



APPROVED

Board of Selectmen Town of Gilmanton, New Hampshire

Meeting
May 17, 2017
Gilmanton Academy

Present: Chairman Stephen McWhinnie, Selectman Bishop, Selectman Jean, Town Administrator- Heidi Duval, and Administrative Assistant- Heather Carpenter.
Also, present please see attached sign in sheet.

6:00p.m. Chairman McWhinnie opened the meeting, took attendance of those present and voting (Chairman McWhinnie, Selectman Bishop and Selectman Jean,) and led the Pledge of Allegiance.

Approval of Minutes – May 3, 2017-

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the minutes of May 3, 2017 as amended. (2-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-abstain and Selectman Jean-yes). *Selectman Bishop abstains from vote due to the fact that he wasn't present for the meeting*

May 8, 2017- Amend line 92- replace the word starting with started

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was unanimously voted to approve the minutes of May 8, 2017 as amended. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

[The minutes of May 1, 2017 will need to be approved at the following meeting. Non-Public minutes will be approved at the next Board of Selectmen Meeting. The following list of dates are the non-public minutes that will be reviewed at that time;05-01-17 #1-4 and 05-08-17 #1-5]

Signature File

- Tax Collector Warrant – (\$4,762,090.00) Four million, seven hundred sixty-two thousand, and ninety dollars.
- Sawyer Lake District Warrant- (\$526,823.00) Five Hundred twenty-six thousand, eight hundred and twenty-three dollars.
- Utilities Warrant- (\$118,399.00) One hundred eighteen thousand, three hundred ninety-nine dollars.

MOTION: On a motion by Selectman Jean and seconded by Chairman McWhinnie it was unanimously voted to approve the three warrants for the 2017 first issue taxes. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

- **Intent to cut Map 417/ Lot 20-**

MOTION: On a motion by Selectman Jean and seconded by Chairman McWhinnie it was voted to approve the intent to cut on Map 417/ Lot 20. (2-0 Voice Vote –Chairman McWhinnie- yes, and Selectman Jean-yes). [Recording Secretary could not hear Selectman Bishop's vote]

- **Motion to issue Yield Tax Warrant of \$129.91 for Map 108 Lot 09**

MOTION: On a motion by Selectman Jean and seconded by Chairman McWhinnie it was voted to approve the yield tax warrant in the amount of \$129.91 for Map 108/ Lot 09. (3-0 Voice Vote – Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

- **Motion to approve Intent to Cut Map 425 Lot 04**

MOTION: On a motion by Selectman Jean and seconded by Chairman McWhinnie it was voted to approve the intent to cut on Map 425/ Lot 04. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

- **Motion to deny the Abatement Application for Map 104 Lot 02 as it was not filed timely.**

MOTION: On a motion by Selectman Jean and seconded by Chairman McWhinnie it was voted to deny the abatement request for Map 104/ Lot 02 because it was received after the deadline. (3-0 Voice Vote – Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

- **Application for event permit and facility use for Old Town Hall**

Applicant Matt Hogan, event: Charity Concert for a resident. The Police have been contacted and agree to provide detail out of the Police budget line.

MOTION: On a motion by Selectman Jean and seconded by Chairman McWhinnie it was voted to approve the event application for the Old Town Hall on May 26, 2017, and waive all associated fees with two conditions; the hall will be cleaned after the event or clean-up fees will be charged. The ability to hold the event as B.Y.O.B will be conditional on procuring the liquor liability insurance.

-Selectman Bishop suggests a request for a cleaning deposit for the event

- **Application for Event Permit: Camp Fatima 5K Road Race (Stage Rd)**

Motion to Approve the Event Permit application for the Camp Fatima 5K Road Race on Stage Rd on September 23, 2017, Police Detail required.

MOTION: On a motion by Selectman Jean and seconded by Chairman McWhinnie it was voted to approve the event permit for the September 23, 2017, Camp Fatima 5k Road Race. (3-0 Voice Vote – Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

- **Purchase Order**

Motion to approve the purchase order to Jane Hubbard in the amount of \$2,500.00 for the local emergency plan update, which will later be reimbursed through the Emergency Management Grant.

MOTION: On a motion by Selectman Jean and seconded by Chairman McWhinnie it was voted to approve the purchase order through Hubbard Consulting for the emergency plan update in the amount of \$2,500.00 to be reimbursed by the grant [Emergency Management Grant]. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

- Purchase Order

Motion to approve the purchase order to Lakes Region Planning Commission in the amount of \$3,276.00 for the 2017 Household Hazardous Waste Day.

Selectman Jean would like the event posted as soon as the office receives the dates.

MOTION: On a motion by Selectman Jean and seconded by Chairman McWhinnie it was voted to approve the purchase order through Lakes Region Planning Commission in the amount of \$3,276.00 for the 2017 Household Hazardous Waste Day. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

Old Business

- Appointment Request: Planning Board, “Zannah” Richards

Chairman McWhinnie called for a motion to appoint Zannah Richards to the Planning Board; there was no second.

