



# Gilmanton Conservation Commission

PO Box 550  
Gilmanton NH 03237-0550

## REGULAR MEETING MINUTES of the MEETING November 08, 2011

**Member Attendance:** Tracy Tarr, Chair; Dick de Seve, Vice-chair; Joe Derrick, Member; Sue Hale-de Seve, Alternate seated in the absence of Member Patrick Hackley; Erin Hollingsworth, Member; Desiree Tumas, Administrator.

**GLT Members:** Carolyn Baldwin, John Dickey, Thomas A. Howe

Chair Tarr called the meeting to order at 7:00 pm.

**7:10 pm:** *Member Erin Hollingsworth arrived.*

### A. Non-public session per RSA 91-A:3.II.d

**7:20 pm:** *Vice-chair de Seve moved to enter Non-Public Session per RSA 91-A:3, (d) "Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community, Member Hollingsworth seconds the motion as stated; the motion passed with a favorable 5-0 Roll Call Vote.*

**7:30 pm:** *Member Patrick Hackley arrived. Alternated Member Hale-de Seve steps down.*

Commission Members and Members of the Gilmanton Land Trust discussed the status of and next steps moving forward on two easements.

*Vice-chair de Seve moved to seal the November 08, 2011, Non-public Minutes of the Meeting, Member Hackley seconded the motion as stated; the motion passed unanimously.*

*Member Derrick moved to approve the October 11, 2011, Non-public Minutes of the Meeting as amended, Vice-chair de Seve seconds the motion as stated; the motion passed with a 4-favorable votes of the attending Members and 2-Abstentions by Members Hackley and Hollingsworth who were not in attendance at the Non-public Meeting.*

**8:24 pm:** *Vice-chair de Seve moved to come out of Non-public Session, Member Hollingsworth seconded the motion as stated; the motion passed with a 6-0 favorable Roll Call vote.*

### B. Update on Land Protection Projects

#### 1. Gilman Easement

The Gilman Easement has been recorded at the Belknap County Registry of Deeds.

## **2. Beaver Woods Nature Reserve**

Commission Members viewed the plan. Member Derrick questioned if the felled tree was located. The status of the felled tree was unknown. Member Hollingsworth noted that the site was flagged but it was unknown who was responsible for flagging the site.

## **3. Handicap Accessibility On Trails**

Research will be done to ascertain what is required for compliance.

Stroud Forest and Cogswell would be of the highest consideration. The Commission will be proactive with designs for ADA accessible trails on the Gilmanton Easements.

## **4. Update on Conservation/Education Outreach**

Member Hollingsworth explained the library needs more maps. Maps are available on the webpage or available at the kiosks at the trailheads. The Cogswell maps need to be replenished. Other sites will be checked as well.

## **5. Review of Ongoing Easement Monitoring**

- Cogswell and Halls Hill Swamp monitoring has been done for 2011.
- Shell Camp monitoring is in progress.
- Bingham and Foss Farm are scheduled to be done.
- Commission Members were assigned the remaining locations to complete the 2011 monitoring.

## **C. Update on Thompson Town Forest**

After reviewing the documents and viewing the site, Member Hackley agrees with the recommendations of the Town Forester. The site consists of medium quality pine. Red oak is in good condition. Marking was done conservatively. Trails are in good shape. It was noted that there was an Ash tree felled at the entrance across the trail. Poison ivy will need to be cut back around the sign on a regular basis.

Member Hackley will meet the Town Forester and Matt Tarr at the site on November 16, 2011, at 8:00 am. Options for a possible timber cut to be revisited and consideration made to cut in 2012.

## **D. Review of October 11, 2011 Minutes**

*Member Derrick moved to approve the October 11, 2011, Minutes of the Meeting as amended, Vice-chair de Seve seconded the motion as stated; the motion passed with 4 favorable votes and 1 abstained vote by Member Hollingsworth who was not in attendance.*

## **E. Review of October 17, 2011 Minutes**

*Vice-chair de Seve moved to approve the October 17, 2011, Minutes of the Meeting as amended, Member Derrick seconded the motion as stated; the motion passed with 4 favorable votes and 1 abstained vote by Member Hackley who was not in attendance.*

**F. Review of October 17, 2011 Meeting with the BOS Minutes**

*Vice-chair de Seve moved to approve the October 17, 2011, Minutes of the Meeting with the BOS as amended, Member Hollingsworth seconded the motion as stated; the motion passed with 4 favorable votes and 1 abstained vote by Member Hackley who was not in attendance.*

**G. Wetland/Shoreland/Biosolid/Intent to Cut Applications**

Intent to Cut: Holly Faber & Heather Carito, Owners; 65 of the 71 total acreage will be harvested on the parcel located on Lougee Road and as shown on Gilmanton Tax Map 423-49.

