APPROVED

Board of Selectmen
Town of Gilmanton, New Hampshire

Meeting
July 11, 2016
6:00 p.m. – Gilmanton Academy

Present: Chairman Michael Jean, Vice Chair-Selectman Steve McWhinnie, Selectman Marshall Bishop, Town Administrator Paul Branscombe, Assistant Town Administrator-Heidi Jackson-Rhine and Recording Secretary Heather Carpenter.
Also present please see attached sign in sheet.

6:00 p.m. Chairman Jean opened the meeting, took attendance of those present and voting (Chairman Jean, Selectman McWhinnie, and Selectman Bishop) and led the Pledge of Allegiance.

Resignation-
MOTION: On a motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to accept the resignation of two Police Officer's, Christopher Gustafson effective July 8, 2016 and Maxwell Hodgdon effective July 28, 2016. (3-0 Voice Vote – Chairman Jean- yes, Selectman McWhinnie-yes, Selectman Bishop– yes).

Approval of Minutes –

MOTION: On a Motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to approve the minutes of June 20, 2016 as amended and June 27, 2016 as accepted. (3-0 Voice Vote –Chairman Jean- yes, Selectman McWhinnie-yes, Selectman Bishop– yes).

The amendment to the June 20, 2016 minutes is the date of June 6, 2016 in the header on page 2, 3, 4 and 5 which should read June 20, 2016.

Signature File

Letter to Neil Roberts requesting withdrawal from Fire Command Vehicle Capital Reserve Account
MOTION: On a motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to approve the withdrawal of $2,911.00 from the Fire Command Vehicle Capital Reserve Account (3-0 Voice Vote –Chairman Jean-yes, Selectman McWhinnie-yes, Selectman Bishop– yes).

PO for lighting package for Command Vehicle
MOTION: On a motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to approve the purchase order of $7,021.70 for a radio for the Command Vehicle for the Fire Department (3-0 Voice Vote –Chairman Jean-yes, Selectman McWhinnie-yes, Selectman Bishop– yes).

PO for crack sealing on the Roads
MOTION: On a motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to approve the purchase order for crack sealing on three roads each for $3,600.(3-0 Voice Vote –Chairman Jean- yes, Selectman McWhinnie-yes, Selectman Bishop– yes).

New Business

Belknap Range Conservation-
The presentation was brought before the Board to speak about the mission of the conservation and what has been done so far with acreage that has been preserved. They are looking for a contact representative from the Board of Selectmen.

Finance Officer- Brenda Paquette

- Wage Scale

The Board will table the topic for tonight, look over the information given to them, formulate their questions and make a decision in the near future.

Energy rebate program through NHEC-

- Cost savings on a number of building except for the Old Town Hall
- 50% rebate
- Program can be paid on a monthly basis on the electric bill

Chairman Jean would like the finance option looked into, he believes the program will save the Town money in the long run.

Space Needs- Conference Room
MOTION: On a motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted by a 2-1 vote for the conference room to be used as office space for the Town Clerk Tax Collectors office needs. (2-1 Voice Vote –Chairman Jean- no, Selectman McWhinnie-yes, Selectman Bishop– yes).

Fuel- Waiting to speak to Dead River this week for final numbers, this is the last quote for the pricing

Job Descriptions- Tabled until next week due to updates on wage scale and labor grades. This will be looked at again at the next Board of Selectmen meeting.

Resignation-
MOTION: On a motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to accept Louise Knee's resignation as Planning and Conservation Commission Clerk. (3-0 Voice Vote –Chairman Jean- yes, Selectman McWhinnie-yes, Selectman Bishop– yes).

There has been one application received for the PT Planning Board/Conservation Clerk position so far.

Lawn Care- Young's Landscaping saves $64 per mow and saves approximately $150 per week overall.
The Town Administrator addresses the fact that Bill Booth has not been fired and is doing maintenance for the Town.

Joe Haas –
He has asked to start the Rose and Milton Freedman Right to Choose Trust Fund for the residents in the Town of Gilmanton. He explains the information he has received from Terry Knowles and his reasons why he thinks that this Trust Fund is important.
The Select Board will review the information and will get back to Mr. Haas with an answer.

