11-18-2019

Approximately- 5:00pm. – Gilmanton Academy

Present: Chairman Marshall Bishop, Selectman Michael Wilson, Selectman Mark Warren,
Town Administrator- Patrick Bore` and Assistant Town Administrator-Heather Carpenter
Also present please see attached sign in sheet.

Chairman Bishop opened the meeting, took attendance of those present and voting (Chairman Bishop,
Vice Chairman Wilson & Selectman Warren)

*Disclaimer: The views and opinions expressed in stated or attached statement read during public
comment are those of the speaker/authors and do not reflect the opinion of the Town of Gilmanton.
These minutes represent topics discussed and not a reflection of verbatim discussion.*

Approval of Minutes:

MOTION: On a motion by Selectman Warren and seconded by Chairman Bishop it was voted to approve
the minutes of 10-21-19, 10-30-19, 11-04-19. (3-0)

Consent Agenda:

MOTION: On a motion by Chairman Bishop and seconded by Vice Chairman Wilson it was voted to open
the consent agenda. (3-0)

- 2019 Real and Personal Property Tax Warrant (\$6,376,335.00)
- PO: \$56,555.61 (Wolcott Construction- paving Elm Street & Middle Rte.)
- PO: \$5,355 (Morton Salt)
- PO: \$2,155.10 Atlantic Recycling (baler/Compactors prev. maintenance)
- Marion McIntyre donation \$26,000

MOTION: On a motion by Selectman Warren and seconded by Vice Chairman Wilson it was voted to
accept the amount of \$26,000.00 from Marion McIntyre to establish a General Care Fund for all
cemeteries located in Gilmanton and, now or in the future , owned and /or managed by the Town of
Gilmanton to be neglected and abandoned (NH RSA 289:19) and direct the check be forwarded to the
Trust Funds for deposit for that purpose. (3-0)

- Wolcott Construction donation \$300.00

MOTION: On a motion by Chairman Bishop and seconded by Vice Chairman Wilson it was voted to
accept the donation of \$300.00 from Wolcott Construction to be expended on a family in need during
the Thanksgiving season.

- IW Fire Station Lease Agreement

MOTION: On a motion by Vice Chairman Wilson and seconded Chairman Bishop to accept the IW Fire
Station lease agreement for the remainder of 2019 year up until the 2020 March meeting. (3-0)

- Conservation Commission – Ed Bernstine membership application/letter of interest

MOTION: On a motion by Chairman Bishop and seconded by Vice Chairman Wilson it was voted to
appoint Mr. Ed Bernstine as a full member to the Conservation Commission. (3-0)

MOTION: On a motion by Vice Chairman Wilson and seconded by Selectman Warren it was voted to
approve and close the consent agenda. (3-0)

99 Amount requested \$30,000.00, \$22,100.00 to come from taxation
100 Board Consensus: 3-0
101

102 **WA#10:** Purchase of new extrication tool set-FD
103 Amount requested \$19,000.00, \$17,000.00 to come from taxation
104 Board Consensus: 3-0

105 **WA#11:** Purchase new sander-HWY
106 Amount requested \$14,500
107 Board Consensus: 3-0
108

109 **WA#12:** Purchase of new zero turn mower- Parks/HWY
110 Amount requested: \$5,500.00
111 \$0.00 tax impact
112

113 **WA#13-** Purchase of new plow blade
114 Board Consensus: 3-0
115

116 **WA#14-** Contract Road Assessment
117 Amount requested \$10,000.00
118 Board Consensus: 3-0
119

120 **WA#15-** Contract Culvert/ Stream Assessment
121 Amount requested \$15,000.00
122 Board Consensus: 3-0
123

124 **Opened public input opened at 7:01 p.m.**

125 Mrs. Dodie Smither- spoke to the following items; Hiring for the Police Dept. and hiring announcement,
126 Town Report cover, Parks and Rec budget- that includes new equipment and highway personnel.
127

128 Mr. Joe Haas spoke to the following items; Tax Rate setting, billing and collection process of the taxes.
129 RSA cited in his statements- RSA *21-J:35, VI and RSA 76:5
130

131 **Public Input closed at 7:35 p.m.**

132 **Budget Discussion continued**
133

134 **WA#16:** Contract Pay Scale Survey
135 Amount requested \$12,000.00
136 Board Consensus: 3-0
137

138 **WA#17-** Adopt Town Manager position- *Removed for more public education opportunities*
139

140 **WA#18-** Discontinued Non-cap/CRFS
141 Board Consensus: 3-0
142

143 **WA#19-** Add to Court Cases Non- Cap Reserve
144 Board Consensus: 3-0
145

146 **WA#20-** Add to revaluation Capital Reserve
147 Amount requested \$15,000.00
148 Board Consensus: 3-0

