

APPROVED

Board of Selectmen Town of Gilmanton, New Hampshire

Meeting
April 3, 2017
Gilmanton Academy

Present: Chairman Stephen McWhinnie, Selectman Bishop, Selectman Jean, Town Administrator- Heidi Duval, and Administrative Assistant- Heather Carpenter.
Also, present please see attached sign in sheet.

6:01p.m. Chairman McWhinnie opened the meeting, took attendance of those present and voting (Chairman McWhinnie, Selectman Bishop and Selectman Jean,) and led the Pledge of Allegiance.

#1-NON-PUBLIC Pursuant to RSA 91-A:3, II (c)

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Jean it was voted to go into Non-Public Session per RSA 91-A:3,II(c).(2-0 Voice Vote –Chairman McWhinnie- yes, and Selectman Jean-yes, Selectman Bishop-recuses and leaves the non-public).-

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Jean it was voted to come out of Non-Public Session per RSA 91-A:3,II(c) (2-0 Voice Vote –Chairman McWhinnie- yes, and Selectman Jean-yes).

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was unanimously voted to seal the non-public minutes of the Non-public session RSA 91-A:3 II(c) 2-0 Voice Vote – Chairman McWhinnie- yes and Selectman Jean-yes).

#2-NON-PUBLIC Pursuant to RSA 91-A:3, II (c)

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Jean it was voted to go into Non-Public Session per RSA 91-A:3,II(c).(2-0 Voice Vote –Chairman McWhinnie- yes, and Selectman Jean-yes, Selectman Bishop-not present).-

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Jean it was voted to come out of Non-Public Session per RSA 91-A:3,II(c) (2-0 Voice Vote –Chairman McWhinnie- yes, Selectman Jean-yes and Selectman Bishop-not present).

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was unanimously voted to seal the non-public minutes of the Non-public session RSA 91-A:3 II(c).(2-0 Voice Vote – Chairman McWhinnie- yes and Selectman Jean-yes).

Approval of Minutes –**March 27, 2017-**

MOTION: On a motion by Selectman Jean, and seconded by Selectman Bishop it was unanimously voted to approve the minutes of March 27, 2017 as submitted. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

Signatures for approved minutes of March 20, 2017

Approval of Non-public minutes of March 27,2017 A, B, and C

Non-public-A-not sealed

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted to approve the Nonpublic minutes-A of March 27, 2017. (2-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-abstains).

Non-public-B-sealed

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the Nonpublic minutes-B of March 27, 2017. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

Non-public-C-not sealed

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the Nonpublic minutes-C of March 27, 2017. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

Signature-

- Motion to approve Intent to cut for Map 413 Lot 95

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted to approve the Intent to cut for Map 413 Lot 95. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Dog Warrant

MOTION: On a motion by Selectman Jean, and seconded by Selectman Bishop it was voted to approve the Annual Dog Warrant. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

Old Business

- Grader Repairs- new quote, engine rebuild/overhaul: \$26,631.84
Discussion on a list of repairs for the grader, yearly maintenance, full fluid changes, hydraulic oil-\$270.00, leaky shift cylinder-\$2,446.07, and \$524.88 for the original diagnostic work. Total work without trucking fees are \$27,873.79; trucking fees will be approximately \$450.00. The Board agrees to have the work done, the yearly maintenance will be done through CAT, and will be paid out through the grader repair line.

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the purchase order for the Grader repair in the amount, up to \$28,000.00. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Appointment Requests:

- Zoning Board, Mr. Gareth Martindale (alternate) - The Select board will not pursue the request from Mr. Martindale to be an alternate for the ZBA, his request was denied.

- Zoning Board, Mr. Perry Onion (reappointment)-

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted to approve the re-appointment of Mr. Perry Onion as a full member to the Zoning Board of Adjustment. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Planning Board, Mr. William Mahoney (reappointment)- The Select board will not be re-appointing Mr. William Mahoney to the Planning Board, request has been denied.

- Deputy Treasurer, Heather Carpenter- (re-appointment)-Per the request of the Town Treasurer

MOTION: On a motion by Selectman Jean, and seconded by Selectman Bishop it was voted to approve the re-appointment of Mrs. Heather Carpenter as the Deputy Treasurer. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Selectmen 's Representative Appointments:

Planning Board –

MOTION: Chairman McWhinnie nominates himself as the Selectmen Representative to the Planning Board, and seconded by Selectman Jean it was voted to accept the nomination. (3-0 Voice Vote – Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

Planning Board Alternate: Nominate

MOTION: Chairman McWhinnie nominates Selectman Jean as the Alternate Selectmen Representative to the Planning Board, and seconded by Selectman Bishop it was voted to accept the nomination. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

Budget Committee: Nominate

MOTION: Chairman McWhinnie nominates Selectman Jean as the Selectmen Representative to the Budget Committee, and seconded by Selectman Bishop it was voted to accept the nomination. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

Budget Committee Alternate: Nominate

MOTION: Chairman McWhinnie nominates himself as the Alternate Selectmen Representative to the Budget Committee, and seconded by Selectman Bishop it was voted to accept the nomination. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

-Historic District Commission- Nominate

MOTION: Chairman McWhinnie nominates Selectman Bishop as the Selectmen Representative to the Historic District Commission, and seconded by Selectman Jean it was voted to accept the nomination. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Historic District Commission Alternate: Nominate

MOTION: Chairman McWhinnie nominates Selectman Jean as the Alternate Selectmen Representative to the Historic District Commission, and seconded by Selectman Bishop it was voted to accept the nomination. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Economic Development Committee Request:

The Select Board has requested that a website listing for interest in starting the Economic Development committee should be posted to see if community members would be interested in joining.

