

APPROVED

Board of Selectmen Town of Gilmanton, New Hampshire

Meeting
March 06, 2017
Gilmanton Academy

Present: Chairman Stephen McWhinnie, Selectman Bishop, Selectman Jean, Town Administrator Paul Branscombe, Assistant Town Administrator- Heidi Duval, and Administrative Assistant- Heather Carpenter.

Absent: Also, present please see attached sign in sheet.

6:01 p.m. Chairman McWhinnie opened the meeting, took attendance of those present and voting (Chairman McWhinnie, Selectman Bishop and Selectman Jean,) and led the Pledge of Allegiance.

Approval of Minutes – February 27, 2017-

MOTION: On a motion by Selectman Jean, and seconded by Selectman Bishop it was unanimously voted to approve the minutes of February 27, 2017. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

Signature-

Purchase order #139-Nutter Enterprises for 2,500 tons of gravel and stone in the amount of \$18,690.00.

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the purchase order on the condition that the Highway Department does the hauling of the gravel and stone. (3-0 Voice Vote –Chairman McWhinnie-yes, Selectman Jean-yes, Selectman Bishop– yes).

Ballot Inspector-

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was unanimously voted to appoint Mrs. Brenda Currier as ballot inspector. (3-0 Voice Vote –Chairman McWhinnie-yes, Selectman Jean-yes, Selectman Bishop– yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was unanimously voted to re-appoint Mr. Nathaniel Abbott to the Zoning Board of Adjustment. (3-0 Voice Vote –Chairman McWhinnie-yes, Selectman Jean-yes, Selectman Bishop– yes).

Old Business

Mr. Gareth Martindale request to be on the ZBA-The Board of Selectman have agreed to table the request for tonight. Selectman Jean requested the minutes from the last Planning Board meeting. It is the understanding of the Assistant Town Administrator that the Planning Board did not want to set a precedent and did not give a formal opinion.

Joint Loss Management Committee-

The JLMC would like an update on the glass removal at the Transfer Station and the Highway ventilation system.

The initial pricing information that Chairman McWhinnie received on the glass removal was \$32.00 per ton compared to \$72 per ton, he will reach out this week to get more information on the removal process and bring it before the Board at the following meeting.

The Board discussion moved on to the cleanup process at the Transfer Station and the possibility of Mickey Daigle picking up the compost in exchange for moving the glass to the left of where the compost is now.

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was unanimously voted to have Raymond "Mickey" Daigle pick up the compost and move the glass at the Transfer Station. (3-0 Voice Vote –Chairman McWhinnie-yes, Selectman Jean-yes, Selectman Bishop– yes).

Job Opening-

The Selectman would like the Solid Waste Facility Manger position posted on the following site; the local paper, the Town website and NHMA. The position will be posted as a part-time position with certification requirements. The advertisement will run until March 17th and the Board would like to review the candidates on the meeting of the 20th.

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was unanimously voted to post the part-time Solid Waste Facility Manger position for the Transfer Station. (3-0 Voice Vote –Chairman McWhinnie-yes, Selectman Jean-yes, Selectman Bishop– yes).

Highway Ventilation System-

It is the consensus of the Board that they would like to advertise the ventilation system for a two-week period and revisit the decision at that point.

New Business

Chief Currier asked the Board about the process of taking non-public minutes to public minutes when they don't meet the criteria for being sealed.

The Assistant Town Administrator would like to clarify the issue of un-sealing non-public minutes. She stated that if non-public minutes were not sealed they are available to the public, there is no mechanism to change non-public minutes to public minutes, once unsealed they just are made available should they be requested.

Select Board Items

The Board acknowledges the receipt of the Fire Department FEMA grant in the amount of \$18,469.00 on February 02, 2017.

Open Public Comment- 6:25 p.m. – No public comment was made.

Closed Public Comment-6:26 p.m.

