

Library Trustee Meeting Minutes October 18, 2010 **Approved**

Present: Phyllis Buchanan, Tom Scribner, Anne Kirby
Linda Hudziec, Becky Ronstadt, Diana McElwee, Barbara Angevine, Elena Ball

Treasurer Report: Book and bake sale: deposited \$175.00 (rest went into petty cash)

Checking Acct: \$1778.46

Bookshelf funds: \$3904.51

Bill from Steve Winchester \$615.00 for storage piece. Will have him continue rest of shelves to complete project.

Librarian's Report: Continue with Sept. themes – Culinary mystery and *Guernsey Literary and Potato Peel Society* book. Passed out library stats. For Sept.

16 DVDs donated

\$258.00 total for book and bake sale

Trustees need to see petty cash receipts each month.

Letter from Selectmen: budget should go up no more than 2%\

Building committee: Insulation of ceiling project – should try to do through volunteers. Discussed asking for help from Selectmen if project isn't totally funded through volunteers.

Next meeting 11/1 to set up insulation project to solicit donations of time and materials.

Motion: If trustees are unable to complete insulation project by the end of Nov., trustees will ask for help from Selectmen through the General Fund set up for maintenance of town buildings. PASSED

Tom will trim bushes in front of library.

Building maintenance – set up a long term plan for inside/outside building for short and long term.

Budget categories to consider when developing our budget: electric, phone, propane, books, supplies, maintenance. Revenues include donations, fundraising, and town funds.

Halloween Party 5-7 Oct. 30th

Suggestion: solicit book donations for specific book titles or specific projects

11/1 @ 4:00 next meeting.

Adjourned at 5:20