

**Town of Gilmanton**  
**Request for use of Town Facility**

NAME: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Cell #: \_\_\_\_\_

Organization: \_\_\_\_\_

Building/Room requested: \_\_\_\_\_

Date of use: \_\_\_\_\_

Hours of use: \_\_\_\_\_

Approval for alcohol requested: \_\_\_\_\_ Yes \_\_\_\_\_ No

I agree to abide by existing regulations covering the use of the above facility and related charges.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*\*\* The Board of Selectmen required that any person or organization using town facilities where alcohol is served or brought on the premises must provide insurance coverage and a police detail.

**Approval**

Approved: \_\_\_\_\_ Yes \_\_\_\_\_ No

\$125.00 rental fee: \_\_\_\_\_

Pre-paid police detail: \_\_\_\_\_

\$50.00 cleaning deposit: \_\_\_\_\_

Fee waved: \_\_\_\_\_

\$75 Key Deposit: \_\_\_\_\_

Board of Selectmen Approval or Designee:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Arrangements have been made for a police officer:

\_\_\_\_\_  
Chief of Police:

\_\_\_\_\_  
Date: