



APPROVED

Board of Selectmen Town of Gilmanton, New Hampshire

Meeting

September 18, 2017

5:30 pm. – Gilmanton Academy

Present: Chairman Stephen McWhinnie, Selectman Michael Jean, Town Administrator Heidi Duval and Administrative Assistant Heather Carpenter.

Absent: Selectman Marshall Bishop absent with notice
Also present please see attached sign in sheet.

5:30 p.m. Chairman McWhinnie opened the meeting, took attendance of those present and voting (Chairman McWhinnie, and Selectman Jean) and led the Pledge of Allegiance.

Work Session

- Fire Department requested budget-Chief Hempel presented his proposed budget for 2018 with the following line updates;
- 01-4220-114 Salaries- Medical #1- requested 2018-\$46,688.00
- 01-4220-115 Salaries- Medical #2- requested 2018-\$43,480.00
- 01-4220-116 Salaries- Medical #3- requested 2018-\$43,480.00
- 01-4220-140 Salaries- Overtime – requested 2018- \$20,000.00
- 01-4220-560 Dues &Subscriptions-requested 2018-\$3,300.00
- 01-4220-610 Ambulance Supplies- requested 2018-\$17,500.00

Discussion of understanding for the reasons of the request, retention issues, future needs this coming year, a call increase of approximately 10% from last year, Warrant Articles-Cardiac Monitor replacement, Self-Contained Breathing Apparatus, Radio Replacement, and submission of a grant for the air compressor for the SCBA units with a \$3,500.00 contribution from the Town.

The Fire Department is hosting an Open House event on October 15, 2017 which will be posted on the website.

6:00 p.m.- PUBLIC HEARING: Fee Schedules

- **Open Public Hearing at 6:20 p.m.**

MOTION: On a motion by Selectman Jean and seconded by Chairman McWhinnie it was voted to approve the Fee Schedules for the Transfer Station as presented. (2-0 Voice Vote – Chairman McWhinnie-yes, and Selectman Jean -yes).

MOTION: On a motion by Selectman Jean and seconded by Chairman McWhinnie it was voted to approve the Selectmen's Office Non-Refundable Fee Schedule as presented. (2-0 Voice Vote – Chairman McWhinnie-yes, and Selectman Jean -yes).

Kristi Laurendeau- Does the Town make money off the white goods?

- **Close Public Hearing at 6:25 p.m.**

New Business

- Presentation, Mid-State Regional Coordinating Council for Community Transportation – Larisa Djuvelek-Ruggiero

The purpose of Ms. Djuvelek-Ruggiero's visit was to request participation from the Town on a volunteer basis to be a part of the council and to high light the local communities needs for transportation.

The mission of Mid-State Regional Coordinating Council for Community Transportation is to improve mobility and access for all by coordinating regional and local community transportation services and information in the Mid-State RCC region.

**For more information on the services Mid-State provides, please go to their website-
www.midstatercc.org*

Approvals of Minutes- 09/11/17

All minutes for this meeting have been tabled due to the fact that Selectman Bishop is not present for approval and Selectman Jean was not present at the meeting of 09-11-17.

**Non-Public minutes will be approved in non-public session at the next meeting date; dates of the following non-publics will need approval.*

09-11-17 #1

09-11-17 #2

09-11-17 #3

09-11-17 #4

Signature File

- **Purchase Order-** Michie Corp for the blocks surrounding the new compactor in the amount of \$4,000.00. The funds will come from the Recycling/Transfer Station Facility Improvement Capital Reserve Fund.

MOTION: On a motion by Selectman Jean and seconded by Chairman McWhinnie it was voted to approve the purchase order to Michie Corp in the amount of \$4,000.00 to be paid out of the Recycling/Transfer Station Facility Improvement Capital Reserve Fund. (2-0 Voice Vote – Chairman McWhinnie-yes, and Selectman Jean -yes).

