



APPROVED

Board of Selectmen Town of Gilmanton, New Hampshire

Meeting

June 24, 2020

Open Public Meeting

Meeting was also conducted telephonically using FreeConferenceCall.com and live streamed on the Town Facebook homepage, for people not comfortable attending in person due to COVID-19 pandemic.

Present: Chairman Mark Warren, Vice Chair-Selectman Vincent Baiocchi and Town Administrator Patrick Boré (Gilmanton Academy building – Auditorium).

Disclaimer: these minutes represent topics discussed and are not a reflection of verbatim discussion.

2:00 pm - Open Public Meeting

Chairman Mark Warren opened the meeting, took attendance of those present and voting (Vice-Chairman Baiocchi) and led the Pledge of Allegiance.

Chairman Warren indicates that today there will be no public input.

APPROVAL OF MINUTES

Chairman Warren apologizes for the technical difficulties incurred during the previous meeting. A new system is being tested today with the hope that these issues are resolved.

MOTION: On a Motion by Vice-Chairman Baiocchi and seconded by Chairman Warren, it was voted unanimously to approve the minutes of 06-15-2020 with the understanding that certain discussions will continue during today's and next meeting. (2-0 Voice Vote – Chairman Warren-yes, Vice-Chairman Baiocchi-yes).

Chairman Warren also indicates that at the end of the June 15 meeting, Selectman Wilson stated this was his last meeting as selectman and subsequently submitted his resignation in writing. The Board is awaiting letters of interest for potential replacement.

COVID-19 Update

- TCTX Office

T.A. Boré provides the Board with an update on the TCTX, who has been out sick since Monday. She was tested for COVID-19 and the results just came out negative. Once her fever has broken down, she is expected to be back in the office Thursday or Friday. We are aware of backlogs and delays, particularly with respect to car and other registrations. We ask again for patience and are

working on resolving this situation. The TCTX has reached out to other communities and asked for help.

- Corner Library Re-opening

The Corner Library announced its re-opening as of July 1st in adherence with the Governor's Office re-opening guidance for libraries in New Hampshire.

No words yet from the Iron Works Library.

- Overtime impact under First Responder Stipend Program

T.A. Boré explains that under the program, which the Board approved in May, the weekly stipend must be allocated to a non-exempt employee's hourly wages for OT purposes. So, if a non-exempt stipend recipient works more than 40 hours, the Town would need to be making its OT calculation based not on the employee's normal rate of pay but instead on the effectively increased hourly rate of pay resulting from the weekly stipend.

Town Administration will retroactively make these calculations and will pay an extra \$9.38/hr for the Fire Department eligible staff and \$11.25/hr for the Police Department eligible staff for each hour of overtime conducted over the overall 8 weeks and 2 days of the stipend program. These retroactive payments will be made in July.

Reimbursement for that extra OT cost will be sought by the Town through the GOFERR Grant Agreement.

- 4th of July Fireworks

As we approach the 4th of July holiday, and with the cancellation of our public fireworks display, we do expect more consumer displays. The Fire Department issued a public safety announcement to remind residents to please use caution when discharging consumer fireworks and ask that they practice great care when using these. The current dry conditions also add to the threat of fire from the display.

CONSENT AGENDA

MOTION: On a Motion by Vice-Chairman Baiocchetti and seconded by Chairman Warren, it was voted unanimously to open the Consent Agenda. (2-0 Voice Vote – Chairman Warren-yes, Vice-Chairman Baiocchetti-yes).

T.A. Boré reminds that the Board tabled the execution of:

- LRPC Roads Condition Assessment - \$7,500 (WA# 25 for \$10,000, diff. is for unpaved roads assessment)
- LRPC Culverts & Streams Condition Assessment – \$14,834 (WA# 26 for \$15,000)

The Board requested clarification with respect to traffic count under the Road Assessment and wanted to have the Addendum to that Agreement with respect to unpaved roads before signing. There was no issue with the Streams and Culverts Assessment itself.

T.A. Boré explains that LRPC will not conduct a traffic count under the Road Assessment, but will seek information from the Road Agent, including traffic volume, to identify major roads in Town that will be part of the modeling/forecasting method.

The addendum pertaining to the work that will be conducted on the unpaved roads is being drafted and expected by week end.

MOTION: On a Motion by Vice-Chairman Baiocchetti and seconded by Chairman Warren, it was voted unanimously to execute the Culverts & Stream Assessment Agreement for \$14,834 and give Chairman Warren authority to execute the Agreement on behalf of the Board. (2-0 Voice Vote – Chairman Warren-yes, Vice-Chairman Baiocchetti-yes).

Not posted as part of the Consent Agenda:

- **LCHIP grant application with NHPA for the Old Town Hall restoration (WA# 31)**

T.A. Boré presents the Application acknowledgement form which needs to be signed by the Chairman of the Board. The application was prepared by John Dickey and Stephen Bedard. The Grant request is for up to \$97,000, 50% of the overall estimated cost of the restoration as described in the Condition Assessment report.