Brenda Currier- Topics that Mrs. Currier discussed are as listed-

- Unsealing of Non-public minutes
- Live Streaming the Board of Selectmen meetings for the amount of $45 through Metrocast, she believes that it has been done in either Alton or Belmont and would like the Board to consider the option.
- Zoning Code Violations- Gilmanton Winery

Event Permit –Gilmanton Women's Club- Pie's on the Common Oct 8, 2016 from 10am- 2 pm
MOTION: On a motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to accept the event permit for the Gilmanton Women's Club on October 8, 2016. . (3-0 Voice Vote –Chairman Jean- yes, Selectman McWhinnie-yes, Selectman Bishop– yes).

Hawkers/ Peddlers- Fire Wood
MOTION: On a motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to accept the event permit for Cameron White for the sale of camp fire wood on the corner of RT 106 and South Rd effective through December 31, 2016 (3-0 Voice Vote – Chairman Jean- yes, Selectman McWhinnie-yes, Selectman Bishop– yes).

Select Board Items

Selectman McWhinnie-
The Board would like to put a two month time frame require Mr. Eric Snell to obtain his CDL.
MOTION: On a motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to require Mr. Eric Snell of the Highway Department a two month time period to obtain his CDL.(3-0 Voice Vote –Chairman Jean- yes, Selectman McWhinnie-yes, Selectman Bishop– yes).

Town Shed/ Transfer Station-
MOTION: On a motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to remove all equipment that is not owned by the Town of Gilmanton within a two month time period from the Town Shed and the Transfer Station. (3-0 Voice Vote – Chairman Jean- yes, Selectman McWhinnie-yes, Selectman Bishop– yes).

Public Comment-

Ralph Lavin- He states that he is supportive of the Town Clerk space needs but feels that the handicap accessible entry way is going to be unlocked for people to utilizes.

Leonard Swanson- Mr. Swanson would like an answer to why the agenda has no specifics listed.

Brett Currier- Mr. Currier address his formal complaint that was brought to the Board of Selectmen and would like to know if any action has been taken as of yet.

Bernadette Gallant- Spoke about the live streaming and what is available in the Town of Belmont.

Don Guarino- Mr. Guarino spoke to Mrs. Gallant question about live streaming; the franchise fees that go along with it and why prior Board of Selectmen had agreed to get rid of it due to expense. He also believes that a generic agenda is not allowed legally.

Andrew Freeman- Mr. Freeman spoke on the fact that he likes a more specific agenda for the meetings so that he can stay informed about what topics will be discussed. He would also like to know if the Town has an Emergency Action Plan in place.

Brenda Currier- Mrs. Currier speaks to the letters from the other Boards and Committees that have been received in reference to the use of the downstairs conference room at the Academy Building. She also urges the Board to order a cease and desist for the Gilmanton Winery due to the fact that she believes that it isn't permitted properly.

Terry Donovan- Mrs. Donovan apologies for the way that the Select Board has been beaten up in such a vicious way over the last few months from people that have had loss of power and a "Good Ole Boy" mentality. She encourages public access to the Board of Selectmen Meetings through live streaming and believes there needs to be a P.R. committee set up. Mrs. Donovan also is very supportive of all the essential needs of the community but is very concerned about the staffing shortage at the Police Department and the fact that a lot of their resources are being provided to surrounding communities like Barnstead and the lack of money we are charging for that detail work/ related costs. Overall she is very supportive of transparency in all areas and would like the community to join her in focusing on the positives and moving forward.

Sandra Guarino- Expresses her unhappiness with the new Board of Selectmen.

The Chairman closes public comment at 7:50 p.m.

(A)Non-Public Session per RSA 91-A:3, II (c)
MOTION: On a Motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to go into Non-Public Session per RSA 91-A:3, II (c).(3-0 Voice Vote – Chairman Jean- yes, Selectman McWhinnie -yes, Selectman Bishop – yes).
Reputation

MOTION: On a Motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to come out of Non-Public Session.(3-0 Voice Vote – Chairman Jean- yes, Selectman McWhinnie -yes, Selectman Bishop – yes).

