



Board of Selectmen
Town of Gilmanton, New Hampshire

APPROVED

DRAFT NOTES

Meeting

October 11, 2019

Approximately-4:00 pm. – Gilmanton Academy

Present: Chairman Marshall Bishop, Vice Chairman Michael Wilson, Town Administrator- Patrick Bore` and Assistant Town Administrator-Heather Carpenter

Absent w/ notice: Selectman Mark Warren

Also, present please see attached sign-in sheet. – No public present

Open Public Meeting

Chairman Bishop opened the meeting, took attendance of those present and voting (Chairman Bishop, & Vice Chairman Wilson).

Disclaimer: The views and opinions expressed in a stated or attached statement read during public comment are those of the speaker/authors and do not reflect the opinion of the Town of Gilmanton. These minutes represent topics discussed and not a reflection of verbatim discussion.

Public Input: - No public present/ public input was not placed on the agenda.

The Town Administrator briefs the Board on the initial item on the agenda for the Ford Expedition that was transferred from the Fire Dept. to the Highway Dept. that is slated to go to public auction. Unfortunately, the deadline date to submit the item was missed and will now have to move forward in the Spring.

Consent Agenda:

MOTION: On a motion by Chairman Bishop and seconded by Vice-Chairman Wilson it was voted to open the consent agenda. (2-0)

P.O.: Dedham Sportsmen's Center \$3,060 (EMS Warm Zone Grant)

P.O.: Winnepesaukee Truck Service \$3, 190.6(9A1 inspection/repairs)

MOTION: On a motion by Vice Chairman Wilson and seconded by Chairman Bishop it was voted to come out of the consent agenda. (2-0)

Approval of Minutes:

MOTION: On a motion by Vice Chairman Wilson and seconded by Chairman Bishop it was voted to approve the minutes of 10-01-19. (2-0)

(1) Non-Public Session per RSA 91-A:3, II (e)

MOTION: On a Motion by Chairman Bishop, and seconded by Vice-Chairman Wilson it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (e). (2-0 Voice Vote – Chairman Bishop - yes, and Selectman Wilson-yes and Selectman Warren-absent).

PSNH lawsuit

MOTION: On a Motion by Chairman Bishop, and seconded by Vice-Chairman Wilson it was voted to come out of Non-Public Session. (2-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-yes and Selectman Warren-absent).

Town Administrator updates the Board on the upcoming Public Hearing

The Board of Selectmen will hold a Public Hearing on Thursday, October 17, 2019, at 4:00 p.m.to accept and expend Unanticipated Monies Received from Primex for the Academy Building Water Damage in the

amount of \$14,366.42. The initial motion to accept the Primex monies will need to be rescinded in order to be heard through the Public Hearing process.

\$23,092.32 for the Police Department Cruiser and Municipal Aid in the amount of \$43,197.18

The meeting will be held at the Town Offices, Academy Building

503 Province Road, Gilmanton, NH 03237

Pursuant to RSA 31:95-b

The following list are possible projects that the Board can utilize the Municipal Aid monies for this year;

- The roof at the Academy Building
- Propane Tank purchase
- A/C unit for the Town Clerk/ Tax Collector
- Interior portion of the Academy Building

Vice-Chairman Wilson- Are there projects at the Transfer Station that needs to be done?

Further discussion on specific uses vs non-specific items that may need to be stated at the public hearing.

The Assistant Town Administrator suggests a possible future facility maintenance position which could encompass building maintenance for all Town buildings, and grounds maintenance. The position would be justified but the qualified individual would need to be allowed to do the job and not be micromanaged by the Board. The current situation is that there is a competent staff member who researches, is the contact and brings forward the information and but there is frustration with the current set up, the issue in the past when one Board member takes the lead, the frustration from contractors having to work in a difficult environment and the struggle of staff member that is presenting the information to the Board.


The Town Administrator would like to have a future discussion about the current facility maintenance vendor that is being used.

Further discussion on the Academy roof, combined positions or a mutual aid set up with other municipalities, for positions like the ACO, maintenance and building inspector, unfortunately sharing positions proves to be difficult or not of any interest to other Towns.

The outcome of discussion: Look into the LCHIP information for the cupola and reach out to another vendor from Apex construction via Vice Chairman Wilson.

Adjournment: On a Motion by Chairman Bishop and seconded by Vice-Chairman Wilson it was voted unanimously to adjourn at 4:41 p.m. (2-0).

Respectfully Submitted,


Heather Carpenter
Assistant Town Administrator

Approved by the Board of Selectmen


Chairman Marshall E. Bishop


Selectman Michael J. Wilson


Selectman Mark E. Warren

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97 {Audio recordings are available at the Selectmen's Office and for free as a link on the Town website
98 through SoundCloud}

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