



**SELECTMEN'S OFFICE
TOWN OF GILMANTON**

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Board of Selectmen Meeting

Approved

July 17, 2023 - Academy Building – 4:30 P.M.

CALL TO ORDER – ROLL CALL

PLEDGE OF ALLEGIANCE

Present: Chairman Mark Warren, Vice-Chairman Vincent Baiocchetti, Selectmen Evan Collins, Town Administrator Heather Carpenter, Town Clerk/Tax Collector Maura Thomas, Road Agent Paul Perkins
Public: Patrick Hackley, Stephen Hopkins, Brian Vaillancourt, Rainey Bonnevale, Stephen Sampson, Nick Peterson

BOSTON POST CANE CELEBRATION

Celebration to Honor Helen Schricker as the oldest Gilmanton resident.

MEETING MINUTES APPROVAL

1. 06-19-2023 – Public Minutes

Motion: On a motion by Vice Chairman Baiocchetti and seconded by Chairman Warren it was voted to approve the meeting minutes from 06-19-2023. (3-0)

2. 06-29-2023 – Non-Public Minutes

Motion: On a motion by Chairman Warren and seconded by Selectman Collins it was voted to approve the public portion of the Non-Public Minutes for 06-29-2023. (3-0)

CONSENT AGENDA

3. Busby – PO \$262,350

4. Fire Department – PAF's

5. Town Clerk/Tax Collector – Dog Warrant

6. Planning – Appointment to LRPC, Stephanie Verdile – The Planning Board nominated Stephanie as the Lakes Region Planning Commission Representative

7. Community Development – Reports to cut, 425-010, 423-030

Motion: On a motion by Vice Chairman Baiocchetti and seconded by Chairman Warren it was voted to approve the Consent Agenda as proposed. (3-0)

Chairman Warren addressed all present that Town Administrator, Heather Carpenter has just received her Certificate of Public Manager. This is a two-year course. The Selectboard wished her congratulations on her accomplishment.

OLD BUSINESS

- 1. Shellcamp Pond –** Brian Vaillancourt from 107 Lakeshore Drive, representing the Shellcamp Association was present to discuss the variable Milfoil Management and drainage culvert discussion. He updated that the milfoil treatment took place on June 30th and the next step in the process to manage the milfoil is Solitude Lake Management will do a post management assessment in October, as well as Amy Smagula from DES will be conducting her own assessment in the fall. After that, they will determine what the next treatment steps will be which will be diving and additional treatment. They will dive to look more closely at the effectiveness of the treatment and see additionally if retreatment is necessary. They will not receive pricing until all the assessments are done. He believes the pricing will end up being about 50 percent of the cost of this year, because the area of treatment gets smaller and this year the State paid 100 percent of the cost of \$19,500. The State will go forward providing 50 percent of the cost of treatment. The Shellcamp Association is working on some preventatives and have had signs shipped

