



# Gilmanton Conservation Commission

PO Box 550

Gilmanton NH 03237-0550

Minutes of the Gilmanton Conservation Commission Meeting  
Held Tuesday, 10 November 2009, 7:00 p.m. at the Academy

Present: Joe Derrick, Sue Hale de Seve, Erin Hollingsworth, Nanci Mitchell (Chair), Brenda Sens, Dick de Seve

Absent: Paula Gilman, Lisa Robinson, Tracy Tarr

Nanci asked Sue to vote for Tracy and Joe to vote for Paula. She announced that the Fire Chief has asked to be on our agenda in December to discuss fire ponds. Paula's decision to resign was announced. Members of the Conservation Commission expressed appreciation for Paula's years of service and agreed that she would be very much missed.

- A. Minutes of October 13 and Minutes of the Site Walk done on October 23: For the Minutes of October 13 Erin moved to accept; Dick seconded the motion and all voted in favor. For the Minutes of the Comeiro site walk, Dick moved to accept; Sue seconded and all voted in favor.
- B. Financial Report: The budget for 2010 is due on Monday, November 16<sup>th</sup>. We need to add the cost of mowing for two easements and the cost proposed is \$220.00. We are on the Board of Selectmen's agenda on November 16<sup>th</sup> at 6:45 p.m. We have asked the Town Hall for staff help for one or two hours a week. It was decided that we will budget for four signs to be done next year and will purchase a GPS this year if we can. Dick moved to accept the proposed budget; Brenda seconded the motion and all voted in favor. Membership dues in the Belknap Range Conservation Coalition for October 2009—October 2010 (\$40) were discussed and Dick made a motion that we pay them; Erin seconded and all voted in favor.
- C. Status Report: The Status Report is attached to the end of the Minutes.
- D. Wetland/Shoreland Applications:
  - a. Comeiro culvert off of Stage Road. The Commission had decided not to sign this Expedited Minimum Impact Application because of concerns about placing a culvert this size in the perennial stream. Nanci had been contacted by the Certified Wetland Scientist who had prepared the plan who said that it was an intermittent stream based on vegetation.
  - b. Communication with Wetlands Bureau: Deb Cornett had sent an e-mail to the Wetlands Bureau expressing concern over the contradictory advice received from them about what did and did not need to be included in a Permit-by-Notification application. Nanci had followed up with a note suggesting several areas for improvement.
  - c. Kowalski Forestry Notification: The Commission had questions about whether the Forestry Notification was adequate for what appears from aerial and wetland maps to be a large crossing. Nanci will try to speak with the logger and Dick will speak with the Wetlands Bureau.

- d. Donovan Road Culvert: Revised plans for the culvert replacement on Donovan Road had been received from the Certified Wetland Scientist just prior to the meeting. The Commission reviewed these plans and saw no reason to object. The primary change that we noticed was that the culvert was shortened from 40' to 30'. Revised calculations to determine the proper size of the culvert were also included.
- E. Complaints/Violations/Concerns:
  - a. Citizen Concern re. Dock and Beach Violations: Nanci had been approached by a citizen who was concerned that the Conservation Commission was not adequately monitoring dock and beach violations. Nanci explained that the Commission could not trespass to look for violations and did not have the equipment (boats) to monitor from the water. She asked the resident to please inform the Commission when he/she was aware of a violation.
  - b. Gannon, Varney Road: Bob Flanders, Code Enforcement Officer had been to this site for an inspection. The Inspection Report stated that the landowner had to correct the wetland violation (filling of wetlands for access).
  - c. The Commission received notice from DES of a complaint at 160 Hemlock Drive for failure to maintain the woodland buffer.
- F. New Business:
  - a. Kiosk Design and Construction: Joe agreed to have an outing organization at Prospect Mountain High School take on this project much to everyone's appreciation. Various plans were discussed briefly.
  - b. Trails and trail brochures: Erin will discuss possible ways to do this with a volunteer who has offered to help. We will begin with the Cogswell Mountain Conservation Area and the Thompson Town Forest.
  - c. Cogswell Mountain Conservation parking sign at the library: The GYRLA and the Commission have decided not to do a sign at this time. The GYRLA has given us the okay to mark the trail behind the library with the red markers from Voss Signs.
- G. Old Business:
  - a. Woodland Exam Gift Certificate: The walk will take place on Monday, 16 November at 9:30 a.m. We will meet at the Buzzell Cemetery to walk the Ella Stroud Memorial Forest. If there is time we will look at the Nelson Brook Town Forest
  - b. Pine Hill Town Forest Abutters Letter: We heard from one abutter who greatly appreciated the letter.
  - c. Right-to-know Law: We decided to postpone discussion of this topic to a future date and ask that everyone review the information from the Local Government Center (LGC).
  - d. Monitoring—we decided to discuss this at the December meeting.
  - e. Eagle Scout Projects: Nanci sent information to Cody Hook regarding trail markers. Nothing else new to report
  - f. Installation of signs—This has been done for Smithers and Thompson Town Forests and for the Cogswell Mountain Conservation Area. The Pine Hill Town Forest sign has been constructed and will be installed next year.
  - g. Educational Articles: With Lisa away for the winter these seem to be on hold unless someone else is able to assume this responsibility.
  - h. Land Protection:

- i. Cogswell/Perkins transfer to the Town: a draft of the “Assignment of Conservation Easement Deed” was received from the Gilmanton Land Trust just prior to tonight’s meeting.
  - ii. Christie: Nancy Christie would like to complete the gift of two parcels of land in the Corners to the Town this year. Her attorney is preparing two purchase and sales agreements and two warranty deeds. Her attorney will discuss these with Town Counsel. We have not yet heard from the Fire Chief regarding the letter concerning the presence of any hazardous materials on the sites.
  - iii. Bartlett: the fire chief has been reminded about a letter concerning hazardous waste. No survey has been done as yet.
    - i. Identification Badges: Any member of the commission who would like to have an identification badge should go to the Town Hall.
- H. Planning Board: The meeting concerning recommended zoning changes will take place on November 12. Mark Fougere has been hired as a consultant planner by the Town.
- I. Board of Selectmen: They have been asked for permission to upgrade Sawtooth Road for the construction of a single family residence.
- J. Intents to Cut: Town Farm Road and Sawtooth.
- K. Correspondence
- L. Upcoming Meetings:
  - 1. Stroud and Nelson Brook walks – November 16 at 9:30 am
  - 2. Next regular Conservation Commission Meeting – December 8, 2009 @7 pm
  - 3. Monitor Lamprey Hill Conservation Easement – December 13 @12:30 pm.

The meeting ended at 9:20 p.m.

Respectfully submitted,

Brenda Sens, Secretary

The Minutes are not accepted until signed.

GILMANTON CONSERVATION COMMISSION  
Status Report for October 13, 2009 Meeting

A. Wetland and Shoreland Applications

1. Town, Middle Route, DES File # 2006-02011, after-the-fact application for culvert replacements. More information requested by DES.
2. Hoitt/Weston (Gilmanton Snowmobile Association), DES File #2008-01767, Trail Notification. Determined to be administratively incomplete by DES.
3. Turchi, Heath Dr., DES File #2009-01283, Seasonal Dock Notification. Under technical review by DES.
4. Clairmont, 46 NH Rte 140, DES File #2009-01570, Standard Dredge and Fill Application to impact 5392 sq. ft. of wetlands to realign and widen an existing driveway. More information requested by DES.
5. Town, Donovan Road, DES File #2009-01926, Minimum Impact Expedited Application, replace stone culvert with 24”x40’ plastic N12 culvert with headwalls. More information requested by DES.

6. Dawson, Stage Road, Gilmanton Fire Department, DES File # 2009-02309, Permit-by-Notification for installation of a dry hydrant. PBN is complete.
7. Shellcamp Lake Association, Gilmanton Fire Department, DES File # 2009-02310, Permit-by-Notification for installation of a dry hydrant. PBN is complete.
8. Plourde, Rocky Pond, Gilmanton Fire Department, DES File # 2009-02311, Permit-by-Notification for installation of a dry hydrant. PBN is complete.
9. Sawyer Lake Village District, Gilmanton Fire Department, DES File # 2009-02312, Permit-by-Notification for installation of a dry hydrant. PBN is complete.
10. Shellcamp Lake Association, Gilmanton Fire Department, DES File # 2009-02313, Permit-by-Notification for installation of a dry hydrant. PBN is complete.
11. Twigg, Loon Pond, Gilmanton Fire Department, DES File # 2009-02447, Permit-by-Notification for installation of a dry hydrant. Under technical review by DES.
12. Crystal Lake Development Association, Mountain Road, DES File # 2499, Shoreland Application to replace pier foundation with full cellar. Under technical review by DES.
13. Shellcamp Association, Lakeshore Drive, DES File # 2520, Permit-by-Notification for beach replenishment. PBN is complete.
14. Comeiro, Stage Road, DES File # 2009-02578, Minimum Impact Expedited Application for 60" culvert for lot access and snowmobile trail. Under technical review by DES.
15. Kowalski, Guinea Ridge Road, DES File # 2009-02614, Forestry Notification. Notification complete.