



Gilmanton Conservation Commission

PO Box 550
Gilmanton NH 03237-0550

Minutes of the Meeting March 09, 2011

Meeting called to order at 7:09 pm

Members Attendance: Tracy Tarr, Chair; Dick de Seve, Vice-chair; Patrick Hackley, Member, Erin Hollingsworth, Member; Nanci Mitchell, Member; Sue Hale-de Seve, Alternate seated in the vacant position.

Public Attendance: There was no public attendance.

Approval of the Minutes

February 8, 2011 – Regular Meeting

Member Mitchell moved to approve the February 8, 2011, Minutes of the Meeting as amended, Vice-chair de Seve seconded the motion as stated; the motion passed unanimously.

February 8, 2011 - Non-public Session

Vice-chair de Seve moved to approve the February 8, 2011, Minutes of the Meeting as amended and to keep sealed, Member Mitchell seconded the motion as stated; the motion passed 6-0 Roll Call Vote.

February 28, 2011 – Joint Public Hearing w/BOS

Member Mitchell moved to approve the February 28, 2011, Minutes of the Meeting, Member Hollingsworth seconded the motion as stated; the motion passed 3-0 attending Members.

Commission Members presented Nanci Mitchell with a gift of thanks for her years of service to the commission.

Member Mitchell stated she would be available to consult on the remaining conservation easements that are in process and still need to be finalized.

(7:35 pm) Member Hollingsworth moved to enter Nonpublic Session per RSA 91-A:3.II.d consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community; for the purpose of reviewing sealed minutes and unseal as necessary, Member Hackley seconded the motion as stated; the motion passed 6-0 Roll Call Vote.

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Per RSA 91-A:3.III – Minutes of meetings in nonpublic session shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of the public body itself, or render the proposed action ineffective, or pertain to terrorism, more specifically, to matters relating to the preparation for and the carrying out of all emergency functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life. This shall include training to carry out such functions. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

**A. Review of the September 8, 2009 – Sealed Minutes of the Nonpublic Meeting
Review of the January 11, 2011 – Sealed Minutes of the Nonpublic Meeting**

Members reviewed the September 8, 2009, and the January 11, 2011, sealed Nonpublic Minutes of the Meeting to determine if they could be unsealed at this time.

7:55pm Closed Nonpublic Session - Member Mitchell moved to come out of Nonpublic Session, Vice-chair de Seve seconded the motion as stated; the motion passed 6-0 Roll Call Vote.

B. Review of Letter from Town Counsel

Commission Members received a copy of the letter for their review.

C. Update on Land Stewardship

a. Beaver Woods Nature Reserve – Planning

The Commission had to postpone the site walk in February. Alternate Member Derrick will be walking the property on March 19, 2011, weather permitting.

b. Update on Ella Stroud Memorial Forest snowshoe hike

The hike went well with a good turnout of people. Ron Shute plowed the association parking area at the Shellcamp Clubhouse to provide extra parking. Chair Tarr will send a note of thanks.

c. Discussion of Spring Internship Fair at Antioch

Commission Members agree there is a benefit to using the services of an intern for various tasks related to conservation easements with regard to documentation and delineation of various land features such as wetlands and trails. Erin will look into the cost requirements and other aspects for budgeting and planning purposes.

D. Update on Land Protection Projects

a. Proposed Bartlett Conservation Easement Update

The Commission is waiting final approval from the property owner's financial institution.

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b. Proposed Gilman Conservation Easements Update

The Commission is waiting final approval from the property owner's financial institution.

c. Purchase of 1/2 Interest of Tax Map 110, Lot 15, Pine Circle – Update

The purchase of the 1/2 interest of 110-15 on Pine Circle was finalized and recorded at the Belknap County Registry of Deeds following a title confirmation. The cost of recording was reimbursed from the Conservation Fund.

- **Daniel & Susan Deuse, Rogers Road Backland, (405-23)**

Commission Members briefly discussed the viability of a possible Conservation Easement concluding that a criteria for Conservation Easements would be helpful to assess property on a case by case basis.

E. Preliminary Discussion of Possible Land Protection Selection Criteria

Commission Members agree it would be a good tool to use when potential property is considered. With a Selection Criteria, the Commission will be able to better determine if a parcel offering is suitable for a conservation easement.

A draft copy of a Land Protection Selection Criteria will be provided at the April meeting for the Commission to review.

