

## APPROVED

Town of Gilmanton  
Budget Committee  
Super Saturday I Work Session  
On the Town Budget  
Saturday, February 6, 2010  
8:00 A.M. – Gilmanton I.W. Town Hall

Members present: Stan Bean, Frank Bosiak, Mark Sawyer, Michael Hatch, Betty Ann Abbott, Brian Forst, Frank Gianni, Robert Potter, Sr. Steven Latici. Dana Twombly was absent.

Others present: Police Chief Philip O'Brien, Fire Chief K.G. Lockwood, Road Agent Paul Perkins, Transfer Station Manager Justin Leavitt, Timothy Warren, Town Clerk/Tax Collector Debra Cornett and recording clerk Rachel Hatch.

Stan Bean called the meeting to order at 8:30 a.m. Confirmation was given that the meeting had been posted on January 29, 2009 in accordance with RSA 91-A.

### Approval of Meeting Minutes

January 21, 2010

**On a motion made by Frank Bosiak, seconded by Robert Potter, Sr. members of the Budget Committee unanimously voted to approve the meeting minutes of January 21, 2010 as drafted.**

January 26, 2010

**On a motion made by Frank Bosiak, seconded by Robert Potter, Sr., members of the Budget Committee unanimously voted to approve the meeting minutes of January 26, 2010 as drafted.**

### Warrant Articles

#### Article 5 – Public Safety Building

*To see if the Town will vote to raise and appropriate the sum of Eight Hundred Seventy Thousand Dollars (\$870,000.00) for the purpose of building a Police/Fire Safety Building on land owned by the Town located on NH Route 140 west in Gilmanton Corners. And to authorize issuance of not more than Five Hundred Thousand Dollars (\$500,000.00) of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et. Seq., as amended: to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. And to further authorize the Selectmen to withdraw Three Hundred Seventy Thousand Dollars (\$370,000.00) from the Police/Fire Safety Building Capital Reserve Fund to complete funding of this project. This article must be voted on by paper ballot and a two-thirds majority is required. Polls must remain open for at least one hour.*

**Brian Forst made the motion to recommend Article 5. The motion was seconded by Mark Sawyer.**

Discussion followed with regard to the amount that would be bonded after withdrawing the funds set aside from the Public Safety Building Capital Reserve Fund. Chairman Bean noted that payment on the bond would not begin until 2011. Betty Ann Abbott indicated that another warrant article has been drafted to place \$100,000.00 in the Public Safety Building Capital Reserve Fund in the event that this article does not pass.

**Chairman Bean called the motion to a vote. The vote was unanimous to recommend Article 5 at town meeting.**

Article 6 – Recycling Special Revenue Fund

*Shall the Town of Gilmanton adopt the provisions of RSA 31:95-h to restrict 100% of the revenues from income generated by the recycling facility for the purpose of offsetting the cost of running the Recycling Facility. Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Recycling Special Revenue Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of the revenue.*

**Brian Forst made the motion to recommend Article 6. The motion was seconded by Mark Sawyer.**

Discussion followed with regard to the wording of Article 6 and the fact that the existing wording leads the reader to believe that the revenues would be only for the pay-as-you-throw program and not all inclusive of the sale of all recyclables. It was suggested that the wording “pay-as-you-throw bags” be deleted. Members discussed the fact that this article would allow all revenues generated from the facility to go back to the facility to offset the funding support of the facility rather than having the revenues go back to the general fund.

**Brian Forst made the motion to alter the wording of Article 6 but not change the intent of the article. The wording would clarify that all revenues generated at the facility would go to offset the cost of running the facility. Such revenues and expenditures will be accounted for in a special revenue fund to be known as the Recycling Special Revenue Fund, which would be separate from the general fund. The motion was seconded by Frank Gianni and unanimously approved in the affirmative.**

**Chairman Bean called the original motion to recommend Article 6 to a vote. The vote was unanimous in the affirmative to recommend Article 6 as amended.**

Article 7 – Pay-As-You-Throw”

*To see if the Town will vote to authorize the Selectmen to establish and administer a user fee system, “pay-as-you-throw” program, to offset the cost of disposal of the Town’s Solid Waste.*

**Brian Forst made the motion to recommend Article 7 for the purpose of discussion. The motion was seconded by Mark Sawyer.**

Betty Ann Abbott explained the escalating tipping and hauling fees and the need for a recycling program. Justin Leavitt explained the difference between the pay-as-you-throw program, the mandatory recycling program and the single stream recycling program and the impact that all three would have on the facility. He stated that, in his opinion, the facility was not adequate at this time to implement mandatory recycling and the facility would have to be policed for the first few months. Single stream recycling would not provide as much revenue as a pay-as-you-throw program. Additional equipment would have to be purchased to implement single stream recycling.

