



Board of Selectmen
Town of Gilmanton, New Hampshire



APPROVED

APPROVED ON 12-09-19

Meeting

November 13, 2019

Approximately- 4:00pm. – Gilmanton Academy

Present: Chairman Marshall Bishop, Selectman Michael Wilson, Selectman Mark Warren,
Town Administrator- Patrick Bore`.

Arrived after roll-call at approximately 4:11 p.m. Selectman Michael Wilson, Assistant Town
Administrator-Heather Carpenter and Finance Director- Brenda Paquette

Also, present please see attached sign-in sheet.

Chairman Bishop opened the meeting, took attendance of those present and voting (Chairman
Bishop, Vice Chairman Wilson & Selectman Warren)

*Disclaimer: The views and opinions expressed in a stated or attached statement read during public comment are
those of the speaker/authors and do not reflect the opinion of the Town of Gilmanton. These minutes represent
topics discussed and not a reflection of verbatim discussion.*

Consent Agenda:

MOTION: On a motion by Chairman Bishop and seconded by Selectman Warren it was voted to
open the consent agenda. (3-0)

- PO: \$1,536.00 Belknap Tires (Highway Dept)
- PO: \$4,000 Home Depot (Transfer Station)
- Tax Map 104, Lot 009 – Agreement & Release re Building permit for Property abutting a private road.
- LRPC Household Hazardous Product Collection Program Commitment 2020 (\$3,853)

MOTION: On a motion by Selectman Warren and seconded by Chairman Bishop it was voted to
allow Chairman Bishop to be the sole signature on the LPC Household Hazardous Production
Collection Program Commitment letter for the 2020 season in the amount of \$3,853.00. (2-0)

MOTION: On a motion by Chairman Bishop and seconded by Selectman Warren it was voted to
approve the consent agenda. (2-0)

Budget Workshop

Tax rate

The Town Administrator presented a recommended tax rate of \$22.79 with an overlay of
\$125,000.00.

MOTION: On a motion by Chairman Bishop and seconded by Vice-Chairman Wilson it was voted
to accept the tax rate for 2019 in the amount of \$22.79 with a \$125,000.00 overlay. (3-0)

Budget Workshop

The following budget items are brought before the Board for acceptance;

Line 01-4150-301- Board Consensus is to accept the 11,025.00 (3-0)

Line 01-4150-343- Board Consensus is to accept the \$750.00 (3-0), 2,100 that was in this line
previously has been re-allocated.

Line 01-4152-312- Board Consensus is to accept the \$45,400.00 (3-0)

Line 01-4152-370- Board Consensus is to accept the \$5,256 (3-0)

Line 01-4152-390- Board Consensus is to accept the \$3,300.00 (3-0)

(1) Non-Public Session per RSA 91-A:3, II (a)

MOTION: On a Motion by Vice-Chairman Wilson, and seconded by Selectman Warren it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (a). (3-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-yes and Selectman Warren-yes).

Personnel

MOTION: On a Motion by Chairman Bishop, and seconded by Vice-Chairman Wilson it was voted to come out of Non-Public Session. (3-0 Voice Vote – Chairman Bishop -yes, and Selectman Wilson-yes and Selectman Warren-yes).

MOTION: On a Motion by Vice-Chairman Wilson, and seconded by Selectman Warren it was voted to seal the minutes of Non-Public Session. (3-0 Voice Vote – Chairman Bishop-yes, Selectman Wilson -yes, Selectman Warren-yes).

The meeting room was opened to the public. The Board noted the Non-Public Session minutes were sealed.

Budget Workshop continued

Police Department

Line 01-4210-290- Board Consensus is to accept the amount of \$1,910.00 based on an increase for psychological testing.

Building

Line 01-4240-370- Board Consensus is to accept the amount of \$4,940 and the default to be set at \$750.00 related to software.

Road Betterment

Line 01-4319-730- Board Consensus is to accept the amount of \$159,447 and the default to be set at \$159,447. (3-0)

Transfer Station

Line 01-4324-270- Board Consensus is to accept the amount of \$200.00 and the default to be set at 200.00. (3-0)

Line 01-4324-370- Board Consensus is to accept the amount of \$2,470.00 and the default to be set at \$375.00. (3-0)

Outside Agencies

Administration has not received a request from the 4th of July Association.

Next year the Town Administrator will recommend that the outside agencies be placed in warrant articles for consideration.

Line- 01-4415-815- Board Consensus is to accept the amount of \$908.00 (3-0)

Line 01-4415-818- Board Consensus is to accept the amount of 5,000.00 (3-0)

Line 01-4415-826- Board Consensus is to accept the amount of \$4,000.00 (3-0).

Warrant Article- Discussion tabled

Old Town Hall Phase 1 and Phase 2 discussion

Phase 1 to include the envelope and to make the building usable and comfortable with utility work.

Town Administrator- Right now what I have presented to the Board is a Warrant Article for a total of Phase 1, subject to a 50% LCHIP Grant, if the grant is not obtained we don't spend that money, which would mean that whatever we decided, then to do with the Old Town Hall, even if it's little fixes here and there would need to come through the operating budget.

Mr. Steve Bedard- What I recommend you do, I can figure out how much to put in the regular budget to cover some basic maintenance over there in case you don't get the grant, or if people decided they don't want to pay for it.

Further discussion on the lack of use, new heating system needs, and the cold air return issue. This Warrant Article addresses Phase 1 of the assessment for the building brings the main level of the building to useable and comfortable space, more energy-efficient, protects the envelope of the building, and allows for better ADA compliance than that of the current building, it also includes storm windows for the upstairs and clean up.

Phase 2 is more money and not necessary until there is a known use for the building.

**See attachment*

Conclusion of the meeting: The next Board of Selectmen meeting will be scheduled for 11-18-19. The TA advised the Board that the most important item to review prior to the meeting is the spreadsheet.

Adjournment: On a Motion by Chairman Bishop and seconded by Vice-Chairman Wilson it was voted unanimously to adjourn at 5:55 p.m. (3-0).

Respectfully Submitted,


Heather Carpenter
Assistant Town Administrator

Approved by the Board of Selectmen


Chairman Marshall E. Bishop


Selectman Michael J. Wilson


Selectman Mark E. Warren

{Audio recordings are available at the Selectmen's Office and for free as a link on the Town website through SoundCloud}



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