



Board of Selectmen
Town of Gilmanton, New Hampshire

APPROVED on 09-09-19

Meeting

August 05, 2019

Approximately- 6:01 pm. – Gilmanton Academy

Present: Chairman Marshall Bishop, Selectman Mark Warren, Town Administrator- Patrick Bore` and Assistant Town Administrator-Heather Carpenter

Absent with notice: Vice Chairman Michael Wilson

Also present please see attached sign-in sheet.

Chairman Bishop opened the meeting, took attendance of those present and voting (Chairman Bishop, and Selectman Warren) and led the Pledge of Allegiance.

Public Input:

Disclaimer: The views and opinions expressed through stated or attached statement read during public comment are those of the speaker/authors and do not reflect the opinion of the Town of Gilmanton. These minutes represent topics discussed and not a reflection of verbatim discussion.

Mrs. Dodie Smithers-

- Pledge of Allegiance question
- Intersection on NH RTE 107/140
- 4TH of July

Town Administrator- Patrick Bore`- As you know there has been another collision on July 25th. The Town has tried many ways to open a discussion with the NH DOT; heightened police presence at the intersection, the Town has supported a project for redesigning the intersection through LRPC. The project is one of the top two priorities with the DOT, slated for 2030- 10 years out.

The Town has reached out requesting an interim solution and not wait for a casualty to do something. The DOT has been invited twice and suggested that if they are unable to attend to please send in a statement. As of tonight, we have not received an answer.

The Selectmen have no authority over the situation as they are two State roadways.

Mr. Richard Nowak-

- Serious concerns about the RTE. NH 107/140 intersection; something needs to be done before a death happens.
- What are the Towns plans to address the issue?
- Recommendation- To put in a four-way stop, working up to the roundabout.

Selectmen Warren- Thank you for your concern.

The Town Administrator has put the effort in to contact DOT, our hands are tied. I have gone to the Lakes Region Planning Commission to talk about the design, there have been a few conceptual designs done for the assessment. The Assessment was done to get us in a ranking to be an approved project, we are ranked number two.

The State knows it is a concern but it is a time frame to get it funded. I agree, with a lot of great suggestions made but the problem is that it isn't our decision to make. We can only keep the pressure on and say we have to do something.

Mrs. Eleanor Wilson-

- What can the public do to help get the State to address the issue?

TA- Patrick Bore`- You can write letters to the DOT; you can request through 91-A what has been done and all the correspondence. I did see that people are trying to get a write through the paper is being done. It is a big project which may include a round-about and sidewalks, taking millions of dollars that will receive funding from somewhere else but it is going to take time. Records of the accidents have been shared with the DOT.

Steve Chmielecki-

- Recommends a mirror placement off the telephone pole for the intersection.

Mr. Richard Nowak-

- Went to the PD for the stats and they don't have a complete record. The records have not been recorded appropriately
- Who keeps the stats for the accidents that have happened over the years at this intersection?

TA- Patrick Bore`- There was a list of ten projects in the Lakes Region, in the spring, that was sponsored by the Lakes Region Planning Commission to rank those projects and that's where the intersection was "voted" on as number two. We have been working on this since late fall/ early winter of last year. I have been trying to get a solution in the interim.

Assistant Town Administrator- There has been discussions with the Road Agent and utilizing a yield sign for Currier Hill. It would be similar to the intersection in Concord, next to Whites Park, where there are essentially five entrances to an intersection and the side road has a yield sign placement. The members of the community can be heard through the DOT by calling, writing letters, doing a petition, it can't hurt. It may be that we are experiencing more accidents than in the past but the level of distraction we are experiencing as a society is much greater than it used to be. The Town Administrator has continually tried to reach out to the DOT on this issue.

Mr. Thomas Dombrowski-

- Discussing the possibility of utilizing five stop signs for the intersection to include placement of one on Currier Hill Rd.

Further discussion on the Town's position of what could be done to ease the transition from Currier Hill to the intersection.

Mr. Joe Haas

- Draft minutes of 07-10-19 and the topic of DRA

TA- I thought you were going to be in Alton tonight with the Board of Selectmen and that's why I didn't contact you to be placed on the agenda for your motion of reconsideration.

I wanted to check with you, last time you offered sixty-five dollars to cover what?

Mr. Joe Haas- The filing fee, under RSA 71-B:5, it says within 30 days of getting the tax rate from the DRA-Department of Revenue Administration the Town has the opportunity to contest that. The Chairman of the Alton Board of Selectmen said he was going to investigate that.