**After further discussion, Chairman Bean called the motion to a vote. The hand vote results were three (3) in the affirmative and five (5) opposed. The motion failed by a majority vote.**

The Budget Committee will not recommend Article 7, the Pay-As-You-Throw program.

Article 9 – Capital Reserve Accounts

*To see if the Town will vote to raise and appropriate the sum of Three Hundred Sixty Five Thousand Eight Hundred Fifty Seven Dollars (\$365,857.00) to be deposited in the following Capital Reserve Accounts.*

<u>BUDGET COMMITTEE</u>	<u>SELECTMEN</u>
Cap. Res. Amb. Replacement	\$ 40,000.00
Cap. Res. Reval/Assessing	24,000.00
Cap. Res. Fire Eng. Rep.	81,800.00
Cap. Res. Town Septic Sys.	2,000.00
Cap. Res. Town Driveways	2,750.00
Cap. Res. Town Roofs	4,000.00
Cap. Res. Salt/Sand Covers	1,000.00
Cap. Res. Highway Equip.	60,690.00
Cap. Res. Recycling Equip.	6,867.00
Cap. Res. Fire Command Veh	4,000.00
Cap. Res. Police Cruisers	26,500.00
Cap. Res Public Safety Bldg	100,000.00
Cap. Res Bridges	6,000.00
Cap. Res. Replace Forestry I	<u>6,250.00</u>
TOTAL	\$365,857.00

**Brian Forst made the motion to recommend the listed capital reserve accounts funding in Article 9. The motion was seconded by Frank Bosiak. Chairman Bean called the motion to a vote. The vote was unanimous to recommend Article 9.**

Article 10 – Establishment of a Solid Waste Storage Building Capital Reserve Fund  
*To see if the Town will vote to establish a new Solid Waste Storage Building Capital Reserve Fund and to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to be deposited in such fund.*

**Brian Forst made the motion to recommend Article 10 for the purpose of discussion. The motion was seconded by Michael Hatch.**

Brian Forst asked where the return is for the investment in the construction of a storage building? He stated that it would cost approximately \$2,500.00 to replace a trailer rather than spend \$45,000.00 to build a storage building. Justin Leavitt stated that the building would be able to store more recyclables and that the sale of the bulk recyclables would provide greater income.

**After further discussion, Chairman Bean called the motion to a vote. The Budget Committee members unanimously voted to not recommend Article 10.**

Article 11 – Non-Capital Reserves  
*To see if the Town will vote to raise and appropriate the sum of Twenty Eight Thousand Five Hundred Dollars (\$28,500.00) to be deposited in the following Non-Capital Reserve Accounts. (Recommended by Board of Selectmen \$28,500.00; Recommended by Budget Committee \$28,500.00.)*

<u>BUDGET COMMITTEE</u>	<u>SELECTMEN</u>
<i>Non-Cap Res Office Equip.</i>	<i>\$ 2,500.00</i>
<i>Non-Cap Res. Ins. Deductible</i>	<i>1,000.00</i>
<i>Non-Cap. Res Hydrants</i>	<i>22,000.00</i>
<i>Non-Cap. Welfare/Gen. Assistance</i>	<i>25,000.00</i>
<i>Non-Cap. Res Fire Dept Plant Main.</i>	<i><u>3,000.00</u></i>
<i>TOTAL</i>	<i>\$53,500.00</i>

**Brian Forst made the motion to recommend Article 11. The motion was seconded by Mark Sawyer.**

Discussion followed with regard to the non-capital reserve fund for welfare/general aide. Brian Forst asked how much was in this account. Tim Warren stated that there is a balance of \$52,000.00. Brian stated that he felt there were sufficient funds in this non-capital reserve account so as not to have to continue funding it this year.

