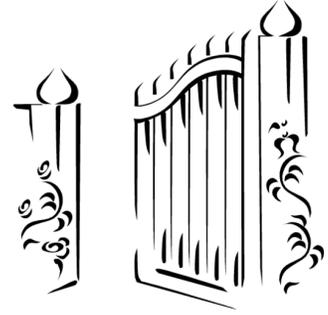




TRUSTEES OF CEMETERIES

Post Office Box 56

Town of Gilmanton, New Hampshire 03237-0056



Meeting Minutes

Tuesday, April 17, 2008, 7pm

Gilmanton Academy

503 Province Road

Present: Trustees Marion McIntyre, Candace Daigle and Leonard Stockwell, Jr.

Mary Butler Fence & Gate repairs: The Trustees discussed continued interest in repairing the fence and revolving gate and the importance of maintaining the gate as part of the site amenities. There are funds available in the Mary Butler Care Fund. However, to avoid duplicating efforts, attempts have been made to contact the DAR who also may be planning work this summer. No answer has been received at this point. The DAR is scheduled for an upcoming meeting and the Trustees hope some information will be forthcoming at that time.

Cemetery Rules Signs: The Trustees reviewed the final text and cost per sign for the proposed notice signs. Although the Trustees are reluctant to post such signs, the recommendation of the Police Department is that unless prohibited uses are posted on the site they are likely to be unable to enforce the Regulations in case a violation occurs. Certainly the Trustees want to take all reasonable action to protect the sites and if a violation resulting in damage occurs, recoup the cost of repairs to protect the Taxpayers who would otherwise be assessed for that cost. The final approved wording was reviewed by NH LGC, Town Counsel and the Police Chief:

FOR THE SAFETY OF VISITORS
AND THE
PROTECTION OF THIS SITE

No Admittance Dusk to Dawn
No Vehicles (Motorized/Non) Permitted
Winter Access is Unmaintained

Prohibited Conduct:

- Deface, Injure or Remove any Tomb, Monument, Gravestone, Marker, Gate, Fence or other Structure or Delineator
- Gravestone Rubbing
- Disturb the contents of any tomb or grave
- Pets unless leashed and curbed
- Explosives and Fireworks
- Hunting
- Remove trees, excavate, construct or build within 25' of this site
- Noisy or otherwise disorderly conduct
- Disposal of any trash, refuse or debris
- Alcoholic beverages

Town of Gilmanton Cemetery Ordinance & Regulations
NH RSA 289:7, 635:6-8

Town of Gilmanton
Cemetery Trustees

Marion S. McIntyre
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Candace L. Daigle
(603) 267-8274
cemeteries@metrocast.net

Leonard Stockwell, Jr.
(603) 267-7502

The signs were designed and will be place to be unobtrusive but visible. They will be 24"x24" white reflective paint on aluminum with black lettering. They will be purchased at the lowest possible cost from NH Correctional Industries; \$34.50 per sign. C. Daigle will cost poles and L. Stockwell will erect.

MOTION: On a motion by L. Stockwell, seconded by C. Daigle it was voted unanimously to purchase ten signs and poles to begin this project. (3-0)

Budget – 2008: The Trustees reviewed the 2008 budget. The voters provided an increase in the Maintenance portion of the budget. This will assist in covering increased maintenance costs based on labor, supplies, fuel increases and recognize that additional sites are being reclaimed and now require maintenance. The balance of the 2007 budget, \$138.73 was deposited into the new Cemetery Expendable Trust Fund established by Town Meeting. Half of the Beautification line item has been expended to finish the Sawyer Lake Cemetery stone wall project. L. Stockwell will check with Kevin Fife on the cost to complete the wall in the Foster Cemetery off Allens Mills Road. C. Daigle handed out the current year budget sheet as well as a 2003-2007 per lot expense breakdown and a final 20007 per lot income/expense breakdown.

Sawyer Lake Cemetery: The wall project has been completed. L. Stockwell provided pictures of the project for the records.

Hatie Smith Cemetery: L. Stockwell has completed the clearing of the site and the granite posts and chains have been erected. He provided pictures of the restored site for the records.

Edgerly Cemetery: L. Stockwell has completed the clearing of the site. He provided pictures of the restored site for the records.

