



APPROVED on 06-28-19

Board of Selectmen Town of Gilmanton, New Hampshire

Meeting

June 03, 2019

Approximately- 6:00pm. – Gilmanton Academy

Present: Chairman Marshall Bishop, Selectman Michael Wilson, Selectman Mark Warren, Town Administrator- Patrick Bore` and Assistant Town Administrator-Heather Carpenter

Also, present please see attached sign-in sheet.

Open Public Meeting: Chairman Bishop opened the meeting, took attendance of those present and voting and led the Pledge of Allegiance. (Chairman Bishop, Vice Chairman Wilson and Selectman Warren).

Public Input: -

Opened public input at 6:03 p.m.

Mr. Leonard Swanson-

- Concerned with Bio-solids contamination on his property due to a neighboring farm.

Mr. Gary Anderson-

- Interested in the future development of the RTE 106 for Commercial/ Industrial use and is requesting a letter of support from the Board for the possible connection to the Town of Belmont's water and sewer line that runs only 2 miles from the Gilmanton Town line. He believes by connecting to water and sewer on the main road will encourage business growth.

Ms. Paula Gilman-

- Requesting the signed copy for the letter of support for the Lower Gilmanton Baptist Church project.

Town Administrator Patrick Bore`- Read the letter of support, see attached.

Mr. Adam Mini-

- Made a statement that the Board was still in public comment.

Mrs. Dotti Smithers-

- Concerns about the possibility of a vacant seat on the Board of Selectmen and the appointment to fill the seat. If there is an issue with the two Selectmen picking someone, is there a possibility of going to a special town vote?

Town Administrator-

The status as is stands when a seat becomes vacant on the Board is; the remaining two Selectmen appoint a person, if they can't come to an agreement between the two of them, then it goes to the Supreme Court.

Chairman Bishop- The Board will pick someone who is best for everybody.

Mrs. Heather Carpenter- **speaking as a member of the public.*

- In response to a member of the public's comments, Mrs. Carpenter clarified that Administration/employees support the Board as a whole, not an individual candidate/Board member.

Selectman Wilson-

Clarification- If I was to step down and there is a time when I am not here anymore, we are looking to legal to see what needs to be done so that position is filled correctly.

Mr. Brett Currier-

- Mr. Currier believes there should be a special election if a Board members seat becomes vacant and he will personally pay for that election.

Chairman Bishop- Discusses the issue of trust and having faith in the Board that is here.

Mr. Rich Bakos-

- Mr. Bakos is in support of the special election process based on the results of the last election.

Assistant Town Administrator-

- Reiteration of the law and the decision of the Board of Selectmen to appoint a candidate.

Mrs. Sandi Guarino-

- The Board is an agency for the Town.
- The election was very close and the candidate should be considered by the Board.
- The Board should not consider anyone that is involved in lawsuits.

Further discussion between the public and the Board about the possibility of the Vice Chairman's resignation and the process of filling the seat.

Closed Public Input at 6:43 p.m.

Consent Agenda:

MOTION: On a motion by Chairman Bishop and seconded by Vice Chairman Wilson it was voted to open the consent agenda. (3-0)

Discussion about the warrant article for a loader, and the question of buying new equipment vs used equipment.

- P.O. Guide Rite (replace Meadow Pond Rd guardrail: \$ 3,204.38
- P.O. Nortrax Inc. (John Deere 544L Loader (warrant article #17): \$188,936.00
- MOA with Dept of Safety for radio reprogramming grant funding
- State Homeland Security Program Award for EMS Warm Zone Equipment (\$6,000)
- Letter of support to Lower Gilmanton Community Club for First Baptist Church renovation LCHIP project- *Approval of support was done at a prior meeting, only a signature is required.*

MOTION: On a motion by Vice Chairman Wilson and seconded by Selectman Warren to authorize Chairman Bishop to be the sole signature on the MOA with the Dept. of Safety for radio reprogramming grant. (3-0)

MOTION: On a motion by Vice Chairman Wilson and seconded by Selectman Warren to authorize Chairman Bishop to be the sole signature on the State Homeland Security Program Award for EMS Warm Zone Equipment. (3-0)

The following items have been added to the consent agenda as follows;

- Town Administrator Time- off request form for approval.
- Right of Way Easement with NH Electric Co-op for the cell tower project on Howard Rd.
- NHDOT Easement reimbursement in the amount of \$430.12 for the Stage Rd. project on Unnamed Brook.