Select Board Items

Transfer Station request several items: socket wrench set, cordless drill with bits, lumber to build walls between mixed paper & cardboard. The Board requested the inventory of the tools at the Transfer Facility.

A purchase order for Bobcat tires in the amount of \$3,039.96 to Bobcat of NH for the replacement of all four tires. The Board of Selectmen have requested that two additional quotes for tires to be given. Selectman Jean suggested calling Stratum Tire and Belknap Tire for additional quotes and that the tools be purchased from Home Depot for warranty purposes.

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the purchase request for basic hand tools for the Transfer Facility. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

Selectman Jean directed Administration, in addition to the regular posting on the Town website and the Town Hall, a closing notice for Easter should be placed at the Transfer Facility so that it is visible on the gates and outside on the buildings for residents to see.

- Fees discussion- The Select Board agrees to have a public hearing for fees on April 17, 2017, the posting has a seven-day requirement for public notice.

New Business

- Gilmanton's Own, Inc: Mrs. Sarah Welcome-Baldwin presents to the Board of Selectmen an update on Gilmanton's Own Inc, their plans for a future property, the events that highlight the local farms in the area, their future plans for growth to promote local agriculture, the possibility of being able to offer a scholarship to a student who is interested in higher education for agriculture, grants and the plans for 2-3-year time frame for the non-profit organization.

*see attachment that was given

Open Public Comment- 7:22 p.m.**Mr. Justin Caldon-**

- Asked about the process for re-appointment to a board.

-Town Administrator suggested that he would need to send in a letter of interest to the office for the Board to consider.

Mr. Marty Martindale- Questions whether or not he will be receiving an explanation for rejection of his request.

Chairman stated that he is uncomfortable with appointing Mr. Martindale based on the last Planning Board meeting.

Mr. Bill Mahoney- Asks the same question as Mr. Martindale

Chairman stated that it was for the same reason.

Ms. Zana Richards-

- Stated that she has a letter of interest for submittal on a board opening.

-Town Administrator stated she would take the letter of interest from Ms. Richards.

Mrs. Stephanie Fogg-

- Asked if or when the yearly process of voting for a Chairman of the Board will take place because it has been typically done on a yearly basis.

-Chairman McWhinnie stated that it is his understanding that there is no set time to vote on the Chairman's position and that it can be done at any time during the year.

Mrs. Rachel Vigeant-

- Asked the Board members to strongly reconsider having a member of the Planning Board placed as an Alternate to the ZBA because she believes it to be beneficial for residents going through the process of dealing with both the Planning and Zoning Boards to have a member that has been at both meetings.

-Chairman McWhinnie stated that it would be taken under consideration.

Mrs. Brenda Carrier-

- Asked if the Board has the information on whether or not the Transfer Facility is actually recycling the items or dumping it in the trash.

-Chairman McWhinnie stated that all the recycling is being recycled.

- Questioned the re-appointment of Nate Abbott last month vs other members being held back for re-appointment, she believes the lack of re-appointments is discriminatory.

-Chairman McWhinnie believes that all re-appointments have been presented as they come in to the office and reaffirms that the board's decision is not based in discrimination.

Mrs. Jenni Hackala-

- Questioned how the Board responds to public comments, if the Chairman is the only one that speaks and if the Board is acting together why does the Chairman say I instead of we.

-Chairman McWhinnie stated that he should be saying we instead of I, thank you.

Mrs. Sandi Guarino-

- Questions the unfairness in the process of re-appointments and believes that the men that were not re-appointed should be given a reason.

-Chairman McWhinnie agrees that the member should be given an explanation for their denials and response will be given

Closed Public Comment-7:35 p.m.

Meadow Pond Compliant-

The Town Administrator will ask the Road Agent to come in for the Board of Selectmen meeting on April 17th to discuss the complaint to see what can be done with the issues listed.

Selectman Jean would like a letter sent out for each complaint about Meadow Pond so that the individuals know that the issues are being looked at.

Title Ambiguity-

The Town Administrator stated there was a past Title Ambiguity that needs to be revisited and the property owners had requested to meet with the Board of Selectman for a discussion.

The consensus of the Select Board is to meet with the owners.