- **Yield Tax Warrant:** Yield Tax Warrant of \$9,871.46 for Map 424 Lot 52

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Jean it was voted to approve the Yield Tax Warrant of \$9,871.46 for Map 424 Lot 52. (2-0 Voice Vote – Chairman McWhinnie-yes, and Selectman Jean -yes).

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Old Business

- **HDC Enforcement Request:** Chairman McWhinnie called to table the discussion

Ernie Hudziec has requested the Board take enforcement action against 485 Meeting House Rd. *Legal feels the situation is enforceable, including litigation, Chairman McWhinnie believes that the Town dropped the ball and did not properly post the need for the 2/3 majority vote for the petition warrant article*

Select Board Items

Selectman Jean would like to discuss the 485 Meeting House issue because it has continued for a number of years.

Selectman Jean and Chairman McWhinnie discussed safety issue with the bedroom window that is not the appropriate size for egress. Consensus of the Board is to take no legal action on the already existing issues aside from the safety issue of egress.

Public Input

- Open public input at 6:55p.m.

No public comments made

- Close public input at 6:55 p.m. and 10 seconds

ROLL CALL VOTE TO ENTER INTO NON-PUBLIC SESSION

Chairman McWhinnie- yes and Selectman Jean-yes

(1) Non-Public Session per RSA 91-A:3, II (a)

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Jean it was voted to go into Non-Public Session per RSA 91-A:3, II (a). (2-0 Voice Vote – Chairman McWhinnie-yes, and Selectman Jean -yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Jean it was voted unanimously to come out of Non-Public Session. (2-0 Voice Vote – Chairman McWhinnie-yes, and Selectman Jean -yes).

MOTION: On a Motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to seal the minutes of Non-Public Session. (2-0 Voice Vote – Chairman McWhinnie-yes, and Selectman Jean -yes).

ROLL CALL VOTE TO ENTER INTO NON-PUBLIC SESSION

Chairman McWhinnie- yes and Selectman Jean-yes

(2) Non-Public Session per RSA 91-A:3, II (a)

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Jean it was voted to go into Non-Public Session per RSA 91-A:3, II (a). (2-0 Voice Vote –Chairman McWhinnie– yes, and Selectman Jean-yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Jean it was voted to come out of Non-Public Session. (2-0 Voice Vote – Chairman McWhinnie -yes, and Selectman Jean-yes).

ROLL CALL VOTE TO ENTER INTO NON-PUBLIC SESSION

Chairman McWhinnie- yes and Selectman Jean-yes

(3) Non-Public Session per RSA 91-A:3, II (c)

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Jean it was voted to go into Non-Public Session per RSA 91-A:3, II (c). (2-0 Voice Vote – Chairman McWhinnie-yes, and Selectman Jean -yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Jean it was voted to come out of Non-Public Session. (2-0 Voice Vote – Chairman McWhinnie-yes, and Selectman Jean -yes).

MOTION: On a Motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to seal the minutes of Non-Public Session. (2-0 Voice Vote – Chairman McWhinnie-yes, and Selectman Jean -yes).

The meeting room was opened to the public. The Board noted the Non-Public Session minutes were sealed.

Adjournment: On a Motion by Selectman Jean and seconded by Chairman McWhinnie it was voted to adjourn at 7:22 p.m. (2-0).

Respectfully Submitted,

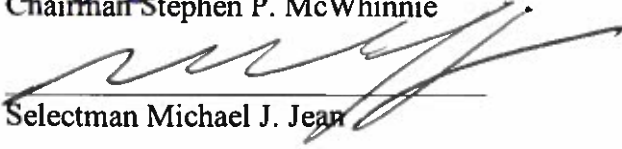


Heather Carpenter
Recording Secretary

Approved by the Board of Selectmen



Chairman Stephen P. McWhinnie



Selectman Michael J. Jean

{Audio recordings are available at the Selectmen's Office and for free as a link on the Town website through SoundCloud}