



APPROVED

Board of Selectmen Town of Gilmanton, New Hampshire

Meeting
May 1, 2017
Gilmanton Academy

Present: Chairman Stephen McWhinnie, Selectman Bishop, Selectman Jean, Town Administrator- Heidi Duval, and Administrative Assistant- Heather Carpenter.
Also, present please see attached sign in sheet.

6:00 p.m. Chairman McWhinnie opened the meeting, took attendance of those present and voting (Chairman McWhinnie, Selectman Bishop and Selectman Jean,) and led the Pledge of Allegiance.

Approval of Minutes –

Amend minutes to include Selectman Bishops name on the following lines; 210, 216, 224,230,239,244,253,259, and 267

April 17, 2017-

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was unanimously voted to approve the minutes of April 17, 2017 as amended. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

Approval of Non-Public minutes will be done at the end of the meeting in a non-public session. The following list of dates are the non-public minutes that will be reviewed;04-17-17-1-5, and 04-03-17-1-5

Signature File-

- Request to Use Academy Building – Gilmanton Corner Library holding Old Man in the Mountain Lecture: Motion to approve Gilmanton Corner Library use of the Academy Building May 3, 2017 with no fees as a municipal department

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the Request to use the Old Town Hall for the Gilmanton Corner Library meeting on May 03,2017 and waive all associated fees. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Signatures: Report of Cut Certification Map 425 Lot 01, NO CUT
Signature required by the Selectmen to certify that the Board received the document.

- Signatures: \$1.00 Excavation Tax Warrant on Map 417 Lot 13

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the Excavation Tax Warrant for Map 417/ Lot 13, in the amount of one dollar. (3-0 Voice Vote- Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Motion to approve Intent to Excavate Map 417 Lot 13(*estimate of 200 cubic yards*)

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the Intent to Excavate for Map 417/ Lot 13. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Motion to approve Solar Energy Exemption of \$21,000.00 on Map 403 Lot24

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the Solar Energy Exemption in the amount of \$21,000.00 for Map 403/ Lot 24. (3-0 Voice Vote- Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Motion to approve Solar Energy Exemption of \$42,000.00 on Map 123 Lot10

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the Solar Energy Exemption in the amount of \$42,000.00 for Map 123/ Lot 10. (3-0 Voice Vote- Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Motion to approve Solar Energy Exemption of \$21,875.00 on Map 424 Lot45

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the Solar Energy Exemption in the amount of \$21,875.00 for Map 403/ Lot 24. (3-0 Voice Vote- Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Motion to approve partial Elderly Exemption of \$50,000.00 on Map 416 Lot18

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the Elderly Exemption for Map 416/ Lot 18 in the amount of 50,000.00. (3-0 Voice Vote- Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Motion to approve Elderly Exemption of \$80,000.00 on Map 416-17

MOTION: On a motion by Selectman Jean, and seconded by Selectman Bishop it was voted to approve the Elderly Exemption for Map 416/ Lot 17 in the amount \$80,000.00. (3-0 Voice Vote- Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Motion to approve Elderly Exemption of \$100,000.00 on Map 423-43

MOTION: On a motion by Selectman Jean, and seconded by Selectman Bishop it was voted to approve the Elderly Exemption for Map 416/ Lot 18 in the amount of 100,000.00. (3-0 Voice Vote- Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Motion to approve Elderly Exemption of \$100,000.00 on Map 409-48

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the Elderly Exemption in the amount of \$100,000.00 for Map 409/ Lot 48. (3-0 Voice Vote- Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Motion to approve Veteran's Tax Credits on the following Map and lots: 132 Lot 24, 130-74, 119-140, 409-11, 132-13, 413-84, and 414-14

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the Veteran's Tax Credit for Map 132/ Lot 24, Map 130/Lot 74, Map 119/ Lot 140, Map 409/ Lot 11, Map 132/ Lot 13, Map 413/ Lot 84, Map 414/ Lot 14. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

Purchase Orders

- Gilmanton Corner Library annual appropriation, \$5,000.00

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the Gilmanton Corner Library annual appropriations in the amount of \$5,000.00. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Gilmanton Year-Round Library annual appropriation, \$48,500.00

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the Gilmanton Year-Round annual appropriations in the amount of \$48,500.00. (3-0 Voice Vote–Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Gilmanton Youth Organization annual appropriation, \$4,000.00

MOTION: On a motion by Selectman Jean, and seconded by Selectman Bishop it was voted to approve the Gilmanton Youth Organization annual appropriations in the amount of \$4,000.00. (3-0 Voice Vote–Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Certified Computer Solutions scheduled workstation replacement of the Finance, Town Administrator & Town Clerk/ Tax Collector computers, \$5,689.17

MOTION: On a motion by Selectman Jean, and seconded by Selectman Bishop it was voted to approve the Certified Computer Solutions purchase order in the amount of \$5,689.17 (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- JLT Painting -Academy Building exterior painting at \$44,000.00 plus exterior wood & trim repairs not to exceed \$5,000.00 for a total of \$49,000.00

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the JLT Painting Academy Building purchase order in the amount not to exceed \$49,000.00 (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Motion to sign letter to the Trustees of the Twigg Funds on behalf of the Conservation Commission to request reimbursement of \$915.00 from the Twigg Land Trust Fund, payable to the Conservation Commission to cover a portion of the barn repairs invoice from JR Stockwell

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the reimbursement request on behalf of Conservation Commission in the amount of \$915.00 to cover the barn repair invoice from JR Stockwell (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Motion to sign letter to the Treasurer on behalf of the Conservation Commission to request transfer of \$3,093.69 from the Conservation Commission Account to the General Operating Account to cover the \$120.69 NHEC and \$2,973.00 JR Stockwell invoices for the Twigg Barn.

