



## Board of Selectmen Town of Gilmanton, New Hampshire

Approved 12-28-18  
mc/Bish  
~~DRAFT NOTES~~  
No sign in sheet (HE)

Meeting  
November 19, 2018  
6:00pm. – Gilmanton Academy

**Present:** Chairman Stephen McWhinnie, Selectman Marshall Bishop, Selectman Michael Wilson, Patrick Bore- Town Administrator and Danielle Bosco-Recording Clerk.  
Also present please see attached sign in sheet.

**6:01pm** Chairman McWhinnie opened the meeting, took attendance of those present and voting (Chairman McWhinnie, Selectman Wilson and Selectman Bishop) and led the Pledge of Allegiance.

### Old Business-

**Update on clerk's counters-** Chairman McWhinnie said that the windows will be installed 12/14/2018-12/17-2018, the building will be closed Friday 12/14 and Monday 12/17.

**Fire Panel-** Chairman McWhinnie questioned if he should go pick up the panel in Portsmouth tomorrow. The Board agreed with the weather that is coming in tomorrow they would not have it picked up.

**Communication-** Chairman McWhinnie said that clear communication needs to happen and possibly more department head meetings so everyone is clear about what is going on.

**GYO-** Jason Reed from Gilmanton Youth Organization said they have fundraised the money to build a new playground and they are ready to place the order for the equipment. Mr. Reed said before they place the order they are looking at insurance and are hoping that it can go under the Town insurance because it would be a much larger cost to get private insurance. Mr. Reed said that they are hiring installers for the playground. Mr. Bishop questioned what type of insurance they currently have for the ball fields. Mr. Reed said that they insure the players themselves. Mr. Bore questioned who owned the buildings on the property. Mr. Reed said there is a signed easement that they will locate. Chairman McWhinnie questioned what type of wood chips they were using because a Resident had brought up a toxic chip issue. Mr. Reed said they are using chips bought directly from the company. Mr. Bishop said he believes that since this is the Town's property they can insure it. Mr. Bore said he spoke with Primex to get information on insurance and they questioned if the Town has an agreement with GYO. Mr. Wilson questioned if they looked into insurance with their current carrier. Mr. Reed said the company doesn't insure property only players. Mr. Bishop said they will have to work something out as to an agreement on the property since it is owned by the Town. Mr. Wilson said the Town could do a 100 year lease to GYO. Mr. Reed said if for insurance the Town needs to own the structure then they are prepared to gift this to the Town. They will work the Town and Primex to work on this.

**New Business-**  
**Preparation for Warrant Articles:**  
**Bridge Project:**

**Approval of Minutes –**

**MOTION:** Mr. Wilson made a correction to the October 29, 2018 minutes to add Mr. Bioceti's name. On a Motion by Chairman McWhinnie, and seconded by Selectman it was voted unanimously to approve the minutes of 10-29-18 as amended and 10-22-18, 11-5-18, 11-15-18 Bishop as written (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Wilson -yes, Selectman Bishop – yes).

**MOTION:** On a Motion by Chairman McWhinnie and seconded by Selectman Bishop it was voted unanimously to open the consent agenda (3-0).

**Consent Agenda/Signature File**

**MOTION:** On a Motion by Chairman McWhinnie and seconded by Selectman Bishop it was voted unanimously to approve the consent agenda (3-0).

Road Agreement- Class 6 road agreement owned by the Osbornes 53 Sable Road. On a Motion by Chairman McWhinnie and seconded by Selectman Bishop it was voted unanimously to approve the request as long as all conditions set by the Planning Board are followed (3-0).

**New Business**

**Preparation for Warrant Articles**

- \$30,000 the Ironworks Fire Station roof
- Town Hall- Mr. Wilson suggested having a Town Hall meeting to discuss with Residents and have them see the issues. The Town can vote if money should be spent to update the building. Mr. Wilson questioned how much the Town receives in rental fees and if they should raise the rental fee. They need prices for repairs.
- \$78,000 Crystal Lake Bridge
- \$98,000 Accessing Update
- \$3,000 Parks & Recreation for maintenance
- \* • \$50,000 Bailer
- \$30,000 Transfer Station Facility
- \$30,000 Academy Upgrades
- 742- 50,000 Ambulance- recommended the same as last year
- 743- 40,000 – recommended it stay the same as last year
- 5,000 Fire Vehicle Maintenance- the Board would like clarification on this because the budget has a line for maintenance

Mr. Bore will discuss with the Fire Department the Board's recommendation

**Bridge Project-** DOT has approved the project as presented. Mr. Wilson said now it has the approval they can put the project out to bid.

**Select Board Items**

- Mr. Bore said the Church contacted the Town about having a snowman building contest in front of the Town Office. Chairman McWhinnie said he has concerns about the well and would like them to put stakes with caution tape around the area. All Board members agreed.
- A date needs to be set for a meeting at the Town Hall, Mr. Bore will work on a date.

**Adjournment:** On a Motion by Chairman McWhinnie and seconded by Selectman Bishop it was voted unanimously to adjourn at 7:55 p.m. (3-0).

Respectfully Submitted,

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Danielle Bosco  
Recording Clerk

**Approved by the Board of Selectmen**

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Chairman Stephen P. McWhinnie

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Selectman Michael J. Wilson

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Selectman Marshall E. Bishop

{Audio recordings are available at the Selectmen's Office and for free as a link on the Town website through SoundCloud}

