

Gilmanton Building Capital Improvement Study Committee

June 30, 2010

4 PM at Gilmanton Academy

Present: Tom Scribner, Tom Dalton, Steve Bedard, Michael Hatch, Marty Martindale, Israel Willard, John Dickey.

After discussion, Tom Scribner was elected as Chair and John Dickey was elected Secretary.

The Committee members discussed the charge and responsibilities of the group. It was agreed that the Committee's charge, as presented by the Selectmen, is to prepare recommendations for all Town owned buildings for incorporation into the Town's capital budget. Wherever possible, the Committee will develop cost estimates for all recommendations. Buildings to be considered are: the Academy, the Old Town Hall, the Corners Library, the Iron Works Fire Station, the Town sheds, the Transfer Facility, the buildings at Crystal Lake Park, the buildings at the GYO Park on Allens Mill Road, and the new Public Safety Building. Input will be sought from Town Department Heads for buildings coming under their jurisdiction.

Tom Dalton asked that it be noted for the record that he will not bid on any projects resulting from the Committee's work. Steve Bedard and Marty Martindale agreed that they would likewise not bid on any projects that result from recommendations.

Initially, the Committee discussed various items of concern at the Academy and at the Corners Library. It was unanimously agreed that, for reasons of cost, the limited amount of energy savings and for the historic integrity of the building, alternatives to replacing the windows at the Academy should be sought. Repair costs for the existing windows will be explored. The Committee discussed the quote that the Town had received for replacement of the furnace at the Academy and then went to the basement to look at the furnace room. Committee members had numerous questions about maintenance of the existing equipment and the need for immediate replacement. It was decided that the Chairman would request that the Town Administrator attend the next work session of the Committee to provide information and answers to questions.

A brief walk-through of the fire pump room was also made. Questions arose there, too. The group also looked in the electrical room. **A recommendation for immediate action is to remove all the miscellaneous materials that are stored in the electrical room.**

The Committee discussed quotes that had been received for work at the Corners Library and agreed to do a walk-through inspection of that building at its next meeting.

The next meeting of the Committee was set for 4 PM, Wednesday, July 7th, beginning at the Academy and then proceeding to the Corners Library.

Respectfully submitted, John Dickey