

## APPROVED

Town of Gilmanton  
Budget Committee  
Super Saturday I - February 7, 2009  
Town Budget  
8:30 A.M. – Gilmanton Iron Works Town Hall

Members present: Stan Bean, Robert Potter, Sr., Frank Bosiak, Mark Sawyer, Betty Ann Abbott, Russell Knowles, Tom Farley, Steven Latici, Dana Twombly and Brian Forst.

Others present: Fire Chief K.G. Lockwood, Police Chief Philip O'Brien, Town Clerk/Tax Collector Debra Cornett, Road Agent Paul Perkins, Selectman Don Guarino, Business Administrator Timothy Warren, Steven Bedard, Elizabeth Bedard and recording clerk Rachel Hatch.

Stan Bean called the meeting to order at 8:30 a.m.

Confirmation was given that this meeting had been duly posted on January 30, 2009 pursuant to RSA 91-A.

Chairman Bean stated that the town has \$600,000.00 in the undesignated fund balance. He stated that the proposed salary increases add up to approximately \$40,000.00 at 4% proposed salary increase.

Chairman Bean stated that concern had been expressed regarding the verbiage on Article 2; namely "...and to appoint the Selectmen as agents to expend."

**Brian Forst made the motion to discuss Article 2. The motion was seconded by Frank Bosiak and unanimously voted in the affirmative.**

Tim Warren stated that the wording had been recommended by the Department of Revenue Administration. Don Guarino stated that to delete this wording from the Article would cause an expense to have a special town meeting to expend the funds.

Brian Forst and Steven Latici stated that a plan should be in place before the property is purchase. Bob Potter stated that the town did not need to purchase an additional piece of property. He suggested asking the library committee to allow the town to build a police station on the property. Betty Ann Abbott stated that the town does not own the property.

**Steven Latici made the motion to remove the language, "and to appoint the Selectmen as agents to expend." The motion was seconded by Brian Forst. Discussion followed. Chairman Bean called the motion to a vote. The vote was unanimous to delete the verbiage in Article 2.**

**Mark Sawyer made the motion to adopt Article 3 for the purpose of discussion. The motion was seconded by Brian Forst.**

Steven Latici and Brian Forst questioned purchasing the property with no plan in place. Chief Philip O'Brien stated that this proposal had come before them as a result of the feasibility study of the Old Town Hall. Tom Farley inquired if the \$75,000.00 purchase price was firm? Betty Ann Abbott stated that it was a firm price. Brian Forst asked if there were restrictions on the property. Ms. Abbott stated that it could not be further subdivided and that only one structure could be erected on this property. Access to the property would be only from Hattie Smith Road and no logging allowed within 100 feet of the wetland areas. Chief O'Brien stated that this location is centrally located in town. Don Guarino stated that the town needs a police station now and has needed one for many years already.

**Chairman Bean called the motion to adopt Article 2 to a vote. The vote was one in favor and nine in the negative. The adoption of Article 2 by the Budget Committee failed. They will not recommend the passage of this warrant article.**

The 4% salary increase was discussed. Steven Latici stated that 4% salary increase was too much of an increase. He recommended a 2% salary increase. Brian Forst recommended not funding salary increases this year. Tom Farley stated that the town did not have any contractual obligations for fund salary increases. Bob Potter stated that the employees work hard and that the Budget Committee should award salary increases for the town employees. Extensive discussion ensued regarding salary increases.

Chairman Bean recessed the meeting at 10:00 A.M. The meeting reconvened at 10:15 A.M.

**Steven Latici made the motion to reduce the salary adjustment line item amounts in Article 4 by one-half; allowing for a 2% salary increase for all employees rather than 4%. The motion was seconded by Brian Forst. Chairman Bean called the motion to a vote. The vote was nine in the affirmative and one in the negative. The motion passed by a majority vote.**

#### 2009 Budget (Article 4)

##### Executive

**Frank Bosiak made the motion to adopt the amount of \$137,564.00 under Executive Total. The motion was seconded by Robert Potter.**

Discussion followed with regard to reducing the salary adjustment line item.

**Robert Potter made the motion to adopt the amount of \$136,128.00 under Executive Total which allows for a 2% salary increase. The motion was seconded by Mark Sawyer and the amended motion was unanimously approved by the Budget Committee.**

Election, Reg. & Vital.

