

## DRAFT

Town of Gilmanton  
Budget Committee  
Super Saturday on the School District Budget  
Saturday, February 14, 2009  
7:00 P.M. – Gilmanton Iron Works Town Hall

Members present: Stan Bean, Robert Potter, Sr., Frank Bosiak, Mark Sawyer, Betty Ann Abbott, Russell Knowles, Tom Farley, Dana Twombly, Brian Forst and Steven Latici.

Others present: School Board Members Cindy Hatch, Michael Hatch and Renee Kordas. Superintendent John Fauci, Business Administrator Christine Hayes, Principal Carol Locke, Director of Student Services Emily Reese, Assistant Principal Gary Miller and recording clerk Rachel Hatch.

Stan Bean called the meeting to order at 8:30 A.M.

Confirmation was given that this meeting had been duly posted on January 30, 2009 pursuant to RSA 91-A.

Meeting Minutes of January 22, 2009

**On a motion made by Frank Bosiak, seconded by Mark Sawyer, the Committee unanimously voted to approve the meeting minutes of January 22, 2009 as drafted.**

Meeting Minutes of January 29, 2009

**On a motion made by Frank Bosiak, seconded by Robert Potter, the Committee unanimously voted to approve the meeting minutes of January 29, 2009 as drafted.**

Meeting Minutes of February 5, 2009

**On a motion made by Frank Bosiak, seconded by Robert Potter, the Committee unanimously voted to approve the meeting minutes of February 5, 2009 as drafted.**

Meeting Minutes of February 9, 2009

**On a motion made by Frank Bosiak, seconded by Robert Potter, the Committee unanimously voted to approve the meeting minutes of February 7, 2009 as drafted.**

School District Budget

**Frank Bosiak made the motion to adopt the figure of \$4,539,426.00 under Regular Education. The motion was seconded by Mark Sawyer.**

Steven Latici inquired if this amount covers the paraeducators step scale? Ms. Hayes stated that it covers for a step increase only and no COLA. She stated that there are 14 employees who are not covered under a step scale. She stated that the salary scale covers all of the paraeducators and school secretaries.

Mr. Latici stated that four years ago, the step scale was inserted in the support staff manual and this is the first time that the salary scale has been disclosed to the Budget Committee. Ms. Hayes stated that the salary scale allowed for better budgeting. John Fauci stated that it is a benefit to continue having the paraeducators on the salary scale. Brian Forst stated that it was time to tighten up the budget given the status of the economy.

Steven Latici inquired if including the salary scale in the support staff handbook considered a legal contract? Mr. Fauci stated that he had sought legal counsel and that he was told that this is a “gray area”. He stated that the salary scale provides anywhere from a two percent increase to a three percent increase, depending where the employee is on the scale.

Russ Knowles stated that the 14 employees not on this scale are given salary increases dependent on their evaluations. Brian Forst stated that the budget needed to be decreased. Ms. Hayes stated that the budget had increased \$83,500.00.

Chairman Bean stated that there were three categories of employees; employees that are under the collective bargaining agreement, paraeducators and secretaries that are under the salary scale and 14 employees who are not covered by either; that their salary increases come from the salary adjustment account. John Fauci stated that the support staff manual with the salary scale is only valid for one year. Each year, the manual is revised and is approved by the board.

Discussion followed with regard to the fact that the Budget Committee had reduced the town’s employees’ salary increases from four percent to two percent and that the Budget Committee needed to keep the consistency and reduce the district’s employees’ salary increases down to two percent.

**Steven Latici made the motion to amend line 112 – Assistants’ Salaries to \$287,354.00. The motion was seconded by Brian Forst. Chairman Bean called the amended motion to a vote. The vote was unanimous.**

**Betty Ann Abbott made the motion to adjust the bottom line in regular education to \$4,537,261.00. The motion was seconded by Frank Bosiak and unanimously approved in the affirmative.**

*The Budget Committee recessed at 9:45 A.M. and reconvened at 10:00 A.M.*

Special Education

**Frank Bosiak made the motion to adopt the figure of \$615,873.00 under Special Education. The motion was seconded by Mark Sawyer. Brian Forst amended the motion to reduce line 112 – Assistants’ Salaries to \$50,312.00. The amended motion was seconded by Betty Ann Abbott and the amended motion was unanimously voted in the affirmative. Robert Potter made the motion to adopt the new bottom line figure of \$614,820.00. The motion was seconded by Betty Ann Abbott and unanimously approved in the affirmative.**

Co-Curricular

**Brian Forst made the motion to adopt the figure of \$51,982.00 under Co-Curricular. The motion was seconded by Frank Bosiak and unanimously voted in the affirmative.**

Attendance

**Frank Bosiak made the motion to adopt the figure of \$1.00 under Attendance. The motion was seconded by Brian Forst and unanimously voted in the affirmative.**

Guidance

**Frank Bosiak made the motion to adopt the figure of \$90,173.00 under Guidance. The motion was seconded by Brian Forst and unanimously voted in the affirmative.**

Health

**Frank Bosiak made the motion to adopt the figure of \$48,743.00. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative.**

Psychological

**On a motion made by Brian Forst, seconded by Frank Bosiak, the Committee unanimously voted to adopt the bottom line figure of \$35,000.00 for Psychological Services.**

Speech & Audiology

**Brian Forst made the motion to adopt the figure of \$57,025.00. The motion was seconded by Frank Bosiak. Brian Forst amended the motion to amend line item 112 Assistants’ Salaries to \$9,474.00. The motion was seconded by Frank Bosiak and unanimously voted in the affirmative. Brian Forst made the motion to adopt the bottom line amount of \$56,974.00 under Speech. The motion was seconded by Frank Bosiak and unanimously voted in the affirmative.**