**Brian Forst made an amendment to the original motion to remove the non-capital reserve fund entitled, “Welfare/General Aide” in the funding amount of \$25,000.00 from the list for this year. The motion was seconded Steven Latici and unanimously voted in the affirmative.**

**Brian Forst made the motion to adopt the new bottom line in the amount of \$28,500.00. The motion was seconded by Frank Bosiak and unanimously voted in the affirmative.**

**Chairman Bean called the original motion to a vote. The Budget Committee members unanimously voted to recommend Article 6 as amended.**

Article 12 – Town Building Repair and Maintenance Non-Capital Reserve Fund  
*To see if the Town will vote to establish a new Town Building Repair and Maintenance Non-Capital Reserve Fund and to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to be deposited in such fund.*

**Brian Forst made the motion to recommend Article 12. The motion was seconded by Michael Hatch.**

Betty Ann Abbott stated that the Board of Selectmen wishes to have this non-capital fund in the event that repairs are needed for the town buildings; for example, in the event that the Academy building needs repairs. Steven Latici recommended increasing the amount in this warrant article given the fact that the Committee just reduced the previous article by \$25,000.00. Betty Ann Abbott stated that the Selectmen wanted to initiate this article this year with the hopes of adding additional funds in the account next year. The \$5,000.00 figure is a good start to this non-capital reserve account.

**Chairman Bean called the motion to a vote. The vote was unanimous to recommend Article 12.**

Article 13 – Recycling/Transfer Facility Concrete Pad  
*To see if the Town will vote to appropriate the sum of Thirty Thousand Dollars (\$30,000.00) for the purpose of placing a concrete pad under the metal pile and a 4 foot high back and side wall at the Recycling Facility and to fund this appropriation by authorizing the withdrawal of Thirty Thousand Dollars from the Recycling/Transfer Facility Capital Reserve Fund.*

**Brian Forst made the motion to recommend Article 13. The motion was seconded by Frank Gianni.**

Brian Forst inquired what the balance is in the Recycling/Transfer Facility Capital Reserve Fund. Tim Warren indicated that the balance is \$34,353.00. Betty Ann Abbott stated that the State mandates that a concrete pad be placed under the metal pile and a

four foot high back and side wall be erected at the facility. Funding for this project would come out of the Recycling/Transfer Facility Capital Reserve Fund.

**Chairman Bean called the motion to a vote. The vote was unanimous to recommend Article 13.**

Article 14 – Erecting the Cupola

*To see if the Town will raise and appropriate the sum of Forty Thousand Dollars (\$40,000.00) for the repairing and erecting of the Cupola at the Academy Building located at 503 Province Road.*

**Brian Forst made the motion to recommend Article 14. The motion was seconded by Mark Sawyer.**

Betty Ann Abbott stated that the NH Moose Plate Grant is a \$10,000.00 grant that would be applied for toward the cost of the cupola work. Brian Forst suggested amending the article down to \$30,000.00 and state that the funds would only be spent if the grant is awarded. Betty Ann Abbott stated that she was concerned that if the town did not receive the grant, then the selectmen would have no funds to set aside to fix the cupola.

**Betty Ann Abbott made the motion to amend the amount to \$30,000.00. The motion was seconded by Brian Forst. Chairman Bean called the amended motion to a vote. The vote was unanimous to amend the amount down to \$30,000.00.**

**Chairman called the original motion to a vote with the amendment. The vote was unanimously approved by members of the Budget Committee.**

Article 15 – Document Restoration

*To see if the Town will vote to appropriate the sum of Eight Thousand Seven Hundred Dollars (\$8,700.00) for the purpose of Document Restoration and to fund this appropriation by authorizing the withdrawal of Eight Thousand Seven Hundred Dollars from the Document Restoration Capital Reserve Fund.*

**Frank Bosiak made the motion to recommend Article 15. The motion was seconded by Brian Forst.**

Debra Cornett stated that this is an ongoing project to repair and restore old, historical documents.

