



Board of Selectmen  
Town of Gilmanton, New Hampshire

APPROVED

DRAFT NOTES

Meeting

October 17, 2019

Approximately- 4:00pm. – Gilmanton Academy

**Present:** Chairman Marshall Bishop, Selectman Michael Wilson, Town Administrator- Patrick Bore` and Assistant Town Administrator-Heather Carpenter  
**Absent with notice-**Selectman Mark Warren  
Also, present please see attached sign-in sheet.

**Open Public Hearing**

Chairman Bishop opened the meeting, took attendance of those present and voting (Chairman Bishop & Vice Chairman Wilson)

***Disclaimer: The views and opinions expressed in stated or attached statement read during public comment are those of the speaker/authors and do not reflect the opinion of the Town of Gilmanton. These minutes represent topics discussed and not a reflection of verbatim discussion.***

The Town Administrator updated the public on the following;

We are here to address how the Board wishes to handle certainly anticipated revenues that the Executive the office has recently received.

The Board of Selectmen can vote to use a portion or all of the money to reduce this year's tax rate. Or, if they want to expend the money, they need to follow the procedures for accepting and expending unanticipated revenue under RSA 31:95-b.

We have the following anticipated revenues to address:

**Police Dept. Cruiser**

1. A check dated 9/10/2019 for \$3,932.32 and a check 9/13/2019 for \$19,610 for a combined total of \$23,542.32.

These are PRIMEX claim reimbursements for the 2017 PD cruiser which was declared totaled after an

accident on 8/9/2019 and the equipment which could not be salvaged.

There was a motion voted by the Board on 9/23/2019 to accept and deposit in the general fund.

However, this decision should have been made in a Public Hearing.

**Academy Building Water Damage**

2. A check dated 9/19/2019 for \$14,366.42

This is PRIMEX claim reimbursement for water damages at the Academy building.

**Municipal Aid**

3. A check dated 10/9/2019 for \$43,197.18.

This is the first check of two, which corresponds to the Town of Gilmanton's portion of the \$20MM of

unrestricted municipal aid to cities and towns that was part of the compromise state budget signed by

the Governor of New Hampshire on 9/25/2019.

A similar check will be issued next October (2020), however, in order to spend that money, it should be appropriated in your 2020 budget (i.e. it is not considered "unanticipated revenue" under RSA 31:95-b since it is in fact anticipated). If not appropriated this sum of money will be used to reduce the tax rate.

**Administrations Recommendation:** It is the Town Administration's recommendation to accept and expend these monies in 2019.

**Opened public input**

**Mrs. Joann Melle-**

**Q:** Will the monies be used on projects within this budget year instead of being placed in the budget?

**A:** Explanation of intention

- With respect to the first amount of unanticipated revenue of \$23,542.32, the intent is to use these funds to pay for part of the PD cruiser replacement. However, another PD cruiser is up for replacement next year which keeps us on track with the CIP, if we didn't expend the monies now, there would be two cruisers up for replacement on the warrant. The \$25,542.32 will not cover a total replacement of the vehicle lost and the remaining amount needed with be spent out of this year's budget.
- With respect to the second amount of unanticipated revenue of \$14,366.42, the intent is to use the funds to address the ceiling repairs in the auditorium.
- The third amount of unanticipated revenue \$43,197.18, the intent is to use the funds for a number of needed repairs at the Academy Building, things like the roof/cupola water leaks, new AC unit in the TCTX Office, the purchase of the 2 propane tanks that are linked to the generator, and some drainage issues.

**#1-MOTION:** On a motion by Chairman Bishop and seconded by Vice-Chairman Wilson it was voted to rescind the Board of Selectmen motion voted on September 23, 2019 and to accept said funds and deposit in the general fund to expand on the PD Cruiser replacement. (2-0)

**MOTION:** On a motion BY Chairman Bishop and seconded by Vice-Chairman Wilson it was voted to accept the PRIMEX check dated 9/10/2019 for \$3,932.32 and check 9/13/2019 for \$19,610 for a combined total of \$23,542.32 and to expend such funds in 2019. (2-0)

**#3-MOTION:** On a motion by Vice Chairman Wilson and seconded by Chairman Bishop to accept and expend in 2019 the check from the Treasury of State of New Hampshire dated 9/19/2019 for \$43,197.18 and to expend such funds in 2019. (2-0)

**#2-MOTION:** On a motion by Chairman Bishop and seconded by Vice-Chairman Wilson it was voted to accept and expend in 2019 the PRIMEX check dated 9/19/2019 for \$14,366.42 and to expend such funds in 2019.

Vice-Chairman Wilson- I do have a question. If we don't get the ceiling repaired in 2019 how does it affect the money that we are receiving?

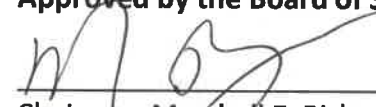
TA- The way it's going to impact it is, Primex held back a little over two-thousand dollars from the estimate from the contractor to repair this, that money will be available to the Town to cover any overage on the estimate but it wouldn't be if we haven't completed the repair before April 2020. They placed a time frame over the concern that there may be additional damage.

**Adjournment:** On a Motion by Chairman Bishop and seconded by Vice-Chairman Wilson it was voted unanimously to adjourn at 4:20 p.m. (2-0).

Respectfully Submitted,

  
Heather Carpenter  
Assistant Town Administrator

**Approved by the Board of Selectmen**

  
Chairman Marshall E. Bishop

  
Selectman Michael J. Wilson

  
Selectman Mark E. Warren

{Audio recordings are available at the Selectmen's Office and for free as a link on the Town website through SoundCloud}



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BAS Sign In

10.17.19

Bry Melle 1800 NH 140 GW

Joann Melle "

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\* Printers / Internet down currently; non-official sign in sheet used.

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