



APPROVED

Board of Selectmen Town of Gilmanton, New Hampshire

Meeting

April 23, 2018

6:01 pm. – Gilmanton Academy

Present: Chairman Stephen McWhinnie, Selectman Marshall Bishop, Selectman Michael Wilson, Town Administrator Heidi Duval, Assistant Town Administrator Heather Carpenter and Amy Russell- Substitute Recording Clerk.

Also present please see attached sign in sheet.

Marty Martindale; Brett Currier; Chief Hempel; Kristine Laurendeau; Katie Wilson; Marissa Southwell

6:01 pm Chairman McWhinnie opened the meeting, took attendance of those present and voting (Chairman McWhinnie, Selectman Bishop and Selectman Wilson) and led the Pledge of Allegiance.

Public Meeting- opened at 6:03 p.m.-Reminder of public input policy

Public Meeting-Closed at 6:04 p.m.

Approval of Minutes –

MOTION: On a Motion by Selectman Michael Wilson and seconded by Chairman McWhinnie it was voted unanimously to approve the minutes of March 26th 2018 as amended.

(3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop -yes, Selectman Wilson – yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to approve the minutes of April 2, 2018.

(3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop -yes, Selectman Wilson – yes).

MOTION: On a Motion by, Selectman Wilson and seconded Chairman McWhinnie by it was voted unanimously to approve the minutes of April 12, 2018.

(3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop -yes, Selectman Wilson – yes).

Consent Agenda/Signature File

Move to open the consent agenda for discussion

MOTION: On a Motion by Chairman McWhinnie, and seconded by Selectman Bishop it was voted to approve the consent agenda. (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop -yes, Selectman Wilson – yes).

New Business

Fire Dept. status update:

Review March typical calls for time period-14 fire 18 medical

Loss of Arthur Kempton-Safety officer member 12 years and PT employee at Transfer Station.

Celebration of life from one to four on April 29th Iron Works Fire Station-public is welcome.

Emergency Vehicle operating classes attended;

SCBA placed into service by May 14th; defibrillator has been ordered and will be put into service asap;

Mechanical –Ambulance repairs; and Engine #3 visibility update with Chevron markings.

Engine #2's value will be investigated.

Budget process –SCBA fill station town investing in air pack replacement-made it through the first part of the process-Computer screening; second part of grant process is the peer review and they vote to fund or not to. National Granting company- very competitive. Grant writing expenditures of \$1000.00 a year is well worth the funds received from the grants awarded.

Review of email and concerns of response procedure.

Additionally, he has been acting as Health Officer for the past year without a change to job description, we would like to re-place this duty to the Building Inspector/Code Enforcement as was previously, to streamline our ability to respond and address resident's concerns. Health code policy should be looked into. Chief will write up a job description for BoS for guidance.

Appointments/Resignation:

John Weston has submitted his official resignation, effective 04/05/2018.

MOTION: On a motion by Chairman McWhinnie and seconded by Marshall Bishop accept John Weston's resignation from the Planning Board, effective April 5, 2018.

(3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop -yes, Selectman Wilson – yes).

Amy Russell has submitted her official resignation, effective 04/20/2018.

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Wilson it was unanimously voted to accept Amy Russell's resignation from the Economic Development Committee

(3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop -yes, Selectman Wilson – yes).

Appointment of Deputy Treasurer **tabled** until Selectmen meet with Town Treasurer Glen Warring.

Gilmanton Corners Public Library Alternate Trustee

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Bishop it was unanimously voted to accept Sue Christie as an alternate to Library Trustees.

(3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop -yes, Selectman Wilson – yes).

Appointment of Jen Baker, as a full member to Conservation Commission

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Wilson it was unanimously voted to accept Jennifer Baker as a full member to the Conservation Commission. (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop -yes, Selectman Wilson – yes).