**Chairman Bean called the motion to a vote. The vote was unanimous to recommend Article 15.**

Article 16 – COLA Increase

*To see if the Town will vote to raise and appropriate the sum of Twelve Thousand Nine Dollars (\$12,009.00) for the purpose of funding a 1% COLA increase for all employees of the Town.*

On a motion made by Brian Forst, seconded by Frank Bosiak, members of the Budget Committee unanimously voted to recommend Article 16.

Article 17 – Purchase of a Container at the Recycling Facility

*To see if the Town will vote to appropriate the sum of Five Thousand Six Hundred Dollars (\$5,600.00) for the purpose of purchasing a 50 yard container for the compactor at the Recycling Facility and to fund this appropriation by authorizing the withdrawal of Five Thousand Six Hundred Dollars (\$5,600.00) from the Recycling Equipment Capital Reserve Fund.*

**Brian Forst made the motion to recommend Article 17. The motion was seconded by Mark Sawyer.**

Brian Forst inquired what the balance is in the Recycling Equipment Capital Reserve Fund. Tim Warren stated that there is a balance of \$24,796.00.

**After discussion, Chairman Bean called the motion to a vote. The vote was unanimous to recommend Article 17.**

Article 18 – Crystal Lake Park Pavilion Rewiring

*To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000.00) for rewiring the Pavilion at Crystal Lake Park to correct safety issues in the building.*

**Brian Forst made a motion to recommend Article 18. The motion was seconded by Mark Sawyer and unanimously approved by the Budget Committee.**

Article 19 – Highway Safety Grants

*To see if the Town will vote to raise and appropriate the sum of Three Thousand Dollars (\$3,000.00) for Highway Safety Grants*

**Brian Forst made the motion to recommend Article 19. The motion was seconded by Frank Bosiak.**

Budget Committee members indicated that they wanted the highway safety grants listed below Article 19.

**Brian Forst made an amendment to the motion to list the safety grants below Article 19. The amended motion was seconded by Mark Sawyer. Chairman Bean called the motion to a vote. The vote was unanimous to approve the amended motion. Chairman Bean called the original motion to recommend Article 19 to a vote. The vote was unanimous to recommend Article 19.**

Article 20 – Milfoil Treatment

*To see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars (\$500.00) to fund milfoil treatment for the lakes in Gilmanton.*

**Frank Bosiak made the motion to recommend Article 20 for discussion purposes. The motion was seconded by Brian Forst.**

Brief discussion followed with regard to the request to fund \$500.00 to the Rocky Pond Association for the treatment of milfoil in the lake.

**Chairman Bean called the motion to a vote. The vote was unanimous to NOT recommend Article 20.**

Article 21 – Tracking System for Fuel Usage

*To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000.00) for the purchase of a new tracking system for fuel usage by the different departments. This would be installed at the Highway Garage and Recycling Facility on the existing fuel tanks.*

**Brian Forst made the motion to recommend Article 21 for the purpose of discussion. The motion was seconded by Michael Hatch.**

Brian Forst ensued discussion on where the return is for this expenditure. Chief O'Brien and Chief Lockwood stated that it would allow for a more accurate tracking of how much fuel is used in each department vehicle. They noted that each department personnel with a vehicle keeps a written gas log which has proved not be accurate and results in difficulty in accurately estimating how much money is spent each budgetary year on fuel to operate the vehicles. Brian Forst and Steven Latici spoke of the fact that it does not matter if accurate gallons of fuel are recorded for budget purposes but that the cost per gallon is used to estimate what the cost of fuel will be when their budgets are prepared.

**After considerable discussion, Chairman Bean called the motion to a vote. The vote was unanimous to NOT recommend Article 21.**

Article 22 – Purchase of a Waste Oil Furnace for the Recycling Facility

*To see if the Town will vote to raise and appropriate the sum of Twenty-Five Hundred Dollars (\$2,500.00) for the purchase of a waste oil furnace for the Recycling Facility and to fund the appropriation by authorizing the withdrawal of Twenty Five Hundred Dollars (\$2,500.00) from the Recycling Equipment Capital Reserve Fund.*

**Brian Forst made a motion to recommend Article 22. The motion was seconded by Mark Sawyer.**

Brian Forst asked if consideration had been made to changing the wording of the furnace from “waste oil” to “heating system”. Mark Sawyer inquired if the waste oil system could also run as a heating system. Justin Leavitt stated that the proposed system has the capability of using both oil and fuel.

