



APPROVED

Board of Selectmen Town of Gilmanton, New Hampshire

Meeting

June 8, 2018

3:03pm. – Gilmanton Academy

Present: Chairman Stephen McWhinnie, Selectman Michael Wilson, Selectman Marshall Bishop, Town Administrator Heidi Duval and Assistant Town Administrator-Heather Carpenter
Also present please see attached sign in sheet.

3:03 pm Chairman McWhinnie opened the meeting, took attendance of those present and voting (Chairman McWhinnie, Selectman Wilson and Selectman Bishop) and led the Pledge of Allegiance.

Workshop-

Front Steps – Millstone Quote-Total amount \$5,350

Chairman one-foot thick free-floating slab, to include existing steps, railings, excavate, fill, compact. One inch by eight feet by sixteen concrete footing, does not include the cost of old footing if it exists. Clean loose concrete and debris, rebar and pour concrete for proposed price. Reinstall granite steps to proper height and reinstall railing. If needed will cut back asphalt. Discussion on height of steps and code, and the project was budgeted for.

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Bishop it was voted to have the Town Administrator call Millstone Masonry have them do the steps per the estimate that was given, in the amount of \$5,350.00. (3-0)

Selectman Wilson would like the administration to ask if they are insured to cover if one of the steps were to break.

Chairman stated he was fully insured but is a good question to ask.

Expenditures- Chairman asks if everyone had a chance to look over everything.

Old Town Hall- Discussion of expense vs use, what the possibilities of future use, grants, Town owned vs selling it to a non for profit and if that's even a possibility. Overall cost to maintain the building, possibility of meeting with the historical society to see if they have any ideas, grants and the fact that the conversation needs to be had.

Freezing the budget- Discussion on freezing the budget due to upcoming expenses and the toll that might have on the overall budget, and the need to look at it now vs later.

Selectman Bishop has concerns over how credit cards are used, multiple purchases, the lack of original receipts with signature attached to the bill and the requirement to have those receipts for auditing purposes.

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Bishop it was unanimously voted to freeze all purchases from the operating budget without prior Board of Selectmen approval with the exception of regularly, reoccurring items such as contractual item may be purchase. (3-0)

Discussion on the fact the Department Heads will still be able to operate, just doesn't include the extras. The Town Administrator will send a memo to Department Heads.

Select Board Items-

Fourth Grade Tour of the Academy is being requested by John Dickey through the Historical Society. The date of the request is June 15, 2018 approximately around 3:00 p.m.

The Boards consensus is to grant the request and the Town Administrator will reach out to Mr. Dickey with the approval and make sure that he has the Chairman's contact information as well.

NP- (a) Chairman McWhinnie and seconded by Selectman Bishop (3-0)- Personnel

Out of NP (a) Chairman McWhinnie and seconded by Selectman Bishop (3-0)

Sealed- Chairman McWhinnie and seconded by Selectman Bishop (3-0)

ADJ- Chairman McWhinnie and seconded by Selectman Bishop

(1) Non-Public Session per RSA 91-A:3, II (a)

MOTION: On a Motion by Chairman McWhinnie and seconded by Selectman Bishop it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (a). (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Wilson -yes, Selectman Bishop – yes).


MOTION: On a Motion by Chairman McWhinnie and seconded by Selectman Bishop it was voted unanimously to come out of Non-Public Session. (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Wilson -yes, Selectman Bishop – yes).

MOTION: On a Motion by Chairman McWhinnie and seconded by Selectman Bishop it was voted unanimously to seal the minutes of Non-Public Session. (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Wilson -yes, Selectman Bishop – yes).

The meeting room was opened to the public. The Board noted the Non-Public Session minutes were sealed.

Adjournment: On a Motion by Chairman McWhinnie and seconded by Selectman Bishop it was voted unanimously to adjourn. (3-0).

Respectfully Submitted,



Heather Carpenter

Assistant Town Administrator

Approved by the Board of Selectmen



Chairman Stephen P. McWhinnie



Selectman Michael J. Wilson



Selectman Marshall E. Bishop

{Audio recordings are available at the Selectmen's Office and for free as a link on the Town website through SoundCloud}

No attendance by the public