97 **TA-** I want the Board to understand what Mr. Haas is offering, he is offering to pay for the filing an
98 appeal with BTLA towards the issue of school taxes. Is the Board willing to do this?
99

100 Further discussion on the funding for school taxes, the appeal process, and the issue being taken up at a
101 much higher level than the municipal level.
102

103 **Result of the discussion:** The Board agrees to a non-public with Mr. Haas, scheduled for the next Board
104 of Selectmen meeting.
105

106 **Approval of Minutes:**

- 107 • 06-28-19
- 108 • 07-10-19

109 **MOTION:** On a motion by Selectman Warren and seconded by Chairman Bishop it was voted to approve
110 the minutes of 06-28-19 & 07-10-19. (2-0)
111

112 **Mrs. Dodie Smithers-** The Old Town Hall Assessment – Where do we stand with that process?

113 **TA-** We have applied for a grant from NH Preservation Alliance and we are waiting for their answer and
114 then we will proceed with the assessment. The idea is to have updated numbers on what needs to be
115 done to the Old Town Hall at this stage because all the numbers we have are dated. Once the numbers
116 are gathered, we will go to town meeting and bring it to the voters for that process, in order to decide
117 what to do.

118 **Mr. Bruce Donahue**

- 119 • Thank you to the Board and what you all do.
- 120 • The Geese problem at Crystal Lake Park and would like to know the plan and how the problem is
121 going to be fixed.
- 122 • The Park is a real asset to the Town.
123

124 **Mrs. Eleanor Wilson-** Loon Pond uses the fake swans and those have worked very well.
125

126 **Closed Public Input at 6:45 p.m.**
127

128 **(1) Non-Public Session per RSA 91-A:3, II (a)**

129 **MOTION:** On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted to go into
130 Non-Public Session per RSA 91-A:3, II (a). (2-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-
131 absent and Selectman Warren-yes).

132 Employee review

133 **MOTION:** On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted to come
134 out of Non-Public Session. (2-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-absent and
135 Selectman Warren-yes).
136

137 *The transition from the first non-public to the second non-public was not captured by audio recording.*
138

139 **(2) Non-Public Session per RSA 91-A:3, II (b)**

140 **MOTION:** On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted
141 unanimously to go into Non-Public Session per RSA 91-A:3, II (b). (2-0 Voice Vote – Chairman Bishop -
142 yes, and Selectman Wilson-absent and Selectman Warren-yes).

143 **MOTION:** On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted to come
144 out of Non-Public Session. (2-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-absent and
145 Selectman Warren-yes).

MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted to seal the minutes of Non-Public Session. (2-0 Voice Vote – Chairman Bishop-yes, Selectman Wilson -absent, Selectman Warren-yes).

Selectman Warren reads the statement of resignation from the Town Clerk/ Tax Collector.

Mr. Jason Reed- Spoke to the Town Clerk/ Tax Collector-Debra Cornett; Thank you, thank you so much. It has been a pleasure to have you in the Town and everything you have done. On behalf of my family and everyone I know, you have done a great job

Town Clerk/ Tax Collector- Debra Cornett – Thank you. I was approached by the Secretary of State's Office and offered a position that I couldn't pass up.

Public applause and appreciation

Acknowledgment of the passing of the Animal Control Officer- Mr. Felix Barlik. He served the community for twenty-three (23) years.

Mr. Steve Chmielecki and Richard Adams- Sawyer Lake District Commissioner

We get a lot of questions from residents about road and RV, the latter is becoming an issue. We are getting more travel trailers popping up. The prior Commission had gotten them kicked out in 1996, only four trailers are allowed in Sawyer Lake. We have a lot of people complaining about travel trailers and we need to get down to what we can do about it.

Looking at the Zoning Ordinance- Article 6, part D, subparagraph 4- a, b, and c.

**see attached*

I spoke with the prior Town Administrator and aside from the four allowed, any that pop up, the Town has sent a letter out, saying you have to move, based on Article V 1- d-4; the Board has threatened them with a fine of \$275 per RSA 617.

Lately, we have been having trouble getting trailers off because no one really knows the rules. After reading the ordinance, it seems like really only those four trailers are allowed, other than the Town Ordinance that if you are a permanent resident, you are allowed to store one recreational vehicle. Not use it, just store it. What we are seeing is people thinking, if they can do it, I can do it, kind of stuff.