Letter of Interest- Gareth “Marty” Martindale

MOTION: On a motion by Selection Wilson-no second, with Selectman Bishop recusing from vote the motion was **not** carried and Gareth “Marty” Martindale was **not** appointed to the Planning Board for a term of three (3) years.

Lakes Region Planning Commission Appointment-Gary Anderson

MOTION: On a motion by Chairman McWhinnie and seconded by Selectman Bishop it was unanimously voted to accept Gary Anderson as a member to the Lakes Region Planning Commission.

(3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop -yes, Selectman Wilson – yes).

Old Business

Wilson Sapiro Deed: As voted by the voters at the Town election, Mr. Wilson & Ms. Sapiro have submitted a deed to clear title to a portion of their land. Town Counsel has reviewed the documentation and finds it acceptable.

MOTION: On a motion by Chairman McWhinnie and seconded by Marshall Bishop Per affirmative vote of the Voters of the Town of Gilmanton on March 13, 2018, Move to issue a Quitclaim Deed to Virginia Sapiro and Graham K. Wilson, meaning and intending to convey the premises described as Tract 2 as deeded to the Town of Gilmanton by Tax Collector’s deed dated December 17, 1955, recorded at Book 377 Page 218 at the Belknap County Registry of Deeds. (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop -yes, Selectman Wilson – yes).

LRPC-Electrical renewal.

BoS rules of Procedure- draft provided at last meeting-will continue to review.

(1) Non-Public Session per RSA 91-A:3, II (C Reputation)

MOTION: On a Motion by Chairman McWhinnie, and seconded by Marshall Bishop it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (C). (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop -yes, Selectman Wilson – yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Marshall Bishop it was voted unanimously to come out of Non-Public Session per RSA 91-A:3, II (C) . (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop – yes, Selectman Wilson-yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Marshall Bishop it was voted unanimously to **seal the minutes** of Non-Public Session RSA 91-A:3, II (C). (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop -yes, Selectman Wilson – yes).

(2) Non-Public Session per RSA 91-A:3, II (C Reputation)

MOTION: On a Motion by Chairman McWhinnie, and seconded by Marshall Bishop it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (C). (3-0 Voice Vote – Chairman McWhinnie– yes, Selectman Bishop–yes, and Selectman Wilson– yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Marshall Bishop it was voted unanimously to come out of Non-Public Session RSA 91-A:3, II (C). (3-0 Voice Vote – Chairman McWhinnie -yes, Selectman Bishop – yes Selectman Wilson–yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Marshall Bishop it was voted unanimously to seal the minutes of Non-Public Session RSA 91-A:3, II (C). (3-0 Voice Vote – Chairman McWhinnie–yes, Selectman Bishop –yes, Selectman Wilson – yes).

(3) Non-Public Session per RSA 91-A:3, II (A Personnel)

MOTION: On a Motion by Chairman McWhinnie, and seconded by Marshall Bishop it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (A). (3-0 Voice Vote – Chairman McWhinnie– yes, Selectman Bishop–yes, and Selectman Wilson– yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Marshall Bishop it was voted unanimously to come out of Non-Public Session RSA 91-A:3, II (A). (3-0 Voice Vote – Chairman McWhinnie -yes, Selectman Bishop – yes Selectman Wilson–yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Marshall Bishop it was voted unanimously to not seal minutes of Non-Public Session RSA 91-A:3, II (A). (3-0 Voice Vote – Chairman McWhinnie–yes, Selectman Bishop –yes, Selectman Wilson – yes).

(4) Non-Public Session per RSA 91-A:3, II (C Reputation)

MOTION: On a Motion by Chairman McWhinnie, and seconded by Marshall Bishop it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (C). (3-0 Voice Vote – Chairman McWhinnie– yes, Selectman Bishop–yes, and Selectman Wilson– yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Marshall Bishop it was voted unanimously to come out of Non-Public Session RSA 91-A:3, II (C). (3-0 Voice Vote – Chairman McWhinnie -yes, Selectman Bishop – yes Selectman Wilson–yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Marshall Bishop it was voted unanimously to seal the minutes of Non-Public Session RSA 91-A:3, II (C). (3-0 Voice Vote – Chairman McWhinnie–yes, Selectman Bishop –yes, Selectman Wilson – yes).

