



Board of Selectmen Town of Gilmanton, New Hampshire

Meeting

March 26, 2018

6:00 pm. – Gilmanton Academy

Present: Chairman Stephen McWhinnie, Selectman Marshall Bishop, Selectman Michael Wilson Town Administrator Heidi Duval and Amy Russell- Assessing Administrator filling in as Recording Clerk.

6:00 pm Chairman McWhinnie opened the meeting, took attendance of those present and voting Chairman McWhinnie, Selectman Bishop and Selectman Wilson.

Public Present: See attached sign in sheet

Chairman McWhinnie congratulates Michael Wilson and welcomed to BOS.

Pledge of Allegiance

Public input opened at 6:03pm

Scott Clark –Road Race this Saturday March 31, 2018. Remiss on paperwork, because historically was not required, and not charged for. Chairman McWhinnie noted that he could not waive the police department fee, inquired as to where the proceeds go. Mr. Clark stated that the monies raised go to children in need to attend running camps and at a more local level has supported GYO by donating \$15,000.00. Mr. Clark also noted that signage would be placed Friday night.

Heidi Duval expressed concerns with the Corners Library being accessible to patrons during the race.

Mr. Clark confirmed that access to the library would not be blocked.

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to approve the Road Race for March 31, 2018 and to have the fee waived for paperwork.

Chairman McWhinnie-Y; Selectman Bishop-Y; Selectman Wilson-Y

Sandi Guarino- How long will the public have to go through the back entrance?

McWhinnie: Unsure of time

S. Guarino-Concerned about changes to Historical Building; glass separation; HDC; closing the building due to a threat or concern?

46 McWhinnie: Press Release.
 47
 48 Brett Currier-Do not have a threat at the Town Hall-why spending 1000's of dollars to put in
 49 glass-security measures?-suspicious.
 50 McWhinnie: Going on a recommendation two years ago from Police Chief.
 51 Brett Currier- Doesn't say that you had enough to go into an emergency meeting.
 52
 53 Joseph Haas-Press Release, read it, dictated to three former based upon too many requests.
 54 Asked Heidi how many requests on the 23rd. RSA requests s old 50 per page two on 22nd; one on
 55 21st; one processed on the next Monday. Not requests/complaints-Nothing as far as notes what
 56 when on.
 57 McWhinnie: 91A asked about complaints on Feb 23rd
 58 J.Haas-Nothing on file copy on this building
 59 McWhinnie: Nothing in the building
 60 Duval: Around a certain time-response **specific to one day**
 61 J. Haas-Eventually find out what the dispute-# of people in commotion-someone cause it-did or
 62 did not to do in the office
 63 McWhinnie: Asked for complaints on the 23rd.
 64 J. Haas-No complaints/just abatement application-2006 Londonderry Race-Nighswander-Arthur
 65 started race meet with Selectmen about abatements-Carole Shea Porter representative was here
 66 would like to talk with you about her with former selectman asked to write rep here. Decision on
 67 what to do.
 68 McWhinnie: Spoke with her.
 69 Haas-Only one who showed up worrying on two issues -1 issue he is worrying on-every ten
 70 years US census- he was census taker-where you there on that day-snap shot; information given
 71 in census is questionable
 72
 73 Wilson: Doesn't understand the press release
 74 McWhinnie: Please be quiet.
 75 Wilson: I have a right to talk.
 76 McWhinnie: No you do not have the right to talk, you have to go to school first then you'll find
 77 out
 78
 79 Brett Currier: All employees paid for two half days?
 80 McWhinnie: Haven't looked into it yet. Have to look into it. Will get information.
 81 Brett Currier: Not right to just run the meeting-can't silence a sitting selectmen
 82 McWhinnie: Please look it up.
 83
 84 Michelle Mini: *inaudible comment*
 85
 86 Bill Schmidlin-Conversation that Marshall Bishop and he had on election-day-Bill Schmidlin
 87 implies that the girls of the office take care of the selectmen.
 88 Marshall Bishop-Inappropriate comment and do not recall making it, would not say something
 89 like that...
 90 Schmidlin: Comment was inappropriate-board treats the people in the office?