MOTION: On a Motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to seal the minutes of Non-Public Session.(3-0 Voice Vote – Chairman Jean- yes, Selectman McWhinnie -yes, Selectman Bishop – yes).

The meeting room was opened to the public. The Board noted the Non-Public Session minutes were sealed.

A request from Administrative Assistant- Heather Carpenter to unseal the following non-public minutes for the reasoning of financial corroboration for the Financial Officer.

MOTION: On a Motion by Selectman McWhinnie, and seconded by Selectman Bishop it was voted unanimously to unseal the minutes of Non-Public Session for the raise for Robin Bonan, the hire of the new police Officer Konstadinos Markis and the promotion for Heather Carpenter.(3-0 Voice Vote – Chairman Jean- yes, Selectman McWhinnie -yes, Selectman Bishop – yes).

Adjournment: On a Motion by Selectman McWhinnie and seconded by Selectman Bishop it was voted unanimously to adjourn at 8:13 p.m. (3-0).
Respectfully Submitted,

Heather Carpenter
Recording Secretary

Approved by the Board of Selectmen

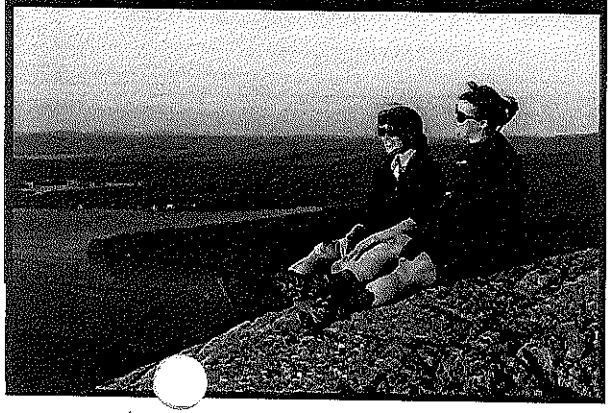
Chairman Michael J. Jean

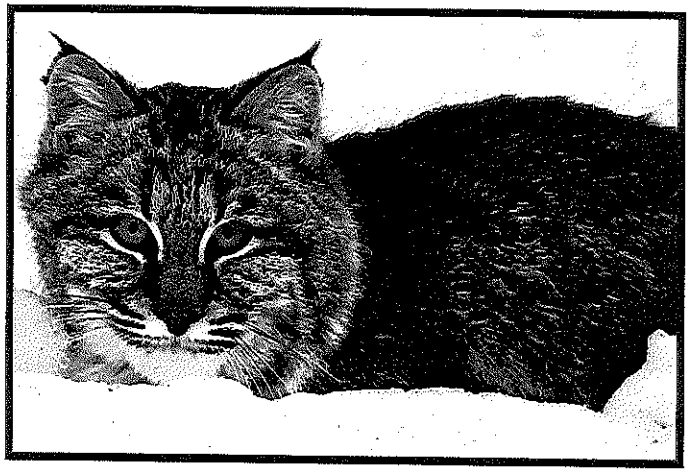
Selectman Stephen P. McWhinnie

Selectman Marshall E. Bishop

{Audio recordings are available at the Selectmen's Office}

The Belknap Range Conservation Coalition is a non-profit organization with participating members from: Alton, Belmont, Gilford, Gilmanton; UNH Cooperative Extension; Society for Protection of NH Forests; Lakes Region Conservation Trust; New England Forestry Foundation; Belknap County Sportsman's Assoc.; Gilmanton Land Trust; Belknap County Conservation District; Dave Roberts & other dedicated individuals.





The BRCC Goals

- Focus efforts on the protection of the largely unfragmented block of land that encompasses the Belknap Mountain Range;
- Facilitate cooperation and communication among conservation organizations, municipalities, other governmental entities and area landowners;
- Help coalition members secure funding, technical assistance and other resources for carrying out programs in support of this mission;
- Educate the public, landowners and local decision makers about the significance of the resources of the Belknap Mountain Range;
- Develop, promote and implement methods and strategies for ensuring the long-term protection and responsible stewardship of these resources;
- Promote opportunities for low impact public enjoyment and recreation.

