



Board of Selectmen
Town of Gilmanton, New Hampshire

Meeting
May 06, 2019

APPROVED ON 05-20-19

Approximately- 6:18 p.m. – Gilmanton Academy

Present: Chairman Marshall Bishop, Selectman Mark Warren, Town Administrator- Patrick Bore` and Assistant Town Administrator-Heather Carpenter

Absent: Vice Chairman Michael Wilson

Also present please see attached sign in sheet.

Open Public Meeting-

Chairman Bishop opened the meeting, took attendance of those present and voting (Chairman Bishop, and Selectman Warren) and led the Pledge of Allegiance.

Public Input:

Opened public input at 6:20 p.m.

Mr. Joe Haas-

- Requesting a work session with the Board of Selectmen to discuss RSA 76: 11- a, III- He would like an informational statement to go out with the tax bills in May.
- Educational Funding Forum in Wolfeboro on Wednesday night, 7 pm at the Town Hall.
- Ask NHMA- Steven Buckley if RSA 80:4, is the word bill used in the RSA being used as a technical word.
- Purpose of his request is to discuss the school taxes
- Abatements and having the ability to arguing illegality in the abatement process.
- Coin payment will be discussed with Mr. Wilson

Mr. Bob Burton-

- Follow-up on MRI report
- Hiring status on police officers
- Attorney General/ Police Standard
- RSA 105:2-a- You have the right to fire him if he isn't doing his job but other than that he has full authority in who he submits to the Board and authority over his complete budget.
- The Board shouldn't need to see the background check, they should trust the Chief.

Discussion on hiring authority, hiring procedure, requirements of background checks and the requirements of PTSC and the need to follow the steps through the complete hiring process.

Ms. Paula Gilman-

- Master Plan- Does it included any recommendation for historical preservation?
- Requests Selectmen support of the Lower Gilmanton Community Club restoration of the Baptist Church in Lower Gilmanton.

The Board would consider support for the project.

Closed public input at 6:42 p.m.

(1) Non-Public Session per RSA 91-A:3, II (c)

MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted to go into Non-Public Session per RSA 91-A:3, II (c). (2-0 Voice Vote – Chairman Bishop -yes, and Vice Chairman Wilson-absent and Selectman Warren-yes).

Reputation

MOTION: On a Motion by Chairman Bishop, and seconded by Selectman Warren it was voted to come out of Non-Public Session. (2-0 Voice Vote – Chairman Bishop -yes, and Vice Chairman Wilson-absent and Selectman Warren-yes).

The Town Administrator stated that the Board has approved properties to be taken by deed as follows;

- Map/Lot- 130-51
- Map/Lot- 132-96
- Map/Lot- 130-008
- Map/Lot- 119-53
- Map/Lot- 119-45

Additionally, the Board has approved a Deed Waiver for Map/Lot 412-10, due to potential liability.

New Business

- Master Plan- It was determined that this meeting should be re-scheduled for a future meeting when all Selectmen can be present and the Chairman of the Planning Board can attend.
- Mr. Gary Anderson- Presented an idea to the Board as a member of the public, he has personal interest in this project and therefore is not speaking as a member of the Planning Board. He would like to look into getting water and sewer on NH RTE 106, due to the close proximity to water and sewer out of Belmont. He would like to see industrial growth on 106. He has contacted the Town of Belmont and is requesting a letter for support of the endeavor from the Gilmanton Board of Selectmen.
- Parks and Recreation re-organization- presented by Mr. Richard Kordas and Shane Bruneau
The following items are topic of the presentation and discussion
 - I. Responsibilities of the volunteers and the attendant
 - II. Maintenance Schedule
 - III. Season opening and closing of the parkFurther Discussion from the Board members and Administration include;
The future of the park and how to offer more to the community
Budget
Dissolution of the Parks & Rec Commission
Policy/ Process
Swim Lessons/Certified swim instructor

Vice Chairman Wilson arrives at approximately 7:57 p.m.

Board discussion on the issue of liability and a certified swim instructor for swim lessons at Crystal Lake Park.

MOTION: On a motion by Selectman Warren and seconded by Vice Chairman Wilson it was voted to allow *volunteer for Parks & Rec.*, Rich Kordas, to pursue a certified swim instructor, if he is unable to find one, we will use the existing swim instructor for this year. (3-0)

Town Administrator clarifies the hiring process for Parks & Recreation which needs to be done via the Board.

**Line 92 & 93 left blank intentionally*

(2) Non-Public Session per RSA 91-A:3, II (b)

MOTION: On a Motion by Chairman Bishop, and seconded by Vice Chairman Wilson it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (b). (3-0 Voice Vote – Chairman Bishop -yes, and Vice Chairman Wilson-yes and Selectman Warren-yes).

Hiring

MOTION: On a Motion by Chairman Bishop, and seconded by Vice Chairman Wilson it was voted to come out of Non-Public Session. (3-0 Voice Vote – Chairman Bishop -yes, and Vice Chairman Wilson-yes and Selectman Warren-yes).

(3) Non-Public Session per RSA 91-A:3, II (c)

MOTION: On a Motion by Chairman Bishop, and seconded by Vice Chairman Wilson it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (3-0 Voice Vote – Chairman Bishop -yes, and Vice Chairman Wilson-yes and Selectman Warren-yes).

Reputation

MOTION: On a Motion by Chairman Bishop, and seconded by Vice Chairman Wilson it was voted to come out of Non-Public Session. (3-0 Voice Vote – Chairman Bishop -yes, and Vice Chairman Wilson-yes and Selectman Warren-yes).

New Business Cont'd.