Town Clerk/Tax Collector is present for the following meeting-

#3- NON-PUBLIC Pursuant to RSA 91-A:3, II(c)

Reputation -**Town Clerk/Tax Collector** is present for the meeting

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Jean it was voted to go into Non-Public Session per RSA 91-A:3,II(c).(3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was unanimously voted to come out of Non-Public Session per RSA 91-A:3,II (c). (3-0 Voice Vote – Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Jean it was voted to seal the non-public minutes of the Non-public session RSA 91-A:3 II(c).(3-0 Voice Vote –Chairman McWhinnie- yes and Selectman Jean-yes).

#4-NON-PUBLIC Pursuant to RSA 91-A:3, II(c)

Reputation-

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Jean it was voted to go into Non-Public Session per RSA 91-A:3,II(c).(3-0 Voice Vote –Chairman McWhinnie- yes and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was unanimously voted to come out of Non-Public Session per RSA 91-A:3,II (c). (3-0 Voice Vote – Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was unanimously voted to come out of Non-Public Session per RSA 91-A:3,II (c). (3-0 Voice Vote – Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Jean it was voted to seal the non-public minutes of the Non-public session RSA 91-A:3 II(c).(3-0 Voice Vote –Chairman McWhinnie- yes and Selectman Jean-yes).

#5-NON-PUBLIC Pursuant to RSA 91-A:3, II(a)

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted to go into Non-Public Session per RSA 91-A:3,II(a).(3-0 Voice Vote –Chairman McWhinnie- yes and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Jean it was unanimously voted to come out of Non-Public Session per RSA 91-A:3,II (a). (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

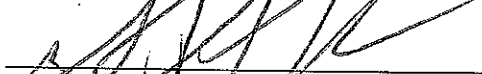
MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to seal the non-public minutes of the Non-public session RSA 91-A:3 II(a).(3-0 Voice Vote –Chairman McWhinnie- yes and Selectman Jean-yes).

Adjournment: On a Motion by Chairman McWhinnie and seconded by Selectman Jean it was voted unanimously to adjourn at 9:00 p.m. (3-0).

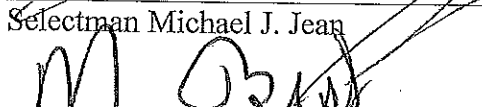
Respectfully Submitted,


Heather Carpenter
Recording Secretary

Approved by the Board of Selectmen


Chairman Stephen P. McWhinnie


Selectman Michael J. Jean


Selectman Marshall E. Bishop

{Audio recordings are available at the Selectmen's Office and for free as a link on the Town website through SoundCloud}

Given to SBW on 4/3/17

Planning Board Presentation

My name is SBW and I live at 113 Pancake Hill Rd. Gilmanton growing farm is Pancake Hill Farm and of course many of you know I own Provincial Palate Catering and Specialty mustards.

I have been asked to present our Concept and I defer to my peers when time for answering questions from the board.

The Board- President-Sarah Baldwin-Welcome-Pancake Hill Farm

Vice President- Paula Gilman- Fernwood Farm

Secretary- Michelle Descoteaux- Still Seeking Farm

Treasurer- Alicia Smith- Hammer Down Farm

Directors- Keith Descoteaux, Thomie Dombrowski , Steve Owens, Gina Sapiro

1. The Event-Taste of Gilmanton

- Taste of Gilmanton Event- several farmers and 2 Chefs joined together to promote and provide an event serving food prepared with all local ingredients from Gilmanton Farms.

2. The Organization-Gilmanton's Own Inc.

- This base group of farmers decided to form an organization to provide and promote local Farms and Agriculture. It was decided that all monies made above and beyond upkeep of the organization would be gifted in the form of a Scholarship to a Gilmanton Student that is furthering their education in Agriculture.
- Filed Articles of Agreement to form Gilmanton's Own Inc. a non-profit Organization. Have filed request to be a 501C-3 status
- It became apparent that we needed a central location to provide a place to promote Farms and Products in Gilmanton.
- Created Mission Statement:Gilmanton's Own, Inc. is a non-profit association aimed to preserve and promote agriculture opportunities in Gilmanton, to provide farmers with a voice and outlet to distribute local products and to keep farming viable and vibrant in our community.

3. The 4 P's-

- **PRESERVE** – the integrity of Agriculture and the Farmers in Gilmanton. Possibly a Property
- **PROTECT** - the integrity of Agriculture and the Farmers in Gilmanton
- **PROMOTE** - Farmers, organically grown & sustainable agriculture & education

- **PROVIDE** - Local produce, pasture-raised beef, free range pork, lamb, free range poultry, eggs, turkeys, milk, butter and dairy products, honey, handmade mustards, artisan breads, maple syrup and maple products, strawberries, blueberries, raspberries, peaches, organic flowers & edible herbs, jams, jellies, granola, fruit spreads, pickles, hot pepper fudge, dried herbs, homespun yarns, crafts, locally brewed soda.

3. The Grant- Blessed to have Lucinda Williams who has helped us write and submit this first grant application. We have applied for a USDA Grant. It would provide funds for Feasibility and Parking Studies on several possible sites.

4. The Location- Several Different locations will be considered in the feasibility Study. Barn-Firehouse.

5. Community Involvement- Fund Raisers- New Directors- March Event