91 McWhinnie: Even if said-you are going to take it like that? Do not share the same concerns as
 92 you do-would not take it how you implied it
 93 Schmidlin: Postings of emergency exits upstairs as well as downstairs.
 94 McWhinnie: Was unaware that it was not posted.-Is there something else that we need to be
 95 doing in meetings?
 96 Schmidlin: Tell people at beginning of meeting where the exits are and where they should go.
 97
 98 Duval: Posted downstairs
 99 McWhinnie: Will put posters up noting emergency exits
 100 Schmidlin: Don't recall making a comment like that?-quoting what Selectman Bishop allegedly
 101 said.
 102 Bishop: Do not recall making a comment like that.-implied sexism-not happening
 103
 104 Amy Brown: Three questions: Cancelled the meeting? Press Release? Mike can't speak, where
 105 is that stated?
 106 McWhinnie: Press release is the answer-later date-actually how meeting are supposed to be run
 107 if Mike can speak to something concerning then Select board. Designed to take care of business
 108 of the town.
 109 Amy Brown-Voted on passed board-spokesperson-where is the document?
 110
 111 Selectman Bishop: Answer to this? Read the RSA- Chairman runs the meeting, have to ask the
 112 Chairman to speak-decided six months ago to run the meetings this way. It is supposed to be run
 113 this way. He is not "the boss"-He does not run me. Tired of hearing that McWhinnie is the
 114 "boss". He is not the "boss" he is the Chairman. All Selectmen have to sign. PUBLIC INPUT is
 115 for things happening now not for past issues. Selectmen can speak if Chair is asked.
 116 A Brown-Mike is to ask permission-be polite
 117 McWhinnie: Selectman School.
 118
 119 S. Guarino-When Don and Brett were selectmen-NHMA-law firm? Do we still do that?
 120 McWhinnie: NHMA will not speak with us on topics
 121 S. Guarino-question you may have for twos lawyers-Do you talk to them?
 122 McWhinnie: Clarifies with Mike Wilson that he has access to NHMA lawyers too.
 123 S. Guarino: Other Selectman-gave total authority to you to make decisions.
 124 McWhinnie: Don't know.
 125 S. Guarino: Doesn't matter if two new selectmen-Chair is in total control.
 126 Duval: Vote of board stand unless it's changed.
 127 Bishop: Doesn't make all the decisions. Board voted on that only certain issues if can't be
 128 there-can make decision
 129 S. Guarino-Gave directive to PD-Duval/McWhinnie went there.
 130 S. Guarino- Doesn't give you the authority to something else
 131 Bishop: If so in minutes-decisions are made in minutes
 132
 133 Brett Currier: Sign issue: NHMA-Problem see with anyone acting as liaison-problem no
 134 accurate record-non meeting exactly what was said-minutes would be taken-bad policy-reason
 135 Guarino was taken out by Michael Jean-Acted alone(Guarino) \$71.00 if need to meet with
 136 people then meet with two people and have minutes-more transparent.

137 John Roy and Kim Dussault- Oakcrest lane-RSA unlicensed facilities-under safety health morals,
138 welfare-junk yard on Oakcrest Lane-went to State-state said town should be enforcing. RSA
139 236-111 Junk Yard license; 236-119 nuisance; 236-128 local enforcement-enforce provisions
140 Duval: Received written complaint
141 J. Roy: Effected by this nuisance-request in writing for local Gov. Action.
142 McWhinnie: Water tested?
143 Dussault-This has been addressed before-who told them to put up a fence-
144 vehicles/boats/furniture been several times.
145 McWhinnie: go out?
146 Duval: last time was the garage structure.
147 J.Roy-worse and worse what do about it.
148 McWhinnie: code enforcement-septic smell-junk cars
149 J. Roy-They have been there
150 Dussault- Business fixing cars over there.
151 McWhinnie: Canvas with a lift in it?
152 Dussault-said last time, still collecting; put up a fence- I have a nice house.
153 J. Roy: Can't sit in house without smelling septic
154 McWhinnie: DES
155 Brett Currier-Health goes first
156 Duval: written history
157 McWhinnie: get the water tested.
158 J.Roy-Next meeting?
159 Duval: April 2nd
160 Dussault-will continue to comeback until something is done-only getting worse
161 .McWhinnie: would like to see the report-Bishop will drive by and check it out
162 J.Roy-want to enforce this.
163 Bishop- home during the day? Best time stop in? Phone number to reach?
164 McWhinnie: phone number on complaint/email
165
166