**Robert Potter made the motion to adopt the amount of \$6,525.00 under Election Total. The motion was seconded by Mark Sawyer and unanimously approved by the Budget Committee.**

Finance Administration

**Robert Potter made the motion to adopt the amount of \$53,377.00 under Finance Administration Total. The motion was seconded by Frank Bosiak. Steven Latici made the motion to amend the total amount to \$53,199.00 to show a 2% salary increase rather than a 4% salary increase. The amended motion was seconded by Tom Farley and unanimously approved by the Budget Committee.**

Tax Collector/Clerk

**Robert Potter made the motion to adopt the amount of \$152,008.00. The motion was seconded by Mark Sawyer and unanimously approved by the Budget Committee.**

Debra Cornett stated that she needed \$153,872.00 to fund the operation of her department. She recommended adding \$1,864.00. She indicated that there are no raises funded for her employees.

**Robert Potter made the motion to adopt the amount of \$155,761.00. Mark Sawyer seconded the motion. The amended figure would add 2% salary increase for the tax collector/clerk employees.**

Considerable discussion followed. Don Guarino stated that the Budget Committee needed to be consistent with all of the department heads. All other department heads had found a 4% salary increase within their budget and the Budget Committee was reducing their budget by 2% in the salary adjustment line item.

**Robert Potter withdrew his motion.**

Chairman Bean stated that the amended figure that was voted on in the amount of \$152,008.00 is the figure that the Budget Committee will recommend.

Deputy Treasurer

**Steven Latici made the motion to adopt the amount of \$7,364.00. The motion was seconded by Frank Bosiak and unanimously approved by the Budget Committee.**

Trustee of Trust Funds

**Steven Latici made the motion to adopt the amount of \$7,908.00. The motion was seconded by Robert Potter and unanimously approved by the Committee.**

Budgeting

**Frank Bosiak made the motion to adopt the amount of \$2,094.00. The motion was seconded by Mark Sawyer and unanimously approved by the Budget Committee.**

Assessing

**Robert Potter made the motion to adopt the amount of \$94,541.00. The motion was seconded by Frank Bosiak and unanimously voted in the affirmative.**

Legal

**Frank Bosiak made the motion to adopt the amount of \$23,000.00. The motion was seconded by Robert Potter.**

**Brian Forst offered an amended motion to reduce the amount in the Legal-court cases line item by \$5,000.00. The amended motion was seconded by Steven Latici and unanimously voted in the affirmative.**

**Robert Potter made the motion to adopt the amended figure of \$18,000.00 for Legal Total. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative.**

Planning

**Frank Bosiak made the motion to adopt the amount of \$34,936.00. The motion was seconded by Mark Sawyer.**

**Frank Bosiak withdrew his motion.**

**Brian Forst made the motion to adopt the amount of \$34,926.00. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative by the Budget Committee.**

Zoning

**Brian Forst made the motion to adopt the amount of \$17,619.00. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative by the Committee.**

Historical District

**Brian Forst made the motion to adopt the amount of \$6,461.00. The motion was seconded by Russell Knowles and unanimously voted in the affirmative by the Committee.**

General Government Buildings

**Robert Potter made the motion to adopt the amount of \$88,700. The motion was seconded by Frank Bosiak.**

Tom Farley asked for an explanation of what made up the \$46,000.00 expenditures for repairs & maintenance – Academy?

Rachel Hatch outlined the proposed expenditures:

➤ Window washing	\$ 631.00
➤ Sand and urethane the upstairs wooden floor	\$ 6,700.00
➤ Repair of the sprinkler system	\$14,000.00
➤ Removing the mold in the basement	\$10,000.00
➤ Carpet replacement in the Selectmen's office only	\$ 5,000.00
➤ Painting one side of the Academy building	\$ 3,500.00
➤ Shades for the windows	\$ 5,870.00

Total cost for repairs to the Academy Building \$45,701.00

**Chairman Bean called the motion to a vote. The vote was unanimously for the adoption of the \$88,700.00 amount to fund general government buildings.**

Cemeteries

**Frank Bosiak made the motion to adopt the amount of \$6,600.00. The motion was seconded by Russell Knowles and unanimously voted in the affirmative by the Committee.**

Insurance

**Frank Bosiak made the motion to adopt the amount of \$103,594.00. The motion was seconded by mark Sawyer and unanimously voted in the affirmative by the Budget Committee.**

Police Department

Brian Forst made the motion to adopt the amount of \$464,296.00. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative.

Fire Department

Robert Potter made the motion to adopt the amount of \$473,661.00. The motion was seconded by Frank Bosiak and unanimously voted in the affirmative.