that they will be posting at each of the boat launches on Shellcamp Pond requesting boaters to clean their boats before entering the pond. DES has provided them with training material which part of the weed watchers program that they will be posting in their website. Shellcamp Pond is not large enough to have a lake host to monitor the boats going into the pond. He stated that Amy Smagula mentioned at the April 17th meeting that the Town of Gilmanton should set up a non-lapsing and continually appropriated fund with a benchmark approaching \$10,000 and the State would fund 50 percent, the Town 25 percent, and the association 25 percent. He asked of the Town was interested in supporting treatment and wanted to know if this should be a warrant article, or if it was appropriated. Chairman Warren wanted to know if this is something that Conservation should be a part of if this was going to be something that was done town wide. Chairman Warren addressed Patrick Hackley, Chairman of the Conservation Commission on whether to do a collective town wide lakes plan for the management of the lakes. Has the Conservation Commission done any assessments or management on their plan for the town. Patrick stated they touched on the number of lakes in the natural resource inventory, but they did not make any recommendations on a town wide milfoil management plan. He agrees this is a good idea and recommends a consultation with DES and find out what rules they might have. Brian spoke to Patrick about the location of the milfoil and that they will not know if it's been eradicated until it's assessed over the next couple years. Patrick stated the Conservation Commission would be happy to weigh in and be supportive, but that it sounds like it is going to be volunteer driven. Chairman Warren stated the body of water has been treated and now they are at the point where they decide how to move forward and share the cost. Does it make sense to make it town wide and come forward as a Warrant Article or does it go into the budget. Vice Chairman Baiocchetti believes that this should be budgeted. Selectman Collins agrees and that they just need to find the best way to go about funding this and they should take care of it one way or another. TA Carpenter asked for clarification whether the Selectboard wanted to see this request come through in a Warrant Article or whether it is going to be included in the Town's Operating Budget. Vice Chairman Baiocchetti would like to this to be part of the Town's Operating Budget rather than a Warrant Article. It gives the Town the ability to control and take care of, and if any other bodies of water in town have an issue there are not multiple associations trying to do the same process. TA Carpenter stated that Rocky Pond works in conjunction with other towns. TA Carpenter stated that if the Selectboard wished to move forward with a non-lapsing fund to cover all the bodies of water that she would have to do the research on how to fund that. The request would have to come through as a warrant article initially anyways. Vice Chairman Baiocchetti explained that if one of the bodies of water didn't have to treat one year the money wouldn't need to be spent, it can roll over, and a cap on it. TA Carpenter requested clarification if the DES paid half of the cost of treatment every year. Brian Vaillancourt stated yes, but that you would have to apply for the grant and the application becomes available in August. If you have an invasive species they grant the funding at 50 percent of the cost to treat. Chairman Warren asked if it was budget and there were multiple lakes are requesting the funds, how does it get disbursed based on need. Vice Chairman Baiocchetti stated that if the Town did that, they would contract with the company. Brian Vaillancourt's understanding is that the State contracts with Solitude, and then the State would bill the Town and the Association. Stephen Sampson, Resident of Shellcamp would like to see an emergency response action to evaluate which body of water is worse. Chairman Warren stated it does make sense, but that is the challenge because when it becomes Town wide, the urgency becomes diluted unless there is a really strong policy on how the funding is utilized. Vice Chairman Baiocchetti stated that the State will come in and tell the Town what is needed and then bill us for it. Nick Peterson, Shellcamp resident stated that it can be looked at as a lake-by-lake problem, but what he noted about the treatment this year is that it was very area specific. So, it can be looked at as the area of all lakes in Gilmanton or pick which areas are getting treated. Brian Vaillancourt stated they have a secondary issue with the lily pads that will be fully funded by the association and treatment should be done in August for that. TA Carpenter stated that it's not

that the Town wouldn't treat the issue as a whole. If the Town takes it over it would require a plan. When it was discussed before it was an overall Warrant Article for each of the bodies of water. It was never discussed as the Town's portion and now it needs to be discussed how it's going to be funded, and a plan needs to be put in place. Brian Vaillancourt stated that the Shellcamp Association will support the Town to manage Shellcamp, and assist with what they've learned. Brian Vaillancourt explained that there is Shellcamp Association, which is a 501 c3 registered with the State and only represents Lakeshore Drive. There is also Ridgewood Manor, which represents Ridgewood and Beechwood. And there used to be an association on Valley Shore. What they did was create a completely separate Shellcamp Conservation Association that represents the entire lake.

Brian Vaillancourt discussed the draw down of the lake, and they still do the draw down, but it has not been done. He met with Gary Waters who works with a construction company that deals with highway, dams, and bridges. What they found was 2, 48-inch cement enforced culverts that have been there for a long time. They do not appear to be collapsed, but are clogged with debris. He believes that as the water comes down there will be some road erosion and it will fill up the culvert. There is an area of the extension that appears to be broken, possibly by a plow. About 6 feet away from the culverts there is a sink hole forming that is about 2 feet, by 3 feet, and about 4 feet deep on Meadow Pond Road. Brian Vaillancourt sent information from the Department of Environmental Services, information regarding the benefits of drawing down the lake for weed control, shoreline erosion, and this year residents on the water dealt with their docks being destroyed. The State draws down the dam, but if the culverts are damaged and clogged, it doesn't matter when it's drawn down. The culverts do look like they have been pitched correctly but there is damage. Without the culverts draining properly they will not get the weed control they are looking for and there will be more lake front property erosion.