167 **PUBLIC INPUT CLOSED AT 6:53 pm**

168
169 **Appointments:**

170
171 **MOTION:** On a motion by Chairman McWhinnie, and seconded by Selectman Bishop,
172 Selectman Wilson was appointed as Selectman's Representative to the HDC.
173 **Chairman McWhinnie-Y; Selectman Bishop-Y; Selectman Wilson-abstained**
174

175 **MOTION:** On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was
176 unanimously voted that Stephen McWhinnie was appointed as Selectman's' representative to the
177 Planning Board.

178 **Chairman McWhinnie-Y; Selectman Bishop-Y; Selectman Wilson-Y**
179

180 **MOTION:** ON a motion by Selectman Bishop and seconded by Stephen McWhinnie, it was
181 unanimously voted that Chairman McWhinnie was appointed as Selectman's representative to
182 the Budget Committee.

183 **Chairman McWhinnie-Y; Selectman Bishop-Y; Selectman Wilson-Y**

184
185 **Alternates:**

186
187 **MOTION:** On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was
188 unanimously voted that Selectman Wilson be appointed as **alternate** to the Planning Board.

189 **Chairman McWhinnie-Y; Selectman Bishop-Y; Selectman Wilson-Y**

190
191 **MOTION:** On a motion by Chairman McWhinnie, and seconded by Selectman Wilson, it was
192 unanimously voted that Selectman Bishop be appointed as **alternate** to the Budget Committee.

193 **Chairman McWhinnie-Y; Selectman Bishop-Y; Selectman Wilson-Y**

194
195 **MOTION:** On a motion by Selectman Wilson, and seconded by Chairman McWhinnie it was
196 unanimously voted that Selectman McWhinnie be appointed as **alternate** to the HDC.

197 **Chairman McWhinnie-Y; Selectman Bishop-Y; Selectman Wilson-Y**

198
199 **MOTION:** On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was
200 unanimously voted to appoint **ZANNAH RICHARDS** to the Zoning Board of Adjustment.

201 **Chairman McWhinnie-Y; Selectman Bishop-Y; Selectman Wilson-Y**

202
203 **MOTION:** On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was
204 unanimously voted to appoint R.J. ILG as a full member to the Planning Board.

205 **Chairman McWhinnie-Y; Selectman Bishop-Y; Selectman Wilson-Y**

206
207 Brett Currier-can't do that

208
209 **McWhinnie-Yes, we can. If you have anything to the contrary I will listen.**

210
211 **Trustees of Cemeteries donation care fund for Wilson Hill Cemetery.**

212 **MOTION:** On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was
213 unanimously approved to accept the amount of \$1875.00 from Douglas Cumins to establish a
214 General Care Fund for the Wilson Hill Cemetery and direct the check be forwarded to the
215 Trustees of the Trust Funds for deposit for that purpose.

216 **Chairman McWhinnie-Y; Selectman Bishop-Y; Selectman Wilson-Y**

217
218 **Minutes:**

219
220 **MOTION:** On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was
221 voted to approve the minutes of March 7, 2018.

222 **Chairman McWhinnie-Y; Selectman Bishop-Y; Selectman Wilson-abstained**

223
224 **MOTION:** On a motion by Chairman McWhinnie and seconded by Selectman Bishop it was
225 voted to amend the minutes to read that Gary Anderson appointed to Planning Board (not Budget
226 Committee). **March 1st minutes amendment-on line #54**

227
228 **Chairman McWhinnie-Y; Selectman Bishop-Y; Selectman Wilson-abstained**

MOTION: On a motion by Chairman McWhinnie, seconded by Selectman Bishop, it was unanimously to move to Consent Agenda at 7:02 pm.

