

APPROVED

Town of Gilmanton
Budget Committee Meeting
Thursday, October 21, 2010
7:00 P.M. – Gilmanton I.W. Town Hall

Members present: Stan Bean, Frank Bosiak, Mark Sawyer, Michael Hatch, Betty Ann Abbott, Brian Forst, Steven Latici and Frank Gianni. Dana Twombly and Israel Willard were absent.

Others present: Recording clerk Rachel Hatch.

Stan Bean called the meeting to order at 7:00 p.m. Confirmation was given that the meeting had been posted the week of October 4, 2010 in accordance with RSA 91-A.

Review of Proposed Budget Committee Calendar and Meeting Location

Members of the Budget Committee reviewed the proposed meeting schedule calendar drafted by Chairman Bean. Mr. Bean brought up discussion on whether or not the Budget Committee meetings should remain at the Iron Works Town Hall or be held at the Gilmanton Academy. After discussion, it was the consensus of the committee members to meet at the Academy building. Rachel Hatch will coordinate the committee schedule with Tim Warren.

Review of Capital Reserve Funds

Stan Bean indicated that he believed that the Planning Board had completed an update of the Capital Improvement Plan for the town and school district. He will get a final Plan and distribute it to the committee members. Mr. Bean stated that the Planning Board, as a result of meeting with the department heads, had added to the CIP; i.e. replacement of the sprinkler system at the Academy building, replacement of the Iron Works fire station roof, etc. The Board of Selectmen and School Board will eventually need to decide whether or not to bring forward proposals to establish capital reserve funds to fund the added projects to the capital improvement plan.

Discussion followed with regard to the process of reviewing the capital reserve funds and the Capital Improvement Plan with department heads. Mr. Bean explained that budget committee members will have to schedule a meeting with the department heads to review their respective capital reserve funds currently in place, review the non-capital reserve funds as well as review the capital improvements that the department heads have proposed. The committee members will need to review the proposed year of replacement listed on the Plan and anticipate the replacement cost in order to bring forward funding recommendation for the capital reserve funds.

The following committee members volunteered to meet with the department heads of their respective departments:

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| Town Departments | Betty Ann Abbott |
| Transfer Station | Steven Latici |
| Fire Department | Mark Sawyer |
| Police Department | Brian Forst |

Highway Department	Frank Bosiak
Parks & Recreation Department	Frank Gianni
School	Michael Hatch

Super Saturday

Stan Bean indicated that breakfast and lunch will be provided on Super Saturday I – Town’s Budget Work Session, scheduled for February 5, 2011.

Only breakfast will be provided on Super Saturday II scheduled for Saturday, February 12, 2011 – School District Budget Work Session. The reasoning for this is that the Budget Committee’s work on the town budget always takes up more hours of time than when the Budget Committee works on the school district. The Committee completes the school district budget before lunchtime while the Committee does not complete their work on the town budget until after lunch.

Mark Sawyer asked if Deputy Chief Hempel had received the Budget Committee calendar. It was noted by Rachel Hatch that all of the department heads had received a copy of the calendar. She will ensure that Deputy Chief Hempel receives a calendar.

Adjournment

On a motion made by Frank Bosiak, seconded by Michael Hatch, members of the Budget Committee adjourned at 7:35 p.m.

Respectfully,

Rachel Hatch,
Recording Clerk