Article 6, part D, subparagraph 4- b – The placement of the recreational vehicle, tent, and all the like meet all the setbacks for the residential lake district. People brought it to our attention that all those trailers were right on the road, at least three of the four and by your own definition, those trailers have to go to.

TA- Patrick Bore`- In summary-

We will seek to enforce the current rules, we will need a list of the lots.

The current rules may have loopholes, and/or they may be outdated, and/or don't go as far as you would like them to go.

Like any voter you are entitled, with a number of registered voter signatures, to file a petition to change the zoning ordinance.

Mr. Steve Chmielecki- They have tried to change it many times, we don't want to change it, we like it the way it is.

Further discussion on what type of lots have the trailers on it, do these lots have homes vs lots that are land only.

Mr. Rich Adams- On of the trailers last fall, came in here to the ZBA to get a permit for a shed. They have a travel trailer and the permit for it as they should, they put a 20 x 24 ft shed. There is no home on the property, they received a variance through the ZBA and I spoke against it because eventually there are going to be bunks and people will be living in it. Residents come and ask us why this happened. We are coming to you in order to get your backing if we have to get together to discuss what that would be.

Selectman Warren- Selectmen's Rep. on the Planning Board

There is language being proposed to be modified. It is my recommendation that you go talk to the Planning Board. That they are able to hear the information from your experience, what you would like to see there and speak to the potential of new rules.

It would be beneficial if you were a part of the conversation because they are starting to formulate language for change.

Result of the discussion: The Sawyer Lake Commissioners should reach out to the Planning Administrator to be placed on the agenda to discuss the issues they currently have with residents not following the zoning ordinance for travel trailers. The recommendation is to have the Commissioners more involved through the Planning Board and possibly having a member of Sawyer Lake or a Commissioner run for an open seat.

Old Business:**GYO Update- Mr. Jason Reed and other Board members**

- Insurance for the park and the Town responsibility to provide coverage for it.
- Discussion of ownership, management, and control of the park and the ability to have the Town's current Insurance provider cover the space.
- Listing of inventories that needs to be provided by GYO to the Town.

The outcome of the discussion: The Town Administrator will discuss the understanding of ownership with Primex.

Jason Reed- If you inquire to Primex about this and they say they need something in writing, I will take it to the Board for discussion and consideration.

4th of July-

- Summary of the 4th of July, all activities are organized by the association
- Incident- Electrical cord burn out two years ago, entering into the Town Hall- Academy Building.

The contact person for the association was told this year that the electrical outlet by the flag pole in the common area could be used during the festivities.

Unfortunately, the association gained access to the building by way of the Assessor who was working on that day and used the electrical in the interior of the Academy building.

Recommendation-

The association can use the electrical outlet by the flag pole, all other needs for power must be provided by a generator that the association will obtain themselves.

Details for the 4th of July event provided by Fire and Police-

There are police and fire detail for the fireworks and a police detail for the parade. The rule for details across the board is that whoever sponsors the event pays for those details. Unless the Board wants an exception because it is the 4th of July, why the Town should pay for those details. It should be paid by the association.

The Town Administrator recommends that the rules be made clear, the 4th of July Association can add that extra cost to the budget that they're going to recommend through the process.

Selectman Warren- If the Police are working regularly why is there a charge for a detail?

Clarification from ATA Carpenter- Based on current rules and regulations, if there is an event in Town that falls with-in certain parameters than a police detail is required. Currently, the departments include

the cost in their budget because they know it will be required but it shouldn't be budgeted through the departments but through the association. The recommendation is based on the need for a clear account of the event and the budget. We are not suggesting that once the budget request from the association comes in and it reflects that the additional cost for the details, that the Board won't approve the added cost. The recommendation is simply to make the budget process clear.

Chairman Bishop- The issue in the past, certain activities we haven't received a good bill on. We have asked for the receipts to reflect the added cost that they are saying the event takes and we have not received those.

ATA Carpenter- The request for that information is a standard process, next budgeting season you can request those items, per the association they should have those items for their records anyways, it shouldn't be a problem to produce.

Further discussion and clarification about the difference between an association event and an official Town event.

The Board requests that the Town Administrator send out a memo about the use of the electricity for an event; *The association can use the electrical outlet by the flag pole, all other needs for power must be provided by a generator that the association will obtain themselves.*

2018 Audit Update-

Copy of the final audit report has been given to the Board members. The Town Administrator suggests that we ask the auditor in charge to come to the next meeting if possible or the one after, to make a presentation of the audit report.

