



**SELECTMEN'S OFFICE
TOWN OF GILMANTON**

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Board of Selectmen Meeting

APPROVED

June 07, 2021 - Academy Building - 6:01 P.M.

CALL TO ORDER – ROLL CALL

PLEDGE OF ALLEGIANCE

Present: Chairman Mark Warren, Vice-Chairman Vincent Baiocchi, Selectman Evan Collins, Town Administrator-Heather Carpenter

Members of the Public Present: Joe Haas

PUBLIC MEETING MINUTES APPROVAL

- 05-17-2021
- 05-25-2021

MOTION: On a motion by Vice-Chairman Baiocchi and seconded by Chairman Warren it was voted to approve the minutes of 05-17-2021(3-yes-0-no) and 05-25-2021 (2-yes, 1 Abstain). *Selectman Collins abstained from the vote for the 05-25-2021 set of minutes.*

CONSENT AGENDA

1. P.O.-Melanson-2020 Annual Audit-\$13,500.00
2. Outside Agency- Release of Funds-Lakes Region Mental Health Center-\$7,500.00
3. Raffle Permit- Gilmanton's Women's Club- Handknit Afghan
4. LCHIP Acknowledgment paperwork for the grant; Chairman's sole signature requested
5. Event- Old Town Hall; Request from Historical Society for 07-27-21, 08-24-21, & 09-28-21
6. Event- Crystal Lake Park; Party-06-19-21, Bridal Shower-08-14-21 Wedding-08-21-21
7. Assessing Item:
 - Abatement Applications:
136-005 & 136-028-PI, 409-065, 405-024, 115-034, 416-032
 - Land Use Change Tax- 419-088 & 415-033
 - Charitable Exemption- 417-045

All items in the assessing category have been approved as recommended.

MOTION: On a motion by Chairman Warren and seconded by Selectmen Collins it was voted to approve the consent agenda as amended to include the addition of LCHIP acknowledgment and the request for the removal of the Raffle request by the Gilmanton's Women's Club. (3-0)

COMMITTEE UPDATE

8. Request from LRPC- Representative for the Transportation Advisory Committee (TAC): This request has been sent to the Board to inform you that a reappointment for this committee is needed.

TA Recommendation: I think this would be a great opportunity for Travis in the highway dept, this position has been represented by Foreman originally.

Board Consensus/ Action Item: Reach out to Travis to see if he is interested in fulfilling the role.

OLD BUSINESS

9. Town Clerk/ Tax Collector- Follow-up regarding the current deeding process & discussion regarding tax contracts: Any request for tax contracts, determination of those request will need to take place in non-public session under (c)- Reputation

Three property owners have requested tax contracts. The Town Clerk Tax Collector was unable to be present at the meeting to offer further information on the deeding process.

Further discussion will take place in non-public to discuss the individual property owners' requests.

Finance Draft Policy- Updates have been made based on recommendations given, this will be considered version 2. Chairman Warren was not able to review the draft and doesn't want to sign it without reviewing the information in detail. Vice-Chairman Baiocchetti requested the following changes;

- ☐ **Action Item:** Section 2.2 after the word business the word day needs to be added. , section 8.8 -remove the bold text and underlining, and adjust the spacing on section 8.

NEW BUSINESS

10. Cemetery Trustee-Donation \$200.00

MOTION: On a motion by Selectman Collins and seconded by Vice-Chairman Baiocchetti it was voted to accept the amount of \$200.00 to be deposited into the existing McIntyre Family Fund for cemeteries and direct the checks be forwarded to the Trustees of the Trust Funds for deposit for that purpose. (3-0)

11. Process Change Request- Park Attendant to be the event designee with approval authority: The current process is labor-intensive, time-consuming, and cumbersome to the park attendant, me, and those requesting the events. I have found that there is a higher rate of miscommunication between those requesting events, slower process with approval because the Board has meetings twice a week and it is creating frustration with the public.

TA Recommendation: To designate the Park Attendant as the approval authority for all Park events in conjunction with all standing Town policies that require additional insurance/ liquor liability, PD approval for events that have alcohol and/ or parties having more than 100 people, as these two items require approval from the Chief of Police, and a charge for a police detail.

Board Consensus: The Park Attendant will be the approval designee for the park events, with the understanding that Police Dept. approval will still be needed with the events that fall within the criteria. Regular updates of the event taking place will be given to the Town Administrator.

PUBLIC INPUT (at approx. 7:00 PM)

Joe Haas- Items of concern;

The payment to the school is considered unlawful citing the constitution and the Con-Val Case as his understanding, as it is the States responsibility to fund the school.

SELECTBOARD ITEMS & FYI 's

- 12. Legislative Bulletin- Handout
- 13. LRPC- No updated information on Road Assessment or follow-up question for large scale road project
- 14. Legal Update- Awaiting legal opinion for the eviction process
- 15. Monthly reports were given by; PD, Fire, and Transfer Station
- 16. Roof Update- The Academy roof replacement is scheduled for July 12th pending scheduling timeframes with the contractor's prior projects.

NON-PUBLIC Pursuant to RSA 91-A:3, II (c)-Reputation- Tax Contracts

MOTION: On a motion by Chairman Warren and seconded by Vice-Chairman Baiocchetti it was voted to enter into non-public session RSA 91-A:3, 11(C) (3-0).

This meeting was held to discuss the requests for tax contracts process for the individual property owners.

MOTION: On a motion by Chairman Warren and seconded by Vice-Chairman Baiocchetti it was voted to come out of non-public session RSA 91-A:3, II. (3-0).

NON-PUBLIC Pursuant to RSA 91-A:3, II (b)-Hiring- HWY

MOTION: On a motion by Chairman Warren and seconded by Selectman Collins it was voted to enter into non-public session RSA 91-A:3, 11(b) (3-0).

* Note: Times and order of items are approximate and may be changed at the discretion of the Chairman.

This meeting was held to discuss a possible promotion and the application received regarding the foreman's position. It is the Board consensus that the Vice-Chairman can speak with the Road Agent regarding the current vacancy and the details of tonight's discussion and provide a follow-up to the Town Administrator.

MOTION: On a motion by Chairman Warren and seconded by Vice-Chairman Baiocchetti it was voted to come out of non-public session RSA 91-A:3, II. (3-0).

ADJOURNMENT

MOTION: On a Motion by Chairman Warren, and seconded by Vice-Chairman Baiocchetti it was voted unanimously to adjourn the meeting at approximately 8:09 P.M.


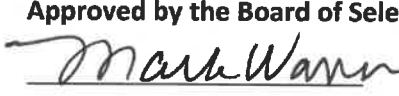
(3-0 Voice Vote – Chairman Warren, Vice-Chairman Baiocchetti-yes, and Selectman Collins -yes).

Respectfully Submitted,



Heather Carpenter
Town Administrator

Approved by the Board of Selectmen



Chairman Mark E. Warren

Vice-Chair Vincent A. Baiocchetti



Selectman Evan Collins

