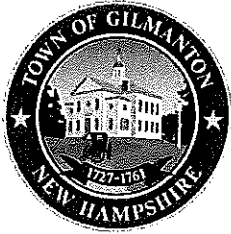


APPROVED



Board of Selectmen Town of Gilmanton, New Hampshire

Meeting
March 20, 2017
Gilmanton Academy

Present: Chairman Stephen McWhinnie, Selectman Bishop, Selectman Jean, Town Administrator- Heidi Duval, and Administrative Assistant- Heather Carpenter.

Also, present please see attached sign in sheet.

6:01 p.m. Chairman McWhinnie opened the meeting, took attendance of those present and voting (Chairman McWhinnie, Selectman Bishop and Selectman Jean,) and led the Pledge of Allegiance.

Moment of Silence for Phyllis Buchanan

Approval of Minutes –

March 06, 2017- Selectman Jean calls for amendments in line 29, 33, 38, 56, and 66. The lines should read Chairman McWhinnie, and Selectman Jean.

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was unanimously voted to approve the minutes as amended of March 06, 2017. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

Amend minutes of February 27, 2017- The Administrative Assistant explains to the board that line 82-85 need to be amended based on a typographical error.

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was unanimously voted to amend line 82-85 on February 27, 2017 minutes to read as follows;

” Fire Service Executive Academy- Fire Training Paid to Velocity HUB

MOTION: On a Motion by Selectman Jean and seconded by Selectman Bishop, it was voted unanimously to approve a Purchase Order for the Fire Service Executive Academy in the amount of \$2,000.00. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Jean-yes, and Selectman Bishop-yes).”

Signature-

Purchase order-Transfer Station-LaClair Electric #000162

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the purchase order for the replacement of the contactor and disconnect switch on the Transfer Station compactor in the amount of \$1,950.00. (3-0 Voice Vote –Chairman McWhinnie-yes, Selectman Jean-yes, Selectman Bishop– yes).

Purchase order-Highway Department- Winter Sand #000141

Selectman Jean requested to know the amount of money left in the budget line for the winter sand. The item has been tabled until the next meeting.

Purchase order- Annual Mapping Contract in the amount of \$2,550.00. Selectman Jean requested a purchase order with the amount for the contract.

MOTION: On a motion by Selectman Jean and seconded by Chairman McWhinnie it was voted to approve the Town annual mapping contract. (3-0 Voice Vote –Chairman McWhinnie-yes, Selectman Jean-yes, Selectman Bishop– yes).

Blue Bags- This is for a registration form for the blue bags used in the school road clean-up efforts.

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to accept the registration form for the Blue Bag Clean-up. (3-0 Voice Vote –Chairman McWhinnie-yes, Selectman Jean-yes, Selectman Bishop– yes).

Application for Event- Gilmanton Nighswander 5k Charity Road Race on March 25, 2017 between the hours of 8:00 a.m. – 12:00 p.m.

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was unanimously voted to approve the Gilmanton Nighswander 5k Road Race. (3-0 Voice Vote –Chairman McWhinnie-yes, Selectman Jean-yes, Selectman Bishop– yes).

Police Department Cruiser - Irwin Automotive Group PO # 000054 – 2017 Ford Explorer Utility Interceptor in the amount of \$27,332.00.

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the state bid. (3-0 Voice Vote –Chairman McWhinnie-yes, Selectman Jean-yes, Selectman Bishop– yes).

Old Business

Selectman Jean discussed that there was a topic held over from the last meeting, the request from Marty Martindale to be appointed as an alternate on the Zoning Board of Adjustment. Selectman Jean calls for a motion to approve Mr. Martindale as an alternate for the ZBA, there was no second for the motion. Selectman Jean is for the approval and would like to know why Chairman McWhinnie opposes the approval. Chairman McWhinnie is not sure if combining the two boards is appropriate and would like more time to think about it. Selectman Bishop recused himself from the conversation.

New Business

Zoning Board of Adjustment-Re-appointment for Mr. Perry Onion- Discussion was tabled.

Planning Board Member- Re-appointment for Mr. Bill Mahoney- Discussion was tabled.

Selectman Jean calls for an adjournment of the meeting and left the meeting at 6:25 p.m.