LRPC electrical aggregate update-

- Source of the electricity will not change
- The agreement is a one-year contract
- The rate is based on the Towns current usage and will be annual savings of \$1,884. 06.

MOTION: On a motion by Selectman Warren and seconded by Chairman Bishop it was voted to allow Chairman Marshall Bishop to sign the contract for the aggregate, electricity sales agreement from First Point Power. (2-0)

This has no impact on individual residents, it is just for the Towns usage.

Consent Agenda:

MOTION: On a motion by Chairman Bishop and seconded by Selectman Warren it was voted to open the consent agenda. (3-0)

- P.O.: Pro Quip: \$1,700 (Highway Dept)
- P.O.: Henry Dow \$3,750 (Highway Dept)
- P.O.: Henry Dow \$3,750 (Highway Dept) NHDOT Amendment 1 Nighthawk Hollow Brook: \$1,200
- NE Docs Scanning Agreements
- Crystal Lake Park Event 08-28-19 Time: 4 p.m.- 8 p.m. Girl Scout Troop end of year celebration
- Event- Gilmanton Women's Club- Pies on the Commons; October 12th, 2019 between 10:00 a.m. – 2:00 p.m., electricity is needed.
- Intent to Cut Report:
 - 413-096 418-090
 - 423-038 413-096

The following additions have been made to the consent agenda;

- Event: Gilmanton Women's Club, Pies on the Common
- Intent to cut- Map/Lot 413-96
- Intent to cut- Map/Lot 423-38

- Report of cut- Map/ Lot 418-90
- Light Commercial Hauler Permit: John Paradise on South Rd.
- Three letters of interest- (1) Conservation Commission and (2) for Ballot Inspector

MOTION: On a motion by Chairman Bishop and seconded by Selectman Warren it was voted to appoint Rene Canezin as a Ballot Inspector. (2-0)

MOTION: On a motion by Chairman Bishop and seconded by Selectman Warren it was voted to appoint Angela Canezin as a Ballot Inspector. (2-0)

MOTION: On a motion by Selectman Warren and seconded by Chairman Bishop it was voted to appoint Stephen Hopkins as a full member to the Conservation Commission. (2-0)

MOTION: On a motion by Selectman Warren and seconded by Chairman Bishop it was voted to approve the consent agenda as amended to include; Intent to cut, Ballot Inspector appointments, Conservation Commission appointment Gilmanton's Women's Club, light commercial hauler permit. (2-0)

Parks & Recreation Session:

Crystal Lake Beach Update- Geese feces and contamination of the water, beach and green space.

Recommendation:

- The beach will remain closed for the rest of the season.
- Events that have been scheduled will not be canceled but will be notified.
- The administration is meeting with Parks and Rec. tomorrow
- Due to high levels of contamination that will not be cleared out in soon, the Town Administrator suggests that the testing will be canceled, so far \$540.00 has been spent on testing.

New Business:

- 2020 Budget Guidelines

There is a need through the process this year to try and catch up on a lot of capital requirements that have been put away in the past three years. The last CIP was in 2016 and there are new items that we need to fund. The concern is if we open the gate on the operating budget, we will have to have a discussion to trim down a lot and it's easier to go up then cut down. We had a budget last year with almost a 10% increase to the previous year. I am not recommending, no merit increase; I believe people should be rewarded for their performance but there are a number of things with new positions and COLA that you should consider.

- The budget process has started earlier this year
- The Dept. Heads have been asked to work on capital requirements and performance evaluations. By the end of August, they should have turned in the evaluations for our review and your approval.
- Dept. Heads will get their budget worksheets in early Sept. and they will have two weeks to work on this.
- If the Board wants more time to think about the guidelines we can wait until the next Board meeting and Selectmen Wilson, who is the Budget Committee Rep. opine on them.

Further discussion on the budget process, providing clear answers for the public and raising money for much-needed projects, legal reserve insufficiencies, network of roads, figuring out the appropriate increase for capital and budget items, continually funding items and keeping the tax rate level.

Clarification of Board of Selectmen's ability to use funds, the public involvement of the budget process from start to finish and hearing all of the information that has been presented, merit increase and COLA increase.

Selectman Warren is curious and would like a future conversation for non-town items that we don't own but pay for

- Beech Grove Cemetery

Discussion on the iron gate that was stolen and the degradation that took place to some of the stones. The police Dept. is involved and the Board was made aware of the issue.

- Corner Public Library

The Trustees have requested a key for accessing the Academy building. Due to space needs issues and security issues the Town Administrator is not recommending building access. The recommendation is to have the books stored in the attic and if the Trustees need help putting them up there the Town Administrator will do it.

- New Policies- Purchasing

There have been two new policies being worked on; one is the pay scale policy to try and have more transparency on how we set the pay for employees and how we change the pay for employees. The Town Administrator explains the range present on the current scale and the need for job classification clarification. The idea next year will be to review it and possibly go through an outside source for assessment to make sure we are in line where we need to be to stay competitive and fair.

TA-The Town Administrator would like to share it with the Dept Heads prior to formulating the operating budget process.

The second is the purchasing policy; how we purchase, who approves what and when etc. This one isn't as time-sensitive but it is next on the radar from the policies out of the book.

Board consensus- Town Administrator can proceed with the pay scale.

Select Board Items:

Selectman Warren- Roads; Selectman Warren has requested an update on the roads because of the complaints we have received and the current condition of the roads, he would like to keep the issue front and center.

TA-The Road Agent is working on a ten-year plan and priorities because there is not going to be a fix in year one.

Further discussion on the complaints received on the detour for the Beauty Hill Bridge and the measures taken to better the situation. The time frame for the work to be completed is the end of October if all goes as planned. A memo has been issued from the Town Administrator and has been placed on the website.

Chairman Bishop- We would like to acknowledge at this time that we are in receipt of a check in the amount of \$2,750. 12 from the NH DOT for reimbursement of 80% of the cost of the Stage Rd. the project over Nighthawk Hollow Brook; project reference #16233

Recess-

Motion: On a motion by Selectman Warren and seconded by Chairman Bishop it was voted to take a five-minute recess. (2-0)

Motion: On a motion by Chairman Bishop and seconded by Selectman Warren it was voted to come back from recess (2-0)

(3) Non-Public Session per RSA 91-A:3, II (c)

MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (2-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-absent and Selectman Warren-yes).

Reputation

MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted to come out of Non-Public Session. (2-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-absent and Selectman Warren-yes).

MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted to seal the minutes of Non-Public Session. (2-0 Voice Vote – Chairman Bishop-yes, Selectman Wilson -absent, Selectman Warren-yes).

(4) Non-Public Session per RSA 91-A:3, II (c)

MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (2-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-absent and Selectman Warren-yes).

Reputation

MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted to come out of Non-Public Session. (2-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-absent and Selectman Warren-yes).

MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted to seal the minutes of Non-Public Session. (2-0 Voice Vote – Chairman Bishop-yes, Selectman Wilson -absent, Selectman Warren-yes).

(5) Non-Public Session per RSA 91-A:3, II (b)

MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (b). (2-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-absent and Selectman Warren-yes).

Hire

MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted to come out of Non-Public Session. (2-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-absent and Selectman Warren-yes).

(6) Non-Public Session per RSA 91-A:3, II (I)

MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (I). (2-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-absent and Selectman Warren-yes).

Legal

MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted to come out of Non-Public Session. (2-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-absent and Selectman Warren-yes).

MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted to seal the minutes of Non-Public Session. (2-0 Voice Vote – Chairman Bishop-yes, Selectman Wilson -absent, Selectman Warren-yes).

(7) Non-Public Session per RSA 91-A:3, II (I)

MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (I). (2-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-absent and Selectman Warren-yes).

Legal

MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted to come out of Non-Public Session. (2-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-absent and Selectman Warren-yes).

MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted to seal the minutes of Non-Public Session. (2-0 Voice Vote – Chairman Bishop-yes, Selectman Wilson -absent, Selectman Warren-yes).

(8) Non-Public Session per RSA 91-A:3, II (I)

MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (I). (2-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-absent and Selectman Warren-yes).

Legal

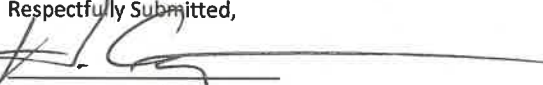
MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted to come out of Non-Public Session. (2-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-absent and Selectman Warren-yes).

MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted to seal the minutes of Non-Public Session. (2-0 Voice Vote – Chairman Bishop-yes, Selectman Wilson -absent, Selectman Warren-yes).


The meeting room was opened to the public. The Board noted the Non-Public Session minutes were sealed.