Building Inspector

**Russell Knowles made the motion to adopt the amount of \$53,199.00. The motion was seconded by Robert Potter.**

Robert Potter stated that this portion of the budget seemed to have a high amount. Chief Lockwood stated that he had been working closely with the building inspector on several ongoing issues in town such as safety inspections, the snow load on the school roof, a furnace non-compliance issue in a home on Sawyer Lake, etc. Tom Farley inquired if Chief Lockwood could work with the building inspector on certificate of occupancy issues. It was agreed that the chief would speak to Bob Flanders about this concern.

**Chairman Bean called the motion to a vote. The vote was 9 in the affirmative and one in the negative. The motion passed by a majority vote.**

Emergency Management

**On a motion made by Frank Bosiak, seconded by Mark Sawyer, the Committee unanimously voted to approve the amount of \$5,500.00.**

Highway Administration

**Robert Potter made the motion to adopt the amount of \$373,577.00. The motion was seconded by Russell Knowles and unanimously voted in the affirmative by members of the Committee.**

Highway & Streets

**Brian Forst made the motion to adopt the amount of \$285,650.00. The motion was seconded by Robert Potter and unanimously voted in the affirmative by the Committee.**

Road Betterment & Grants

**Frank Bosiak made the motion to adopt the amount of \$247,170.00. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative.**

Chairman Bean recessed the meeting at noon time.

The Budget Committee reconvened their meeting at 1:00 P.M.

Hazardous Waste Collection

**On a motion made by Robert Potter, seconded by Frank Bosiak, the Committee unanimously voted to adopt the amount of \$2,562.00.**

Solid Waste

**Mark Sawyer made the motion to adopt the amount of \$235,657.00. The motion was seconded by Frank Bosiak and unanimously voted in the affirmative by the Committee.**

Animal Control

**On a motion made by Frank Bosiak, seconded by Mark Sawyer the Committee unanimously voted to adopt the amount of \$1,000.00 to fund Animal Control.**

Contributions to Agencies

**Betty Ann Abbott voted to adopt the amount of \$35,104.00. The motion was seconded by Frank Bosiak.**

**Steven Latici amended the motion to add \$2,500.00 to fund the Gilmanton Snowmobile Association. The amended motion was seconded by Robert Potter. Chairman Bean called the amended motion to a vote. The Committee unanimously voted to fund the Gilmanton Snowmobile Association in the amount of \$2,500.00.**

**Tom Farley made the motion to reduce the Lakes Region Community Services amount to zero and to reduce the American Red Cross amount to a zero amount. The motion was seconded by Steven Latici. Chairman Bean called the motion to a vote. The amended motion failed by a majority vote.**

**Mark Sawyer made the motion to adopt the amended amount of \$37,604.00. The motion was seconded by Brian Forst and unanimously voted in the affirmative.**

Welfare

**On a motion made by Frank Bosiak, seconded by Mark Sawyer, the Committee unanimously voted to adopt the amount of \$100,350.00 to fund the welfare budget.**

Parks & Recreation

**Brian Forst made the motion to adopt the amount of \$15,279.00. The motion was seconded by Frank Bosiak and unanimously voted in the affirmative.**

Library

**On a motion made by Brian Forst, seconded by Frank Bosiak, the Committee unanimously voted to adopt the amount of \$2,428.00 to fund the library.**

Patriotic

**On a motion made by Frank Bosiak, seconded by Mark Sawyer, the Committee unanimously voted to adopt the amount of \$3,850.00 to fund Patriotic.**

Conservation

**On a motion made by Frank Bosiak, seconded by Brian Forst, the Committee unanimously voted to adopt the amount of \$4,900.00 to fund Conservation.**

Debt Service

**On a motion made by Brian Forst, seconded by Frank Bosiak, the Committee unanimously voted to adopt the amount of \$41,829.00 for the payment of debt.**

Article 9 – Police Cruiser Purchase

**Steven Latici made the motion to raise and appropriate the sum of \$27,519.00 to fund the purchase of a new police cruiser to be funded with the withdrawal from the Police Cruiser Capital Reserve fund. The motion was seconded by Betty Ann Abbott and unanimously voted in the affirmative.**

Article 5 – Funding of Capital Reserve Funds

**Steven Latici made the motion to increase the bottom line amount in Article 5 by adding an additional \$20,000.00 in the Police Cruiser Capital Reserve Fund. The motion was seconded by Brian Forst and unanimously voted in the affirmative.**

**Brian Forst made the motion to adopt the amount of \$353,657.00 in Article 5. The motion was seconded by Steven Latici and unanimously voted in the affirmative.**

Article 7 – Construction of Salt/Sand Shed

**On a motion made by Mark Sawyer, seconded by Robert Potter, the Committee unanimously voted to recommend Article 7 at town meeting.**

**Tom Farley made the motion to correct the language on Article 7. The word “Fifty” should read “Sixty” and the word “authoring” should read “authorizing”. The motion was seconded by Brian Forst and unanimously voted in the affirmative.**

Article 8 – Repair and Erection of Cupola

**Frank Bosiak made the motion to not recommend the funds to repair and erect the cupola on the Academy building. The motion was seconded by Brian Forst. The Committee unanimously voted to not recommend Article 8 at town meeting.**

Article 10 – Erection of Fence at the Recycling Facility

The question was asked as to how much money is in the Recycling/Transfer Station Facility Capital Reserve Fund. Timothy Warren stated that there is \$44,792.00 in this capital reserve fund.