Chairman McWhinnie-Y; Selectman Bishop-Y; Selectman Wilson-Y

CONSENT AGENDA

Yield Tax Levy: Map 414 - Lot 01, \$282.46

Yield Tax Levy: Map 418 - Lots 44 & 45, \$1,835.52

Yield Tax Levy: Map 413 - Lot 01, \$233.09

Yield Tax Levy: Map 408 - Lot 21, \$834.09

Current Land Use Tax Warrant: Map 415 - Lot 33, \$310.00

Current Land Use Tax Warrant: Map 419 - Lot 19, \$190.00

Veteran's Tax Credit: Map 419, Lot 48

Intent to Cut: Map 415, Lot 45

Purchase Order: Green Insurance Association, FF Accident/Health Policy, \$5,663.00, line #01-4220-291

Purchase Order: Gilmanton Youth Organization, 2018 Appropriation, \$4,000.00, line #01-4415-816

Purchase Order: Gilmanton Year Round Library, 2018 Petition Warrant Article #29, \$47,000.00, line #01-4903-044

Purchase Order: Timberhawk Carpentry, Corners Library replacement door, \$1,900.00, line #01-4550-630

Purchase Order: Melanson Heath, 2017 Annual Audit, \$10,250.00, line #01-4150-301

Purchase Order: Lakes Region Mutual Fire Aid, 2018 Communications Srvcs, \$35,653.67, line #01-4220-391

Purchase Order: Zoll Medical Corp, (2) Cardiac Monitors 2018 Warrant Article # 8, \$65,600.00 (\$65,000. - line #01-4902-754, \$600.00 Line #01-4220-610)

Duval: Warrants will need to be updated to show current Selectmen.

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Wilson it was unanimously voted to approve the Consent Agenda.

Chairman McWhinnie-Y; Selectman Bishop-Y; Selectman Wilson-Y

Old Business:

Stage Rd Bridges

Duval: Warrant articles passed-existing contracts from last year-if board decides signing on bid phase

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Bishop it was voted to unanimously to approve contracting Hoyle, Tanner & Associates for the Final Design Phase at \$41,076 and Bid Phase at \$6,202 for Bridge project #16232, the Stage Road Bridge over unnamed brook (Beauty Hill), and to authorize the Chairman of the Board to sign the agreement on behalf of the Board.

Chairman McWhinnie-Y; Selectman Bishop-Y; Selectman Wilson-Y

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Bishop it was voted to unanimously to approve contracting Hoyle, Tanner & Associates for the Final Design Phase at \$48,873 and Bid Phase at \$6,302 for Bridge project #16233, the Stage Road Bridge over Nighthawk Hollow Brook, and to authorize the Chairman of the Board to sign the agreement on behalf of the Board.

Chairman McWhinnie-Y; Selectman Bishop-Y; Selectman Wilson-Y

Website RFP

Table for requests from additional companies.

Selectman Wilson recommendations to narrow down criteria for the RFP so that the bids are more uniform and based on a platform that the Selectmen would like to use.

Duval: Revisit next week place on agenda.

McWhinnie: Look for the "IT" name-RFP legal.

Select board Items

Selectman Bishop: Corner Café-state or Town of Gilmanton intersection curb or barrier so that people won't go cut through looking for something to be done about the intersection. Help a lot with the safety.

McWhinnie: Only can deal with Currier Hill Rd.

Duval: Use of outside space in in Town of Gilmanton right of way-most likely state-stop sign in that past placement was an issue.

Bishop: State won't do anything without a plan-safety barrier

McWhinnie: Stopping road would cut parking off

Bishop: Barrier where the gas pumps were?

Wilson: Road side seating there?

Bishop: No, seating is fine-want a barrier

Wilson: Change of use-change of seating-safety measure taken into -town right of way-proposing and approved by Select board.

Bishop: put something there

McWhinnie: Guardrail or something-us or state?

Duval: depends on exactly where location is. It's within town right of way not state

McWhinnie: cant tie into state Rd-can't put barrier

322 Bishop-needs a guardrail

323

324 Duval: Mike can bring concerns to HDC and Marshall to the Planning Board-area doesn't hit
325 right of way.

326

327 **MOTION:** On a motion by Selectman Wilson, it was proposed to open the front doors of the
328 Academy Building. Motion was not seconded, motion was not carried.
329 Academy building front doors will remain locked.

330

331 Wilson: Manifest with payments included last four of ss #'s –rectify this-should not be included,
332 use employee numbers instead.