Paul Perkins, Road Agent – Addressed the concerns from Brian Vaillancourt. He stated that the water was drawn down and they try to keep the culverts open. He acknowledged that one of the extensions had separated and stated in the future they were planning on replacing that. Brian Vaillancourt further discussed with the Road Agent information that pertained to the culvert and information he had gathered from Gary Waters. Brian Vaillancourt further stated that he was going to work with Amy and Dan to make sure the dam was drawn down but that if the culverts weren't fixed and cleared that would be a lot of wasted effort and time.

TA Carpenter clarified that in May when there were high water issues in Shellcamp residents had reached out and she reached out to DES. She did speak with Dan and his concern when he came out was not to draw it down all the way, and not due to the culvert issue. The culvert was not even a discussion. It was that there was a lower bridge and they didn't know who the owner was, and this bridge leads to a property and their only access is that bridge. He stated if they let it go that the bridge has potential to be wiped out and they did not have the ability to contact the owners. So, they did not draw it down in May to the usual level due the bridge, not the culvert.

Brian Vaillancourt stated that he was aware and had seen the bridge. The day he was viewing the water was almost up road level. He has also heard that drawing down the lake doesn't have the benefits, but when he views DHS it discusses the benefits of drawing down the lake. TA Carpenter further clarified that Hoyle and Tanner has already come out to assess the culvert issues and the project will cost over a million dollars and cannot be fixed automatically.

Chairman Warren stated there was a lot of road damage recently in town and verified with Paul Perkins, Road Agent to see if he was aware of the issues on Meadow Pond Road. He confirmed that he was aware and had been working on them, with the understanding they cannot fix the outlet until the water drops.

TA Carpenter stated to Brian Vaillancourt that he can move forward with a Warrant Article or he can wait for the Selectboard to make a decision on which direction they plan to go in and cannot guarantee that they will make a decision before the preliminary date. TA Carpenter stated for him to do a Warrant

Article specific to Shellcamp and she will start looking at the process and will remain in contact with him so they stay on the same page with the information.

Motion: On a motion by Vice Chairman Baiocchetti and seconded by Chairman Warren it was voted to take this for discussion purposes under Budget items as opposed to putting this in as a Warrant Article for milfoil treatment for all bodies of water in the Town. (3-0)

Vice Chairman Warren stated if the State already contracts with an agency, they would investigate, inspect, and do what needed to be done in the Town. And then the State would then send a bill to the Town. Chairman Warren asked if they would require a survey for all the lakes in Town, the ones they know have invasive species. Vice Chairman Baiocchetti believes that the State would be doing that for inspections and the State does not charge for the service. He believes we should go through DES and get our information from them and that the Selectboard is not going to make a decision tonight. But to get the discussion going, they will contact Amy Smagula at DES and have the State inspect the lakes to decide how to best serve the Town of Gilmanton.

□ **Action Item:** TA Carpenter will reach out to Amy Smagula at DES to go over the process of the Town including all bodies of water in Gilmanton to become part of the program and what it will entail.

Motion: On a motion by Chairman Warren and seconded by Vice Chairman Baiocchetti it was voted to call a vote. (0-0) *This will be brought forward for discussion purposes only.*

A resident requested additional information regarding the Meadow Pond Road culvert project. TA Carpenter stated it was for the twin pipes and the box culvert. They understood there was an issue so they called in the engineers who worked on the Crystal Lake Bridge project and they gave the Town a report based on their assessment. This is a million-dollar project that they are looking at in the upcoming budget season. She is not yet sure how the project will come through, whether a bond or through a warrant article. The Town is looking at how to budget and how to fix the culverts, as well as work on large scale projects in the future. The Town is currently looking at grants and processes.