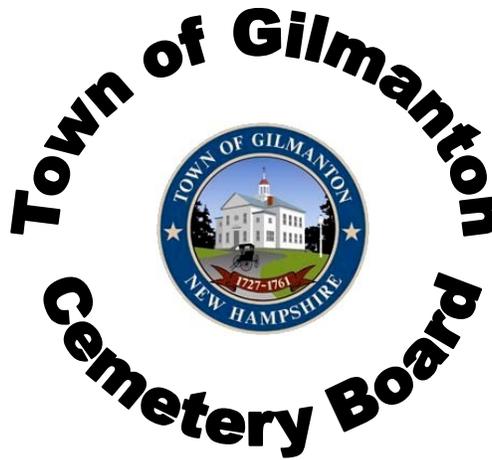
Amend Regulations – Allow extra base widths: Recently the Trustees were contacted regarding the width of permissible 4+ joint lot monuments at Buzzell. Currently the Regulations allow one such monument up to 36" in width. However, the Regulations do not speak specifically to base size. Bases are larger in dimension than the actual headstone and often provide area for pots which would keep the pots out of the maintenance areas.

MOTION: On a motion by M. McIntyre, seconded by L. Stockwell, it was voted to amend Section 13.G.2.b(2) of the Cemetery Regulations to permit bases up to 54" in width. (3-0)

The Trustees also evaluated the aesthetic impact of the use of colored or polished stones in Buzzell and the possibility of prohibiting such stones. The Board felt this would be an unnecessary restriction and should be left to the preference of lot owners.

Easement Markers: With the recently acquired Mary Butler Homesite Easement, the Trustees now have several easements or permitted access-ways to sites under their care. As owners of adjacent properties change from time to time, or as the public also may wish to access sites off the main roads, those easement areas and access-ways may not be easily recognized. To best

provide notice for and to preserve the Town's rights to these areas and to provide adequate and recognizable access, the Trustees agreed to erect small trail/easement markers. These will be recognizable, but again, not aesthetically offensive. The following sample (in black and white) will be used.



MOTION: On a motion by L. Stockwell, seconded by M. McIntyre, it was voted unanimously to purchase the minimum order of 100 units and to place them to adequate mark easement areas and access ways. (3-0)

Besse Cemetery offer: C. Daigle reported an interest from the North family to transfer the private Besse Cemetery to the Town. She has provided Mr. North with the Acceptance Policy document which outlines the procedure. The Trustees are more than willing to recommend acceptance of this site dependent on the policy being followed so that the transfer results in the necessary legal and financial steps being accomplished. No response has been received from Mr. North to date.

Converting Weeks lots in Buzzell: Mr. Weeks expressed an interest in converting his lot deeds into a Right to Inter document so that it can be recorded in the Registry of Deeds. C. Daigle prepared the paperwork which Mr. Weeks has signed and returned along with a check to cover the recording costs.

MOTION: On a motion by M. McIntyre, seconded by L. Stockwell, it was voted unanimously to approve the conversion of lot deeds into a Right to Inter document for existing owned lots #1-#10 in the Buzzell Cemetery owned by John F. Weeks, Jr. (3-0)

The Trustees signed the Right to Inter document which will be recorded in the Belknap County Registry of Deeds.

Meeting Minutes:

MOTION: On a motion by L. Stockwell, seconded by C. Daigle, it was voted unanimously to adopt the minutes of September 6, 2007, as written. (3-0)

Website Review: The Trustees reviewed the content of the Cemetery page on the Town's website. The site provides a great deal of information to the public and will be updated as necessary. Additional information will be added as available or requested. Minutes back to 2001 have been added to the Minutes page. Tonight's agenda was also posted on the Cemetery and Home pages. The Trustees thank the Town and Town Clerk Cornett for the opportunity to provide such information to residents and visitors.

Belmont Cemetery Trustees: C. Daigle reported that the Belmont Trustees had met with her in regards to assistance on their documents and processes. She provided them with samples and recommendations. They have since adopted new Regulations and are in the process of going through the site abandonment process with their Selectmen.

Buzzell activity: Mr. Clairmont and Mrs. Stroud were interred in 2007. C. Daigle has located and marked all lot pins for future ease of locating particular lots.

Vault Records: C. Daigle reported that the permanent records stored in the Town's vault have been updated through the end of 2007. The Town's new vault provides an excellent area for the retention and access of such records. The Town Clerk obtained a grant and also had some of the old cemetery maps restored/preserved. As these documents, with their handwritten notations are irreplaceable, the Trustees thank Town Clerk Cornett and her staff for being such proactive proponents for the preservation of the Town's permanent and historic records.

NH Cemetery Association spring meeting: M. McIntyre and C. Daigle reported on attendance at the spring meeting on April 16th. The presentation was on cemetery records software. Although the software presented was more advanced than practical for Gilmanton needs, it did pose some new ideas which C. Daigle will follow up on for the existing cemetery electronic records. There was also information provided on "green" burials and cremations.

The next meeting of the Trustees will be scheduled as needed.

Respectfully Submitted,



Candace L. Daigle, Trustee