Physical & Occupational Therapy

**Brian Forst made a motion to adopt the bottom line amount of \$104,144.00. The motion was seconded by Frank Bosiak and unanimously voted in the affirmative.**

Technology

**On a motion made by Frank Bosiak, seconded by Brian Forst, the Committee unanimously approved the bottom line figure of \$120,631.00 under Technology.**

Instructional Development

**On a motion made by Frank Bosiak, seconded by Mark Sawyer, the Budget Committee unanimously voted to approve the bottom line figure of \$48,850.00 under Instructional Development.**

Library

**On a motion made by Frank Bosiak, seconded by Mark Sawyer, the Committee unanimously voted to approve the bottom line figure of \$70,848.00 under Library.**

School Board

**On a motion made by Frank Bosiak, seconded by Mark Sawyer, the Committee unanimously voted to approve the bottom line figure of \$37,775.00 under School Board.**

Superintendent

**On a motion made by Brian Forst, seconded by Frank Bosiak, the Committee unanimously voted to approve the bottom line figure of \$148,820.00 under Superintendent's Office.**

Student Support Services

**On a motion made by Brian Forst, seconded by Frank Bosiak, the Committee unanimously voted to approve the bottom line figure of \$50,000.00 under Student Support Services.**

Principal

**Frank Bosiak made the motion to adopt the figure of \$241,135.00. The motion was seconded by Mark Sawyer. Brian Forst made the motion to amend the line item 114 – Secretaries Salary to \$90,470.00. The motion was seconded by Betty Ann Abbott and unanimously voted in the affirmative. Brian Forst made the motion to adopt the amended bottom line figure of \$240,645.00. The motion was made by Frank Bosiak and unanimously voted in the affirmative.**

Fiscal

**Frank Bosiak made the motion to adopt the bottom line of \$74,099.00. The motion was seconded by Mark Sawyer.**

Discussion followed with regard to line item #330 – Contracted Service Business Administrator showing an increase of four percent. It was questioned why this per diem rate would be given to the new business administrator hired in August.

**Brian Forst made the motion to reduce line item 330 – Contracted Service Business Administrator to \$25,405.00 given the fact that the district will be hiring a new business administrator in August. The motion was seconded by Mark Sawyer. Chairman Bean called the motion to a vote. The vote was 9 in the affirmative and 1 in the negative (Russell Knowles).**

Operation of Plant

**Frank Bosiak made the motion to adopt the bottom line of \$436,659.00. The motion was seconded by Mark Sawyer. Brian Forst made the motion to amend line item 624 – Fuel Oil to \$70,000.00. The motion was seconded by Robert Potter.**

Steven Latici asked that the school board put back the fuel oil monies back into the general fund if the district does not use all of these funds under fuel oil.

**Chairman Bean called for a vote on Mr. Forst’s amended motion. The vote was 4 in the affirmative and 5 in the negative. The amended motion failed by a majority vote.**

**Mr. Bean called for a vote on Mr. Bosiak’s original motion. The vote was 9 in the affirmative and 1 in the negative (Brian Forst). The original motion passed by a majority vote.**

Transportation

**On a motion made by Frank Bosiak, seconded by Mark Sawyer, the Committee unanimously voted to adopt the bottom line figure of \$435,744.00 under Transportation.**

Benefits

**Frank Bosiak made the motion to adopt the bottom line figure of \$1,064,583.00 under Support Service Benefits. The motion was seconded by Mark Sawyer. Steven Latici made the motion to amend line item 110 – Salary Adjustment Account to \$13,475.00. The motion was seconded by Betty Ann Abbott.**

Brian Forst made the recommendation that the district consider establishing an expendable trust fund to budget for paying retirees’ health insurance when teachers retire from the district.

**Chairman Bean called Mr. Latici’s amended motion to a vote. The vote was unanimous. Frank Bosiak made the motion to adopt the new bottom line of \$1,051,108.00 in Support Services Benefits. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative.**

New Positions

**Frank Bosiak made the motion to adopt the bottom line figure of zero dollars in New Positions/Initiatives. The motion was seconded by Robert Potter and unanimously voted in the affirmative.**

Food Service District Support

**On a motion made by Frank Bosiak, seconded by Robert Potter, the Committee unanimously voted to adopt the bottom line amount of \$25,916.00 under Food Service District Support.**

Debt Service

**On a motion made by Frank Bosiak, seconded by Mark Sawyer, the Budget Committee unanimously voted to adopt the bottom line figure of \$207,272.00 under Debt Service.**

Grants

**On a motion made by Frank Bosiak, seconded by Mark Sawyer, the Committee unanimously voted to adopt the bottom line figure of \$265,000.00 under Total Special Revenue Fund.**

Food Service Fund

**Frank Bosiak made the motion to adopt the bottom line figure of \$121,115.00. The motion was seconded by Mark Sawyer. Betty Ann Abbott made the motion to reduce the Labor – Regular Lunch line item to \$33,432.00. The amended motion was seconded by Brian Forst and unanimously voted in the affirmative. Brian Forst made the motion to adopt the bottom line figure of \$120,592.00. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative.**

Warrant Articles

**On a motion made by Frank Bosiak, seconded by Brian Forst, the Committee unanimously voted to adopt the bottom line of \$141,040.00 under Total Warrant Articles.**

Chairman Bean reminded the Budget Committee members of Candidates Night to be held on Tuesday, March 3, 2009 at 6:30 p.m.

Adjournment

**On a motion made by Frank Bosiak, seconded by Brian Forst, the Budget Committee members voted to adjourn the meeting at 1:15 P.M.**

Respectfully,

Rachel Hatch,  
Recording Clerk