16. Highway Department – Road update and Budget discussion on Road Improvement and Highway Block Grant. Paul updated that all the roads are open. They are working on repairs on the sides and road shoulders right now. Chairman Warren asked if there was anything that was out of the ordinary that might affect the budget, and Paul stated there isn't anything that should. He has been keeping track of the gravel, time, equipment, and the trucks. They have been filling out repair orders each road. Vice Chairman Baiocchetti asked how North Road was going to do come winter with all the weather. Paul stated it was fixed. Paul updated that the underdrains are working well on Meeting House Rd and that is going to help out a lot and the sides of the road held up with all the rain, and the next phase will be adding the gravel. He stated everything was going well, but they had a lot more ditching to do. Paul stated the next project to do will be Stage Rd. He plans to put in culverts and pave the road and hopes to have enough money in the budget to complete this, provided there are no major road issues. Paul would like to get to the worse areas of Allens Mill Road. Chairman Warren addressed the transitioning of how Highway Block Grant funding is used and wanted to be sure that the Road Agent was aware of some of the changes in process. The Road Agent stated he was not aware. TA Carpenter clarified that funding was encumbered for \$187,000 for the road project. The remainder of the funding is coming from the Highway Block Grant. Chairman Warren wanted to be sure he was aware of how money was being allocated and wanted to be sure he felt there was adequate funding to do the project and Paul confirmed, yes. He recommends that Stage Rd. is his focus and that with \$150,000 that project can be done, and it's just a matter of contracting for the culverts.

The Road Agent intends to request more funding for the budget to add to the road projects. Chairman Warren stated that communication and a good working relationship will help keep the Selectboard and Road Agent on the same page with upcoming projects.

TA Carpenter asked for clarification for the Road Agent, whether the Selectboard was looking for his budget be in line for the road assessment and the culvert assessment. She stated that with all the rain there may be some roads that were not a priority initially, but they are now. Is the focus to go on what is known to be a priority or are the assessment tools going to be used. The Road Agent is going to use both. He stated that he has received a lot of complaints on Stone Rd. and decided to match Burke Rd, to get them both done at once and he has been working on Loon Pond Rd and Meadow Pond Rd. Chairman Warren would like to hear from the Road Agent what his recommendations are, and would like the assessments to be considered as well. The Road Agent stated that the Transfer Station was about 80 percent complete and Chairman Warren commended the Highway Department for stepping up and serving the residents, and for sharing his staff to keep the Transfer Station running.

COMMITTEE UPDATES

17. Conservation Commission – Patrick Hackley, Chair and Stephen Hopkins, Co-Chair will discuss information regarding Forest Maintenance Fun Warrant Article. They have provided a Natural Resource Inventory that the Commission has spent a good portion of the year on, and it is recommended to revise this inventory every 10 years. They are providing the table of contents and some mapping to give the Selectboard an idea of the purpose of the inventory. It is meant to be educational, informational, and a source for planning, and managing the natural resources in town. The Town is still about 80 to 90 percent still forested, aside from the bodies of water. Their goal is to assist the Town in managing it's Town forests and inform landowners about good forestry. They review all the Timber Cuts that come before the Town and review to see if there are any areas of concern and the office staff will notify the logger if necessary. Chairman Warren requested Patrick Hackley discuss his role with the State Forestry Management. Patrick stated he is the Director for the Division of Forest and Land and this division manages about 230,000 acres across the State. He has worked in various positions as a forester and a Timberland broker for a small investment firm and a nature conservancy. The NRI will be published soon and will be accessible through a digital PDF. The Trails Subcommittee, with members who didn't want to serve on the commission, have been recruited by Lori Baldwin. She, along with other members volunteer time once a month working on trail maintenance, clearing, and hired consulting forester who is a certified chainsaw operator. They are making residents more aware of the hiking opportunities available. They have been advised to get a request for bids on the Frisky Hill parking area. This is the same plan that was approved a year ago and will be a two-car parking area with a berm, with a recognition of the donors. This will give people a safe area to get off 107. He stated that they would like to discuss establishing a forest maintenance fund. As discussed last year, this has to be a separate fund from the Conservation Fund and the revenues that go into the fund are generated from timber harvesting. They will provide the information that is dictated from the Department of Revenue Administration. They would provide a written management plan and there are two or three Town forests that need a written management plan. TA Carpenter wanted to make them aware that the preliminary budget is being held on August 17th and clarified a few questions that Patrick had regarding the budget. Further discussed was the Conservation Fund and the Land Use Change Tax Warrant Article. A deposit was able to be made at about \$42,000 and this is for more opportunities like Frisky Hill or another parcel in town that should be conserved. Chairman Warren asked about the process of tax deeded properties, and seeing if Conservation is interested in the parcel. The Selectboard doesn't generally see these first, but they would like to discuss to see if they would be productive on the tax revenue side as well and not just be placed in Conservation. Patrick stated that some of the lake front properties that go up for auction can have zoning issues without any forethought about septic placement. They would request to leave some of these areas for space needs so that the properties are not building on top of one another in developed areas. He has experienced Zoning changing decisions based on abutters requests and they'd like to see some parcels left between them. Chairman Warren

