



APPROVED AS AMENDED 02-25-19

Board of Selectmen Town of Gilmanton, New Hampshire

Meeting

February 4, 2019

6:00pm – Gilmanton Academy

Present: Chairman Stephen McWhinnie, Selectman Marshall Bishop, Selectman Michael Wilson, Patrick Bore- Town Administrator and Danielle Bosco-Recording Clerk.

Also present please see attached sign in sheet.

6:01pm Chairman McWhinnie opened the meeting, took attendance of those present and voting (Chairman McWhinnie and Selectman Wilson) and led the Pledge of Allegiance.

Approval of Minutes

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to approve the minutes of 12-28-19. (2-0 Voice Vote – Chairman McWhinnie-yes, Selectman Wilson –abstain)

The Board will review the 1-28-2019 minutes. Selectman Wilson made a correction to the name Jay on line 247.

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Mr. Bishop, it was voted unanimously to open consent agenda (2-0 Voice Vote – Chairman McWhinnie-yes, Selectman Wilson – yes).

Consent Agenda/Signature File

- Lake Region Fire Apparatus \$2,012.23 **APPROVED**
- Lake Region Fire Apparatus: \$9,276.16 **TABLED**
- Irwin Motors: \$2,791.14 **APPROVED**
- Primex letter **TABLED**
- Warrant **APPROVED**
- Old Town Hall Rental **APPROVED**
- Shirts: \$571 **TABLED**
- Time off Request: **APPROVED**
- Deliberative Session: **APPROVED**

Mr. Bore explained that on January 28th the Warrant was posted and Article 26 had a wrong title and has since been re-posted. Mr. Bore said not to sign the Primex or Fire Apparatus for \$9,276.16. Mr. Bore said there is a Department Head meeting tomorrow and he is going to discuss trying to slow down on the bigger ticket items. Chairman McWhinnie said the AC was repaired on the Fire Engine. Selectman Wilson said it is noted that the AC was discovered while in for a repair. Chairman McWhinnie said what is concerning is that this is an invoice not a PO. Mr. Bore said that defeats the purpose of the CO, sometimes it may be an emergency but in other

cases it can be brought to the Board before. Mr. Bore presented a PO for shirts from the Fire Department for \$600. Mr. Bore said this is going back to the discussion from last week about the students and also doesn't show any discount. Mr. Bore said the employee is supposed to pay 50% of the clothing so he needs to do more research. Chairman McWhinnie spoke about the student employees and questioned why the program used to charge and now doesn't. Selectman Wilson said they are an association so they can do what they want. Chairman McWhinnie said the Town clothes and houses them. Mr. Bore said there are no clear rules that are shared with the Town on this. Chairman McWhinnie said they need to nail that down along with the contract. Selectmen Bishop said they need to have the Fire Chief come in and discuss the lease and the student program. Selectmen Wilson said he doesn't want it to come across that they don't want this, they just want to know what is going on. Selectmen Wilson questioned if they were living there. Chairman McWhinnie said he believes they are. Selectmen Wilson said it would be good for Mr. Bore to discuss not having items over the limit invoiced until after approval by the Selectmen. Selectmen Wilson said he thinks they need to get DTC to work on the Employee contracts. Chairman McWhinnie gave permission for Mr. Bore to sign the shirt invoice.

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Mr. Wilson, it was voted unanimously to approve consent agenda (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman- Bishop- yes, Selectman Wilson – yes).

New Business

- 2018 Audit Package
 - Mr. Bore gave the Board the 2018 Audit package for the Board to have.
 - Selectman Wilson requested it to be sent via email
- Deliberative Session
 - Mr. Bore said the Deliberative Session is Thursday February 7th at 6:00pm and it requested for the Board to attend. Mr. Bore said possibly the meeting could extend into Saturday February 9th. Mr. Bore said he has prepared a memo for all department heads and Chair of Boards to be present at the meeting.
 - Selectmen McWhinnie said Department Heads shouldn't be required to come but if Boards can come if they have articles that would be helpful.
- Town Voting
 - Mr. Bore said the Town Voting is March 12 from 7am-7:00pm and the Selectmen will be requested.
 - Selectmen McWhinnie said he will only be allowed to come in and vote then will have to leave.
- FEMA Grant
 - Mr. Bore said a FEMA grant was accepted by the Fire Department for an Air Compressor.
 - Chairman McWhinnie said the grant was for \$47,620 and the Town paid \$2,375.