Adjournment: On a Motion by Chairman Bishop and seconded by Selectman Warren it was voted unanimously to adjourn at 10:36 p.m. (2-0).

Respectfully Submitted,


Heather Carpenter
Assistant Town Administrator

Approved by the Board of Selectmen


Chairman Marshall E. Bishop


Selectman Michael J. Wilson


Selectman Mark E. Warren

{Audio recordings are available at the Selectmen's Office and for free as a link on the Town website through SoundCloud}

August 5, 2019

Town of Gilmanton
Board of Selectmen
PO Box 550
Gilmanton, NH 03237

Dear Chairman Bishop,

I am writing to notify you that I am resigning from my position as the Town Clerk/Tax Collector for the Town of Gilmanton. My last day of employment with the town will be Friday, September 6, 2019; my physical last day in the office will be Wednesday, August 28, 2019 with the remaining time as vacation.

I appreciate the opportunities I have been given in my tenure of over twenty-two years with the town, and the support many of the residents and taxpayers of the town have shown me over the years. I thank those, especially, who have shown genuine kindness and support for our staff and community.

I wish to thank all of you, past and present in the Town of Gilmanton and wish the very best of success in the future.

I will be guiding and supporting the transition to my appointed successor.

Very sincerely,



Debra A. Cornett
Town Clerk/Tax Collector
Town of Gilmanton

ARTICLE VI. MANUFACTURED HOUSING - CONTINUED

D. Storage and Use of Recreational Vehicles

Rev. 3/8/11

1. A permanent resident of the Town of Gilmanton may store or park one (1) Recreational Vehicle owned by the resident on his/her primary residential property or abutting property.
2. Any property owner or lessee may accommodate one Recreational Vehicle upon his/her property for travel, camping, recreational or business purposes, whether the Recreational Vehicle is owned by the property owner, lessee, or a non-paying guest of the owner/lessee, for a permitted period(s) not to exceed 120 days annually, provided that during all periods of use the Recreational Vehicle remains mobile, legally registered and inspected, and disposes septage in one of the following manners:
 - a. In a self contained fully functional holding tank(s) in the vehicle;
 - b. In a septic system which is in compliance with all applicable New Hampshire Department of Environmental Services Rules and Regulations for a temporary connection to a fully functioning septic system;
 - c. Removal from the vehicle by a licensed septic removal company; or
 - d. Disposal at a licensed septic disposal facility.

Unlawful disposal of septage will result in immediate revocation of the permit, the removal of the Recreational Vehicle, the assessment of applicable fines and the financial responsibility to fully remediate the polluted area. Any such Recreational Vehicle must meet the setback requirements for buildings in Article IV, Table 2. Except as provided in Article VI.D.1., no Recreational Vehicle shall be located on any property unless a permit has been issued by the Town. Except as permitted herein, Recreational Vehicles may be used or stored only in approved campgrounds.

3. A property owner or lessee may place a recreational vehicle on property on which a permanent dwelling exists for temporary non-commercial usage of not more than a total of seven (7) days in a (60) day period without complying with setback and permit requirements of Section VI.D.2.
4. In the Residential Lake District, recreational vehicles and the like may be permitted only on lots where the following conditions are met:
 - a. The Town has issued a permit in accordance with Article VI. D.2. for the 1996 season between March 1996 and November 1, 1996;
 - b. Placement of the recreational vehicle, tent and the like meet all setbacks for buildings for the Residential Lake District;
 - c. The recreational vehicle and the like is placed either on a lot served by a state approved septic disposal system or the applicant presents proof of advanced payment for pumping of the internal waste disposal receptacle during the entire period for which a permit is requested.



**SELECTMEN'S OFFICE
TOWN OF GILMANTON**

PO Box 550, Gilmanton, NH 03237

Ph: (603) 267-6700 Fax: (603) 267-6701 Website: www.gilmantonnh.org

ATTENDANCE SIGN-IN

PRINT NAME

SIGNATURE & DATE

Steve Chmielecki

08-05-19

Shane Bruner

JASON REED

Joseph S Haas @ Hotmail.com

Eleanor V. Wilson

RICHARD NAWAK

Dodie Smithers

MARTIN HOUGE

CAREY HUGHES

TRACY GILMAN

Thom Dambrowski

JULIE SPORCA-SMITH

EWING

8/5/19

Carey Hughes 8/5/19

Tracy Gilman 8/5/19

Thom Dambrowski

Julie Sporca-Smith

