



APPROVED

Board of Selectmen Town of Gilmanton, New Hampshire

Meeting

March 5, 2018

6:05 pm. – Gilmanton Academy

Present: Chairman Stephen McWhinnie, Selectman Michael Jean, Selectman Marshall Bishop and Town Administrator Heidi Duval. Assistant Town Administrator-Heather Carpenter not present.

Also present please see attached sign in sheet.

6:05 pm Chairman McWhinnie opened the meeting, took attendance of those present and voting (Chairman McWhinnie, Selectman Jean and Selectman Bishop) and led the Pledge of Allegiance.

Chairman McWhinnie gave a brief explanation that Public Input would be brief this evening as the Board had a late night scheduled, if everyone could keep it to one item, they would attempt to hear and answer everyone the best they could.

Public Comment opened public comment at 6:07 p.m.

The following public input provides an overview of questions, concerns and/or statements made. Please refer to the audio for exact statements.

Joseph Haas-

- Mr. Haas noted it was good that the Annual Town Report came out earlier than the due date. He referenced page 34, stating that the previous Town Administrator had stated that while the MD and A (*Management's Discussion and Analysis*) had not been included previously, that it would be included in the report for this year, however the last paragraph in this report only defined the analysis, and does not include an analysis of what will be done in the future. Mr. Haas went on to discuss the Town Treasurer's fiscal responsibility, and how there is no written policy on how to clear a check. Per RSA 275:43, I... the Town should offer various forms of payment to the employees. He stated that he had been asking for some time for a written policy and asked when this required policy will be done.

Kristina Laurendeau-

- Ms. Laurendeau asked if Public Input could be later in the agenda. Chairman McWhinnie explained that this meeting had interviews scheduled, there was discussion on moving Public Input to later in the meeting agenda at future meetings.

Sandra Guarino-

- Ms. Guarino asked the Board their train of thought regarding the signs and the letter from the ACLU stating the signs were legal, and that a letter had also been sent to the Town Attorney and Town Administrator. She also noted that the Town Attorney had been present and waiting at the last meeting to meet with the Board, asking why that meeting wasn't done in a non-meeting or by telephone, and if the town was billed for the attorney's time waiting in that meeting. She asked when the Board knew about the letters that were sent to property owners and who had initiated those letters, and if they already

knew about the ACLU prior, she feels that the people that received the letters are being harassed. Chairman McWhinnie stated that the letters to property owners came from Code Enforcement based on complaints that listed specific signs, and that he hadn't seen the attorney's bill yet so will get back to you on that. Ms. Guarino stated the Building Inspector had been called in to sign the letters that were written by the Land Use Administrator, and asked how Heather Carpenter could sign a complaint for other residents if the Complaint Policy stated the person complaining had to sign. There was discussion on the policy and complaints, Chairman McWhinnie explained that the Selectmen receive complaints in public and try to address them. There was discussion on complaints, the Town Administrator noted that she could not speak for Ms. Carpenter, but understood that she had made her complaint as a resident and had viewed the signs, and not as an employee of the Town. There was further discussion on if Ms. Carpenter took complaints from other residents, and it was reiterated that she had signed the complaint as a resident.

Donald Guarino-

- Mr. Guarino asked why the Police Department and County Sheriff's Department were not contacted when the Academy Building was closed two Fridays ago (02/23/18), and asked if Steve McWhinnie was called. He stated that in the minutes of 01/09/2016, Heather Carpenter stated in Public Input that panic buttons would be used when a town employee feels it is appropriate, and asked if there was a threat or why they weren't used in this situation, and asked how long the public will need to enter the Academy through the back door. Mr. Guarino then asked who called the special meeting leading to the security changes. The Board stated that it was a consensus to call the meeting, Selectman Bishop and Selectman Jean both stated they had received calls from the Assistant Town Administrator and agreed to close the building and hold the special meeting. Mr. Guarino felt that the town's people own the building and would like the building back. There was discussion on if there was a threat and the length of time the front door will be closed. Chairman McWhinnie stated the Board is preparing a statement, and the safety of everyone working in the building and coming into the building come first and foremost.

Barbara Swanson-

- Ms. Swanson stated the back door does not close quickly, if it is for protection, other people can enter following someone being buzzed in (*automatic handicapped door*). She also advised the Board that Meeting House Rd has been eroding for some time, specifically near 68 Meeting House Rd, and that all the roads and culverts in general in town need to be addressed to keep the roads safe.

Public comment closed at 6:24 p.m.

Consent Agenda/Signature File

Chairman McWhinnie opened the Consent Agenda for discussion.

- **Report of Cut:** No Cut, Map 419 Lot 015

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Jean it was voted to approve the consent agenda. (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Jean -yes, Selectman Bishop – yes).

Approval of Minutes –

MOTION: On a Motion by Selectman Jean, and seconded by Selectman Bishop it was voted to approve the minutes of 02-23-18. (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Jean -yes, Selectman Bishop – yes).

Old Business- Legal Proposals**Non-Public Session per RSA 91-A:3, II (c)**

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted to go into Non-Public Session per RSA 91-A:3, II (c). (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Jean -yes, Selectman Bishop – yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted to come out of Non-Public Session. (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Jean -yes, Selectman Bishop – yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to seal the minutes of Non-Public Session. (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Jean -yes, Selectman Bishop – yes).

Adjournment: On a Motion by Chairman McWhinnie and seconded by Selectman Bishop it was voted unanimously to adjourn at 10:26 p.m. (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Jean -yes, Selectman Bishop – yes).

Respectfully Submitted,



Heidi Duval
Town Administrator

Approved by the Board of Selectmen
Chairman Stephen P. McWhinnie
Selectman Michael J. Jean
Selectman Marshall E. Bishop

{Audio recordings are available at the Selectmen's Office and for free as a link on the Town website through SoundCloud}

Selectmen's Meeting
Sign-In Sheet

March 5, 2018

Name (printed)

Signature

JOE Haas

Joe Haas

DAVID SMITH

David Smith

Barbara Swanson

Barbara Swanson

Leonard Swanson

Leonard Swanson

Sandi Guanno

Sandi Guanno

~~Don Guanno~~

Richard Milliken

~~Don Guanno~~

Dustin Milliken

Dustin Milliken

William Roebuck

William Roebuck

DAN SHALLOW

Dan Shallow

BILL Mahoney

Bill Mahoney

Brett Currier

Brett Currier

Amy Brown

Amy Brown

Jake Dalzell

Jake Dalzell

KRISTEN LAURENDEAU

Kristen Laurendeau

Kristen Menard

Kristen Menard

★ Also Present: Officer R. Mott, Gilmanston PD