(5) Non-Public Session per RSA 91-A:3, II (C Reputation)

MOTION: On a Motion by Chairman McWhinnie, and seconded by Marshall Bishop it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (C). (3-0 Voice Vote – Chairman McWhinnie– yes, Selectman Bishop–yes, and Selectman Wilson– yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Marshall Bishop it was voted unanimously to come out of Non-Public Session RSA 91-A:3, II (C). (3-0 Voice Vote – Chairman McWhinnie -yes, Selectman Bishop – yes Selectman Wilson–yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Marshall Bishop it was voted unanimously to seal the minutes of Non-Public Session RSA 91-A:3, II (C). (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop -yes, Selectman Wilson – yes).

(6) Non-Public Session per RSA 91-A:3, II (C Reputation)

MOTION: On a Motion by Chairman McWhinnie, and seconded by Marshall Bishop it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (C). (3-0 Voice Vote – Chairman McWhinnie– yes, Selectman Bishop-yes, and Selectman Wilson– yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Marshall Bishop it was voted unanimously to come out of Non-Public Session RSA 91-A:3, II (C). (3-0 Voice Vote – Chairman McWhinnie -yes, Selectman Bishop – yes Selectman Wilson-yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Marshall Bishop it was voted unanimously to seal the minutes of Non-Public Session RSA 91-A:3, II (C). (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop -yes, Selectman Wilson – yes).

(7) Non-Public Session per RSA 91-A:3, II (C Reputation)

MOTION: On a Motion by Chairman McWhinnie, and seconded by Michael Wilson *Marshall Bishop leaves meeting and does not vote* it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (C). (2-0 Voice Vote –Chairman McWhinnie– yes, Selectman Bishop-absent, and Selectman Wilson– yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Michael Wilson it was voted unanimously to come out of Non-Public Session RSA 91-A:3, II (C). (2-0 Voice Vote – Chairman McWhinnie -yes, Selectman Bishop – absent, Selectman Wilson-yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Michael Wilson it was voted unanimously to seal the minutes of Non-Public Session RSA 91-A:3, II (C). (2-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop -absent, Selectman Wilson – yes).

(8) Non-Public Session per RSA 91-A:3, II (C Reputation)

MOTION: On a Motion by Chairman McWhinnie, and seconded by Marshall Bishop it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (C). (3-0 Voice Vote – Chairman McWhinnie– yes, Selectman Bishop-yes, and Selectman Wilson– yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Marshall Bishop it was voted unanimously to come out of Non-Public Session RSA 91-A:3, II (C). (3-0 Voice Vote – Chairman McWhinnie -yes, Selectman Bishop – yes Selectman Wilson-yes).

MOTION: On a Motion by Chairman McWhinnie, and seconded by Marshall Bishop it was voted unanimously to seal the minutes of Non-Public Session RSA 91-A:3, II (C). (3-0 Voice Vote – Chairman McWhinnie-yes, Selectman Bishop -yes, Selectman Wilson – yes).

Adjournment: On a Motion by Chairman McWhinnie and seconded by Marshall Bishop it was voted unanimously to adjourn approximately at 9:30 p.m.(3-0).

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241 Respectfully Submitted,

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244 Amy Russell

245 Recording Secretary

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248 **Approved by the Board of Selectmen**

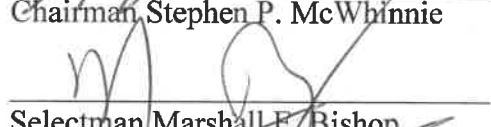
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Chairman Stephen P. McWhinnie

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Selectman Marshall E. Bishop

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Selectman Michael J. Wilson258 {Audio recordings are available at the Selectmen's Office and for free as a link on the Town website through
259 SoundCloud}