- Town Administrator recommendation to the Board is to table the Town Personnel Policy.
- Approval of Minutes: 04-29-19

MOTION: On a motion by Vice Chairman Wilson and seconded by Selectman Warren it was voted to approve the minutes of 04-29-19. (3-0)

**Approvals of Non-public minutes will be done in non-public session.*

Items that Board is aware of/FYI

- Final Tax Bill Date- Notification from the Town Clerk/ Tax Collector.
- Affidavit of Execution of real estate tax liens- Notification from the Town Clerk/ Tax Collector.
- D.O.T -Confirmation of 1ST installment of the reimbursement of the Bridge project. The Town Administrator is going to reach out to the Town Treasurer to ask about the ability to place this in an account to gain interest while it is not being used.

Consent Agenda:

MOTION: On a motion by Chairman Bishop and seconded by Selectman Warren it was voted to open the consent agenda. (3-0)

- PHD- Phone system contract

MOTION: On a motion by Vice Chairman Wilson and seconded by Selectman Warren it was voted to allow Chairman Bishop to be the sole signature on the PHD contract. (3-0)

- Event/ Birthday approval for Crystal Lake Park- pending PD approval

MOTION: On a motion by Vice Chairman Wilson and seconded by Selectman Warren it was voted to allow Chairman Bishop to be the sole signature on the application for the event on July 27th, 2019 to take place at Crystal Lake Park. (2-0) ***Pending Police Department Approval***

- Raffle Permits- approved by the Board of Selectman for the Gilmanton Community Church-date to be determined and the Gilmanton Year-Round Library on June 8th, 2019.

MOTION: On a motion by Chairman Bishop and seconded by Vice Chairman Wilson it was voted to close the consent agenda. (3-0)

- Approval of Minutes: 04-29-19

MOTION: On a motion by Chairman Bishop and seconded by Selectman Warren it was voted to approve the minutes of 04-29-19 as amended, with the amendments listed on the last page of the document. (3-0)

**Approvals of Non-public minutes will be done in non-public session.*

- Administrative Code

The Administrative Code was given to Dept. Heads on May 3rd in draft form, input was requested by the Town Administrator prior to tonight's meeting.

Recess at approximately 9:27 p.m.-

MOTION: On a motion by Chairman Bishop and seconded by Vice Chairman Wilson it was voted to take a 2-minute recess. (3-0)

Reconvened at approximately 9:29 p.m.

(4) Non-Public Session per RSA 91-A:3, II (c)

MOTION: On a Motion by Chairman Bishop, and seconded by Vice Chairman Wilson it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (3-0 Voice Vote – Chairman Bishop -yes, and Vice Chairman Wilson-yes and Selectman Warren-yes).

Reputation

MOTION: On a Motion by Chairman Bishop, and seconded by Vice Chairman Wilson it was voted to come out of Non-Public Session. (3-0 Voice Vote – Chairman Bishop -yes, and Vice Chairman Wilson-yes and Selectman Warren-yes).

MOTION: On a Motion by Vice Chairman Wilson, and seconded by Selectman Warren it was voted unanimously to seal the minutes of Non-Public Session. (3-0 Voice Vote – Chairman Bishop-yes, Vice Chairman Wilson -yes, and Selectman Warren – yes).

(5) Non-Public Session per RSA 91-A:3, II (I)

MOTION: On a Motion by Chairman Bishop, and seconded by Vice Chairman Wilson it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (I). (3-0 Voice Vote – Chairman Bishop -yes, and Vice Chairman Wilson-yes and Selectman Warren-yes).

Legal

MOTION: On a Motion by Chairman Bishop, and seconded by Vice Chairman Wilson it was voted to come out of Non-Public Session **and seal the minutes.** (3-0 Voice Vote – Chairman Bishop -yes, and Vice Chairman Wilson-yes and Selectman Warren-yes).

The meeting room was opened to the public. The Board noted the Non-Public Session minutes were sealed.

Administrative Code

- Board consensus is that they approve of the Administrative Code (3-0).

Board Recommendation as stated by Selectman Warren:

In light of the MRI report, there is a significant need to hire more police officers. Unfortunately, the Board of Selectmen has not received any feedback from the Chief, not getting any forward motion on any hires.

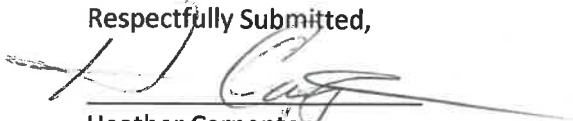
It is disappointing because we really wanted to work with the Chief but our Town really needs the coverage. So, I think it is important that we allow our Town Administrator to work with an outside company to recommend qualified candidates to fill those two vacancies within the Police Department, & to bring those

recommendation to the Board. We are willing to work with the Chief in that process but we definitely need to move forward. It would be wise to allow our Town Administrator to work with an outside company to begin that process.

Board consensus agree (3-0).

Adjournment: On a Motion by Chairman Bishop and seconded by Selectman Warren it was voted unanimously to adjourn at 11:08 p.m. (3-0).

Respectfully Submitted,



Heather Carpenter
Assistant Town Administrator

Approved by the Board of Selectmen



Chairman Marshall E. Bishop

Selectman Michael J. Wilson



Selectman Mark E. Warren

{Audio recordings are available at the Selectmen's Office and for free as a link on the Town website through SoundCloud}



**SELECTMEN'S OFFICE
TOWN OF GILMANTON**

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ATTENDANCE SIGN-IN

PRINT NAME

SIGNATURE & DATE

05-06-19

Paula L Gilman

Hen Dambrowski

Bob Bort

Shane Brunson

Joseph S Haas @ Hotmail.com

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Hen Dambrowski

Bob Bort

Shane Brunson

Joseph S Haas