MOTION: On a motion by Chairman Bishop and seconded Selectman Warren it was voted to acknowledge the NHDOT easement reimbursement in the amount of \$430.12 (3-0)

MOTION: On a motion by Chairman Bishop and seconded by Vice Chairman Wilson it was voted to approve the consent agenda as amended. (3-0)

MOTION: On a motion by Vice Chairman Wilson and seconded by Selectman Warren it was voted to close the consent agenda. (3-0)

Parks & Recreation Meeting Session- Discussion tabled

The Town Administrator publicly recognized the Assessing/ Planning Administrator- Mrs. Bre Daigneault for going beyond the regular scope of duties with a caller claiming to take her life and calling in a welfare check where that individual resides.

Old Business:

2018 Master Plan Update presented by Vice Chairman of the Planning Board- Gary Anderson & Planning Administrator-Bre Daigneault, the following items were highlighted during the presentation;

- Low Impact Development
- Re-vamp Landuse regulations; appropriate land-use regulation to maintain the look and feel of the Town
- Preserve what we have
- Main assets of the town are the natural/ environmental resources such as lakes and views, and history
- Non-Residential growth on Rte. 106
- Tourist-related business
- Restaurants
- Trail Network
- Two-pronged approach-Keep what we have and develop in a sustainable manner.

Further discussion on zoning, possible changes in the future and restructuring the Zoning Table of Uses. The Planning Board has not discussed these items in detail but plans to work on these items in the near future. The next Planning Board meeting will be held on June 13th, they would like to encourage the public to come to the meeting to participate in the public comment portion of the meeting.

Selectman Warren gave an update on LRPC (Lakes Region Planning Commission) status for the intersection project on RTE 107 & 140, at the four corners;

- Gilmanton's project was ranked #2
- The next step- The project will go before Gov. Counsel
- Timeline for the project is projected for 10 yrs.
- The project will most likely get funding.

The Town Administrator spoke on the need for reviving the activity on the Capital Improvement Plan (CIP), in order to have a better line of site- how/where we are going in regards to projects/budget and spending in the next ten (10) years.

Roads discussion to address planning, budget, complaints through an assessment process:

- The roads assessment can be done through LRPC.
- The need for a Road Improvement Plan
- Planning for current and future projects so the members of the public are informed about progress and timelines.
- Forecasting projects for budgetary needs.
- The need to work hand in hand with the Road Agent through the process of the assessment.

GYO Update- following items presented by the Town Administrator;

- The original signed agreement has been found.
- The original agreement Includes rules and regulations that had not been known by current members of GYO or by the current Administration.
- Potential for reinstatement to include terms and conditions.
- Any decision made currently will only be temporary as it will need to be voted on by the town at the following election.
- The need for insurance for the playground and different ways to go about it.

Police Department Hire Update;

- Two vacant positions
- The hiring process has been started this past Saturday.
- The hope is to fill both positions.

New Business:

Draft Personnel Policy-The draft Personnel Policy is complete it will be shared with Department Heads for input, and shared with employees prior to Board approval.

Café at the Four Corners- The café is utilizing a portion of the Town's right of way for outdoor seating which can only be used after a formalized agreement with Board of Selectmen.

Result of discussion: The Assistant Town Administrator will reach out to the business owner to request the town right of way not be used until all requirements are met.

Approval of Minutes:

MOTION: On a motion by Selectman Warren and seconded by Vice Chairman Wilson it was voted to approve the minutes of 05-20-19 as amended. (3-0)

Amendment:

Line 76 added- "Result from the discussion: Board agrees to give a letter of support for the project."