For More Information Contact:

www.belknaprange.org

Belknap Range Conservation Coalition

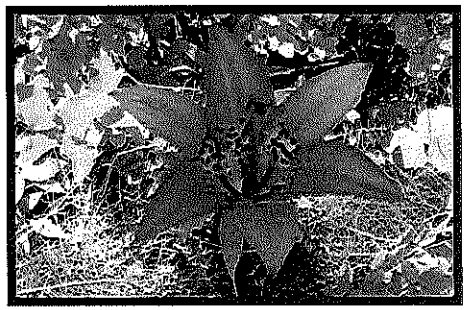
PO Box 151,

Gilmanton Iron Works, NH 03837

info@be[illegible]prange.org

Belknap Range Conservation Coalition

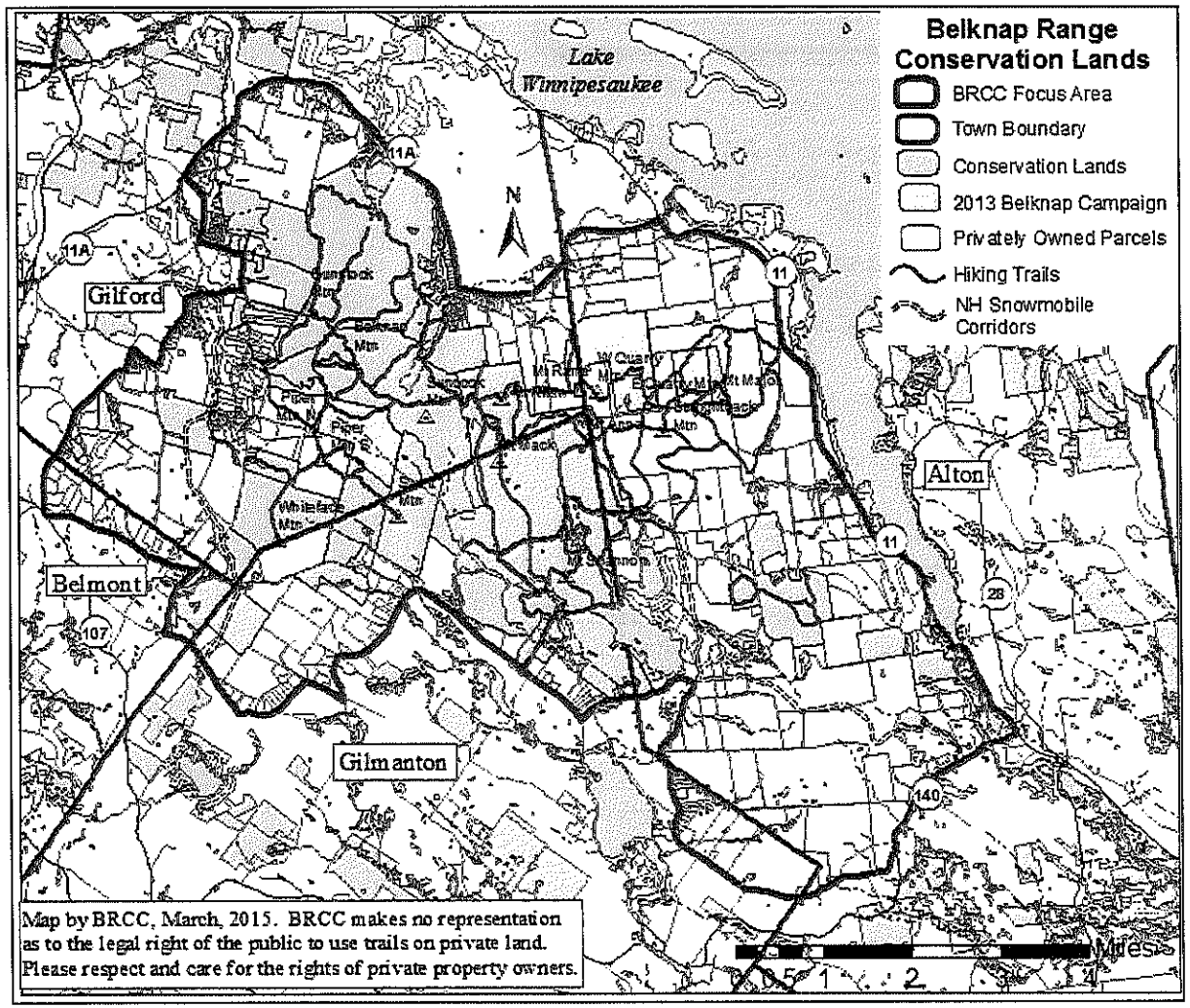
Promoting the conservation of open space, responsible stewardship, and low impact public enjoyment of the scenic, natural, recreational and historical resources of the Belknap Mountain Range