333 McWhinnie-Finance department

334

335 **MOTION:** On a motion by Selectman Wilson it was proposed that all meetings be videotaped.
336 Motion was not seconded, motion was not carried.

337

338 McWhinnie: Meeting with security at 10:00 am on Tuesday March 27, 2018.

339

340 Wilson: Make it uniform for all boards to video meetings

341

342 McWhinnie: Records retention

343

Appointments:

344

345 Duval: Brought to Selectmen's attention that there was no appointment of Selectman's
346 representative to the Records Retention Committee.

347

348 **MOTION:** On a Motion by Selectman Bishop and seconded by Chairman McWhinnie it was
349 unanimously voted that Chairman McWhinnie is the Selectman's representative to the Record
350 Retention Committee.

351

352 **Chairman McWhinnie-Y; Selectman Bishop-Y; Selectman Wilson-Y**

353

No alternate appointed at this time.

354

355 **MOTION:** On a motion by Chairman McWhinnie and seconded by Selectman Bishop it was
356 unanimously voted for the Police Department to have cellular phones, instead of stipends.

357 **Chairman McWhinnie-Y; Selectman Bishop-Y; Selectman Wilson-Y**

358

359 Wilson: In the budget?

360

McWhinnie: Yes.

361

362 **MOTION:** On a Motion by Chairman McWhinnie, and seconded by Selectman Bishop it was
363 voted unanimously to go into Non-Public Session per RSA 91-A: 3, II. **(3-0 Voice Vote –**

364 **Chairman McWhinnie– yes, Selectman Bishop– yes Selectman Wilson-yes).**

365

366 **Roll Call:** Chairman McWhinnie-present; Selectman Bishop-present; Selectman Wilson-present

367 Seconded by Selectman Bishop. (3-0 Voice Vote –Chairman McWhinnie– yes, Selectman
368 Bishop– yes, Selectman Wilson-yes).

369
370 **MOTION:** On a Motion by Chairman McWhinnie, and seconded by Selectman Bishop, it was
371 voted unanimously to come out of Non-Public Session. RSA 91-A: 3, II. (3-0 Voice Vote –
372 Chairman McWhinnie -yes, Selectman Bishop – yes, Selectman Wilson-yes).

373
374 **MOTION:** On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was
375 voted unanimously to seal the minutes of non-public #1 March 26, 2018.
376 Chairman McWhinnie -Y, Selectman Bishop – Y; Selectman Wilson-Y.

377
378 **MOTION:** On a Motion by Chairman McWhinnie, and seconded by Selectman Bishop it was
379 voted unanimously to go into Non-Public Session per RSA 91-A: 3, II (C). (3-0 Voice Vote –
380 Chairman McWhinnie– yes, Selectman Bishop– yes Selectman Wilson-yes).

381
382 **Roll Call:** Chairman McWhinnie-present; Selectman Bishop-present; Selectman Wilson-present
383 Seconded by Selectman Bishop. (3-0 Voice Vote –Chairman McWhinnie– yes, Selectman
384 Bishop– yes Selectman Wilson-yes).

385
386 **MOTION:** On a Motion by Chairman McWhinnie, and seconded by Selectman Bishop, it was
387 voted unanimously to come out of Non-Public Session. RSA 91-A: 3, II (C). (3-0 Voice Vote –
388 Chairman McWhinnie -yes, Selectman Bishop – yes Selectman Wilson-yes).

389
390 **MOTION:** On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was
391 voted unanimously to seal the minutes of non-public #2 March 26, 2018.
392 Chairman McWhinnie -Y, Selectman Bishop – Y; Selectman Wilson-Y.

393
394 **Adjournment:** On a motion by Chairman McWhinnie, and seconded by Selectmen Bishop it
395 was voted to unanimously to adjourn at 8:50pm (3-0)

396
397 Respectfully Submitted,

398 
399 Amy Russell

400 Recording Secretary

401
402 **Approved by the Board of Selectmen**

403
404 
405 Chairman Stephen P. McWhinnie

406
407 
408 Selectman Marshall E. Bishop

409 
410 Selectman Michael J. Wilson

411
412 {Audio recordings are available at the Selectmen's Office and for free as a link on the Town website through
413 SoundCloud}