Line 41 added for clarification

Select Board Items:

Vice Chairman Wilson made a statement suggesting the plan of his resignation in the near future & the intention of a summer trip that he will be taking which will affect his presence at the meetings; no official resignation was given.

Discussion about the process for official resignation of a seated Board member.

Selectman Warren would like Administration to look into the cost of a roads assessment through Lakes Region Planning Commission.

The Town Administrator stated that the topic has been discussed with the Road Agent and he is looking into the different options and is glad to see the support for the process.

(1) Non-Public Session per RSA 91-A:3, II (a)

MOTION: On a Motion by Vice Chairman Wilson, and seconded by Selectman Warren it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (a). (3-0 Voice Vote – Chairman Bishop -yes, and Vice Chairman Wilson-yes and Selectman Warren-yes).

Employee Review

MOTION: On a Motion by Chairman Bishop, and seconded by Vice Chairman Wilson it was voted to come out of Non-Public Session. (3-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-yes and Selectman Warren-yes).

2) Non-Public Session per RSA 91-A:3, II (c)

MOTION: On a Motion by Chairman Bishop, and seconded by Vice Chairman Wilson it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (3-0 Voice Vote – Chairman Bishop -yes, and Vice Chairman Wilson-yes and Selectman Warren-yes).

Reputation

MOTION: On a Motion by Chairman Bishop, and seconded by Vice Chairman Wilson it was voted to come out of Non-Public Session. (3-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-yes and Selectman Warren-yes).

3) Non-Public Session per RSA 91-A:3, II (c)

MOTION: On a Motion by Chairman Bishop, and seconded by Vice Chairman Wilson it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (3-0 Voice Vote – Chairman Bishop -yes, and Vice Chairman Wilson-yes and Selectman Warren-yes).

Reputation

MOTION: On a Motion by Chairman Bishop, and seconded by Vice Chairman Wilson it was voted to come out of Non-Public Session. (3-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-yes and Selectman Warren-yes).

MOTION: On a Motion by Vice Chairman Wilson, and seconded by Selectman Warren it was voted to seal the minutes of Non-Public Session. (3-0 Voice Vote – Chairman Bishop-yes, Selectman Wilson -yes, Selectman Warren-yes).

4) Non-Public Session per RSA 91-A:3, II (c)

MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (3-0 Voice Vote – Chairman Bishop -yes, and Vice Chairman Wilson-yes and Selectman Warren-yes).
Reputation

MOTION: On a Motion by Chairman Bishop, and seconded by Vice Chairman Wilson it was voted to come out of Non-Public Session. (3-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-yes and Selectman Warren-yes).

MOTION: On a Motion by Vice Chairman Wilson, and seconded by Chairman Bishop it was voted to seal the minutes of Non-Public Session. (3-0 Voice Vote – Chairman Bishop-yes, Selectman Wilson -yes, Selectman Warren-yes).

5) Non-Public Session per RSA 91-A:3, II (I)

MOTION: On a Motion by Chairman Bishop, and seconded by Vice Chairman Wilson it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (3-0 Voice Vote – Chairman Bishop -yes, and Vice Chairman Wilson-yes and Selectman Warren-yes).

Legal Advice Provided by Legal Counsel

MOTION: On a Motion by Chairman Bishop, and seconded by Vice Chairman Wilson it was voted to come out of Non-Public Session. (3-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-yes and Selectman Warren-yes).

MOTION: On a Motion by Vice Chairman Wilson, and seconded by Chairman Bishop it was voted to seal the minutes of Non-Public Session. (3-0 Voice Vote – Chairman Bishop-yes, Selectman Wilson -yes, Selectman Warren-yes).

The meeting room was opened to the public. The Board noted the Non-Public Session minutes were sealed.

Public Item:

The Assistant Town Administrator brought forward an after the fact approval for an annual event for the non-profit Gardner Cove Association. The Association holds the event annually at the Old Town Hall but forgot to submit the form. Historically the Board has waived the \$125.00 fee for the use of the facility.

