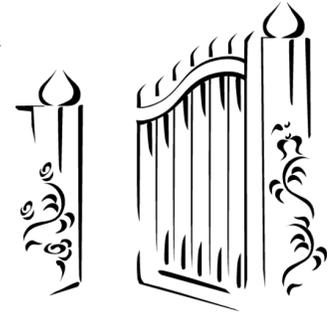




TRUSTEES OF CEMETERIES

Post Office Box 56

Town of Gilmanton, New Hampshire 03237-0056



Meeting Minutes
September 28, 2004 – 7:30pm
Gilmanton Academy
503 Province Road

Present: Marion McIntyre, Chairman; Trustees Candace L. Daigle and Leonard Stockwell, Jr.

Buzzell proposal

Mr. Winchester of Buzzell has called regarding an update. The Trustees have not received a response from the Selectmen to their letter of August 23rd. This may be discussed with the Selectmen as part of the public hearing scheduled for October 25th. Mr. Winchester has a complete map of the site lots. He also reported to L. Stockwell that David Clairmont has completed work equal to the value of the lot he has purchased. We'll also need to get info on the lot sales price they've been using.

Budget

The Trustees reviewed the current budget status along with 2005 work proposals. The Trustees have previously planned the replacement of the fence at the Mary Butler site as the 2005 project. The project will take more than is available in the 2004 budget. Remaining funds will be carried forward for this contract with the remainder of the funding coming from the 2005 budget request. It was decided to request the same 2005 funding as 2004 (\$2,500 for Maintenance and \$2,000 for Beautification). It was also decided to request a new line item for supplies to support administrative costs such as printing, mailing and copy costs. An amount of \$100 will be requested.

General/Perpetual Care Funds

The Trustees reviewed a breakdown of expenses for 2004 to date.

Abandoned Burial Site Proposal

The public hearing with the Selectmen is scheduled for 6pm on October 25th. It was noted that there is an error on page A-2 – change #35 to Clough Burial Ground. Amended sheets will be added to the copies upon final action by the Town.

General Site Acceptance Policy

The Trustees reviewed a proposed policy drafted at the request of the Selectmen. Info on signage was added to the proposal. The proposal will be forwarded to the Selectmen for review/comment.

Cemetery Rules Review

The Trustees discussed drafting Cemetery Rules for the operation/protection of sites under their care. Several samples of existing Rules were distributed for review. A general outline will be developed for discussion at the next meeting. Items to be considered include whether future burials are allowed/process, determining burial rights, requiring a vault, selling by deed or "right to inter", requiring permanent corner markers, cremation/veteran memorial gardens/facilities, having burial rights identified at time of lot sale. In discussing the process of determining burial rights/available space it was noted that the applicant could use ground sensors.

Other Business

The members reviewed the upcoming **NHCA meeting** for October 13th.

The members reviewed a response from Nicholas North stating that he will continue to maintain the **Besse Cemetery Site**. Information will be provided to Carl Moorehead.

No answer has been received from the e-mail sent to the **DAR, Mary Butler Chapter**, on funding for the fence. A letter will follow including Trustee's interest in permanently protecting the site through easement or transfer. C. Daigle will also follow up with adjacent property owner to see about buffer by easement to protect immediately surrounding footage.

M. McIntyre reported that the **Mudgett home site** is taken care of by the Historical Society. She'll submit a copy of the news article referring to same for the record.

L. Stockwell will clean single stone area in **Town Pound** to photograph builder's initials for record. He will also take care of resetting gate pin. Discussion of approaching property owner for buffer by easement to protect immediately surrounding footage.

On-going projects: C. Daigle will check w/Bud Young on **Hattie Smith site**.
Calculation to **proportion perpetual care funds** still to be done.

Respectfully submitted,



Candace L. Daigle