239 addressed 12.0 Plant Communities - Invasive Species, in light of the conversation with the Shellcamp
240 Association from earlier was anything written for invasive species? Stephen Hopkins stated he wrote
241 that section. He noted there were invasive species both on land and in the water. The work that they
242 did was to identify what's there and techniques used to try to manage it. Patrick Hackley acknowledged
243 that the Selectboard is very thoughtful and thorough about the decisions and appreciates their
244 leadership. Stephen Hopkins stated that they received a list from the State on what is considered
245 invasive and where it is. They have this listed in the NRI. Patrick stated they would like to get more
246 efficient in monitoring their easements, which they are supposed to be doing once a year, but they only
247 have so many volunteers. They would like to start attending more Selectboard meetings to have these
248 discussions, as well as with the Zoning Board, and Planning Board to go over certain decisions being
249 made constructively. TA Carpenter explained the volunteer form and policy to Patrick and Stephen, this
250 is not on the website yet, but this is an HR initiative that is being worked on for better accessibility to
251 these forms.

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253 **OLD BUSINESS (cont.)**

- 254 **12. Police Department** – Body worn Camera Grant through the State of New Hampshire. This was discussed
255 Last budget process but wasn't going to work with short notice and decided to wait for the grants. It is a
256 50/50 grant that was applied for and he is not sure if they will get it. The numbers presented are broken
257 down to a five-year plan and covers the cameras, the whole bundle, which includes the storage,
258 software, new equipment as it comes out, and has hardware that if the taser or firearm is drawn the
259 camera automatically turns on, or if you turn the cruiser blue lights on, the camera turns on. If they do
260 get the grant, they will be looking at about \$7,000 per year and a new line in the budget for the body
261 cameras. After five years, if they do receive the grant then the budget line will probably be double.
262 Selectman Collins asked what the life expectancy was of the cameras. Chief Currier was not sure, but
263 with the bundle plan they will upgrade them to new ones when they become outdated and this will just
264 be something that is budgeted for. The Grant is not given to add to a program, but to get them started
265 with the program. Vice Chairman Baiocchi asked if Chief Currier had money in his current budget to
266 cover the cost of the other half of the program. He stated probably not, because he did not budget for it
267 for this year, but if they do get the grant he would find the funding within his budget somewhere. If the
268 grant is approved, Chief Currier will present it to the Selectboard and they will have the opportunity to
269 approve or deny the grant. Chief Currier mentioned his Highway Safety Grant that he puts in for yearly
270 to cover extra patrols, and they were just awarded that grant.

271 **Motion:** On a motion by Vice Chairman Baiocchi and seconded by Selectman Collins it was voted for
272 Chairman Warren to sign the documentation for the Highway Safety Grant agreement in the amount of \$8,200.
273 (3-0)

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275 Chief Currier addressed the retirement of Robin Bonan, and they will be having a discussion once she returns
276 from vacation on the potential dates of her retirement after she meets with the State. He stated that they will
277 be posting for that position sooner than later.