- 149
150 **WA#21-Add to Refurb/Replace Fire Truck Cap. Reserve**
151 Amount requested \$100,000.00
152 Board Consensus: 3-0
153
154 **WA#22- Ambulance billing**
155 Discussion on setting up a fund for the revenues from the ambulance billing to be utilized for equipment
156 replacement, 80% to go to fund equipment for Fire Trucks and Ambulances, 20% to go back to the Town
157 in the General Fund.
158
159 **WA#23- Add to Replace Ambulance Capital Reserve Fund**
160 Amount requested \$25,000.00
161 Board Consensus: 3-0
162
163 **WA#24- Add to Highway Equipment Cap Res**
164 Amount requested \$70,000
165 Board Consensus: 3-0
166
167 **WA#25-Add to Welfare Non-capital account**
168 Amount requested \$20,000.00
169 Board Consensus: 3-0
170
171 **WA#26- Establish Employee Severance; Non-public needed to speak to the personnel details of this**
172 **situation.**
173
174 **WA#27- Est. Highway Vehicle Repairs- Remove Article**
175
176 **WA#28- Establish PD Vehicle Repairs non-capital fund**
177 Amount requested- \$5,000.00
178 Board Consensus: 3-0
179
180 **WA#29- Old Town Restoration**
181 Amount requested- \$194,000.00
182 Tax impact- 97,000.00
183 This article is subject to 50% LCHIP grant approval
184 Board Consensus: 3-0
185
186 **WA#30-Replace Loon Pond Dam**
187 Amount requested- \$7,750.00
188 Board Consensus: 3-0
189
190 **WA#31- Restart CIP- Discussion tabled, Selectman Warren is moving it forward to the planning Board.**
191
192 **WA#32- Appoint Road Agent**
193 Discussion: The warrant article discussed in detail, and the issue with the title of an appointed Road
194 Agent vs a Public Works Director
195 Board Consensus: 3-0
196
197 Recess taken at 9:13 p.m.-

MOTION: On a motion by Vice Chairman Wilson and seconded by Chairman Bishop it was voted to take a 5-minute recess. 3-0

Returned from recess at 9:19 p.m.

MOTION: On a motion by Chairman Bishop and seconded by Selectman Warren it was voted to come back from recess. 3-0

Select Board Items:

Chairman Bishop- brought up the following topics;

- Appreciation of Town Board Members for all their work. Further discussion about providing a breakfast or appreciation event.
- Town of Gilmanton's participation in the Annual Christmas in Gilmanton event.

Vice Chairman Wilson-

- Replacement of executive chairs in the auditorium
- Video Camera for auditorium

Further discussion on live streaming, ease of use and participating in social media with one-way output of information.

Selectman Warren-

- Holiday calendar schedule in regards to the Transfer Station; with the upcoming holiday schedule he would like to see holidays not being placed on regular open days for that Department.

Further discussion regarding the historical nature of the holiday calendar in regards to the part-time employees in that Department and possible ways to offer the minimum holidays to be offered to the employees while still providing a regular open schedule for the residents.

(1) Non-Public Session per RSA 91-A:3, II (I)

MOTION: On a Motion by Chairman Bishop, and seconded by Vice Chairman it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (I). (3-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-yes and Selectman Warren-yes).

Legal

MOTION: On a Motion by Chairman Bishop, and seconded by Vice Chairman Wilson it was voted to come out of Non-Public Session. (3-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-yes and Selectman Warren-yes).

MOTION: On a Motion by Chairman Bishop, and seconded by Vice Chairman Wilson it was voted to seal the minutes of Non-Public Session. (3-0 Voice Vote – Chairman Bishop-yes, Selectman Wilson -yes, Selectman Warren-yes).

(2) Non-Public Session per RSA 91-A:3, II (b)

MOTION: On a Motion by Chairman Bishop, and seconded by Vice Chairman Wilson it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (I). (3-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-yes and Selectman Warren-yes).

Hire

MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted to come out of Non-Public Session. (3-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-yes and Selectman Warren-yes).

MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted to seal the minutes of Non-Public Session. (3-0 Voice Vote – Chairman Bishop-yes, Selectman Wilson -yes, Selectman Warren-yes).

The meeting room was opened to the public. The Board noted the Non-Public Session minutes were sealed.

Adjournment: On a Motion by Chairman Bishop and seconded by Vice Chairman Wilson it was voted unanimously to adjourn at 10:37 p.m. (3-0).

Respectfully Submitted,


Heather Carpenter
Assistant Town Administrator

Approved by the Board of Selectmen


Chairman Marshall E. Bishop


Selectman Michael J. Wilson


Selectman Mark E. Warren

{Audio recordings are available at the Selectmen's Office and for free as a link on the Town website through SoundCloud}

**Amendment line #129- Mr. Haas has requested an amendment to one of the RSA stated; change 21-5:35, VI to 21-J:35. Reviewed audio 2:23- 2:34:46*