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the letter to the Treasurer on behalf of Conservation Commission to request transfer of \$3,093.69 from the Conservation Commission Account to the General Operating Account to cover the \$120.69 from NHEC and \$2,973.00 to pay for the Twigg Barn invoice from JR Stockwell (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Purchase Order: JR Stockwell Twigg Barn Repairs, Conservation Commission agents to expend with Board of Selectmen approval, \$2,973.00

MOTION: On a motion by Selectman Jean, and seconded by Chairman McWhinnie it was voted to approve the purchase order from JR Stockwell for the Twigg Barn repairs in the amount of \$2,973.00 (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

Old Business

- Appointment Requests:

Planning Board, Mr. T. Justin Caldon (reappointment)- Chairman asks if there is a motion to re-appoint, hearing no motion there will be no re-appointment.

Planning Board, Mrs. Susannah “Zannah” Richards- Chairman McWhinnie called a motion for Zannah Richards to be appointed as a member of the Planning Board, there was no second.

ZBA, Alternate Member- Mrs. Susannah “Zannah” Richards-

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted to approve the appointment of Mrs. Susannah “Zannah” Richards as an alternate member of the Zoning Board of Adjustment. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-abstain).

Bridge Project Update- The overall discussion was tabled. The Board of Selectmen would like to have an additional meeting with Hoyle and Tanner to have a better understanding prior to moving forward with a decision.

Selectman Jean would like to freeze the Road Betterment Account until a decision is made about how to proceed with the Bridge project.

MOTION: On a motion by Selectman Jean and seconded by Chairman McWhinnie it was approved to freeze the Road Betterment line. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- The working number that was provided by Hoyle, Tanner Associates is \$129,000, which includes preliminary design, not including Crystal Lake project.
- Projects for 2017 that can be done with the \$130,000.00 budget changes per the Road Agent are as follows;
 - Finish paving on Loon Pond Road
 - The maintenance shim on Allens Mill Road from Route 106 to just past Halmar Road
 - Maintenance shim on different areas on Middle Route
 - Two days of Crack sealing, and regular maintenance on roads which includes ditching, replacing culverts etc.

The Select Board would like estimates on paving for the next Board of Selectman meeting.

In the future, the Select Board will need to have a discussion with the Police, Fire, Highway and the School in order to get feedback on the Crystal Lake Bridge project.

Transfer Station- Mr. Ron Nason there to present

- Recycling bin- C&D container discussion vs Jersey Barriers
- New Compactor discussion
- Glass storage
- Metal and Tin separation due to the fact that you get more money for the tin
- Bailing vs Crushing discussion- Board of Selectmen requested numbers for comparison
- Cardboard
- Dumpster Depot
- ECO Smith Recyclers- bin for clothing drop-off; the Town will receive .05cents per pound of clothing
- Request for soft net fencing to catch the debris in a location to be determined
- Transfer Sticker Enforcement- Mr. Nason requested that the member of the Board of Selectman come to the Transfer Station and help enforce the use of Transfer stickers

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Bishop it was voted to authorize the individual Selectmen to go to the Transfer Station and help enforce dump stickers. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

- Transfer Station Forms to be given up at the Transfer Station
- Landscaping in the front of the Transfer Station
- Hiring
- Old Tire rims have been found and the skid steer quote is being worked on

The Board of Selectmen would like to do a walk through at the Transfer Station on Wednesday at 5:30 p.m.

New Business

Oak Crest Lane Complaint- Map 413/ Lot 73 – 76 Oak Crest Lane

Mr. Roy and Mrs. Kim Dussault

Numerous complaints and reviews for various complaints.

Mr. Roy- Trash, junk cars, boats, oil tanks, barring things at night, concerned about well contamination, it looks like a junk yard, they have state children there and doesn't understand how they are allowed to have kids in those conditions. The complaint goes back since 2010.

Mrs. Dussault- She can see everything from her back deck, the fence is falling down, concerned about well contamination due to barring things in the yard such as computers.

Town Administrator- Suggested that they call DES for the well contamination and ground contamination concerns and will forward the complaint to the health officer and code enforcement. Clarification was made that due to RSA specification the Town is limited in health enforcement. If there are additional concerns about the welfare of children the suggestion is to reach out to the appropriate state agency.

Mr. Roy- There is work being done at all hours, compressors running out of the garage on the property, concerns that the garage has been permitted, and running a business.

Mrs. Dussault is willing to have Town Officials to access her property so they can view the mess she is describing.