278 TA Carpenter stated that she has reached out to BlueLion and they are progressing on the Personnel Policy
279 redraft. If it is able to move forward for this budget season it will affect buy outs and all Department Heads,
280 Selectboard, and TA will have to come together to discuss it.

281 Chief Currier updated the Selectboard on his hiring and interview process, but they have not moved forward
282 with any candidates yet. The last individual they gave a conditional offer to went to another community. He
283 working on another wage comparison, because their rates were increased to get equalized with other
284 communities, but now it seems as though other communities also increased. Vice Chairman Baiocchi
285 discussed bonuses and wages with Chief Currier. Chief Currier stated his staff is being undervalued and he is
286 concerned about a neighboring agency taking his staff. He did state his staff is happy and they understand Chief

and the Selectboard a looking out for their best interests, and retaining the staff they currently have is important. Further discussed was open position, wages, staff availability, and police details.

NEW BUSINESS

- 8. Breezeline** – One year franchise extension. We do not have a franchise agreement with the public or get some of the offsets like public access channels so what we have through Breezeline is very basic.

Motion: On a motion by Chairman Warren and seconded by Selectman Collins it was voted to extend the franchise agreement for one year with Breezeline. (3-0)

- 9. Timberhawk** – Discussion and quote for new office space – potential to add for next year's budget if funding is not available this year. TA Carpenter had a discussion with the Selectboard in regards to having a private office. She is working on a larger project that would entail an addition to the Town Hall to address the space needs issue. There are no funds for that project without a grant so she is working on that. The quote from TimberHawk is to take a piece of the Town Clerk/Tax Collector's office and reconfigure the office space that will work for the two individuals currently there, and potentially a third. This will give Finance a private office and would allow TA Carpenter to have a private office. This quote came in just under \$13,000 and due to other projects that have to be completed she does not feel it's a good idea to move forward with this project this year, but would like to consider it for next year. There was some pushback from the Town Clerk/Tax Collector and a discussion was held regarding the space needs issue within the Selectmen's office. Also needing to be considered is electrical, a/c, lights, and entry/exits. The layout provided allows for the space needs to be addressed, and will allow for supervisors of the checklist to also have a space. The Town Clerk/Tax Collector currently only has two employees with two private offices and this new configuration gives them more functional space to their current office. Vice Chairman Baiocchetti stated that TA Carpenter needs her own office and cannot talk privately with the Selectboard or staff. Chief Currier agrees with this as well. Chairman Warren thinks the layout presented is fine and stated that the Town Clerk/Tax Collector would like to have input as well. TA Carpenter would like an office space that could contain a conference table for Department Head meetings that will have heat, air conditioning, and if the Selectboard wants to individually come in to have discussions they can.

- 10. RSA 275:30** – Discussion. TA Carpenter doesn't allow her staff not to take a lunch to leave a half an hour early at the end of the day. If it's a once and a while thing, that is acceptable, but the regular process of taking lunch is required. The board has not put the lunch waiver into process or policy, nor is it required. First responders are exempt, Highway Department is scheduled with their lunches and breaks, and Transfer Station would only be affected one day. This waiver establishes with the employee that does not want to take their lunch that at any given time they are allowed to take their lunch break according to State law. Further discussed was schedules and recommendation from BlueLion.

Motion: On a motion by Selectman Collins and seconded by Vice Chairman Baiocchetti it was voted that any Town employee except for those that are exempt, it is found that they need not take a lunch that they sign the waived lunch or eating period per RSA 275:30-A. (3-0)