F. Membership and Outreach

Commission Members have spoken to a few people about joining the Commission, without commitment. Alternate Member Joe Derrick would like to become a full Member of the Commission. Mrs. Tumas will follow-up with the Town Administrator for the appointment paperwork.

G. Wetland/Shoreland Applications

- a. *Intent to Cut #10-171-26 – Thomas W. Smithers IV, 1273 Rte 140 (415-11)*
- b. *Intent to Cut #10-171-27 – Eric and Dedralee Stockwell, Province Road, (126-27)*
- c. *Intent to Cut #10-171-28 – Linda White & Jay Kingsbury, NH Rte 106, (412-22)*

Applications were acknowledged, there was no further discussion.

- **Douglas Isleib, 56 Terrell Way, (110-62) Permit was approved.**

Application was acknowledged as approved.

- **Kevin & Kimberly Gannon, 120 Varney Road, (106-39)**

Commission Members discussed concerns regarding the expansion of the Gannon's driveway and the wetlands that would be affected by altering the terrain and disturbance of the wetlands. Confirmation regarding the alteration of the driveway with regard to the original permit will be addressed with the Road Agent and Chair Tarr will compose a letter stating the concerns of the Commission.

H. Complaints/Violations/Concerns

- **Brian Watson, 95 Manning Lake Road, (402-1)**

Commission Members discussed concerns regarding the amount of timber that was harvested and if there were any violations within 150 feet of a great pond.

Member Mitchell explained trees were cut around the house and a scattering of trees remained on the property and suggested the Commission Members drive by the location for observation purposes and follow up with the building inspector. It is believed that there might be a basal violation and the Commission would like confirmation.

I. Preparation for the March 12, 2011 Town Meeting

Member's Mitchell and Hollingsworth will setup the display at Town Meeting and will also solicit new members.

J. Review of Invoices/Costs

a. Plowing at Ella Stroud Memorial Forest

The Commission has received and reviewed for payment, the invoice for donated time to plow the Ella Stroud Memorial Forest Parking Area.

b. Meeting attendance at the "Saving Special Places" Conference

Commission Members will have to check scheduling and consider attending the conference. Following brief discussion regarding available funds, Chair Tarr entertained a motion to approve up to three Commission Members to attend.

Member Hollingsworth moved to approve payment of the cost for up to three Commission Members to attend the "Saving Special Places" Conference, Member Mitchell seconded the motion as stated; the motion passed unanimously.

c. Meeting attendance at "Moving from ArcGIS 9 to 10" Workshop

Chair Tarr explained she had attended the Workshop and requested reimbursement of 1/2 the cost in the amount of \$50.00.

Vice-chair de Seve moved to approve the \$50.00 expenditure to reimburse Chair Tarr 1/2 the cost of the Workshop, Member Mitchell seconded the motion as stated; the motion passed.

d. Trail map/conservation map printing

Member Hollingsworth requested the Commission approve up to \$100.00 for trail map printing.

Vice-chair de Seve moved to approve up to \$100.00 for trail map printing, Member Hackley seconded the motion as stated; the motion passed unanimously.

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K. Planning Board/Zoning Board applications

Commission Members were updated regarding the Rague/Goulet Subdivision Application.

Commission Members were informed that a Telecommunication Tower Application had been received and was scheduled for a Joint Public Hearing on April 21, 2011, beginning at 7:00 pm. The proposed site is at the end of Copp Road.

- L. **New Business** – No new business came before the Commission.
- M. **Old Business** – No old business came up for discussion.

N. Correspondence/Announcements

a. Smart Growth Assessment

A copy of the Smart Growth Assessment, completed by David Jeffers of Lakes Region Planning Commission in conjunction with Audubon Members Carol Foss and Amanda Dow was provided to the Commission.

b. NH Aquatic Resource Mitigation Program Accepting Grant Pre-proposals for Winnepesaukee River Watershed.

Reviewed for informational purposes.

O. Upcoming Dates

- a. **Next regular Conservation Commission Meeting, Tuesday, April 12, 2011 at 7 pm**
- b. **Town Meeting, Saturday, March 12, 2011**

Chair Tarr called for further business to come before the Commission, hearing none; entertained a motion to adjourn the meeting at 9:30 pm.

Vice-chair de Seve moved to adjourn the meeting at 9:30 pm, Member Hackley seconded the motion as stated; the motion passed unanimously.

Respectfully submitted,

Desiree Tumas
Administrator