Selectman Jean stated he would be ok with her[Zannah Richards] being placed as an alternate on the Planning Board. Chairman McWhinnie stated that we [Planning Board] needs members and the Town Administrator stated that there are two full openings. Selectman Jean stated that the members on the board can serve until they are replaced.

- Involuntary Lot Merger Restoration:

Map 118 Lot 27 has requested an Involuntary Lot Merger Restoration pursuant to RSA 674:39-aa. Based on research and review from Assessing, Building/ Zoning and Planning, no ownership since the forced merger has made any alterations to accept said merger so it is recommended you restore the two lots.

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Jean it was unanimously voted to grant the request to restore current Map 118 Lot 27 to its premerger status of two lots previously known as Map 0011 Lot 0002 Sub lot 5200 and 5300, which were involuntarily merged by the Town in 2005. These lots were merged due to at least one being non-conforming, and the restoration of these lots to their premerger status shall not be deemed to cure any non-conformity with the existing local land use ordinances. Any development or redevelopment of either lot shall conform to land use ordinances unless relief has been granted in accordance with such ordinances and State law. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

Select Board Items-

Exit Interview -Fire Department

The Town Administrator has given the exit interview due to the fact that the employee would have already vacated the position prior to the next Selectmen’s meeting. The Board was given a copy of the interview for their review. Selectman Bishop and Selectman Jean thought the interview was good.

Selectman Bishop- Would like to know what the Board thinks of the information that they received from Mr. Abbott about the clock [in the upstairs of the Academy building]. The general consensus of the Board is to move forward with Mr. Abbott’s repair of the clock and the cost of \$120.00. After the clock is fixed the Board would like someone to learn how to wind the clock properly.

137 #1-NON-PUBLIC Pursuant to RSA 91-A:3, II(c)

138 Reputation-

139 **MOTION:** On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted to
140 go into Non-Public Session per RSA 91-A:3,II(c).(3-0 Voice Vote –Chairman McWhinnie- yes,
141 Selectman Bishop-yes and Selectman Jean-yes).

142
143 **MOTION:** On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was
144 unanimously voted to come out of Non-Public Session per RSA 91-A:3,II (c). (3-0 Voice Vote –
145 Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

146
147 **MOTION:** On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted to
148 seal the non-public minutes of the Non-public session RSA 91-A:3 II(c).(3-0 Voice Vote –Chairman
149 McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

150
151 #2-NON-PUBLIC Pursuant to RSA 91-A:3, II(c)

152 Reputation-

153 **MOTION:** On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted to
154 go into Non-Public Session per RSA 91-A:3,II(c) .(3-0 Voice Vote –Chairman McWhinnie- yes,
155 Selectman Bishop-yes and Selectman Jean-yes).

156
157 **MOTION:** On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was
158 unanimously voted to come out of Non-Public Session per RSA 91-A:3,II(c). (3-0 Voice Vote –
159 Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

160
161 **MOTION:** On a motion by Chairman McWhinnie, and seconded by Selectman Jean it was voted to seal
162 the non-public minutes of the Non-public session RSA 91-A:3 II(c).(3-0 Voice Vote –Chairman
163 McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

164
165 #3-NON-PUBLIC Pursuant to RSA 91-A:3, II(I)

166 Reputation- Dismissal, promotion, or compensation of any public employee

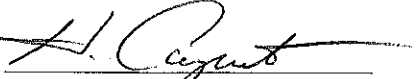
167 **MOTION:** On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted to
168 go into Non-Public Session per RSA 91-A:3,II(I).(3-0 Voice Vote –Chairman McWhinnie- yes,
169 Selectman Bishop-yes and Selectman Jean-yes).

170
171 **MOTION:** On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was
172 unanimously voted to come out of Non-Public Session per RSA 91-A:3,II (I). (3-0 Voice Vote –
173 Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

174
175 **MOTION:** On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted to
176 seal the non-public minutes of the Non-public session RSA 91-A:3 II(I).(3-0 Voice Vote –Chairman
177 McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

178
179 **Adjournment:** On a Motion by Selectman Jean and seconded by Chairman McWhinnie it was voted
180 unanimously to adjourn at 6:55p.m. (3-0).

Respectfully Submitted,



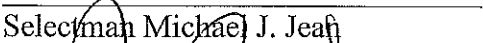
Heather Carpenter

Recording Secretary

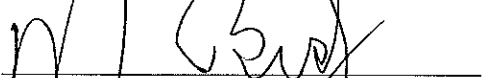
Approved by the Board of Selectmen



Chairman Stephen P. McWhinnie



Selectman Michael J. Jean



Selectman Marshall E. Bishop

{Audio recordings are available at the Selectmen's Office and for free as a link on the Town website through SoundCloud}