Board Consensus: The Board agrees to waive the fee for the Gardner Cove Association for the event held on June 2nd.

Town Administrator presents the item of the Fourth Grade Tour of the Academy Building, which will take place on Friday, June 14th as a part of an educational tour given by the Historical Society. The bell at the Academy will be rung for the kids at the conclusion of the tour.

Adjournment: On a Motion by Chairman Vice Chairman Wilson and seconded by Chairman Bishop it was voted unanimously to adjourn at 9:02 p.m. (3-0).

Respectfully Submitted,



Heather Carpenter

Assistant Town Administrator

Approved by the Board of Selectmen



Chairman Marshall E. Bishop

Selectman Michael J. Wilson

Selectman Mark E. Warren

{Audio recordings are available at the Selectmen's Office and for free as a link on the Town website through SoundCloud}



SELECTMEN'S OFFICE

TOWN OF GILMANTON

PO Box 550, Gilmanton, NH 03237

Ph: (603) 267-6700 Fax: (603) 267-6701 Website: www.gilmantonnh.org

ATTENDANCE SIGN-IN

PRINT NAME

SIGNATURE & DATE

RICHARD BAIKOS

06-03-19

Brett Carrier

Jessica VanAlkenburg

Michelle Mini

ADAM MINI

Dodie Smithers

Leonard Swanson

Gary Anderson

Bry Daigneault

TALLAH GILMAN

Samira Goulette

Mickey Daigle

KRISTI LAURENDEAU

[Signature] 6/3/19

[Signature]

[Signature]

[Signature]

[Signature]

[Signature] 6/3/19

[Signature]

[Signature] 6/3/19

[Signature] 6/3/19

[Signature]

[Signature] 6/3/19

[Signature] 6/3/19



SELECTMEN'S OFFICE

TOWN OF GILMANTON

PO Box 550, Gilmanton, NH 03237

Ph: (603) 267-6700 Fax: (603) 267-6701

Website: www.newgilmantonnh.org

Mon., Wed., Thurs. & Fri 9:00 a.m. – 4:30 p.m. *Closed Tuesdays*

June 3, 2019

Re: First Baptist Church of Lower Gilmanton, NH

To whom it May Concern:

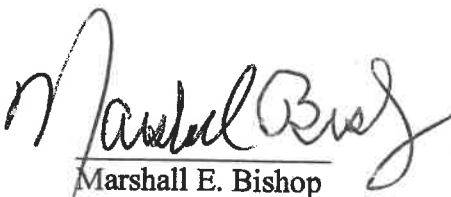
The Town of Gilmanton has a long and rich history dating back to its incorporation in 1727 and Lower Gilmanton settlement as the first village in Gilmanton in 1761. Residents and visitors are reminded of this history through the various historical buildings and sites found all around town. This is a heritage the Town is proud of, worthy of protecting, renovating, cherishing and sharing.


The Board of Selectmen of the Town of Gilmanton are pleased to support the application of the Lower Gilmanton Community Club for a grant to assist their project to rehabilitate the historic First Baptist Church of Lower Gilmanton.

The First Baptist Church in Lower Gilmanton sits on a knoll overlooking Route 107 Province Road. It was organized in November 1773, making it one of the first churches in Gilmanton. The church building itself was completed in November 1842 and dedicated on November 3, 1842. The church is significant under criterion C in the area of architecture as one of the finest Greek revival style churches in Belknap County. It must be regarded as one of the architectural treasures in the county. The church was listed on the National Register of Historic Places on December 1, 1989.

This Church has tremendous historical significance to the residents of Lower Gilmanton, and more generally the Town of Gilmanton. It has been the meeting place for services, weddings, christenings, funerals and other gatherings for several generations of residents.

The Board of Selectmen of the Town of Gilmanton wholeheartedly supports this rehabilitation project.


Marshall E. Bishop


Michael J. Wilson


Mark E. Warren