



APPROVED 04-29-19

Board of Selectmen Town of Gilmanton, New Hampshire

Meeting

March 08, 2019

Approximately- 4:12 pm. – Gilmanton Academy

Present: Chairman Stephen McWhinnie, Selectman Michael Wilson, Selectman Marshall Bishop, and Assistant Town Administrator-Heather Carpenter
Absent with notice: Town Administrator- Patrick Bore`
Also present please see attached sign in sheet. - No public present at this time.

Approximatley-4:12 pm Chairman McWhinnie opened the meeting, took attendance of those present and voting (Chairman McWhinnie, Selectman Wilson and Selectman Bishop).

(1) Non-Public Session per RSA 91-A:3, II (c)

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop -yes, Selectman Wilson – yes).

Non-public minute review

MOTION: On a Motion by Chairman McWhinnie, and seconded by Wilson it was voted unanimously to come out of Non-Public Session. (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Wilson -yes, Selectman Bishop – yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Wilson it was voted unanimously to seal the minutes of Non-Public Session. (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Wilson -yes, Selectman Bishop – yes).

Open Public Meeting- 6:02 p.m.

Present: Town Administrator- Patrick Bore`

Also present please see attached sign in sheet.

(2) Non-Public Session per RSA 91-A:3, II (I)

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (I). (3-0 Voice Vote – Chairman McWhinnie– yes, Selectman Wilson-yes, and Selectman Bishop– yes).

Legal

6:54 p.m. Selectman Bishop leaving the meeting due to illness.

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was voted to come out of Non-Public Session. (2-0 Voice Vote – Chairman McWhinnie -yes, Selectman Wilson-yes and Selectman Bishop – absent).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was voted to seal the minutes of Non-Public Session. (2-0 Voice Vote – Chairman McWhinnie-yes, Selectman Wilson -yes, and Selectman Bishop – absent).

The meeting room was opened to the public. The Board noted the Non-Public Session minutes were sealed.

Recess called- 6:57 p.m. until 7:00 p.m.

Reconvene from recess- 7:02 p.m.

Approximately 7 :02 p.m. Chairman McWhinnie opened the meeting, took attendance of those present and voting (Chairman McWhinnie and Selectman Wilson) and led the Pledge of Allegiance.

Public Input- 7:03 p.m.:

Mrs. Sandi Guarino

- Right to know request submitted on 12-28-18
- Town Administrator contract
- Job description signature on the Town Administrator job description

Town Administrator-

“The one that you have is the only contract that exists, it was effective Oct. 22nd but it took some time to be signed.

I think I mentioned this in a previous public meeting, I was waiting and I agreed to work without a contract, hoping that it would be signed any day.

At the end of the year I wanted my contract & forced it, a little bit. The contract was good up till February 15th and *the process* has been delayed.”

The Town Administrator is working off the same contract, there has not been a secondary contract as of right now.

Town Administrator- The original concept was to see if I could do the job, so there was the first contract with a potential of another contract if I was doing the job correctly.

Assistant Town Administrator- Essentially, it was an interim contract for a probationary period with the hopes that after the February time frame there would be a more permanent contract.

Unfortunately, this Board and Administration have had so much going on, we haven't gotten to that portion yet.

Further discussion, explanation and clarification took place pertaining to the Town Administrator's job description and contract signatures.

Mr. Don Guarino-

- Calculations of the Default Budget as represented in the Annual Town Report, Mr. Guarino believes the are incorrect.
- Multi-year contracts
- Building Inspector from contracted vs employee, and the amount listed within the default budget.
- Clerk Counters

- Example given from NHMA- FAQ's

The Town Administrator explains the adjustment process on the default budget and how it relates to the RSA.

Mr. Joe Haas-

- Lawful monies he is due, he believes the Selectman should order the Town Treasurer to pay him in a currency that he approves of.
- 31 CFR 100.2 letter, written to the Fed., down in Boston
- In 2014, a special minted coin, 300,000 were minted- special edition half dollar. 150,000 were bought by coin collectors and 150,000 were supposed to be sent into circulation. Garda, Loomis Fargo and Brink's pocket them.
- Coinage Act 1965- LBJ- he said that the debased coin that is being circulated, was not to replace the constitutional coin. The constitutional coin was always supposed to be in place.
- Abatement process

The Board discusses a different payment option other than the check that was already paid to Mr. Haas.

Selectman Wilson pointed out to Mr. Haas, that when he had reached out last year on the payment option of quarters, he called the Bank and they were willing to do that in the amount of \$1,501.00 in quarters but Mr. Haas never got back to him.

Assistant Town Administrator-This is the recommendation from last week and it still is the recommendation now. We can pay him in cash, if he prefers quarters, I will go to the bank myself and get the quarters. The issue is, he doesn't believe the value is the same. The CFR *letter request*, would still be in place and he would still be coming back for that.

The other issue is, in June, by Mr. Haas' account, but Finance says April, *at that point* this will be irrelevant to the Board of Selectmen. It will go to unclaimed properties, regardless of whether Mr. Joe Haas thinks it's unclaimed or not, it will go there because on our records it is unclaimed, the check is not cashed. We will not have to deal with this rhetoric or this back and forth and he will have to go down and deal with them, period. He has been given two choices, two valid choices, and if he chooses not to do that, it won't be our issue at a certain point.

Further discussion was had about the monetary value of the coin.

Close Public Input: 7:34 p.m.

Approval of Minutes:

The minutes of 02-25-19 have been **tabled** due to the absence of Selectman Bishop tonight and Selectman Wilson was not present at the February 25, 2019 meeting.

Open Consent Agenda:

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Wilson it was voted to open the consent agenda. (2-0)

Purchase Order: Pike Industries in the amount of \$3,897.00

Northpoint Engineering, LLC- Addendum to contract: \$1,970.00

Approve Consent Agenda:

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Wilson it was voted to approve the consent agenda. (2-0)

Old Business:

Roof/Cupola Update- The Town Administrator discussed the options that have been presented in the past from Prep. Roofing, originally quoted between \$3,900.00- \$4,000.00, plus an increase between 3-5% due to the length of time since the quote was given.

Selectman's Wilson recommendation to call Jay Carnes was declined because Gilmanton is not in their service area.

Steve Fifield's quote included the following;

- Removal of rubber roof
- Add copper roofing
- Fix the water filtration that is happening due to the railing
- Total amount quoted- \$23,800

This is not a complete listing of what is named in the quote for repair.

The Board would like the Assistant Town Administrator to reach out to PREP for a price on a new rubber roof and ask how long would a warrantee for a new rubber roof last.

New Business:

Personnel Update- March 1st was the last day for the Research and Information Clerk

Resignation Letter- Building Inspector/Code Enforcement, last day will be on March 22, 2019

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Wilson it was voted to accept the resignation letter from Everette Hodge- Building Inspector/Code Enforcement. (2-0)

Primex Claim on the Fire Truck due to mental error. The check has been received from Primex and it included everything including the tow for \$750.00, and they deducted the \$1,000.00. The Board needs to acknowledge the following;

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Wilson it was voted to accept \$9,026.19 from Primex to be placed on invoice # 000575. There is a \$1,000.00 deductible, which the bill was actually \$10,026.19. The \$1,000.00 will be taken out of their [Fire Department] equipment maintenance line: 01-4220-660. (2-0)

Select Board Items

The Chairman called for any Selectboard items, seeing none, Selectboard items were closed.

Approximate time 7:54 p.m.

(3) Non-Public Session per RSA 91-A:3, II (d)

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (d). (2-0 Voice Vote – Chairman McWhinnie– yes, and Selectman Wilson-yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was voted to come out of Non-Public Session. (2-0 Voice Vote – Chairman McWhinnie -yes, and Selectman Wilson-yes, Selectman Bishop- absent with notice).

191 **(4) Non-Public Session per RSA 91-A:3, II (I)**

192 **MOTION:** On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was
193 voted unanimously to go into Non-Public Session per RSA 91-A:3, II (I). (2-0 Voice Vote –
194 Chairman McWhinnie– yes, and Selectman Wilson-yes).

195 **MOTION:** On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was
196 voted to come out of Non-Public Session. (2-0 Voice Vote – Chairman McWhinnie -yes, and
197 Selectman Wilson-yes).

198
199 **MOTION:** On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was
200 voted to seal the minutes of Non-Public Session. (2-0 Voice Vote – Chairman McWhinnie-yes,
201 Selectman Wilson -yes).

202
203 **(5) Non-Public Session per RSA 91-A:3, II (c)**

204 **MOTION:** On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was
205 voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (2-0 Voice Vote –
206 Chairman McWhinnie– yes, and Selectman Wilson-yes).

207
208 **MOTION:** On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was
209 voted to come out of Non-Public Session. (2-0 Voice Vote – Chairman McWhinnie -yes, and
210 Selectman Wilson-yes).

211
212 **MOTION:** On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was
213 voted to seal the minutes of Non-Public Session. (2-0 Voice Vote – Chairman McWhinnie-yes,
214 Selectman Wilson -yes).

215
216 **Recess-**

217 **MOTION:** On a motion by Chairman McWhinnie and seconded by Selectman Wilson it was
218 voted to take ten (10) minutes. (2-0)

219 Approximate time- 8:30 p.m.

220 Reconvene from Recess at 8:38 p.m.

221
222 **(6) Non-Public Session per RSA 91-A:3, II (c)**

223 **MOTION:** On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was
224 voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (2-0 Voice Vote –
225 Chairman McWhinnie– yes, and Selectman Wilson-yes).

226
227 **MOTION:** On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was
228 voted to come out of Non-Public Session. (2-0 Voice Vote – Chairman McWhinnie -yes, and
229 Selectman Wilson-yes).

230
231 **MOTION:** On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was
232 voted to seal the minutes of Non-Public Session. (2-0 Voice Vote – Chairman McWhinnie-yes,
233 Selectman Wilson -yes).

234
235 The meeting room was opened to the public. The Board noted the Non-Public Session minutes
236 were sealed.


Adjournment: On a Motion by Chairman McWhinnie and seconded by Selectman Wilson it was voted unanimously to adjourn at 9:29 p.m. (2-0).


Respectfully Submitted,


Heather Carpenter
Assistant Town Administrator

Approved by the Board of Selectmen


Chairman Stephen P. McWhinnie


Selectman Marshall E. Bishop


Selectman Michael J. Wilson

{Audio recordings are available at the Selectmen's Office and for free as a link on the Town website through SoundCloud}

Sign in Sheet - BAS
March 8, 2019

Sandi Guarino
D. CHARNO
Joseph S Haas & /hotmail.com

Sandi Guarino
J. Johnson