**After further discussion, Chairman Bean called the motion to a vote. The vote was five (5) in the affirmative, two (2) opposed and one (1) abstention. Chairman Bean stated that Article 22 would be recommended by a majority vote.**

Article 26 – Petitioned Warrant Article - Funding for the Gilmanton Year Round Library

*To see if the Town will vote to raise and appropriate the sum of Forty-One Thousand Three Hundred Dollars (\$41,300.00) for operating expenses of the Gilmanton Year-Round Library.*

Chairman Stan Bean excused himself from the Budget Committee table and turned the chairmanship over to Frank Bosiak.

**Brian Forst made the motion to move Article 26 forward. The motion was seconded by Mark Sawyer.**

Steven Latici spoke of his support for the continuation of operating the Year Round library. Brian Forst indicated that the amount requested was to fund a portion of the year to operate the Library. Michael Hatch inquired where the budget was for the operation of the Library. He stated that his concern was that there was no budget attached to the amount requested and that there would be no control of the residents as to where the funds were being expended. Mark Sawyer stated that the Iron Works Fire Station is not owned by the Town but by the Firemen’s Association and yet the Town funds all of the operation, maintenance and repair of the building. He stated that he saw no difference between the two entities. Further discussion followed with regard as to whether or not to recommend this warrant article.

**After discussion, Frank Bosiak called the motion to a vote. The vote was three (3) in the affirmative and four (4) opposed. The motion failed by a majority vote to recommend Article 26.**

It was noted that Stan Bean returned to the Budget Committee table and resumed his chairmanship.

**Article 27 – Petitioned Warrant Article - Building Inspector Position Vacated/Fire Chief Acting as Building Inspector**

*We, the undersigned, are concerned citizens who urge our leaders to act now to vacate the current position of Code Enforcement Officer/Building Inspector/ Health Officer held by Bob Flanders and to secure a new position to be held by Fire Chief, Kenneth Lockwood. This new position would allow Kenneth Lockwood, as Fire Chief, to work in conjunction with his current schedule in order to necessitate the duties of CEO/Building Inspector/Health Officer into his 5-day workweek for an additional stipend of \$12,000/annually.*

Betty Ann Abbott stated that town counsel had advised the selectmen that this petitioned warrant article was not a legal one but that it had to be brought before the residents as it was a petition.

**Brian Forst made the motion to move Article 27. The motion was seconded by Mark Sawyer. Chairman Bean called the motion to a vote. The vote was unanimous to not recommend Article 27.**

**Proposed 2010 Town Budget**

Executive

**Brian Forst made the motion to approve \$135,886.00 under Executive. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative**

Election

**Brian Forst made the motion to approve \$17,833.30 under Election. The motion was seconded by Frank Bosiak and unanimously voted in the affirmative**

Finance Administration

**Brian Forst made the motion to approve \$63,069.90 under Finance Administration. The motion was seconded by Frank Bosiak and unanimously voted in the affirmative**

Tax Collector/Town Clerk

**Brian Forst made the motion to approve \$164,584.000 under Tax Collector/Town Clerk. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative**

Treasurer, Deputy

**Brian Forst made the motion to approve \$8,653.00 under Deputy Treasurer. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative**

Trustees of Trust Funds

**Brian Forst made the motion to approve \$8,995.00 under Trustees of Trust Funds. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative.**

**Brian Forst made the motion to approve \$2,389.00 under Budgeting. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative**

Assessing

**Brian Forst made the motion to approve \$95,445.00 under Assessing. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative.**

Legal

**Brian Forst made the motion to approve \$20,000.00 under Legal. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative**

Planning

**Brian Forst made the motion to approve \$34,441.00 under Planning. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative.**

Zoning Board of Adjustment

**Brian Forst made the motion to approve \$14,337.00 under Zoning Board of Adjustment. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative**