The Belknap Mountain Range Includes

An Exemplary Diversity of Features & Opportunities

- Lands within Towns of Alton, Belmont, Gilford & Gilmanton
- 31,665 Acres of Forests, Lakes, Streams, Trails, Cellar Holes, Waterfalls, Scenic Vistas & Important Wildlife Habitats
- Trails for Hiking, Biking, Horse-Back Riding & Snowmobiling
- Hunting, Fishing, Bird-Watching, Swimming & Scouting



Map by BRCC, March, 2015. BRCC makes no representation as to the legal right of the public to use trails on private land. Please respect and care for the rights of private property owners.

Belknap Range Conservation Coalition

Membership Form

PO Box 151, Gilmanton IW NH 03837

Annual member dues are $20/year/person or family and $40/year for Groups. (Group members require 1 contact person be designated.) Any additional gifts are appreciated! All dues & gifts will be used to accomplish our mission. Although BRCC is a NH registered non-profit it is not tax-exempt so your gift is not deductible as a charitable contribution. Member renewal is in October each year.

MEMBERSHIP TYPE:
INDIVIDUAL OR FAMILY $_____
GROUP $_____

NAME(S) OR GROUP NAME (with CONTACT PERSON)

MAILING ADDRESS

CHECK# AMOUNT $
DATE

E-MAIL ADDRESS

PHONE:

Please return this form, with your check made payable to BRCC, to the address above.

THANK YOU!

Board of Selectmen
Town of Gilmanton, New Hampshire
503 Province Road
PO BOX 550
Gilmanton, New Hampshire 03237

Attendance Signature Sheet

Time & Date:
7-11-16 @ 6:00 p.m.

Signature	Print name	Time & Date
Terri Donovan	Terri Donovan	6pm
William Donovan (for)	William Donovan	6 pm
[illegible]	RICHARD BAKOS	6 pm
Judith Bakos	Judith BAKOS	6pm
Brett Currier	Brett Currier	6 Pm
[illegible]	Peter Latacky	6 pm
Cameron White	Cameron White	6 pm
[illegible]	Wayne [illegible]	6 pm
Barbara E. Swanson	Barbara E. Swanson	6 Pm
Leo C. Swanson	Leonard C. Swanson	6 PM
[illegible]	DONALD GUARINO	6 PM
Sandi Guarino	Sandi Guarino	6 pm
Brenda Currier	Brenda Currier	6 Pm
Priscilla Plourde	Priscilla Plourde	6 PM
Nanci Mitchell	Nanci Mitchell	6:13 pm
R. J. Wilder	Russell J. Wilder	6:13 PM
Kristi Laurendeau	KRISTI LAURENDEAU	6:13 pm
[illegible]	ANDREW G. FREEMAN	6:13 PM
Laurie Freeman	Laurie Freeman	6:14 PM

ADAM MINI 6:20pm

Ralph Lavin 6:15

Betty Ann Abbott 6:15

Turner 18:19

18:19

JoeHaas JosephSHaas@hotmail.com 6:34 pm

Bernadette Gallant Bernadette Gallant