Seasonal Dock Request- Shell camp- A request has been submitted for a temporary seasonal dock to be placed on Town owned property/road frontage with virtually no shoreline. The Board will consider the request and table the discussion.

Loon Pond Road Land-

An email was received from a brother and sister who are interested in deeding a 16.75-acre lot to the Town. The Town Administrator has also put them in touch with the Gilmanton Land Trust, it is the understanding of the Administrator that the item will be taken up at their next meeting. The Board will consider the request, the discussion will be tabled for tonight's meeting.

A letter from Mr. Michael Harris was received today, regarding the safety and legal liability issues existing on Meadow Pond Road/Gilmanton Road.

The Town Administrator would like permission from the Board to reach out to DOT regarding the topic listed in the letter.

Chairman McWhinnie asked if there was an update on the grader. The Town Administrator had received correspondence that the Grader has gone down to Caterpillar but there have not been any other recent updates.

Scheduling Tax Contract meetings-

The Board has agreed that the first meeting in April would be a good time to start scheduling the meetings for tax contracts.

Select Board Items

Bridge Project Update-

The Town Administrator discusses the service agreement for the design and bid phases on the Nighthawk Hollow and the Unnamed brook, both the Stage Road properties. Both the agreements have been submitted to the state for approval and approval has been given. This pertains to the engineer study, the final design scope and fees and the cost break down. The Board requests the information to be sent in email format for their review.

2017 Budget Review-

The Town Administrator explains that the documents the Board has been given in their files pertains to wages as budgeted, there is a line by line step increase that the Board of Selectmen had recommended and a letter from the Police Chief regarding the pay scale as discussed with the Budget Committee. The differences with the Board of Selectmen's recommendation of a one-step increase which would be retroactive as of January 1st or if the Board chooses to amend as to what the Budget Committee recommended.

The Town Administrator has confirmed with the other Department Heads that it was their understanding that based on the evaluations that had been done in August in order to prepare the budget for 2017, they were anticipating that once the budget went through these items would go through.

The discussion was tabled until next week's meeting.

Selectmen's Representative Appointments- This discussion was tabled for future discussion.

Open Public Comment- 6:53 p.m.

Mrs. Brenda Currier-

- Last year's budget regarding the Old Town Hall painting
- Academy building generator
- Recycling at the Transfer Station
- Town finances

Rich Bakos-

- Concerns with the Annual Town Report's financial pages

Bill Mahoney-

- Re-appointment to the Planning Board

Joe Haas-

- Paul Mercier- Town Auditor

Sandi Guarino-

- Selectmen's letter in the annual report

Closed Public Comment- 7:20p.m.

NON-PUBLIC Pursuant to RSA 91-A:3, II (a)

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was unanimously voted to go into Non-Public Session per RSA 91-A:3,II(a).(2-0 Voice Vote –Chairman McWhinnie- yes, and Selectman Bishop-yes,).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was unanimously voted to come out of Non-Public Session per RSA 91-A:3,II(a) (2-0 Voice Vote –Chairman McWhinnie- yes, and Selectman Bishop-yes,).

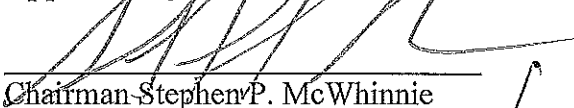
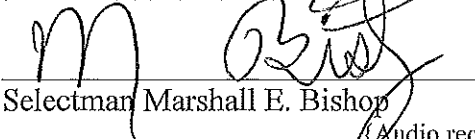
MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was unanimously voted to seal the non-public minutes of the Non-public session RSA 91-A:3 II(a) (3-0 Voice Vote –Chairman McWhinnie- yes, and Selectman Bishop-yes,).

Adjournment: On a Motion by Chairman McWhinnie and seconded by Selectman Bishop it was voted unanimously to adjourn. (2-0).

Respectfully Submitted,



Heather Carpenter
Recording Secretary

Approved by the Board of Selectmen
Chairman Stephen P. McWhinnie
Selectman Michael J. Jean
Selectman Marshall E. Bishop

{Audio recordings are available at the Selectmen's Office}

