



TOWN OF GILMANTON

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TOWN OF GILMANTON USE OF MUNICIPAL FACILITY/PARK USAGE - REQUEST FORM

APPLICANT'S NAME (& TITLE IF APPLICABLE) _____

NAME OF ORGANIZATION _____

AGENCY ADDRESS _____

APPLICANT'S ADDRESS _____

BUSINESS PHONE – CELL PHONE - FAX - EMAIL _____

TYPE OF ORGANIZATION [INDICATE IF 501(C)3] _____

FACILITY REQUESTED _____

DESCRIPTION OF EVENT _____

DATE(S) & TIME REQUESTED _____

APPROXIMATE NUMBER OF PARTICIPANTS _____

SPECIAL REQUESTS "I hereby acknowledge that I have read and understand the Town of Gilmanon Policy Governing the Use of Town Property and that I will be responsible for the use of the Town of Gilmanon facility in accordance with that Policy. Furthermore, I hereby agree to indemnify, hold harmless and release the Town of Gilmanon and its agents from any claims, liability, injuries and damages that may result from the use of the property by any of the participants and/or guests that may be present upon permission by the Town for the requested use."

Signature

Date

*****FOR TOWN USE ONLY*****

APPROVED/DENIED/SPECIAL CONDITIONS SIGNATURE OF TOWN OFFICIAL

FEES/DEPOSIT/AMOUNT PAID/REFUND MADE (INDICATE DATES/CHECK NUMBER, ETC.)

[] INSURANCE CERTIFICATE REQUIRED/ATTACHED

cc: BOARD OF SELECTMEN; POLICE, APPLICANT; OTHER _____

PARK USAGE RULES-

1. Line all garbage cans (You bring in, you need to take it out.)
2. Sweep kitchen and backroom floors.
3. Clean counter tops, refrigerators, sink and fold-in tables
4. Pick up pole barn, playground and field if necessary.
5. Sweep out bathrooms (broom in each)
6. Turn off all lights.
7. Lock bathrooms, back door with bar, all windows with re-bars, kitchen and gate.
8. All vehicles are to be moved to the main parking lots unless unloading.
9. Return all keys.

I UNDERSTAND THE RULES AND REGULATIONS STATED ABOVE AND I ALSO UNDERSTAND THAT I AM RESPONSIBLE FOR ANY AND ALL DAMAGES DURING THIS OUTING.

X _____

Thank you. Have a wonderful time.

Gilmanton Park and Recreation