Select Board Items

- Meeting Dates:
 - Mr. Wilson said he would like to nail down the meeting dates so he can clear his schedule.
 - Chairman McWhinnie said usually late Spring and Summer they will have them twice a month.
 - Mr. Bore said the website lists the first and third Monday of the month.

- Chairman McWhinnie said for the next month roughly they will hold weekly meetings.

- **HDC Meeting**

- Selectmen Wilson said at the HDC Committee meeting it was determined not to recommend the petition warrant article to remove the lot from the Historic District. Selectmen Wilson said the Resident's did not attend the meeting and give reasoning on this.
- Mr. Bore said he has updated the Voters guide to reflect this.

- **Master Plan**

- Selectman Wilson asked Selectmen Bishop where the Master Plan stood.
- Selectman Bishop said that it has been completed
- Mr. Bore said he has a copy of the Master Plan and told the Planner that the Board would like to have someone come and present to them.

1)NON-PUBLIC Pursuant to RSA 91-A:3, II (l)

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (l). (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop-yes, Selectman Wilson –yes)

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was voted unanimously to come out of Non-Public Session. (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop-yes, Selectman Wilson –yes)

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was voted unanimously to seal the minutes of Non-Public Session. (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop-yes, Selectman Wilson –yes)

2)NON-PUBLIC Pursuant to RSA 91-A:3, II (c)

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop-yes, Selectman Wilson –yes)

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was voted unanimously to come out of Non-Public Session. (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop-yes, Selectman Wilson –yes)

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was voted unanimously to seal the minutes of Non-Public Session. (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop-yes, Selectman Wilson –yes)

- Mr. Bore presented a letter of Resignation from Diane Marden.

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Mr. Wilson, it was voted accept the Resignation (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman- Bishop- yes, Selectman Wilson – yes).

142 **3) On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was voted**
143 **unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (3-0 Voice Vote – Chairman**
144 **McWhinnie-yes, Selectman Bishop-yes, Selectman Wilson –yes)**

146 **MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was**
147 **voted unanimously to come out of Non-Public Session. (3-0 Voice Vote – Chairman McWhinnie-**
148 **yes, Selectman Bishop-yes, Selectman Wilson –yes)**

150 **MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was**
151 **voted unanimously to seal the minutes of Non-Public Session. (3-0 Voice Vote – Chairman**
152 **McWhinnie-yes, Selectman Bishop-yes, Selectman Wilson –yes)**

154 **4)NON-PUBLIC Pursuant to RSA 91-A:3, II (c)**

155 **MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was**
156 **voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c). (3-0 Voice Vote –**
157 **Chairman McWhinnie-yes, Selectman Bishop-yes, Selectman Wilson –yes)**

159 **MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was**
160 **voted unanimously to come out of Non-Public Session. (3-0 Voice Vote – Chairman McWhinnie-**
161 **yes, Selectman Bishop-yes, Selectman Wilson –yes)**

163 **MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Wilson it was**
164 **voted unanimously to seal the minutes of Non-Public Session. (3-0 Voice Vote – Chairman**
165 **McWhinnie-yes, Selectman Bishop-yes, Selectman Wilson –yes)**

167 **Adjournment: On a Motion by Chairman McWhinnie and seconded by Selectman Bishop it**
168 **was voted unanimously to adjourn at 8:01 p.m. (3-0).**

171 Respectfully Submitted,

175 _____
176 Danielle Bosco
177 Recording Clerk

179 **Approved by the Board of Selectmen**

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183 Chairman Stephen P. McWhinnie

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187 Selectman Michael J. Wilson

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189 Selectman Marshall E. Bishop

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{Audio recordings are available at the Selectmen's Office and for free as a link on the Town website through SoundCloud}



**SELECTMEN'S OFFICE
TOWN OF GILMANTON**

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ATTENDANCE SIGN-IN

2.4.19

PRINT NAME

SIGNATURE & DATE

No public present per T.A. (AC) 2-5-19