- 11. Dial My Calls** – Discussion and pricing information. It was brought to TA Carpenter via social media and individuals that the residents would like a robo call system to be notified about the Transfer Station. The system presented is a credit system, if credits are used then you can upgrade and if they are not used then it will give you an idea of the history. TA Carpenter opted for a phone message versus a text because you can state more if a voice message than a text. One credit is used per call and then somebody needs to be available to send out the message. TA Carpenter stated she knows this has been suggested before, but the Town website is updated and the residents can sign up for alerts, and also messages go out through Facebook. A robo call would be used for emergency purposes, an issue that affects the Town that is not emergent, road closures etc. Vice Chairman Baiocchetti stated that the Fire Department uses the Nixle system and someone would just have to let them know and they could put

out the message via text. Residents can sign up for Nixle on the Town's website. TA Carpenter described that the Dial My Calls system is much like the Nixle system. TA Carpenter would like to discuss with Fire Chief Town usage of the Nixle system before the Town starts using it. TA Carpenter asked if there was a limit on the free version of Nixle and Vice Chairman Baiocchi stated that he had not come across any limits. Chief Currier suggested one Nixle account town wide or if there should be multiple accounts.

OLD BUSINESS (cont.)

14. **Crystal Lake Park Update** – The beach sand has been replenished and the stone dust on the ball field, swimming lessons are going great. We are going to have a wrap up at the end of the season and both the main swim instructor and assistant are interested in coming back next year, and they are both certified. The goal is to get the information out earlier next year and begin advertising earlier.
15. **Superior Fire** – Update on schedule for main line replacement. This was discussed at the last meeting. This project cannot wait and the employees entered the building with water on the floor this morning. A pipe had burst in the historical room, but was contained mostly by the soffit. We were able to cover and move most of the files. It has a temporary fix currently. We will have more information tomorrow on whether they are able to start the project earlier.

SELECTBOARD ITEMS, FYIs, AND OTHER TOPICS

18. **Monthly Update** – Fire Department, Executive Office

19. **Transfer Station Update and Q & A** – The Transfer Station is going very well. The lower yard is going to be reworked. One container of scrap has been removed but it was over their load amount and they wanted to send back all the non-metallic material, which is the dirt. They did drop another empty container so we could split the current load. They had come out on Friday, the driver denied it and said it was over the weight amount and could not pick it up. Both Alex DeCoste and Jim Hurst did not believe that the load was over the weight limit because it was smaller than the last load, but the details of the load and pick up are being worked out with the vendor. Currently, the Town uses the NRRA and they do all the scheduling and are essentially the middle man so there can be contradicting information with the scheduling and information. The Town is still currently waiting on quotes back from the contractor for the lean to and we are looking for other contractors to quote because time is essential. We are working to get something more suitable for the recycling situation, because what we are doing now is not working. The Transfer Station does request for residents to break down their cardboard, but they do not always do this and we have limited staff at the facility. The lean to has to be reinforced and a railing needs to be put in place before that area could be used for recycling. TA Carpenter talked with Mark at DES today and he's been assisting with the Operating Plan. She will need assistance from employees of the facility and then they will need a layout of the facility. She will be working on the Operation Plan and Closure Plan.

Vice Chairman Baiocchi stated that the Trustees of Cemeteries had a class at the end of June on cleaning grave stones. Paul Lines, Karen Stockwell, Adam Mini, and himself and did the Friend's Cemetery. There will be a budget increase because they're going to get supplies.

Selectman Collins stated that the Planning Board was looking for an update on the cease-and-desist letter. Chairman Warren stated that he can give an update. They are currently checking with legal to see if that motion can be carried forward. They have not heard on that yet and it's in process.

Motion: On a motion by Chairman Warren and seconded by Selectman Collins it was voted to move into Non-Public RSA 91-A:3 (a). (3-0)

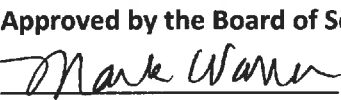


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NON-PUBLIC 91-A:3 (a) – HR/Fire Department
RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2)
Motion: On a motion by Chairman Warren and seconded by Selectman Collins it was voted to come out of Non-Public RSA 91-A:3 (a). (3-0)
Motion: On a motion by Chairman Warren and seconded by Selectman Collins it was voted to adjourn. (3-0)

Adjourned 9:11 p.m.

Respectfully Submitted,


Amanda Davis, Administrative Assistant

Approved by the Board of Selectmen

Chairman Mark E. Warren

Vice-Chair Vincent A. Baiocchetti

Selectmen Evan Collins