**On a motion made by Frank Bosiak, seconded by Russell Knowles, the Committee unanimously voted to recommend Article 10 at town meeting.**

Article 11 – Non-Capital Reserve Funds

**Tom Farley made the motion to adopt the amount of \$78,500 in the total of non-capital reserve funds. The motion was seconded by Betty Ann Abbott and unanimously voted in the affirmative by the Committee.**

Article 12 – Replacement of Police Department Computers

**Frank Bosiak made the motion to adopt the amount of \$6, 1125.00 for the replacement of the Police Department Computers. The motion was seconded by Mark Sawyer.**

It was recommended that the verbiage in Article 12 is elaborated on with regard to not only the purchase of computers but also the inclusion of the purchase of software, installation costs, etc. that add up to \$6,115.00.

**Chairman Bean called the motion to a vote. The vote was unanimous to recommend Article 12 at town meeting.**

Article 13 – ATV Enforcement Grant

**On a motion made by Brian Forst, seconded by Frank Bosiak, the Committee unanimously voted to recommend Article 13 at town meeting.**

Article 14 – Highway Safety Grants

**On a motion made by Brian Forst, seconded by Frank Bosiak, the Committee unanimously voted to recommend Article 14 at town meeting.**

Article 15 – Rewiring of the Pavilion at Crystal Lake Park

**On a motion made by Frank Bosiak, seconded by Mark Sawyer, the Committee unanimously voted to recommend Article 15 at town meeting.**

Article 16 – Funding of Milfoil Treatment

**On a motion made by Frank Bosiak, seconded by Mark Sawyer, the Committee unanimously voted to recommend the funding Article 16 at town meeting.**

Article 17 – Acceptance of Deed to the Beech Grove Cemetery

No Budget Committee action needed.

Article 18 – Discontinuation of Capital Reserve Funds and Non-Capital Reserve Funds and Expendable Trust Funds

No Budget Committee action needed.

Articles 19, 20 and 21 – Exemptions – Solar Energy Systems, Wind Powered Energy Systems and Wood Heating Energy Systems

No Budget Committee action needed.

Article 22 – Land to Retain

No Budget Committee action needed.

Article 23 – Funding of Library Operational Budget

Chairman Stan Bean recused himself from the discussion of funding the operating budget for the library. He turned the meeting over to Vice Chairman Frank Bosiak.

**Steven Latici made the motion to recommend the amount of \$75,000.00 for the funding of the operational budget for the Library. The motion was seconded by Robert Potter for discussion.**

Discussion followed with regard to the fact that this amount is for the funding of the operational budget for one year only. Discussion also followed with regard to the possibility of constructing the police station on this parcel of land and whether or not the Gilmanton Year Round Library would be willing to negotiate this possibility with the town.

Brian Forst stated that the funding of the operational budget of the library is before the Budget Committee at this time. He stated that he could not support this article.

**Acting Chairman Frank Bosiak called for the motion to come to a vote after discussion of this Article. The vote was two in the affirmative and 6 in the negative. The motion failed by a majority vote. The Budget Committee will not be recommending Article 23 at town meeting.**

*Acting Chairman Bosiak turned the meeting over to Chairman Stan Bean.*

Article 24 – Petition Warrant Article – Groundwater Protection Ordinance

No Budget Committee action needed.

*It was noted that a report from the Feasibility Study Committee will be given before bringing forward Articles Two and Three at town meeting.*

Article 4 – Support of Town Government

**Betty Ann Abbott made the motion to recommend the amount of \$3,084,180.00 for the support of Town Government. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative.**

Next Meeting

Mr. Bean stated that the next meeting is scheduled for Thursday evening, February 12, 2009 at 8:30 A.M. at the Gilmanton Iron Works Town Hall regarding a public hearing on the school district budget.

Adjournment

**On a motion made by Frank Bosiak, seconded by Robert Potter, the Budget Committee members voted to adjourn the meeting at 2:25 P.M.**

Respectfully,

Rachel Hatch,  
Recording Clerk