MOTION: On a Motion by Vice-Chairman Baiocchetti and seconded by Chairman Warren, it was voted unanimously to approve the Grant application and to authorize Chairman Warren to execute the Acknowledgement Form on behalf of the Board. (2-0 Voice Vote – Chairman Warren-yes, Vice-Chairman Baiocchetti-yes).

- **First GOFERR Reimbursement request payment of \$6,510.27**

T.A. Boré indicates that the Town received payment in full for the first GOFERR reimbursement request submitted by the Town with respect to COVID-19 related unbudgeted expenses

MOTION: On a Motion by Chairman Warren and seconded by Vice-Chairman Baiocchetti, it was voted unanimously to acknowledge and accept the payment of \$6,510.27 in reimbursement of COVID-19 related expenses under the GOFERR Grant Agreement, such funds to be deposited in the Town's General Fund to offset the corresponding charges. (2-0 Voice Vote – Chairman Warren-yes, Vice-Chairman Baiocchetti-yes).

MOTION: On a Motion by Vice-Chairman Baiocchetti and seconded by Chairman Warren, it was voted to accept the Consent Agenda as amended (2-0 Voice Vote – Chairman Warren-yes, Vice-Chairman Baiocchetti-yes).

MOTION: On a Motion by Chairman Warren and seconded by Vice-Chairman Baiocchetti, it was voted to close the Consent Agenda as amended (2-0 Voice Vote – Chairman Warren-yes, Vice-Chairman Baiocchetti-yes).

OLD BUSINESS

- **NH Route 140 and 107 Intersection**

T.A. Boré informs the Board that NH DOT representatives met yesterday with Town representatives (Chief of Police, Fire Chief, Town Administration, Road Agent excused) at the Academy Building. A new design with a four-way stop-sign setup was presented by NHDOT. The new design involves limited work and reconfiguration, is within State Right-Of-Way and therefore actionable immediately.

The intersection re-design had been identified as a Top-3 priority project in the Lakes Region and has been listed on the NHDOT 10-year plan with an expected implementation targeted for 2029.

Construction for the new design presented is planned to start as early as July 20, 2020, just four weeks from now. It will "buy" the Town at least 9 years in helping to reinforce the safety of residents, commuters and visitors who drive through the intersection regularly and, potentially save numerous lives.

Vice-Chairman Baiocchetti expresses some doubts about the efficacy of a four-way stop-sign setup.

T.A. Boré mentions that if that new design does not resolve the safety concerns, then it would revert to the NHDOT 10-year plan.

T.A. Boré discusses the need for a Board of Selectmen Meeting on Monday, June 29 at 5:00 or 6:00 PM to conclude discussions started at the June 15 meeting. The Board agrees to start that meeting at 6:00PM. There will be Public Input at that meeting. Chairman Warren mentions that one of the discussions to be concluded will be the petition received to open the Selectmen's Office on Tuesdays. T.A. Boré also mentions a discussion with the Transfer Station Manager regarding Fees at the Transfer Station.

At 2:31 PM, the Board decided to close the public portion of the meeting.

MOTION: On a Motion by Chairman Warren and seconded by Vice-Chairman Baiocchetti, it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (b). (2-0 Voice Vote – Chairman Warren-yes, Vice-Chairman Baiocchetti-yes).

The purpose of this session was for the Board to interview a candidate for the Building Inspector/Code Enforcement Officer position.

MOTION: On a Motion by Vice-Chairman Baiocchetti and seconded by Chairman Warren, it was voted unanimously to come out of Non-Public Session per RSA 91-A:3, II (b). (2-0 Voice Vote – Chairman Warren-yes, Vice-Chairman Baiocchetti-yes).

T.A. Boré is asked to leave the meeting.

MOTION: On a Motion by Vice-Chairman Baiocchetti and seconded by Chairman Warren, it was voted unanimously to go into a Non-Public Session per RSA 91-A:3, II (e). (2-0 Voice Vote – Chairman Warren-yes, Vice-Chairman Baiocchetti-yes).

The purpose of this session was to discuss the possibility of resolving the current litigation between the Town and Chief Currier.

MOTION: On a Motion by Chairman Warren and seconded by Vice-Chairman Baiocchetti, it was voted unanimously to come out of Non-Public Session per RSA 91-A:3, II (e) at 4:50 PM. (2-0 Voice Vote – Chairman Warren-yes, Vice-Chairman Baiocchetti-yes).

Adjournment: On a Motion by Vice-Chairman Baiocchetti and seconded by Chairman Warren, it was voted unanimously to adjourn at 4:53 PM (2-0 Voice Vote – Chairman Warren-yes, Vice-Chairman Baiocchetti-yes).

Respectfully Submitted,



Patrick Boré

Recording Secretary

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185 **Approved by the Board of Selectmen**

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188 Chairman Mark/E Warren

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191 Vice-Chairman A Baiocchetti

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