Selectman Jean is concerned there is an illegal business being run and will stop by to look at the issue.

Mr. Roy would like a follow up meeting with the Board. The office will be in contact to set up a time for them to come in again.

Involuntary Lot Merge- Discussion was tabled

Emergency Management Trailer Project Grant Agreement-

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Jean it was voted to accept the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$25,626.00 for the purchase of an emergency management trailer, and equipment to included barricades, cones, canopies and fold out chairs. Furthermore, the Board acknowledges that the total cost of this project will be \$51,252.00, in which the Town will be responsible for a 50% match (\$25,626.00) (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

Open Public Comment- 7:05p.m.- *No public comments were made*

Closed Public Comment-7:05p.m.

Women's Club Granite Bench Gift for in Memory of Phyllis Buchanan

MOTION: On a motion by Selectman Jean and seconded by Chairman McWhinnie it was voted to accept the Memorial Bench for Phyllis Buchanan from the Gilmanton Women's Club. (3-0 Voice Vote – Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

Select Board Items

Chairman McWhinnie brought the request from the last Planning Board meeting- The Chairman of the Planning Board requested a behind the closed-door meeting with the Board of Selectman because the Chairman Ogni didn't want to approve the minutes for the meeting.

The Board of Selectmen do not feel that is an appropriate reason to have a non-public due to the fact that the minutes that are in question had been done in a public session and therefore should be discussed in public.

The Board would like the Town Administrator to check with NHMA for that Planning Board request.

#1 NON-PUBLIC Pursuant to RSA 91-A:3, II(c)

Reputation

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted to go into Non-Public Session per RSA 91-A:3,II(c).(3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Jean it was unanimously voted to come out of Non-Public Session per RSA 91-A:3,II (c). (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted to seal the non-public minutes of the Non-public session RSA 91-A:3 II(c).(3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

#2-NON-PUBLIC Pursuant to RSA 91-A:3, II(c)

Reputation-

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Jean it was voted to go into Non-Public Session per RSA 91-A:3,II(c).(3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was unanimously voted to come out of Non-Public Session per RSA 91-A:3,II (c). (3-0 Voice Vote – Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted to seal the non-public minutes of the Non-public session RSA 91-A:3 II(c).(3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

#3-NON-PUBLIC Pursuant to RSA 91-A:3, II(c)

Reputation-

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Jean it was voted to go into Non-Public Session per RSA 91-A:3,II(c).(3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was unanimously voted to come out of Non-Public Session per RSA 91-A:3,II (c). (3-0 Voice Vote – Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted to seal the non-public minutes of the Non-public session RSA 91-A:3 II(c).(3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

#4-NON-PUBLIC Pursuant to RSA 91-A:3, II

Review of the non-public minutes-

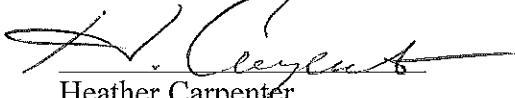
MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted to go into Non-Public Session per RSA 91-A:3,II .(3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was unanimously voted to come out of Non-Public Session per RSA 91-A:3,II. (3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes, and Selectman Jean-yes).

MOTION: On a motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted to seal the non-public minutes of the Non-public session RSA 91-A:3 II.(3-0 Voice Vote –Chairman McWhinnie- yes, Selectman Bishop-yes and Selectman Jean-yes).

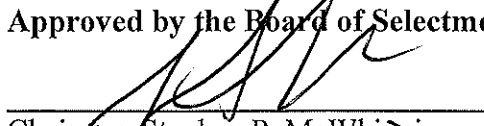
Adjournment: On a Motion by Selectman Jean and seconded by Selectman Bishop it was voted unanimously to adjourn at 9:22 p.m. (3-0).

Respectfully Submitted,

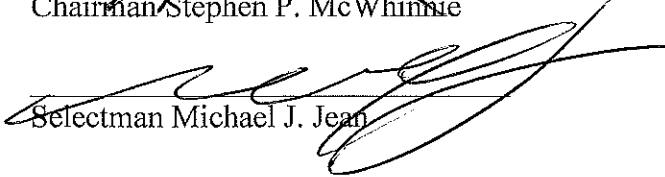


Heather Carpenter
Recording Secretary

Approved by the Board of Selectmen



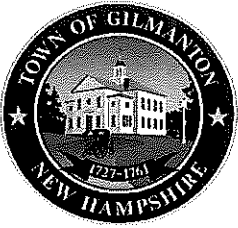
Chairman Stephen P. McWhinnie



Selectman Michael J. Jean

Selectman Marshall E. Bishop

{Audio recordings are available at the Selectmen's Office and for free as a link on the Town website through SoundCloud}



**SELECTMEN'S OFFICE
TOWN OF GILMANTON**

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ATTENDANCE SIGN-IN

PRINT NAME

SIGNATURE & DATE

Bill Mahoney
Ron Nason
Kim Dussault
Seth A. Roy
Paul Dionne
John Sawyer

Bill Mahoney May 1, 2017
Ron Nason May 1
Kim Dussault
Seth A. Roy
Paul Dionne
John Sawyer 5/1/17