NON-PUBLIC Pursuant to RSA 91-A:3, II (a)

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was unanimously voted to go into Non-Public Session per RSA 91-A:3,II(a).(3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

Employee Review

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was unanimously voted to come out of Non-Public Session per RSA 91-A:3,II(a) (3-0 Voice Vote – Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Jean it was unanimously voted to seal the non-public minutes of the Non-public session RSA 91-A:3 II(a) (3-0 Voice Vote – Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was unanimously voted to go into Non-Public Session per RSA 91-A:3,II(a).(3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

Employee Review

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was unanimously voted to come out of Non-Public Session per RSA 91-A:3,II(a) (3-0 Voice Vote – Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Jean it was unanimously voted to seal the non-public minutes of the Non-public session RSA 91-A:3 II(a) (3-0 Voice Vote – Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was unanimously voted to go into Non-Public Session per RSA 91-A:3,II.(3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

Review sealed non-public minutes

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was unanimously voted to come out of Non-Public Session per RSA 91-A:3,II (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

Approval of minutes-

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was unanimously voted to approve the minutes of 01-09-17, numbers one (1), two(2) and three(3). (2-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-abstain).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was unanimously voted to approve the minutes of 01-23-17, number one (1) (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Jean it was unanimously voted to approve the minutes of 02-13-17, number two(2) (2-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-abstains and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was unanimously voted to approve the minutes of 02-27-17, number one (1) (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Jean it was unanimously voted to approve the minutes of 02-27-17, number two (2) (2-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-abstain and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Jean it was unanimously voted to seal the non-public minutes of the Non-public session RSA 91-A:3 II (3-0 Voice Vote – Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Jean it was unanimously voted to re-seal the following list of non-public minutes that have been reviewed. (3-0 Voice Vote – Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

The following list of dates are non-public minutes that have been reviewed by the Board of Selectmen and resealed.

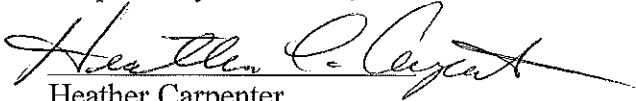
03-21-16(c)-sealed
03-21-16(a)-sealed
03-28-16(a)-sealed
04-04-16(c)-sealed
04-18-16- sealed
05-02-16(a)- sealed
05-02-16(f)-sealed
05-09-16(e)- sealed
05-09-16(j)- sealed
08-31-16-sealed
08-08-16(a)- sealed
08-01-16(b)-sealed
10-17-16-sealed
02-13-17(3)-sealed
02-06-17(1)-sealed
01-23-17-sealed
02-27-17(1)-sealed

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Jean it was unanimously voted to have the sealed non-public minutes of 04-25-16(F) and 04-25-16 (un-numbered) reviewed by legal. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

A list of tax contract sealed non-public minutes will be reviewed with legal prior to the Boards determination. Once there is confirmation from legal on how to proceed the Board will be advised.

Adjournment: On a Motion by Selectman Jean and seconded by Chairman McWhinnie it was voted unanimously to adjourn. (3-0).

Respectfully Submitted,



Heather Carpenter
Recording Secretary

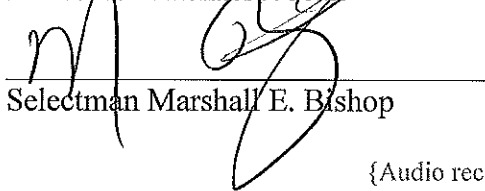
Approved by the Board of Selectmen



Chairman Stephen P. McWhinnie



Selectman Michael J. Jean



Selectman Marshall E. Bishop

{Audio recordings are available at the Selectmen's Office}



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TOWN OF GILMANTON**

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ATTENDANCE SIGN-IN

PRINT NAME

SIGNATURE & DATE

Kristi Laurendeau

Kristi Laurendeau

David Carl Huff

David Carl Huff

M. Currier

M. Currier

Margo Healy Margo Healy
MART (m.l.) Healy

Margo Healy 3.6.17
M. Healy " "