Intent to Cut: Paul A and Marlene L. Osborne, Owners; 15 of the 35 total acreage will be harvested on the parcel located on Seibel Road and as shown on Gilmanton Tax Map 414-9.

Members briefly discussed monitoring once the harvest is complete. Member Hackley explained that there is a potential loss of revenue if harvests are not monitored and additionally noted that he will provide additional information at the December meeting.

**H. Complaints/Violations/Concerns** – There were no new complaints/violations/concerns.

**I. Review of Invoices/Costs**

Chair Tarr informed Members that the BOS approved the fund transfers to cover the Arcgis software.

- **Nanci Mitchell-Ink cartridges used for map printing**

*Member Derrick moved to approve payment in the amount of \$76.96 from the Map fund of the budget to reimburse Nanci Mitchell for ink cartridges used for map printing, Vice-chair de Seve seconded the motion as stated; the motion passed unanimously.*

- **NHACC Invoice**

After review of the previous payment for membership it was determined that the payment made in January was for the up coming year. The Commission will defer payment until January 2012.

- **Desiree Tumas - LCHIP payment for the Gilman Easement**

D. Tumas explained that when she recorded the Gilman Easement documents the LCHIP Fee of \$25.00 was due because the Town of Gilmanton was not noted on the plan.

*Vice-chair de Seve moved to approve payment in the amount of \$25.00 from the Conservation Fund to reimburse Desiree Tumas for payment of the LCHIP Fee paid at the time of recording the Gilman Conservation Easement, Member Derrick seconded the motion as stated; the motion passed unanimously.*

**J. 2012 Conservation Commission Budget**

Discussions with the Budget Committee have not been scheduled, more information should be available at the December meeting.

**K. 2011 Summary of Conservation Commission Activities**

The summary for the Annual Town Report will be due in December. Chair Tarr will update the report and discuss with the Commission at the December meeting.

**L. Planning Board/Zoning Board applications**

- Abutters to the proposal, Chair Tarr and Member Hollingsworth recused themselves from discussions pertaining to Brandon Deschuiteneer and Vice-chair de Seve was appointed to Chair the discussions.

A copy of the Wetlands Restoration Plan was provided. It was noted that the restoration plan was proposed by Brandon Deschuiteneer as part of his proposal for approval to operate a contractor yard/landscaping business at his residence on Sargent Road.

Commission Members reviewed the plan and recommended completion of the wetland restoration before development of the contractor yard/landscaping business.

Chair Tarr and Member Hollingsworth rejoined the Commission discussions. Vice-chair de Seve steps down as Acting Chair.

- The Planning Board will begin zoning ordinance amendment discussions and will decide whether or not to move forward with language for the following amendments.
  - Special Permit with Planning Board approval for Personal Wireless Communications Facilities.
  - Remove all Special Exception criteria approved by the Zoning Board and replace with a Special Permit process approved by the Planning Board.
  - Prohibit the requirement that NHDES approved or drawn septic plans be required as part of the ZBA Application.
  - Article VII, Non-conforming uses, lots & structures: B2, remove criteria protecting neighbors "view" of neighbors.
  - Article III, D Home Occupations: remove offices for real estate.
  - Delete Local Utility Network from Article IV, Table 1 and from Definitions Section, XVI.
  - Single family homes as a Principle Use.
  - Steep Slopes.

**M. New Business**

- Chair Tarr provided a brief demo of the laptop.

**N. Old Business** – There was no old business to address.

**O. Correspondence/Announcements** – There was no correspondence/announcements to address.

**P. Upcoming Dates** – Provided for informational purposes.

1. Suncook River Nomination Committee Meeting, Wednesday November 16, 2011 at 6:30 pm, Epsom Town Library
2. Suncook River Nomination Committee Public Information Meeting, December 8<sup>th</sup>, Chichester Grange Hall (check town website for additional information)
3. Next regular Conservation Commission Meeting, Tuesday, December 13, 2011 at 7 pm

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Chair Tarr recognized Carolyn Baldwin, speaking as a representative of Five Rivers suggested clear marking of the boundary of all easements.

C. Baldwin discussed the various easements that are monitored by Five Rivers and reminded Commission Members they are welcome to assist with monitoring if time permitted.

Chair Tarr requested a list of monitoring sites suggesting Members could choose locations to monitor. C. Baldwin will provide a list of sites.

Chair Tarr thanked C. Baldwin for attending and continued support.

Chair Tarr called for further business to come before the board. Hearing none, entertained a motion to adjourn the meeting.

***Vice-chair de Seve moved to adjourn the meeting at 10:05 pm, Member Derrick seconded the motion as stated; the motion passed unanimously.***

Respectfully submitted,

Desiree Tumas  
Administrator