Historical District

**Brian Forst made the motion to approve \$6,644.00 under Historical District. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative.**

General Government Building

**Brian Forst made the motion to approve \$96,950.00 under General Government Buildings. The motion was seconded by Michael Hatch and unanimously voted in the affirmative.**

Cemeteries

**Brian Forst made the motion to approve \$7,100.00 under Cemeteries. The motion was seconded by Michael Hatch and unanimously voted in the affirmative.**

Insurance

**Brian Forst made the motion to approve \$115,302.00 under Insurance. The motion was seconded by Michael Hatch and unanimously voted in the affirmative.**

It was the consensus of the Budget Committee members to recess for lunch at 12:05 p.m. Brian Frost needed to leave the meeting as he had a family commitment in the afternoon. Members of the Budget Committee reconvened at 1:00 p.m.

Police Department

**Michael Hatch made the motion to approve \$481,740.00 under Police. The motion was seconded by Robert Potter and unanimously voted in the affirmative.**

Fire Department

**Michael Hatch made the motion to approve \$532,020.00 under Fire. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative.**

Building Inspector

**Michael Hatch made the motion to approve \$51,071.00 under Police. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative.**

Emergency Management

**Michael Hatch made the motion to approve \$5,610.00 under Emergency Management. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative.**

Highway Administration

**Michael Hatch made the motion to approve \$373,040.00 under Highway Administration. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative.**

Highway & Streets

**Michael Hatch made the motion to approve \$291,363.00 under Highway & Streets. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative.**

Road Betterment & Grants

**Michael Hatch made the motion to approve \$257,396.00 under Highway & Streets. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative.**

Solid Waste

**Michael Hatch made the motion to approve \$300,966.00 under Solid Waste. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative.**

Animal Control

**Michael Hatch made the motion to approve \$1,000.00 under Animal Control. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative.**

Contributions To Agencies

**Michael Hatch made the motion to approve \$31,497.00 under Contributions To Agencies. The motion was seconded by Frank Bosiak and unanimously voted in the affirmative.**

Welfare

**Michael Hatch made the motion to approve \$100,300.00 under Welfare. The motion was seconded by Frank Bosiak and unanimously voted in the affirmative.**

Parks & Recreation

**Michael Hatch made the motion to approve \$15,774.00 under Parks & Recreation. The motion was seconded by Frank Bosiak and unanimously voted in the affirmative.**

Library

**Michael Hatch made the motion to approve \$1,750.00 under Library. The motion was seconded by Frank Bosiak and unanimously voted in the affirmative.**

Patriotic Purposes

**Michael Hatch made the motion to approve \$3,850.00 under Patriotic. The motion was seconded by Frank Bosiak and unanimously voted in the affirmative.**

Conservation

**Michael Hatch made the motion to approve \$4,995.00 under Conservation. The motion was seconded by Frank Bosiak and unanimously voted in the affirmative.**

Debt Service

**Michael Hatch made the motion to approve \$41,830.00 under Debt Service. The motion was seconded by Frank Bosiak and unanimously voted in the affirmative.**

Capital Outlay

**Michael Hatch made the motion to approve \$962,809.00 under Capital Outlay. The motion was seconded by Frank Bosiak and unanimously voted in the affirmative.**

Capital Outlay – PD

**Michael Hatch made the motion to approve \$3,000.00 under Capital Outlay – PD. The motion was seconded by Frank Bosiak and unanimously voted in the affirmative.**

Capital Reserve

**Michael Hatch made the motion to approve \$365,857.00 under Capital Reserve. The motion was seconded by Frank Bosiak and unanimously voted in the affirmative.**

Non-Capital Reserve

**Michael Hatch made the motion to approve \$33,500.00 under Non-Capital Reserve. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative.**

New Bottom Line

Chairman Bean verified with Tim Warren that the new bottom line total is **\$4,650,976.30** that the Budget Committee will recommend at town meeting.

Adjournment

**On a motion made by Robert Potter, Sr. seconded by Frank Bosiak, members of the Budget Committee adjourned at 1:20 p.m.**

Respectfully,

Rachel Hatch,  
Recording Clerk